



## Small Business Development Division Project Worksheet

Project/Contract Title: PC PARTS AND PERIPHERALS PREQUALIFICATION POOL  
Project/Contract No: RQET1800023  
Department: INFORMATION TECHNOLOGY DEPARTMENT  
Estimated Cost of Project/Bid: \$0.00  
Funding Source: INTERNAL SERVICE FUNDS

Received Date: 06/29/2018

Resubmittal Date(s):

Description of Project/Bid: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit computer peripheral devices, components, parts, supplies, maintenance, repair, and trade-in services for Miami-Dade County (County). Placement in the Pool is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool. The County seeks to prequalify Vendors in the following two (2) groups: Group 1 - PC Parts and Peripherals, Group 2 - Maintenance, Repair, and Trade-in Services.

### Contract Measures Recommendation

Measure	Program	Goal Percent
Bid Preference	SBE/GS	
Set Aside (Up To 100k)	SBE/GS	
No Measure	SBE/GS	

### Reasons for Recommendation

The estimated cost for contract RQET 1800023 is \$7,500,000.00, and its for an five (5) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project.

Groups 1-2

SBE Set-Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.

Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

A No Measure will apply when the funding source is (FEDERAL).

There are twelve (12) SBE Certified firms under these commodity codes.

Commodity Code: 205-Computers And Information Processing Systems; 20502-Cables, Computer, Premade: Printer, Terminal; 20543-Peripheral Devices And Accessories, Computer S; 20549-Printers And Printer Sub-Systems, Computer S

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Computers And Information Processing Systems	SBE/GS			
Computers And Information Processing Systems	SBE/GS			

Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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### REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____	Level 1 _____
Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____
No Measure _____	Bid Preference _____
CWP _____	Deferred _____
	Selection Factor _____
	SBD Director _____
	Date 7-5-18