



Small Business Development Division Project Worksheet

Project/Contract Title: ANTENNA TOWER INSTALLATION, MAINTENANCE AND REPAIR SERVICES
Project/Contract No: RQET1800004
Department: INFORMATION TECHNOLOGY DEPARTMENT
Estimated Cost of Project/Bid: \$990,000.00

Received Date: 11/08/2017

Funding Source: INTERNAL SERVICE

Resubmittal Date(s):

Description of Project/Bid: This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering providing communication towers installation, maintenance and repair services for the Information Technology Department (ITD). Entry into the pre-qualification pool is not a contract between MDC and any member of the pool, but rather is an acknowledgement that the pool member satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time after the initial RTQ opening date.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Set Aside (Group I)	SBE/GS	100.00%
No Measure	SBE/GS	
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 s indicates the following:

- SBE Set-Aside (UP to \$100K) Group I: Request for Quotes will be Set-Aside for small business participation when the work order amount is \$100K or less and when there are three (3) or more certified SBE firms available in an established pre-qualification pool.
- Bid Preference Group I and II: 10% Bid Preference to certified SBE firms for contracts up to \$100k; 10% Bid Preference to SBE firms for contracts over \$100K.
- No Measure for federally funded purchases.

There are two (2) certified SBE firms in the required commodity code(s).

Commodity Code: 96816-Antenna Tower Maintenance And Repair

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Antenna Tower Maintenance And Repair	SBE/GS			
Antenna Tower Maintenance And Repair	SBE/GS	\$990,000.00	100.00%	
Total		\$990,000.00		

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____
Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____
No Measure _____ Deferred _____ Selection Factor _____
CWP _____

SBD Director

Date