

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. 7401-2/19-2

☐ Contract
☐ Re-Bid ☐ Other- Legacy LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.: RQET1800023 TERM OF CONTRACT 5 YEAR(S) WITH 0 1 YEAR OTRs

Requisition /Project Title: PC Parts and Peripherals Prequalification Pool

Description: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit computer peripheral devices, components, parts, supplies, maintenance, repair, and trade-in services for Miami-Dade County (County). Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool. The County seeks to prequalify Vendors in the following two (2) groups: Group 1 – PC Parts and Peripherals, Group 2 – Maintenance, Repair, and Trade-in Services.

Issuing Department: ITD Contact Person: Santiago A. Pastoriza Phone: 305-375-1084

Estimate Cost: 7,500,000

Funding Source: Internal Service Funds

ANALYSIS

<u>Commodity Codes:</u>	<u>205</u>	<u>20502</u>	<u>20543</u>	<u>20549</u>	
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	<u>Various</u>				
Small Business Enterprise:					
Contract Value:	<u>6,100,000</u>				
Comments:					
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<u>RECOMMENDATIONS</u>					
	Set-aside	Sub-contractor goal	Bid preference	Selection factor	
SBE					
Basis of recommendation: <u>See bid document</u>					
Signed: <u>Santiago A. Pastoriza</u>			Date sent to SBD: <u>06/29/2018</u>		
			Date returned to ISD Procurement: <u></u>		

SECTION 3

SCOPE OF WORK

3.1 SCOPE OF WORK

It is the intent of this RTQ to identify and make available to the County, a list of pre-qualified Vendors capable of providing computer peripheral devices, components, parts, supplies, maintenance, repair, and trade-in services. This list will assist authorized County departments in the acquisition of timely, reliable, and high quality products and services to support the County's technology environment. The County seeks to prequalify Vendors in the following two (2) groups:

3.1.1 GROUP 1 – PC PARTS AND PERIPHERALS

Products purchased under this group may include, but not be limited to the following:

- Storage and Optical Devices
 - Optical drives (i.e. CD-ROM, CD+RW, CD+R, DVD-ROM, DVD+RW, DVD+R, etc.)
 - External hard drives
 - USB flash drives
 - Tape drives
 - Disk array controllers – SCSI, SATA, etc.
- Input Devices
 - Keyboards (wired/wireless)
 - Mice (wired/wireless, trackball)
 - Touch screens
 - Microphones
 - Scanners
 - Webcams
 - Barcode Scanners
 - Digital Cameras
- Output Devices
 - Printers
 - Plotters
 - Braille embossers
 - Sound cards
 - Speakers
 - Headsets
 - Graphic cards
 - Monitors
 - Refreshable braille displays
- Communications Devices
 - Modems (external/internal)
 - Network adapters
 - PCMCIA cards (modems, network adapters, wireless network adapters)
- Related Supplies

3.1.2 GROUP 2 – MAINTENANCE, REPAIR, AND TRADE-IN SERVICES

Services purchased under this group may include maintenance, repair, and trade-in services for various types of equipment and brands, but not be limited to the following:

- Plotters
 - Hewlett Packard
 - Tektronix
- Laser Printer (Color and/or Black and White)
 - Hewlett Packard
 - Canon
 - Epson
 - Minolta
 - Toshiba
 - Okidata
- Dot-matrix Printers
 - Hewlett Packard
 - Canon
 - Epson
 - Minolta
 - Toshiba
 - Okidata
- 327X Controllers and Terminals
 - IBM
 - McData
 - Telex
 - Harris
 - Idea
 - Memorex Telex
- Legacy Mainframe Equipment
- Laptops
 - Hewlett Packard
 - Dell
 - IBM
 - Toshiba
- UPS Battery Backup
 - APC
- Monitors
 - Hewlett Packard
 - Dell
 - IBM
 - ViewSonic
- Scanners
 - Hewlett Packard
 - Ricoh
 - IBM
- Misc. Telecom/Network Equipment
 - Cisco
 - Nortel
 - 3Com
- Fax Machines
 - IBM
 - Ricoh
 - Canon
 - Muratec

- Projectors
 - Epson
 - Dell
 - Viewsonic
 - InFocus
- Cameras
 - Hewlett Packard
 - Canon
- Misc. Information Technology Peripherals