



## Small Business Development Division Project Worksheet

**Project/Contract Title:** LABORATORY INFORMATION MANAGEMENT SYSTEM  
**Project/Contract No:** RQET1500025  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$4,237,000.00  
**Description of Project/Bid:** To establish a contract to provide MDPD with a Laboratory Management System (LIMS).

**Received Date:** 08/20/2015

**Funding Source:**  
 CAPITOL FUND

**Resubmittal Date(s):**

Contract Measures Recommendation		
Measure	Program	Goal Percent
Selection Factor	SBE/GS	

**Reasons for Recommendation**

An analysis of the factors contained in the project package as well as analysis of Section VIII. D., of Implementing Order 3-41 and the Verification of Availability to Propose process indicates that a Selection Factor is appropriate for this solicitation. Verification of Availability to Propose letters were sent to Small Business Enterprise - Goods & Services firms certified in the commodity code below however, none of the firms responded as being able to meet the contracts requirements.


Commodity Code: 20554-Software, Application: Preprogrammed Software F

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				<b>Total</b>

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		9/3/15 Date