



## Small Business Development Division Project Worksheet

**Project/Contract Title:** IT CONSULTANT CONTRACT **Received Date:** 02/03/2017  
**Project/Contract No:** RQET1700016 **Funding Source:**  
**Department:** INFORMATION TECHNOLOGY DEPARTMENT INTERNAL SERVICE FUNDS  
**Estimated Cost of Project/Bid:** \$13,442,000.00  
**Description of Project/Bid:** The County seeks to establish a pre-qualified pool of vendors capable of providing a wide range of Information Technology (IT) Consultant Services. This contract will assist authorized County departments in the acquisition of timely, reliable, high quality IT Consultant Services to support the County's technology work environment. **Resubmittal Date(s):**

Contract Measures Recommendation		
Measure	Program	Goal Percent
Set Aside (Up To 100k)	SBE/GS	
Bid Preference	SBE/GS	

Reasons for Recommendation
<p>This project meets all the criteria set forth in A.O. #03-41. As such, a Bid Preference &amp; SBE Set-Aside will apply.</p> <p>SBE Set-Aside: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order completion must be shared among those firms up to \$100K.</p> <p>Bid Preference: A 10% percent bid preference shall apply to contracts \$1million or less and 5% percent on contracts greater than \$1million.</p> <p>There are eighty-five (85) firms on the pre-qualified list with seven (7) being SBE certified firms. Vendors may present proof of ability to meet or exceed the minimum criteria for placement on the Pre-Qualification list throughout the duration of the contract.</p> <p>Commodity Code: 91828-Computer Hardware Consulting; 91829-Computer Software Consulting; 91895-Telecommunications Consulting</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Computer Hardware Consulting	SBE/GS			
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



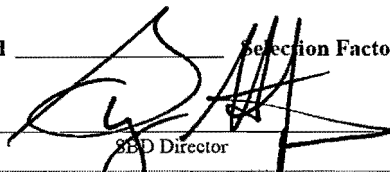
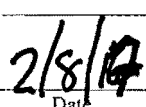
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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		 Date