

## DEPARTMENTAL INPUT

### CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New   
  OTR   
  Sole Source   
  Bid Waiver   
  Emergency   
 Previous Contract/Project No.

Re-Bid   
  Other- Legacy   
 LIVING WAGE APPLIES:  YES  NO

Requisition No./Project No.: RQET1800028   
 TERM OF CONTRACT 5 YEAR(S) WITH 0 1 YEAR OTRs

Requisition /Project Title: Endpoint Security Enterprise Solution

Description:

Miami-Dade County, hereinafter referred to as the County, as represented by the County Information Technology Department, hereinafter referred to as "ITD", is soliciting proposals for an Endpoint Security Enterprise Solution that addresses all of the County's network security needs regardless of device type or location. The proposed Solution shall provide an Endpoint Protection Platform technology with a complete range of threat prevention and detection techniques. In addition, the solution must include the following components: Email, virtual patching, centralized management console, incident response forensics tools, cloud and reporting capabilities. The solution must be able to integrate with the existing security products such as QRadar, Qualys, Microsoft Exchange, Office 365 and Active Directory currently in production within the County network.

The proposal should be based on (25,000) endpoints and (30,000) Users for a volume purchase.

Issuing Department: ITD   
 Contact Person: Santiago A. Pastoriza   
 Phone: 305-375-1084

Estimate Cost: \$2,500,000

Funding Source: Internal Service

### ANALYSIS

<b><u>Commodity Codes:</u></b>	<span style="border: 1px solid black; padding: 2px;">20554</span>	<span style="border: 1px solid black; padding: 2px;">92004</span>	<span style="border: 1px solid black; padding: 2px;">20540</span>	<span style="border: 1px solid black; padding: 2px;"></span>
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>	
<b>Contractor:</b>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	
<b>Small Business Enterprise:</b>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	
<b>Contract Value:</b>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	
<b>Comments:</b>				

Continued on another page (s):     YES     NO

### RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
<b>SBE</b>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>

**Basis of recommendation:**

See bid document

Signed: Santiago A. Pastoriza	Date sent to SBD: 02/27/2019
	Date returned to ISD Procurement:

Revised April 2005

## SCOPE OF SERVICES FOR PURCHASING CARD SERVICES

Miami-Dade County as represented by the Finance Department is seeking to obtain/ access a Purchasing Card (P-Card) Program which provides at a minimum the following:

- An alternate method of purchasing and paying for goods and services of small dollars for legitimate County business, without the need of processing Small Purchase Orders (SPO) for approved purchases up to \$25,000 and/or allowable direct payments.
- Provides the County and its emergency responders with an alternative method to procure when called upon to address life and safety issues of residents and individuals.
- Provides MDC with fundamental services of the program such as: non-revolving credit card accounts issued to Cardholders by P-Card Administrators, purchasing cards issued shall be Master Card or Visa card brand, shall provide sufficient services to support all aspects of administering these card accounts (e.g. project management, program implementation, program operation, program transition, customer support, user training, program plans, contract reporting, card production and issuance, etc.).
- Financial institution (Contractor) provides a platform that allows P-Card Administrators to administer, manage and routinely make changes to card accounts, transaction approval & approval workflow, program structure, and perform program reporting in real time.
- A P-Card Program with flexible card accounts limits. P-Card Administrators must have, at a minimum, the capability to set the total credit limit, charge amount per transaction, charge amount per day, charge amount per cycle, and allowable number of transactions per day.
- P-Card Administrators shall have the ability to prohibit all cash transactions (e.g. cash advances, cash refunds, advance checks, and ATM withdrawal).
- P-Card Administrators must have the capability to apply restrictions based upon Merchant Category Code (MCC) to each card account issued as part of the contract, to create and manage customized Merchant Category Code Groups (MCCGs) and to arrange and assign MCCs into MCCGs allowing cardholders to purchase approved commodities and services from vendors.
- During the contract term, the Contractor, at its sole expense shall provide commercial insurance of such a type and with such terms and limits as may be reasonable associated with the contract. The Contractor will provide a Certificate of Insurance annually and upon request.
- Contractor shall retain records, documents, and files of any type or form that refer or relate to the contract for five (5) years after expiration or termination of the contract.
- Contractor is required to do the 1099 reporting to the IRS on the vendors paid through the P-Card Program.
- Contractor is required to create, maintain, and execute when needed, a comprehensive Agency Program Transition Plan if the County elects to leave the program, or elects to solicit for, and award, a contract for the provision of the services and solution with a new vendor.
- The contract may terminate without further liability for any of the following reasons: Termination for Cause, Events of Default of the Contractor, Termination for Other Than Cause, Funding Obligation, and Criminal Conviction. The County, by writing notice to the Contractor, may terminate the contract for convenience in a whole or in part when the County determines in its sole discretion that it is in the County's interest to do so.