



Small Business Development Division Project Worksheet

Project/Contract Title: MICROSOFT PREMIER SUPPORT SERVICES
 Project/Contract No: RQET1700011
 Department: INFORMATION TECHNOLOGY DEPARTMENT
 Estimated Cost of Project/Bid: \$232,000.00

Received Date: 01/12/2017

Funding Source: INTERNAL SERVICE FUNDS

Resubmittal Date(s):

Description of Project/Bid: Microsoft Premier Support Services are options that are provided exclusively through Microsoft to their enterprise customers. These options enables enterprise customers to purchase blocks of contact hours for technical support on Microsoft products and services. As an enterprise customer, the County is able to take advantage of this offering to procure any necessary support on an as needed basis. Options utilized by the County include proactive services which helps the departments to install and maintain new or existing Microsoft products or services, assistance with migration and support of complex deployments of Microsoft products or services, support for the development or enhancement of software that integrates with Microsoft products or services, and immediate escalation for urgent mission critical issues.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as the factors contained in Implementing Order 3-41 indicates a No Measure is appropriate for this contract. This is a Sole Source contract with the proposed vendor being Microsoft Corporation. There are thirty-nine (39) certified SBE Firms in the selected commodities.

Commodity Code: 91829-Computer Software Consulting; 92045-Software Maintenance/Support

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Computer Software Consulting	SBE/GS			

Total

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____
 Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____
 Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____
 No Measure _____ Deferred _____ Selection Factor _____
 CWP _____


 SBD Director
 Date: 1-13-17