



Small Business Development Division Project Worksheet

Project/Contract Title: ANTENNA TOWER INSTALLATION, MAINTENANCE AND REPAIR SERVICES
Project/Contract No: RQET1700022
Department: INFORMATION TECHNOLOGY DEPARTMENT
Estimated Cost of Project/Bid: \$990,000.00

Received Date: 05/03/2017

Funding Source:
INTERNAL SERVICE

Resubmittal Date(s):

Description of Project/Bid: This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering/providing communication towers installation, maintenance and repair services for the Information Technology Department (ITD). Entry into the pre-qualification pool is not a contract between MDC and any member of the pool, but rather is an acknowledgement that the pool member satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time after the initial RTQ opening date.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside (Up To 100k)	SBE/GS	
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project..

Group 1 - This group establishes a pre-qualified pool of Vendors to remain open for the term of the RTQ, enabling vendors to be added.

SBE Set-Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool, the work order competition must be sheltered among those firms.

Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

Group 2 - This group establishes a 1st, 2nd, 3rd, 4th, 5th vendor list capable of providing services in the event of a request for Priority Services and Hurricane Recovery Response.

Bid Preference shall be applied at the time of award.

As of May 5, 2017 there are two (2) SBE Certified firms in the applicable commodity code.

Commodity Code: 96816-Antenna Tower Maintenance And Repair

Small Business Contract Measure Recommendation

Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



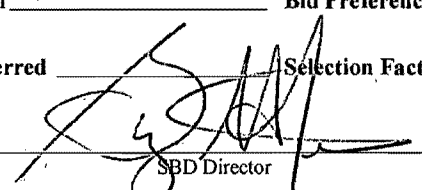
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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		5-8-17 Date