



Small Business Development Division Project Worksheet

Project/Contract Title: CONTINUOUS STOCK PIN FEED PAPER **Received Date:** 06/28/2012
Project/Contract No: RQET1200012 **Funding Source:**
Department: INTERNAL SERVICES **INTERNAL SERVICES FUND**
Estimated Cost of Project/Bid: \$300,000.00 **Resubmittal Date(s):**
Description of Project/Bid: To establish a contract to award a primary, secondary and tertiary bidder for the acquisition of Continuous Stock Pin Feed Paper by the County's Information Technology Department (ITD), on an as needed basis.

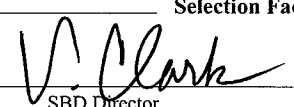
| Contract Measures Recommendation | | |
|----------------------------------|---------|--------------|
| Measure | Program | Goal Percent |
| Bid Preference | SBE | |

| Reasons for Recommendation |
|--|
| BID PREFERENCE The five (5) SBE firms certified in the required Commodity Codes were polled, none responded in the affirmative. Commodity Code: 64500-Paper (For Office And Print Shop Use); 64521-Bond Paper (Including Recycled); 64530-Carbonless Paper (Chemical Transfer) (Including Recycled); 64533-Copy Paper - Specialized High Speed (Included Recycled) |

| Analysis for Recommendation of a Goal | | | | |
|---------------------------------------|------|-----------------|------------------------|--------------|
| Subtrade | Cat. | Estimated Value | % of Items to Base Bid | Availability |
| Total | | | | |

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

| REVIEW RECOMMENDATION | | | |
|-----------------------------|--|--|----------------|
| Tier 1 Set Aside _____ | Tier 2 Set Aside _____ | | |
| Set Aside _____ | Level 1 _____ | Level 2 _____ | Level 3 _____ |
| Trade Set Aside (MCC) _____ | Goal _____ | Bid Preference <input checked="" type="checkbox"/> | |
| No Measure _____ | Deferred _____ | Selection Factor _____ | |
| CWP _____ |  SBD Director | | 7/3/12 Date |