



# Small Business Development Division Project Worksheet

**Project/Contract Title:** DELL HARDWARE, SOFTWARE, CLOUD SOLUTIONS, PROFESSIONAL SERVICES, AND MAINTENANCE/SUPPORT  
**Project/Contract No:** RQET1600042  
**Department:** INFORMATION TECHNOLOGY DEPARTMENT  
**Estimated Cost of Project/Bid:** \$990,000.00

**Received Date:** 08/29/2016

**Funding Source:**

INTERNAL SERVICE

**Resubmittal Date(s):**

**Description of Project/Bid:**

The purpose of this solicitation is to purchase Hewlett Packard (HP) hardware. The equipment is required by Miami-Dade. This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering/providing DELL branded hardware, software, cloud solutions, professional services and maintenance and support services for the Miami-Dade Information Technology Department (ITD). Entry into the pre-qualification pool is not a contract between MDC and any member of the pool, but rather is an acknowledgement that the pool member satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

### Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a Bid Preference is appropriate for this contract due to the unavailability of SBE firms to meet the project's requirements. There are forty-six (46) certified SBE firms in the applicable commodity codes.

Commodity Code: 205-Computers And Information Processing Systems; 91828-Computer Hardware Consulting; 91829-Computer Software Consulting; 96728-Computer Hardware And Software Manufacturing Services

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability

**Total**

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION


Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_

  
 SBD Director

9/2/16  
 Date