

## Small Business Development Division

### *Project Worksheet*

<b>Project/Contract Title:</b>	INFORMATION SECURITY AWARENESS (ISA) TRAINING, MAINTENANCE AND SUPPORT SERVICES	
<b>Project/Contract No:</b>	RQET1800009	<b>Funding Source:</b>
<b>Department:</b>	INFORMATION TECHNOLOGY DEPARTMENT	INTERNAL SERVICES
<b>Estimated Cost of Project/Bid:</b>	\$250,000.00	

Received Date: 02/01/2018

**Resubmittal Date(s):**

**Description of Project/Bid:** The purpose of this solicitation is to establish a contract for the purchase of Information Security Awareness (ISA) training, maintenance and support services in conjunction with the County's needs on an as needed when needed basis. Miami-Dade County currently utilizes Inspired e-learning to deliver Information Security Awareness training for employees and contractors and other individuals accessing the County network. Miami-Dade County is seeking competitive offers for a hosted, online e-learning solution.

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

### Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are four (4) SBE Certified firms under this commodity code, however none were able to meet the project requirements.

Commodity Code: 20554-Software, Application: Preprogrammed Software F

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

**Living Wages:** YES ☐ NO ☒

**Responsible Wages:** YES ☐ NO ☒

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

**Set Aside** \_\_\_\_\_ **Level 1** \_\_\_\_\_ **Level 2** \_\_\_\_\_ **Level 3** \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_ *ALH* 7-6-18

SBD Director

Date \_\_\_\_\_