



Small Business Development Division Project Worksheet

Project/Contract Title: RR DONNELLEY DETACHERS, IF-32 INTERFACE AND MAINTENANCE AND SUPPORT SERVICES
Project/Contract No: RQET1700038
Department: INFORMATION TECHNOLOGY DEPARTMENT
Estimated Cost of Project/Bid: \$82,572.00
Description of Project/Bid: Information Technology Department is requesting to purchase two (2) RR Donnelley Detachers along with and IF-32 interface and 12months of maintenance and support services. This acquisition will replace two existing detachers located at the ITD print shop.

Received Date: 08/09/2017
Funding Source: INTERNAL SERVICE FUNDS
Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a No Measure is appropriate for this project as this is a Bid Waiver awarded to RR Donnelly.

There is one (1) SBE Certified firm under this commodity code.


Commodity Code: 60051-Detacher, Forms

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Detacher, Forms	SBE/GS			
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		8/10/17 Date