

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No.
Contract (RFP)

☐ Re-Bid ☐ Other LIVING WAGE APPLIES: ☐ YES ☒ NO
Requisition No./Project No.: RQET1900002 TERM OF CONTRACT 5 YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: Case Management System for County and Criminal Court

Description: The objective of this solicitation is to acquire for a turn-key, configurable, commercial off-the-shelf (COTS) software solution for a comprehensive Court Case Management System (CCMS) to address the needs of criminal justice agencies.

Issuing Department: ITD Contact Person: Magaly Hernandez Phone: 305-596-8820
Estimate Cost: \$20,000,000
Funding Source: GENERAL FEDERAL OTHER
FutureFinanc

ANALYSIS

<u>Commodity Codes:</u> <u>205</u> <div style="border: 1px solid black; width: 100px; height: 15px; display: inline-block;"></div> <div style="border: 1px solid black; width: 100px; height: 15px; display: inline-block;"></div> <div style="border: 1px solid black; width: 100px; height: 15px; display: inline-block;"></div> <div style="border: 1px solid black; width: 100px; height: 15px; display: inline-block;"></div>				
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>OTR YEARS</u>	<u>3RD YEAR</u>	
Contractor:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Small Business Enterprise:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Contract Value:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Comments: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO				
<u>RECOMMENDATIONS</u>				
	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Basis of recommendation: <div style="border: 1px solid black; height: 30px; width: 100%;"></div>				
Signed: <u>Tiondra Wright</u>		Date sent to SBD: <u>2/7/18</u>		
		Date returned to DPM: <div style="border: 1px solid black; width: 150px; height: 15px; display: inline-block;"></div>		



**FUTURE DRAFT SOLICITATION
RQET1900002
CASE MANAGEMENT SYSTEM FOR COUNTY AND CRIMINAL COURTS**

***This document is a draft of a future solicitation and is subject to change without notice.
This is not an advertisement.***

ISSUED BY MIAMI-DADE COUNTY:

Internal Services Department, Procurement Management Services Division
for the

Miami-Dade Information Technology Department

COUNTY CONTACT FOR THIS SOLICITATION:

E-mail: tiondra@miamidade.gov

Conference Call for Vendors

January 23, 2019

2:00 pm EST

Access Phone Number 1-888-408-9943 and the 7-Digit Access Code (8941712)

1.0 PROJECT OVERVIEW

1.1 Introduction

Miami-Dade County, hereinafter referred to as the “County,” as represented by the Information Technology Department (ITD), is soliciting proposals for a turn-key, configurable, commercial off-the-shelf (COTS) software solution for a comprehensive Court Case Management System (CCMS) to address the needs of criminal justice agencies. The selected Proposer will be responsible for delivery of a turn-key CCMS solution inclusive of all software licensing, implementation, integration, configuration, data conversion, training, maintenance, and support services.

The purpose of this Request for Proposal (RFP) is to provide sufficient context, information, and scope for proposers to offer a solution that meets the described requirements and is in alignment with a best-in-industry project implementation approach. Some of the goals associated with this project include:

- Streamlining operations;
- Modernizing processes
- Increasing case processing efficiency;
- Improving data integrity;
- Decreasing repetitive work and redundant data entry;
- Improving data sharing between departments, justice partners, and third parties;
- Reducing reliance on paper and printing,
- Enhancing the public’s access to the court system

The County anticipates awarding a contract for an initial period, not less than five (5) years, to include the duration of the implementation period plus two (2) years of service and maintenance. The County, at its sole discretion, shall also have the option to purchase from the selected Proposer the services listed in section C3: OPTIONAL PROFESSIONAL SERVICES of the Price Proposal Schedule throughout the term of the resultant contract.

1.2 Definitions

The following words and expressions used in this Solicitation shall be construed as follows, except when it is clear from the context that another meaning is intended:

1. The word “Contractor” to mean the Proposer that receives any award of a contract from the County as a result of this Solicitation, also to be known as “the prime Contractor”.
2. The word “County” to mean Miami-Dade County, a political subdivision of the State of Florida.
3. The word “Proposal” to mean the properly signed and completed written submission in response to this solicitation by a Proposer for the Services, and as amended or modified through negotiations.
4. The word “Proposer” to mean the person, firm, entity or organization, as stated on the Solicitation Submittal Form, submitting a response to this Solicitation.
5. The words “Scope of Services” to mean Section 2.0 of this Solicitation, which details the work to be performed by the Contractor.
6. The word “Solicitation” to mean this Request for Proposals (RFP) document, and all associated addenda and attachments.
7. The word “Subcontractor” to mean any person, firm, entity or organization, other than the employees of the Contractor, who contracts with the Contractor to furnish labor, or labor and materials, in connection with the Services to the County, whether directly or indirectly, on behalf of the Contractor.
8. The words “Work”, “Services”, “Program”, or “Project” to mean all matters and things that will be required to be done by the Contractor in accordance with the Scope of Services and the terms and conditions of this Solicitation.

9. The words “Should”, “Will”, “Can” to mean desirable features, but not mandatory requirements.
10. The term “Application Software” or “Licensed Software” to mean the license programs that will be used to perform the tasks specified in the Scope of Services.
11. The term “Days” to mean calendar days.
12. The term “Deliverables” to mean the tangible work product submitted by the Contractor to the County.
13. The term “Enterprise License” to mean a licensing model covering all Miami-Dade County facilities, other governmental partners, and staff, and its patrons.
14. The terms “Information Technology Department” or “ITD” to mean Miami-Dade County’s central Information Technology Department. ITD is the central technology provider for Miami-Dade County and oversees the use of existing and emerging technologies in support of County government operations and services to the public.
15. The term “Competitive Selection Committee” to mean the group of individuals who will be reviewing the submitted Proposals and eventually recommending a Proposer(s) for award.
16. The term “Technical Review Committee” to mean the group of individuals who will be assessing the software functionality, and the technical, operational, and maintenance requirements of each Proposal and providing reports to the Competitive Selection Committee.
17. The term “Final Acceptance” to mean the successful completion of the Hardware Functionality, Data Load, Module Functionality, Integration, System Reliability Testing, and User Acceptance Testing which demonstrate that all System functions are operational and perform as required by Section 2.0: Scope of Services of this RFP.
18. The term “GoLive” or “GoLive Date” to mean the date on which the delivered System or any component thereof is used in a production environment.
19. The term “County Computer Network” to mean everything associated with providing Wide Area Network services, Local Area Network services and wireless services, including all servers and applications.
20. The term “Maintenance” to mean keeping the license software in a condition so that it operates as set forth in the documentation and in conformity to Section 2.0: Scope of Services of this RFP.
21. The term “Module” to mean a distinct component of the “Licensed Software.”
22. The term “Short-list” to mean a narrowing of the field of consideration.
23. The term “Solution” to mean the total complement of hardware, software, goods and services, peripherals and all other items, tangible and intangible, designed to operate as an integrated group.
24. The term “Third-Party” to mean any company or subcontractor, other than the Contractor, who will provide software, and/or services in order to fulfill the requirements of Section 2.0: Scope of Services of this RFP.
25. The term “User” to mean anyone accessing the licensed software, including both staff and citizens.
26. The term “Warranty Period” to mean the period beginning with Final Acceptance of the solution and continuing for one year.
27. The term “blind filing” to mean automatic case assignment to a criminal / Unified Children’s Court (UCC) division once the case is added either via the booking interface, e-Filing/Portal, case transfer, or manual case creation. Case assignment feature must also factor in highest level of charge (felony/misdemeanor), defendant’s age, and arresting agency in determining division assignment (e.g. misdemeanor cases may be assigned to branch divisions based on arresting agency). Furthermore, assignment to an appropriate judicial division/judge must be based on the division’s current volume of cases to ensure equal

distribution of cases, defendant's arrest charges, case type, domestic violence component, defendant's prior cases to enhance judicial expediency by auto assigning a case to the same section/division of the defendant's existing open case or the defendant's closed case undergoing probation. Systematic case assignment shall ensure even distribution of cases across sections (e.g.F001) within a judicial division (Adult Criminal Felony).

1.3 General Proposal Information

The County may, at its sole and absolute discretion, reject any and all or parts of any or all responses; accept parts of any and all responses; further negotiate project scope and fees; postpone or cancel at any time this Solicitation process; or waive any irregularities in this Solicitation or in the responses received as a result of this process. In the event that a Proposer wishes to take an exception to any of the terms of this Solicitation, the Proposer shall clearly indicate the exception in its proposal. No exception shall be taken where the Solicitation specifically states that exceptions may not be taken. Further, no exception shall be allowed that, in the County's sole discretion, constitutes a material deviation from the requirements of the Solicitation. Proposals taking such exceptions may, in the County's sole discretion, be deemed nonresponsive. The County reserves the right to request and evaluate additional information from any respondent regarding respondent's responsibility after the submission deadline as the County deems necessary.

The submittal of a proposal by a Proposer will be considered a good faith commitment by the Proposer to negotiate a contract with the County in substantially similar terms to the proposal offered and, if successful in the process set forth in this Solicitation and subject to its conditions, to enter into a contract substantially in the terms herein. Proposals shall be irrevocable until contract award unless the proposal is withdrawn. A proposal may be withdrawn in writing only, addressed to the County contact person for this Solicitation, prior to the proposal due date or upon the expiration of 180 calendar days after the opening of proposals.

Proposers are hereby notified that all information submitted as part of, or in support of proposals will be available for public inspection after opening of proposals, in compliance with Chapter 119, Florida Statutes, popularly known as the "Public Record Law". The Proposer shall not submit any information in response to this Solicitation which the Proposer considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this Solicitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to Proposer. In the event that the Proposer submits information to the County in violation of this restriction, either inadvertently or intentionally, and clearly identifies that information in the proposal as protected or confidential, the County may, in its sole discretion, either (a) communicate with the Proposer in writing in an effort to obtain the Proposer's written withdrawal of the confidentiality restriction or (b) endeavor to redact and return that information to the Proposer as quickly as possible, and if appropriate, evaluate the balance of the proposal. Under no circumstances shall the County request the withdrawal of the confidentiality restriction if such communication would in the County's sole discretion give to such Proposer an advantage over other proposers. The redaction or return of information pursuant to this clause may render a proposal non-responsive.

Any Proposer who, at the time of proposal submission, is involved in an ongoing bankruptcy as a debtor, or in a reorganization, liquidation, or dissolution proceeding, or if a trustee or receiver has been appointed over all or a substantial portion of the property of the Proposer under federal bankruptcy law or any state insolvency law, may be found non-responsive. To request a copy of any ordinance, resolution and/or administrative order cited in this Solicitation, the Proposer must contact the Clerk of the Board at (305) 375-5126.

1.4 Cone of Silence

Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, as amended, a "Cone of Silence" is imposed upon each RFP or RFQ after advertisement and terminates at the time a written recommendation is issued. The Cone of Silence prohibits any communication regarding RFPs or RFQs between, among others:

- potential Proposers, service providers, lobbyists or consultants **and** the County's professional staff including, but not limited to, the County Mayor and the County Mayor's staff, County Commissioners or their respective staffs;
- the County Commissioners or their respective staffs **and** the County's professional staff including, but not limited to, the County Mayor and the County Mayor's staff; or
- potential Proposers, service providers, lobbyists or consultants, any member of the County's professional staff, the Mayor, County Commissioners or their respective staffs **and** any member of the respective Competitive Selection committee.

The provisions do not apply to, among other communications:

- oral communications with the staff of the Vendor Services Section, the responsible Procurement Contracting Officer, provided the communication is limited strictly to matters of process or procedure already contained in the solicitation document;
- oral communications at pre-proposal conferences and oral presentations before selection committees during any duly noticed public meeting, public presentations made to the Board of County Commissioners during any duly noticed public meeting;
- recorded contract negotiations and contract negotiation strategy sessions; or
- communications in writing at any time with any county employees, official or member of the Board of County Commissioners unless specifically prohibited by the applicable RFP or RFQ documents.

When the Cone of Silence is in effect, all potential vendors, service providers, bidders, lobbyists and consultants shall file a copy of any written correspondence concerning the particular RFP or RFQ with the Clerk of the Board, which shall be made available to any person upon request. The County shall respond in writing (if County deems a response necessary) and file a copy with the Clerk of the Board, which shall be made available to any person upon request. Written communications may be in the form of e-mail, with a copy to the Clerk of the Board at clerkbcc@miamidade.gov.

All requirements of the Cone of Silence policies are applicable to this Solicitation and must be adhered to. Any and all written communications regarding the Solicitation are to be submitted only to the Procurement Contracting Officer with a copy to the Clerk of the Board. The Proposer shall file a copy of any written communication with the Clerk of the Board. The Clerk of the Board shall make copies available to any person upon request.

1.5 Communication with Competitive Selection Committee Members

Proposers are hereby notified that direct communication, written or otherwise, to Selection Committee members or the Competitive Selection Committee as a whole are expressly prohibited. Any oral communications with Selection Committee members other than as provided in Section 2-11.1 of the Miami-Dade County Code are prohibited.

1.6 Public Entity Crimes

Pursuant to Paragraph 2(a) of Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal for a contract to provide any goods or services to a public entity; may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and, may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

1.7 Lobbyist Contingency Fees

- a) In accordance with Section 2-11.1(s) of the Code of Miami-Dade County, after May, 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.
- b) A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependent on or in any way contingent upon the passage, defeat, or modification of: 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Mayor or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

1.8 Collusion

In accordance with Section 2-8.1.1 of the Code of Miami-Dade County, where two (2) or more related parties, as defined herein, each submit a proposal for any contract, such proposals shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such proposals. Related parties shall mean Proposer or the principals thereof which have a direct or indirect ownership interest in another Proposer for the same contract or in which a parent company or the principals thereof of one Proposer have a direct or indirect ownership interest in another Proposer for the same contract. Proposals found to be collusive shall be rejected. Proposers who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive bidding may be terminated for default.

2.0 SCOPE OF SERVICES

2.1 Introduction

Miami-Dade County, hereinafter referred to as the “County,” as represented by the Information Technology Department, hereinafter referred to as “ITD”, is soliciting proposals from qualified firms with proven operation, preferably in the state of Florida circuit(s), to provide the most technically sound, scalable, and state-of-the-art comprehensive case management solution to replace its current criminal justice case management system supporting all areas of adult and juvenile law and court administrative agencies. The proposed solution must deliver a fully modernized and integrated criminal justice solution for the Eleventh Judicial Circuit Court of Florida that will serve the information needs of all justice partner agencies and County citizens well into the 21st Century. Note: Civil, Family, Traffic, Parking, and Probate case management is not included within the scope of this initiative.

The purpose of this RFP is to provide sufficient context, information, and scope for proposers to offer a solution that meets the described requirements and is in alignment with a best-in-industry project implementation approach. Some of the goals associated with this project include:

- Streamlining operations;
- Modernizing processes
- Increasing case processing efficiency;
- Improving data integrity;
- Decreasing repetitive work and redundant data entry;
- Improving data sharing between departments, justice partners, and third parties;
- Reducing reliance on paper and printing,
- Enhancing the public’s access to the court system

2.2 Acronyms

The Proposer shall recommend a comprehensive solution that best satisfies the requirements set forth in this RFP for a new criminal and county case management solution and must demonstrate the capacity and ability to deliver a solution that ensures long-term viability and support for the 11th Circuit’s court operations.

The following table contains acronyms and their description used throughout this Scope of Services:

Acronyms	Description
AFIS	Automated Fingerprint Identification System
AOC	Administrative Office of the Courts
AFM	A-Form (arrest form) Automation Management System
ASA	Assistant State Attorney
ASM	Access Security Matrix
APD	Assistant Public Defender
BPR	Business Process Reengineering
BUL	Bring Up List
CAPS	Court Application Processing Systems standards
CC	Community Control
CFS	Clerk’s Financial System
COC	Clerk of Courts
CCIS	Comprehensive Case Information System
CCMS	Court Case Management System
CBS	Central Bond System
COPS	Court Orders Printing System

Acronyms	Description
DOC-COPS	FL DOC - Court Ordered Payment System
CJIS	Criminal Justice Information System
COOP	Continuity of Operations
COTS	Commercial Off The Shelf
CP	Communication Plan
CRRS	Centralized Records Request System
CVW	Civil Writs of Attachment
DCA	District Court of Appeals
DHSMV	Department of Highway Safety & Motor Vehicles
DJJ	Florida Department of Juvenile Justice
DMS	Document Management System
DOC	Florida Department of Corrections
DR	Disaster Recovery
DRAI	Detention Risk Assessment Instrument for juveniles
DV	Domestic Violence
DVW	Domestic Violence Warrant
ECF	Electronic Case File
ECM	Enterprise Content Management
ETL	Extract, Transform, & Load
EVTS	Evidence Vault Tracking System
FA	First Appearance
FCIC	Florida Crime Information Center
FCCC	Florida Court Clerks and Comptrollers
FDCCMS	Florida Drug Court Case Management System
FDLE	Florida Department of Law Enforcement
FIFO	First In First Out
FTE	Full Time Equivalent
FW	Fugitive Warrant
GIS	Geographic Information System
GUI	Graphical User Interface
HA	House Arrest
HD	Home Detention
HYDRA	SAO Case Management System
ICCSVP	Involuntary Civil Commitment of Sexually Violent Predator
IDW	Inmate Data Warehouse
IPS	Inmate Profile System
ITD	Miami-Dade County Information Technology Department
IVR	Interactive Voice Response
JSD	Miami-Dade County Juvenile Services Department
JMS	GTL Jail Management System
JJIS	Juvenile Justice Information System
JPO	Juvenile Probation Officer
JWDS	Justice Works Defender System
KPI	Key Performance Indicators
LEO	Law Enforcement Officer

Acronyms	Description
MDPD	Miami-Dade Police Department
MDCR	Miami-Dade Corrections & Rehabilitation Department
M-DCPS	Miami-Dade County Public Schools
MCMS	Mediation Case Management System
MECOM	Mental Competency Database
NCIC	National Crime Information Center
OBTS	Offender Based Transaction System
OBIS	Fl. DOC Offender Based Information System
OCM	Organization Change Management
OCR	Optical Character Recognition
OSCA	Office of the State Courts Administrators
PCAC	Private Court Appointed Counsel
PDOCMS	PDO Case Management System
PID	Positively Identified
PTA	Promise to Appear Arrest
PTI	Pre-Trial Diversion/Intervention
PTS	Pre Trial Services System
PM	Project Manager
PMP	Project Management Plan
PDO	Miami-Dade Public Defender's Office
PVA	Probation Violation Affidavit
QA	Quality Assurance
QMS	Queue Management System
RC3	Office of Criminal Conflict and Civil Regional Counsel, Third District
RMS	Records Management System
RPO	Recovery Point Objective
RTO	Recovery Time Objective
SAO	Miami-Dade State Attorney's Office
SRS	Summary Reporting System
STS	Subpoena Tracking System
TAP	The Alternative Program
TCATS	Traffic Citation Accounting Transmission System
TSD	COC - Technical Services Department
UAT	User Acceptance Testing
UCC	Unified Children's Court
UCN	Uniform Case Numbering
UCR	Uniform Case Reporting
UFC	Unified Family Court
WTS	Warrants Tracking System
YTD	Year to Date

2.3 **Background**

Miami-Dade County is in search of a replacement to its existing IBM mainframe hosted, in-house developed Criminal Justice Information System (CJIS). The technology of the current CJIS is over twenty-five years old and rapidly approaching life cycle obsolescence. CJIS is the system of record in Miami-Dade County for criminal and juvenile cases, from time of arrest/inception to

case disposition. CJIS is used by approximately 150 local agencies that include municipal, state and federal law enforcement agencies. It is used to track over 120,000 open felony, misdemeanor, juvenile cases. At close to 10 million online transactions a year and producing approximately 1,000 reports, it is one of the largest legacy systems maintained by 10 dedicated county ITD personnel.

Listed below are the principal agencies identified as having substantial hands-on, direct involvement at some point during court case process. Operational representatives from each of the agencies were heavily involved in compiling business and functional requirements for a comprehensive court case management system to administer criminal and juvenile cases.

1. Miami-Dade Clerk of the Courts (COC)
2. Administrative Office of the Courts (AOC) for the 11th Judicial Circuit
3. Miami-Dade Corrections and Rehabilitation Department (MDCR)
4. Miami-Dade Office of the State Attorney (SAO)
5. Miami-Dade Public Defender's Office (PDO)
6. Juvenile Services Department (JSD)
7. Department of Children and Families (DCF)
8. 3rd Regional Counsel (RC3)
9. Guardian Ad Litem (GAL)

Accordingly, an exhaustive analysis of their operations was conducted to capture a thorough understanding of the agencies' business processes. Meetings and/or observation sessions were held with representatives from all major agencies so as to comprehend their role, document their respective tasks, and ultimately gather any and all functional requirements necessary to effectively carry out the court case administration business processes.

Furthermore, an environment as complex as this one, involves a slew of ancillary, 3rd party court sanctioned agencies and providers which were also conferred with during this initiative. Input gathered at meetings with these supporting stakeholders was also dutifully considered in establishing the functional specifications.

Inclusive of this list were representatives from:

- Miami-Dade Police Department (MDPD)
- Municipal Law Enforcement Agencies
- Florida Department of Corrections (DOC) – Probation Services
- The Advocate
- The Alternative Program (TAP) (pre-trial release program provider)
- U.S. Department of Veteran's Administration
- Court sanctioned mental health providers
- Florida Association of Criminal Defense Lawyers

Administrative Office of the Courts for the 11th Judicial Circuit

The Eleventh Judicial Circuit of Florida, serving Miami-Dade County, is the largest in the state and the fourth largest trial court in the nation. Its 123 Circuit and County Court judges serve a population of 2.7 million in a 2,000 square mile area. Eighty judges preside in six Divisions of the Circuit Court and 43 judges preside in three Divisions of the County Court. The Eleventh Judicial Circuit has four main courthouses which house circuit and county court judges, the Administrative Office of the Courts (AOC), the Clerk's Office and other court-related personnel: the Richard E. Gerstein Justice Building, where circuit and county criminal cases are heard; the Lawson E. Thomas Courthouse Center, where family and domestic violence cases are heard; the Dade County Courthouse where circuit civil cases are heard and, the Miami-Dade Children's Courthouse, where juvenile delinquency and dependency cases are heard.

To provide the public with greater access to the court, county court judges also preside in five full-service branch (or district) courts throughout Miami-Dade County and hear the following matters: misdemeanor cases, traffic matters, municipal ordinance violations, civil matters not exceeding the sum of \$15,000 (small claims), landlord and tenant, uncontested and simplified dissolutions of marriage, and non-criminal domestic and repeat violence injunction matters.

The 11th Circuit operates the following courthouses:

- 4 main court houses
 - Richard E. Gerstein Justice Building - 1351 N.W. 12th Street
 - Lawson E. Thomas Courthouse Center - 175 N.W. 1st Avenue
 - Dade County Courthouse - 73 West Flagler Street
 - Miami-Dade County Children's Courthouse - 155 NW 3rd Street
- 6 branch court houses (North Dade, South Dade, Hialeah, Miami Beach, Coral Gables, Caleb)
 - Hialeah District Court - 11 East 6th Street
 - Miami Beach District Court - 1130 Washington Avenue
 - South Dade Justice Center - 10710 S.W. 211 Street
 - Coral Gables District Court - 3100 Ponce de Leon
 - North Dade Justice Center - 15555 Biscayne Blvd.
 - Joseph Caleb Center Branch Courthouse – 5400 NW 22nd Ave
- 1 Remote Office
 - Sweetwater Sub-Office - 500 SW 109th Avenue

Circuit Criminal

The Circuit Criminal Division hears major criminal (felony) cases where the resulting penalty can be death or imprisonment in a state penitentiary for one year (365 days) or more. This division also hears appeals from the County Criminal Court. The judges, clerks, and support personnel of this division are located at the Richard E. Gerstein Justice Building.

Adult Drug Court: The Program offers drug offenders the chance to avoid prosecution, get off drugs and change their lives in a positive direction. Drug Court is a volunteer diversion and treatment program that identifies a defendant who has a substance abuse problem by redirecting them from the ordinary course of prosecution through intensive supervision by the presiding judge and rehabilitation through treatment specialists for a minimum of one year. After successfully completing the treatment program and when monitoring or case management services are no longer needed, the treatment counselor will recommend that the judge discharge the case. First-time offenders will have their case nolle prosequi (no prosecution) and their records may be sealed or expunged. For other offenders, the case may be dismissed or adjudication is withheld.

Veterans Treatment Court: The Program offers non-violent felony veteran offenders the opportunity to avoid prosecution and improve their quality of life. Veterans Treatment Court is a pre-adjudicatory, pre-trial, voluntary program. Participants are placed in one of two tracks based on their risk and need level. The program includes five distinct phases of treatment that will be monitored by the Court. These phases are tied into the participant's track.

County Criminal

The County Court Criminal Division consists of minor criminal misdemeanor cases, criminal traffic matters, municipal and county ordinance violations and Civil Traffic Infractions. Minor criminal misdemeanor cases include violations such as petit theft, simple battery and trespassing. Criminal Traffic matters, includes violations for DWLS (driving while license suspended), DUI (driving under the influence), NVDL (no valid driver's license). Civil Traffic infractions, which are non-criminal related violations, consists of moving and non-moving violations. Moving violations such as speeding and running a red light, may assess points on the driver's license, whereas non-moving violations, such as expired registration or no seatbelt, will not assess points against the driver's license. Criminal Traffic matters, as well as minor misdemeanor violations, are exclusively handled by judges and may be punishable by imprisonment in a county jail for less than one year. The county court criminal judiciary and their staff are located at the main courthouse location, REG (Richard E Gerstein Justice Building), located at 1351 NW 13 Street Miami, FL 33125 and at the 6 branch locations (North Dade Justice Center, South Dade Justice Center, Miami Beach, Hialeah, Caleb, Coral Gables. The county court criminal operations staff is also assigned at the main courthouse and the 6 branch locations. Note: Civil Traffic case management functionality is excluded from the baseline functionality incorporated within this solicitation.

Domestic Violence

The 11th Circuit of Florida created a specialized Domestic Violence Division, comprised of judges and support services to deal exclusively with family violence issues and effectively addressing this type of crime through the justice system. The Domestic Violence Division hears protection (restraining) order cases, violation of injunction cases, criminal misdemeanor cases involving family violence and risk protection order cases. The court mandates accountability, punishment and meaningful treatment. Case managers assist the judges with preparation of injunction orders, time-sharing schedules and child support when the parties have

minor children in common, specialized court orders and case management. The Domestic Violence Division and support personnel are located at the Lawson E. Thomas Courthouse Center.

Domestic Violence Drug Court (DV Drug Court): Through the collaboration of multiple agencies such as the SAO, the PDO, the Advocate Program, the COC, and the AOC, DV Drug Court closely monitors the compliance of batterers who are court ordered to complete substance abuse treatment as a condition of their probation or pretrial diversion program in their misdemeanor domestic violence case, or as part of a civil injunction (restraining) order. DV Drug Court participants are also subject to comply with other elements of the program as prescribed by licensed clinicians such as random testing, alcohol or narcotics anonymous meetings, and inpatient rehabilitation programs, where noncompliance is addressed in an expeditious manner. The goal of DV Drug Court is to successfully monitor, track and provide rehabilitative community-based resources to batterers in order to lower recidivism rates.

Domestic Violence Mental Health Court: The Mental Health Court (DV Mental Health Court), scheduled every Thursday morning, recognizes the uniqueness of violence involving intimate partners or family members with serious mental health problems and was developed to dedicate additional judicial time and resources to domestic violence defendants with mental health issues. To participate, the defendant must have an underlying misdemeanor domestic violence arrest/case. Once the defendant is stabilized, he or she is given the opportunity to participate in the Mental Health program if the State Attorney and the victim agree. The emphasis is on aggressive mental health treatment as the court recognizes that rapid disposition of domestic violence charges without stabilization of mental health needs and appropriate domestic violence intervention can be harmful to victims and children.

Unified Children's Court / Juvenile

The Unified Children's Court (UCC) Division has jurisdiction to handle related family law matters (Family, Juvenile Dependency and Delinquency, and Domestic Violence (DV) Injunction cases) in multiple parts of the court system (sometimes referred to as "crossover" cases). In accordance with mandates issued by the Florida Supreme Court in May 2001 and January 2014, the Eleventh Judicial Circuit's Unified Children's Court Division was established as a mechanism to provide a comprehensive, coordinated approach to handling complex related case matters, pursuant to the "One Family, One Judge" Model, with the overall purpose of promoting judicial economy, ensuring consistent rulings and court orders regarding access to children are not conflicting, minimizing inconvenience to litigants, and eliminating duplication of resources. For purposes of matters qualifying to be heard in the UCC Division, a Related Case is defined as two or more open cases in the Family and/or Domestic Violence Divisions, and/or Juvenile Dependency and/or Delinquency case(s), which involve any of the same parties, children, or issues. The UCC division is located at the Miami-Dade County Children's Courthouse, 155 NW 3rd Street, Miami FL 33128.

Juvenile Delinquency: Presides over cases involving minors under the age of 18 who have allegedly committed a criminal offense under the Florida Statutes. The Juvenile Delinquency Division of the court, state agencies, and community partners work closely together with the goal of rehabilitation and/or treatment of the child and family rather than punishment.

After law violations, youth are taken into custody and are transported to the Juvenile Services Division (JSD) for processing. JSD staff will conduct a detention risk assessment to determine whether the child can be legally detained at the Miami-Dade Regional Juvenile Detention Center or released before the first court hearing. If a minor has committed a first or second non-violent offense, the State Attorney's Office (SAO) may choose to offer the minor a diversion program. This is when the State agrees not to prosecute the minor if the minor agrees to certain conditions. If conditions of the diversion program are not met, the SAO can bring the case back to court for prosecution. If the minor is detained, a detention hearing must be heard within 24 hours of being taken into custody. At the time of the detention hearing, an attorney will be appointed if the minor/family has the inability to obtain counsel. At the time of the detention hearing, the judge will determine one of three levels of supervision: secure, non-secure, or home detention. If a minor is charged with certain felony offenses, the SAO can choose to "direct file" a case to adult court. If a case is direct filed, the minor is charged as an adult and faces the same sanctions as an adult.

Juvenile Dependency: The Dependency Division presides over abuse, neglect, and/or abandonment cases and its mission is to ensure the permanency, safety and well-being of children. The main hearings in a dependency case (shelter hearings, filing of petition, arraignment, trial, disposition, judicial review, and permanency hearing) are required to meet state and federal statutory guidelines. Child Protective Investigators (CPI) from The Department of Children and Families (DCF) investigate reported cases of abuse, neglect and/or abandonment. After investigation either a petition is filed with the court under Chapter 39 of the Florida Statutes or the family is offered volunteer services and the case is not submitted for court supervision. If the minor is removed from the home, a shelter hearing must be heard within 24 hours of removal. At the time of the shelter hearing, an attorney(s) will be appointed if the parent(s) has the inability to obtain counsel. At the time

of the shelter hearing, the judge will determine the placement, visitation, education, mental health, and medical needs for the child(ren).

In 1997 the Adoption and Safe Families Act was enacted to promote the timely adoption of children involved in the foster care system. State and federal mandatory timeframes must be strictly adhered to in order to achieve the mission of promoting safety, permanency and well-being of children. A case plan is presented for each case in the system which outlines what a parent must complete and the time frame in order to achieve reunification or permanent placement. Permanency goals of the court are generally reunification with rehabilitated parents, adoption if a petition for termination of parental rights has been filed, permanent guardianship, and APPLA (Another Permanent Planned Living Arrangement).

Juvenile Drug Court: The Juvenile Drug Court (JDC) program aims to reduce juvenile recidivism rates by providing participants with the necessary recovery tools and community support. In response to the growing number of juvenile arrests and drug abuse, the JDC embraces an alternative therapeutic approach rather than a traditional and confrontational process. JDC is a voluntary six- to twelve-month, court-supervised program for nonviolent juveniles charged with a crime between the ages of 13 to 17 who suffer from alcohol and/or drug use. Referrals are made by Miami-Dade County Juvenile Services Department Juvenile Assessment Center, Public Defender's Office, The Office of Criminal Conflict and Civil Regional Counsel (RC3), State Attorney's Office, Juvenile Probation, or court staff.

Dependency Drug Court: The Dependency Drug Court (DDC) addresses the underlying substance abuse problems that may exist with parents involved in dependency court. DDC is a voluntary program that addresses the underlying substance abuse problems that often coexist with parents involved in Dependency Court. The goal of DDC is to help parents live a drug-free life and assume the full responsibilities of parenthood.

Human Trafficking Court: The mission of the Human Trafficking Court is to serve young victims of human trafficking who entered the court system under a Chapter 39 Dependency Petition and /or a Delinquency Petition filed under Statute 985. The 11th Judicial Circuit of Florida has established a Human Trafficking Court to specialize in helping young male and female victims of Human Trafficking. Due to the negative connotation, Human Trafficking court is referred to as G.R.A.C.E court. G.R.A.C.E stands for Growth through Renewal, Acceptance, Change, and Empowerment. The mission of the Human Trafficking Court is to serve young victims of human trafficking who entered the court system under a Chapter 39 Dependency Petition and /or a Delinquency Petition filed under Statute 985. It is the hope of this court to assist these victims in a successful transition to independence, and begin to lead a healthy life; physically, spiritually, mentally and emotionally.

Appellate Division

The Appellate Division hears appeals from the county court and from various quasi-judicial boards and administrative agencies. Appeals from the county court are heard by panels of three circuit court judges. County court judges may sit in an appellate capacity over matters decided by quasi-judicial boards and administrative agencies. Appellate hearings take place in three different locations: at the Dade County Courthouse, 73 West Flagler Street, Miami FL 33130; at the Childrens' Courthouse 155 NW 3 Street, Miami, FL 33128; and at the Richard E. Gerstein Justice Building, 1351 N.W. 12 St., Miami FL 33125.

Miami-Dade Clerk of the Court

The Miami-Dade Clerk of the Court (COC) is the official record keeper for the courts within Miami-Dade County, Florida. COC has the ministerial responsibility for recording, certifying, and maintaining all court records which are held within the Miami-Dade Criminal Court. As the official keeper of the court records, the mission of the Clerk's Office is to serve the citizens of Miami-Dade County and the participants in the judicial system in a timely, efficient, and ethical manner. The COC is committed to enhancing the level of efficiency in its services and access to the public. In facing the confines of limited resources, and ever-increasing emphasis will be given to new innovative technologies which will enable staff to "work smarter, not harder" and perform in a more cost-effective manner.

The COC is ministerial responsible for the clerical support for all cases in the following 11th Circuit court divisions:

- Civil Court
- Criminal Court
- Family Court Division
- Juvenile Court
- Probate Court
- Small Claims Court

- Traffic Court
- Jury Pool Administration
- Parking

Beyond providing operational staffing at all the primary and branch court houses mentioned above, the COC conducts supplementary back office operations at the following locations:

- 2 branch service centers
 - Sweetwater Office - 500 SW 109th Avenue, 3rd Floor
 - Martin Luther King Office Building - 2525 NW 62nd Street
- Overtown Transit Village South - 601 NW 1 Ct
- Stephen P. Clark Center (SPCC) - 111 NW 1st St, Miami
- COC Records Center/Warehouse - 9350 NW 12th Street Doral
- Court House East - 22 NW 1st St

The COC is further broken down into multiple operational divisions/offices and bureaus.

- Child Support/Alimony Office maintains a Central Depository to receive and process payments.
- Clerk's Archives Unit identifies, preserves and protects all records of historical value pertaining to the establishment and continual operations of the 11th Judicial Circuit Court, the election or appointment of its Clerks, Judges, the Board of County Commission, the Clerk of the Board, other governing Boards and memorabilia as deemed necessary.
- Clerk of the Board of County Commissioners is the duly elected official who provides direct administrative support to the Board of County Commissioners
- Code Enforcement Services for collecting and administering all original civil penalty payments, continuing civil penalty payments, and administrative hearing costs.
- County Recorder is responsible for the recording, protecting, preserving, and disseminating of official records. This series of records is designed to create a permanent record of these important documents.
- Land Sales / Mortgage Foreclosure Office
- Office of Records Management
- Marriage License Bureau
- Parking Violations Bureau
- Value Adjustment Board (VAB) - Magistrates appointed by the VAB Board to determine whether or not property is properly assessed. COC provides the clerical support required by the VAB.
- Clerk's Technical Services Division
- Clerk's Office of Finance

Miami-Dade Corrections and Rehabilitation Department (MDCR)

The Miami-Dade Corrections and Rehabilitation Department operates the eighth largest jail system in the country. There are between 4,300 to 4,500 persons incarcerated daily in our four detention facilities. These persons are awaiting trial, serving sentences of 364 days or less. MDCR is broken down by the following divisions, bureaus, and units:

- Institutional Services including the Food Services Bureau and Property Management Bureau
- Special Operations including the Inmate Transportation Bureau, Court Services Division, Intake and Release Bureau
- Internal Affairs
- Policy and Planning Bureau
- Community Affairs
- Facility Operations
- Support Services comprised of Personnel Bureau, Training Bureau, Policy and Planning Bureau, Reentry Unit, Chaplaincy Services Unit, Information Systems Bureau, Pretrial Services Bureau, Facilities Management Bureau, K9 Unit, and Budget and Finance Bureau.

Furthermore, the department operates a Boot Camp Program for youthful offenders, a Work Release Center and a medical unit at Jackson Memorial Hospital. The Department's Headquarters is @ 2525 NW 62nd Street.

MDCR operates 4 primary detention facilities:

- Turner Guilford Knight Correctional Center - 7000 NW 41st Street, Miami, Florida 33166 (Primary Booking/Intake facility)
- Metro West Detention Center - 13850 NW 41st Street, Miami, Florida 33178
- Pre-Trial Detention Center - 1321 NW 13th Street Miami, Florida 33125

- Training and Treatment Center - 6950 NW 41st Street, Miami, Florida 33166

Miami-Dade County Juvenile Services Department (JSD)

The JSD operates with an active partnership of juvenile justice stakeholders. JSD partners include various local stakeholders: juvenile court judges, Clerk of Courts, State Attorney's Office, Department of Juvenile Justice, Miami-Dade Public Schools, law enforcement, Public Defender's Office, and a multitude of private providers and community based organizations.

The Juvenile Assessment Center's (JAC) portion of the JSD is open 24 hours a day, 7 days a week to accept arrested juveniles. The JAC is charged with managing the entire process for arrested juveniles for Miami-Dade County. This includes providing the infrastructure for all juvenile justice stakeholders to comply with their respective mandates/requirements and to perform their respective duties; providing daily coordination for juvenile justice system compliance between stakeholders; processing 100% of the arrested juvenile population brought to the JAC according to law; utilizing JAC data systems to organize the arrest population, and applying "best practices" to strategically reduce the number of children processed at the JAC. The JAC must process arrested juveniles in strict compliance with requirements mandated by Florida State Statutes. JSD works closely with the State of Florida's Department of Juvenile Justice which is responsible for providing detention services for youths taken into custody for a violation of the law.

The JSD concept allows representatives from law enforcement, social services, education and mental health to work in a cohesive partnership in order to provide a complete array of services needed in the initial phases of the child's involvement with the Juvenile Justice System. This has proven to be an efficient model of processing that has allowed the State of Florida and local communities to achieve system and fiscal efficiencies. The delivery mechanism used to provide JSD/JAC services and programs is achieved through four major units:

- Intake and Screening Component
- Diversion Services Continuum
- Prevention Continuum
- Clinical Unit.

JSD allows representatives from law enforcement and social services to work together under one roof to provide for both at-risk youth and youth involved with the Juvenile Justice System. JSD operates the principal intake, screening, and assessment facility that serves as a centralized processing, referral, and evaluation center for over 195,000 juvenile arrests in Miami-Dade County, and operates 24 hours a day, seven days a week. The facility is located at 275 NW 2nd St, Miami, FL 33128.

Miami-Dade Office of the State Attorney

As the 11th Circuit's Chief prosecutorial agency, the Miami-Dade Office of The State Attorney (SAO), serve as the largest prosecutor's office in Florida and the fourth largest in the nation. Responsible for the prosecution of all criminal and criminal traffic related cases filed in the 11th circuit, the SAO is divided into several major divisions including: Felony Screening, Felony Victim/Witness Administration, Misdemeanor/Criminal Traffic, Misdemeanor Domestic Violence Unit, Criminal Intake, Felony special Units, Felony Trial divisions, Juvenile Delinquency. The SAO also provides supplementary services and community outreach in the areas of: Bad Check Restitution Program, Child Sexual Abuse Assistance, Child Support Enforcement, Community Outreach / Justice In Motion (J.I.M.), Domestic Violence & Stalking Assistance, Identity Theft Prevention, Seal/Expunge, Victims Compensation, etc.

The SAO conducts business at the following locations across Miami-Dade County:

- Main Office - E.R. Graham Building - 1350 N.W. 12 Avenue Miami, FL 33136-2111
- Branch Office - Joseph Caleb Center - 5400 N.W. 22 Avenue, Miami, FL 33142
- Branch Office - North Dade - 15555 Biscayne Boulevard, Miami, FL 33160
- Branch Office - South Dade - 10710 S.W. 211 Street, Miami, FL 33189
- Branch Office - Miami Beach - 1130 Washington Avenue, Miami Beach, FL 33139
- Child Support Enforcement Office 601 NW 1st. Court, 12th Floor, Miami, FL 33136
- County Court / Misdemeanor - 1469 N.W. 13 Terrace, Miami, FL 33125
- Domestic Violence Unit Office - 175 N.W. 1 Avenue, Miami, FL 33128
- Juvenile Division Office - Miami-Dade Children's Courthouse 155 NW 3 Street, Miami, FL 33128
- Orlowitz-Lee Children's Advocacy Center - "Kristi House" 1265 N.W. 12 Avenue, Miami, FL 33136

- Hialeah Courthouse Center 11 East 6 Street 2nd floor, Hialeah, FL 33010

Office of the Public Defender

The Office of the Public Defender is appointed by judges to represent clients in criminal, juvenile delinquency and mental health matters in Florida's courts. The Miami-Dade Public Defender's Office handles approximately 85,000 cases each year, with approximately 10,000 cases open at any given time. It is divided into several major divisions concerning appellate review, felony litigation, juvenile delinquency litigation and misdemeanor and traffic court matters. Office operations are divided into an executive office, business office, office-wide training, management information systems unit and several specialized litigation-related units: capital litigation, early representation, domestic representation, indefinite civil commitment, civil mental health, mitigation and placement and investigations.

The PDO conducts day to day operations across four locations in Miami-Dade County:

- Bennett H. Brummer Building - 1320 NW 14th Street, Miami, FL 33125
- Lawson E. Thomas Court Center - 175 NW First Avenue, Suite #2400, Miami, FL 33128
- Jackson Medical Towers 1500 NW 12th Avenue, 9th Floor, Miami, FL 33136
- The Children's Courthouse - 155 NW 3rd Street, Suite 7000, Miami, FL 33128

2.4 Current Operating Environment

The following is a broad overview of the technical operating environment of MDC's ITD. The operational infrastructure is divided into two major components: Mainframe and Client Server/Distributed. The primary County Data Center is located at 5680 SW 87th Ave, Miami, FL.

Mainframe Environment

- Mainframe - IBM Model 2828-H13 P02, IBM zBC12 Processor
- Mainframe Operating System - IBM z/OS 2.2
- Mainframe zLinux – Integrated Facility for LINUX (IFL) utilizing Red Hat Linux version 6.8 or higher
- Enterprise Storage - IBM DS8870 Shared Storage
- Mainframe Printer(s) – Two (2) IBM Model 6262, Variostream 7650 (TWINS) Laser Printers
- Mainframe Databases – VSAM, DB2, IDMS with feed from and to Oracle on distributed environment. DB2 used for online viewing of reports.

COC Client Server Environment

The COC's distributed environment detailed below is operated and maintained by the COC - Technical Services Division staff, where they work in partnership with the Information Technology Department for hosting and/or infrastructure support services.

- eMail System - Hybrid of on premise Exchange 2010 and Office 365. Migration to O365 underway.
- Server Platform(s) - Microsoft Windows 2008 R2 64 bit and 2012 64 bit; HP Blade Servers/VMWare
- Server Applications - Microsoft Office, Microsoft SQL – 2012 & 2014; iNovah Integrated Cashiering System; Central Bond System (CBS); NewVision Recording, Searer Business Technology (SBT) payables system, Court Orders Printing System (COPS), Evidence Vault Tracking System (EVTs), Records Center Inventory System (RCIS), Centralized Records Request System (CRRS), Odyssey Court Case Management system for Civil/Family/Probate divisions, File Tracking, Mail Tracking, PETS, Track-It and SPIRIT.
- PC Environment - Over 1900 Distributed PC's [32 bit; 4 GB(RAM); i5 3.2 Gigahertz (processor); and 256 GB (hard drive)]; Microsoft Windows 7 (OS); Microsoft Internet Explorer (IE11); Quick 3270 Emulation software (mainframe terminal emulation)
- Internet/Intranet Applications including (website) – HTML, C#, .Net, XML, SQL
- Twilio cloud services Integrated Voice Response (IVR) system

ITD Client Server/Distributed Environment

Servers

- Hewlett Packard(HP) discrete and blades servers, models DLxxx and BL460

- HP C7000 blade enclosures
- Support for Windows (2008R2, 2012R2) and Linux operating systems
- Support for Microsoft SQL and Oracle databases

IBM Power 7 Technology

- Power 7 IBM Model 9119-FHB (pSeries)
- Power 7 Operating Systems: AIX 7 or Higher, Red Hat LINUX 6.8 or Higher
- SAN Storage: IBBM DS8870 Tier 1
- Redundancy or Failover: PowerHA 7 or greater
- Database: Oracle
- Other software on Power 7 Platform Spectrum Scale 4.1 (formerly known as GPFS), Websphere 8.5.5, Tivoli Workload Scheduler
- Backup/Restore: Netbackup

Server Virtualization

- VMware ESXi
- Hewlett Packard(HP) blades servers, model BL460
- HP C7000 blade enclosures
- Support for Windows (2008R2, 2012R2) and Linux guest operating systems
- Red Hat Linux 6.8 or higher on HP x86 technology on physical server, blades or virtualized servers through VMWare.

Storage

- HP 3PAR SAN storage arrays – Windows, Linux, Solaris and VMware ESX
- IBM DS8800 and DS8870 SAN storage arrays – AIX
- Brocade Fiber Channel switches
- Windows Storage Server NAS file shares

Backup

- Veritas Netbackup – Support for Windows, Linux, Solaris and AIX
- Veritas Netbackup data deduplication appliances
- Oracle Tape silos, Oracle 9940B and T10000 tape drives
- Exagrid data deduplication appliances supporting SQL backup
- Veeam backup and replication – Support for VMware virtual server environment

Network Infrastructure

The Miami-Dade County Wide Area Network (WAN) uses a TCP/IP protocol and acts as a common transport for all county wide enterprise traffic utilizing IP – Host communication and a Fiber Channel for Local and Wide-area SAN. The Miami-Dade County Wide Area Network is an Ethernet Metropolitan Area Network. Wide Area Network service is provided by the awarded local carrier along with Miami-Dade County owned infrastructure. The Office of the Clerk of the Circuit Court utilizes Miami-Dade County's Wide Area Network which is maintained and supported by the MDC's ITD. The AOC manages their own network and a dedicated 100 MB segment links both networks.

The solution and supporting infrastructure if proposed as on a premise solution, will reside and be maintained at the following facilities:

- Miami-Dade County's Data Processing & Communication Center (DPCC) located at 5680 SW 87th Ave, Miami, FL
- Miami-Dade County's (CAT5) Integrated Command Facility Building (ICFB) located at 11500 NW 25 St, Doral, FL

2.4.1 Current Court Case Volume Statistical Information

Noted below are the Circuit's court case totals tabulated as of October 2018.

Total Court Case Counts including active and archived	
Felony	1,800,736
Misdemeanor & Misdemeanor DV	1,494,445
Misdemeanor Branch	1,237,920
Juvenile Delinquency	464,692
Juvenile Dependency	93,933
Civil Infractions	64,862

Cases Filed for 2017	
Felony	26,728
Misdemeanor & Misdemeanor DV	21,507
Misdemeanor Branch	14,131
Juvenile Delinquency	3,786
Juvenile Dependency	2,038
Civil Infractions	4,524

2.4.2 Current Database Information

Mainframe Databases

VSAM, DB2, IDMS 19.1R3 (Incremental Release 3) with feed from and to Oracle on distributed environment. DB2 used for online viewing of mainframe reports.

- CJIS – Hierarchical IDMS database, 40 gigabytes worth of data for approximately 5.1 million criminal and dependency court cases
- PRS - Hierarchical IDMS database, 33 megabytes worth of data for approximately 18,200 cases.
- Oracle 12c
- MS SQL Server 2014

Distributed Systems/Databases

Central Bond System (CBS)

Development Tools: Visual Studio 2010 .Net (C#) {Include two Modules CBS Interface/CBS Scan}

File System: 43 GB (300,000 Images) {Increase 12 GB/year}

Database: SQL 2014 {SQLSRV14ITDPRD1.CBS}

180,000 Cases

236,000 Bonds

210,000 Parties

600,000 Transactions

Evidence Vault Tracking System (EVTS)

Operating System: Microsoft Windows 7 and up

Development Tools: Visual Studio 2012 (C#), .NET framework 4.7, SSRS and MS SQL Server 2014

Modules: Evidence Vault (main application, windows forms); Maintenance Console (console app)

Supporting Software: MS Office (Word, Excel, Outlook)

File System: 58 MB (Word documents) {Average Increase 19 MB/year}

Database: SQLSRVITDPRD1.Evidence (MS SQL Server 2014)

Current size: 1092.88 MB (14 MB space available)

Main Tables:

26,964 cases

298,208 pieces of evidence

52,204 charges

97,635 transactions

Court Orders Processing System (COPS)

Development Tools: Microsoft Visual Studio 2012 (C#), .Net Framework 4.5

Reports Server: SQLCOCTSDPRD1, folder name: COPS
 File System: 533 MB, txt files imported from CJIS with Cases, Charges, and Fees; (Average increase: 213 MB/year).
 Database: SQL Server: SQLSRVITDPRD1, Database: COPS
 Data files space: 3,584 MB as of Nov 2nd, 2017
 Transaction log space: 555 MB
 Main Tables:
 81,870 Cases (Case + History tables)
 953,414 Cost-Fees associated with previous Cases
 339,063 AKAs associated with previous Cases
 210,715 Charges associated with previous Cases

Conflict Attorney Wheel

Operating System: Microsoft Windows 7 and up
 Development Tools: Visual Studio 2015, C#, MVC.
 Target Framework: .NET Framework 4.7
 Database Server: SQLSRV14ITDPRD2 (SQL 2014) Production

Database Name: ConflictWheel (CW)
 Database Size: 295.50mb – yearly growth minimal

Main Tables: CW_case 103901 records
 CW_attorney: 972 records
 Reports: SSRS on SQLCOCTSDPRD1

Juvenile Attorney Conflict Wheel

Operating System: Microsoft Windows 7 and up
 Development Tools: Visual Studio 2015, C#, MVC.
 Target Framework: .NET Framework 4.7
 Database Server: SQLSRV14ITDPRD2 (SQL 2014) Production
 Database Name: Juvenile
 Database Size: 84.50 MB – yearly growth minimal

Main Tables: DW_case 17008 records
 DW_attorney 93 records.
 Reports: SSRS on SQLCOCTSDPRD1

2.4.3 Current Document Imaging Information

Listed below is the breakdown of digitally stored images across various existing applications.

Electronically generated Arrest Affidavit forms (A-Form)

Currently stored in the emPower system and scheduled to be migrated into Documentum: 119,370 Electronic A-Forms in the Criminal History Library, averaging 27.7 KB in size each, using a total of 3.2 GB of storage.

Bond related digital images

Captured within the Central Bond System- Note: Most CBS Documents are 1 or 2 Pages. The total size of CBS Permanent folder is 43 GB with 300,000 images, increasing about 12 GB/year. Estimate total size was calculated based on the average size image in CBS (CBS doesn't keep the size of the document in the database and all images are stored in the same folder regardless of the division. Folders in CBS are ordered by Months [Root\2016\01]).

Division	Total Images	Estimate Total Size
Felony & Misd.	300,000	30+ GB

Closed Case Image files

Note: Each TIFF image contains the entire contents of one case file. Note: Juvenile closed case imaging is currently on hold.

Division	Total Images	Estimate Total Size
Felony	476,745	1,384.3 GB
Juvenile	87,413	471 GB

Recorded Document Images

Number of documents and size of criminal Recorded document images captured in NewVision Recording.

Source	# of documents	# of Pages	Total size	Average document size
Criminal Documents from Old Legacy System ('CCP')	441,492	1,471,780	77.2 Gb	183.3 Kb
Criminal Documents from NG/Criminal module ('JUD','SJU','APB')	87,153	130,630	6.9 Gb	82.4 Kb

Note: Average size per page on the file share: **55 Kb**

Appeals Related images

Number of cases & storage size of the Misdemeanor Appeals FoxPro application. Images created under the Appellate case number not the originating case number.

Total Images	Estimate Total Size
20,000 +	3.5 GB

2.5 Objectives

A fully modernized and integrated CCMS solution must provide an environment that strives to improve the accuracy and completeness of the information records and enables timely availability of that information to authorized system users. Through the implementation of a new CCMS, the County is seeking to streamline operations and transform the manner in which information is delivered to both the COC and the County's criminal justice and dependency constituents. The Circuit seeks to maximize the efficiency of the methods in which court information is accessed, processed, and transferred within the Court and its justice partners.

This implementation will alter the Circuit's technological landscape bring about substantial change in the way it conducts business. An effective implementation incorporates an organizational change management effort to address the various changes taking place with not only the technology, but also the business process and the people-focused changes. Today's premier case management solutions share a common set of functional best practices, which may be a consideration for the Circuit as a new system is explored.

The County prefers a commercial "off-the-shelf" configurable solution to achieve the objectives listed below and modernize the court and judicial administration business processes. The solution will be used by all County, municipal, state, and federal employees involved in these business processes. The County prefers an expedited implementation schedule that provides Final Acceptance within 3.5 - 4 years of the Notice to Proceed. Proposers should provide a detailed explanation of the implementation timeline being proposed in Item 14 of the Proposer Information Section

The modernization of CJIS must incorporate and realize the following strategic business objectives:

- ✓ Improve the efficiency of justice operations – At many points within the business process, staff productivity can be enhanced through effective info sharing by: limiting/eliminating duplicate data entry, reducing time spent copying paper

documents, reducing dependence on individuals within a justice agency, and reducing wasted time locating information or missing documents.

- ✓ Facilitate operational decision-making, business intelligence, and caseload management. Provide tools and timely business intelligence information that improves workflow processes and assists the judiciary and Clerk's Office in making the transition from paper case files to an electronic bench.
- ✓ Reduction of paper-based business processes – Justice partners will reduce their reliance on paper-based information processing by pursuing a paper lite approach to business.
- ✓ Enhance the timeliness, and availability of justice information – Solution must ensure that accurate justice data is available to authorized justice users when they need it. Electronic transfer of data and improved integrations will reduce the delays in the flow of information between agencies resulting in streamlined business processes.
- ✓ Improve the integrity and currency of data by improving cross agency integration and eliminating redundant information silos. Data accuracy is enhanced by ensuring that data is entered by the source agency and is shared with justice agencies thus eliminating or reducing the need to duplicate data entry.

2.6 Mandatory Standards Requirements

The solution should comply with and utilize industry standards or governing policies from:

- National Center for State Courts
- Functional Standards for Case Management
- National Information Exchange Model (NIEM)
- Justice Information Exchange Model (JIEM)
- Global Reference Architecture (GRA) for data interoperability and information exchange.

Furthermore, the proposed solution shall be compliant with all current (and future) mandates:

- Administrative Orders (AO) issued by the Florida Courts Technology Commission (FCTC) and the Florida Supreme Court
- Standards for Access to Electronic Court Records as defined by the Florida Supreme Court under AOSC18-16 or later
- Court Application Processing Systems (CAPS) specifications adopted by the FCTC for Viewer software operational compliance
- Florida Court Clerks & Comptrollers (FCCC) mandated reporting requirements (e.g. CCIS, TCATS).
- Office of the State Courts Administrator (OSCA) mandated reporting requirements (e.g. OBTS, SRS).
- OASIS Electronic Court Filing (ECF) Version 4.01 specifications
- Florida e-Filing Portal standards as laid out in FL Supreme Court order AOSC09-30.
- Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Security Policy version 5.7 or later
- Integration and interoperability standards as defined by the Office of the State Courts Administrator
- Standards for document storage and data exchange of court information as defined by the Florida courts
- Florida Rules of Judicial Administration as maintained by the Florida courts
- State of Florida Constitution (Judiciary) - Article V Reporting requirements
- Local A.O.s, Florida Statutes and Criminal and Juvenile Rules of Procedures

The State of Florida Administrative Orders: AOSC18-16 STANDARDS FOR ACCESS TO ELECTRONIC COURT RECORDS, found in Appendix E, establishes statewide technical and operational standards dictating access to electronic court records and governs policy in the areas of:

- Access Methods
- User Groups
- Access Levels
- Authentication Requirements
- Redaction
- Data integrity
- Archival
- Quality Assurance
- Performance

Compliance and data security controls shall incorporate software, hardware, and other controls supporting the System's data security to prevent disclosure of confidential data to unauthorized persons. Lastly, the application must adhere to and support standards that govern data encryption, digital signatures and other hardware, software and infrastructure needs.

2.7 Solution Functionality

The circuit is seeking a comprehensive solution for the administration of all criminal and juvenile-related dependency cases. The scope of this analysis and the resultant specifications address functional, technical, interface and implementation aspects of the initiative. Functional specifications encompass all potential major case events and corresponding updates occurring throughout the life cycle of a court case from initiation and case creation through arraignment, case closure, disposition, and beyond. Fundamentally, a court case management system must provide comprehensive functionality to address the following areas of scope:

Court Case Management Solution (Functional)

- Case Initiation and Indexing
- Electronic Document Management including the Creation, Indexing/Tracking, Retention, Dissemination, Redaction, and secured access
- Case Scheduling and Calendaring
- Case Processing and Docketing
- Disposition and Post Disposition Compliance
- Electronic Filing functionality supporting the receipt of documents via the State of Florida's e-filing Portal
- Clerk of Courts Internet Portal
- County Citizen Portal
- Notices and Subpoena Processing (preparation)
- Appellate Case Administration and Processing
- Financial Administration
- Bond Processing
- Records Management
- Association/Linking of Related Cases
- Management Reporting, including statistical, detail-based, data analytics, workload performance, and ad hoc reporting
- Data integrity and retention
- Evidence Vault Tracking
- Court Orders Printing System (COPS)
- Rotational Selection Feature/Conflict Attorney Wheel for Private Court Appointed Attorneys (PCAC)
- Rotational Selection Feature/Expert Wheel for court appointed expert/professional witnesses

Beyond functional specifications, the scope of a court case management system must also address technical needs as outlined below. Detailed Technical and Interface specifications matrix is included within the Proposal Submission Package to streamline proposers' responses.

Court Case Management Solution (Technical)

- Hosting and Platform Architecture
- Hardware & Equipment Requirements
- Physical Environment Requirements
- Data Flow Diagrams
- Network Requirements
- Integrations to "in-house" systems and external justice agency systems providing for information exchanges
- Performance and Capacity
- Support and Services
- Licensing
- System Administration Processes and Restrictions
- Business Continuity and Disaster Recovery

Moreover, the scope of the case management solution should include the solution / implementation components listed below. Implementation specifications are further broken down in a matrix contained within the Proposal Submission Package.

Court Case Management Solution (Implementation)

- Implementation Methodology
- Project Management Methodology including Deliverables and Solution Documentation

- Training and Knowledge Transfer Strategy / Services
- Organizational Change Management
- Business Process Reengineering
- Data Conversion and Migration Services
- Testing (System & User Acceptance)
- Quality Assurance Approach
- Solution Maintenance
- Escrow Services
- Security and Compliance

2.7.1 Functional / Technical / Implementation Specifications

Proposers are expected to respond to each item listed in the Functional, Technical and Implementation/Integration matrices cited under Items 34, 35, and 36 respectively of the Proposal Submission Package indicating whether their proposed solution meets or does not meet, the specifications listed.

2.7.2 Interface Specifications

Proposers are expected to respond to each item listed in the Interface Specifications matrices cited under Item 37 respectively of the Proposal Submission Package indicating whether their proposed solution meets or does not meet, the specifications listed.

Proposers should consider and state cost efficient and financially feasible integration points between the proposed system and the stated existing technologies as well as, the proposed phase / timeline for interface(s) to go live. This approach must clearly show all integration related costs, alternate integration costs models, and feasible / realistic integration recommendations.

The proposed solution should provide one-way and bi-directional interfaces to various third party and internal County systems as further defined below. Proposer should conduct a thorough review / assessment of all interfaces to be provided. Proposers will need to work with all parties to establish integration needs and establish longer-term goals.

Noted below are the principal recognized application interfaces required for the proposed CCMS.

Key Interface related Terms

The column heading “**Req’d for Go-Live**” indicates the need for the specific interface to be operational with the initial deployment of a proposed solution.

- **Y:** Signifies the interface is required to be operational in order to deploy the proposed solution.
- **N:** Signifies that an interface is not mandatory in order to initially deploy the proposed solution. However, the County expects to have the interface operational prior to final user acceptance.

The column heading “Frequency of Data Flow” describes the anticipated occurrence or regularity of the interface’s data transfer.

- **Real time:** Indicates an interface that must operate dynamically, on demand between systems.
- **Batch:** Indicates a grouped, multiple record/transaction based interface between systems. Typically file based in nature, and often on a predetermined interval (e.g. daily, weekly, monthly, etc.)

The column heading “**Mode**” describes the direction of the interface between the proposed solution and the external system.

- **Data Exchange:** Signifies a bidirectional functional interface between systems where data is exchanged between systems.
- **Two-way / Query:** Signifies an interface with a request transaction which receives a data response from the queried system.
- **One-way / CCMS:** Signifies a unidirectional interface between systems in which data is pushed to or pulled by CCMS
- **One-way / Application:** Signifies a unidirectional interface between systems in which data is pushed by CCMS to the application.

The column “**Type**” describes the current state of the interface as to whether it presently exists or is simply planned for and expected desired of the proposed solution.

- **Existing:** Identifies an interface that is operational and currently in place.

- **Planned:** Identifies an interface that is not operational but is expected to be deployed with the proposed solution.

#	Application	Req'd For Go-Live	Vendor	Description	Frequency	Mode	Type (Planned/ Existing)
1.	Hydra	Y	SAO	SAO Case Management System	Real time	Data Exchange	Existing
2.	Justice Works Defender System (JWDS)	Y	Justice Works	PDO Client Case Management System	Real time	Data Exchange	Existing
3.	Justice Works Defender System (JWDS)	Y	Justice Works	3 rd Regional Counsel case management system	Real time	Data Exchange	Existing
4.	Automated Arrest Affidavit Form Entry System (AFM)	Y	Kologik	Automated Arrest Affidavit Entry and Approval system	Real time	Data Exchange	Existing
5.	Mug Shot System	Y	DataWorks	MDC enterprise wide mug shot capture and management system	Real time	One way / CCMS	Existing
6.	Odyssey Case Management System	Y	Tyler	System used by COC and the AOC for Family, Probate, Mental Health, & Civil Case Management	Real time	Data Exchange	Planned
7.	Geographic Information System (GIS)	Y	MDC	MDC County GIS Application / Postal Address Validation	Real time	One way / CCMS	Existing
8.	Pre Trial Services (PTS) System including Access based reporting sub-system	Y	MDC	Application to assess inmate eligibility for PTS. Access based system provides statistical and administrative reporting.	Real time	Data Exchange	Existing
9.	Traffic Information System (TIS) / Calendar Workbench(CWB)	Y	MDC	TIS is the mainframe application that provides traffic related case management. CWB is an automated scheduling module for all traffic cases.	Real time	Data Exchange	Existing
10.	SPIRIT	Y	COC	.Net electronic workflow for back office, front counter and courtroom operations and manages the electronic case files; managed by the Clerk of Courts TSD.	Real time	Data Exchange	Existing
11.	Aramark Inmate Financial System including the self-service Touch Pay system for bond payment.	Y	Aramark	Aramark application to track accounts receivables (cash bond payments) @ MDCR	Real time	One-way / CCMS	Existing
12.	GTL JMS	Y	GTL	Corrections & Rehabilitation (CR) Inmate Facility Management System	Real time	Data Exchange	Planned
13.	Juvenile Justice Info. System (JJIS)	Y	DJJ	Application used statewide by DJJ to track juvenile detentions and their associated case results.	Real time / Batch	Data Exchange	Desired

14.	Clerk's Financial System (CFS)	Y	COC/MDC	Mainframe county system responsible for tracking all payments received by the COC.	Batch	One-way / CCMS	Existing
15.	eNotify/eSubpoena	Y	MDC	Officer Subpoena Tracking System	Real time	Data Exchange	Existing
16.	Law Query	Y	MDC	Distributed application to enable communication with FCIC/NCIC and retrieve criminal history information.	Real time	Two-way / Query	Planned
17.	Records Center Inventory System (RCIS)	Y	COC	Application used to track the location of physical files in long term storage and associated destruction dates at the COC warehouse.	Batch	One-way / Application	Desired
18.	Office of Rehabilitative Services Systems (ORS)	Y	MDC	Application used for drug diversion program by county based Community Action Home Services Dept.	Real time	Two-way / Query	Existing
19.	Warrants Tracking System	Y	MDPD	Application used by Sheriff to track open warrants	Real time	One-way / Application	Existing
20.	eWarrants	Y	FDLE	Statewide system for the submission & tracking of arrest warrants	Real time	Data Exchange	Planned
21.	Intergraph/Hexagon I/CAD and Mobile for Public Safety	Y	Intergraph/Hexagon	Intergraph/Hexagon 911 CAD system used by MDPD dispatchers & uniform patrol officers from their cruisers	Real time	Two-way / Query	Existing
22.	Florida Drug Court Case Management System (FDCCMS)	Y	AOC	Drug Court Case Management system	Real time / Batch	One-way / Application	Existing / Pending
23.	Mental Health Admin Office Case Management System	Y	AOC	Case Management system for tracking/managing defendants with mental health court ordered evaluations & treatment.	Real time / Batch	One-way / Application	Existing
24.	Mentis aiSMARTBENCH	Y	AOC	Judicial Court room viewer	Real time / Batch	Data Exchange	Planned
25.	AOC Datamart	Y	AOC	AOC's datamart	Batch	One-way / Application	Existing
26.	ServicePoint	Y	Bowman Industries	Application used by AOC Mental Health unit to track all felony & misdemeanor defendants undergoing Mental Health supervision	Real time / Batch	One-way / Application	Desired
27.	Mediation Case Management System	Y	AOC	Application used by AOC to manage the scheduling of mediation sessions at a case level.	Real time / Batch	One-way / Application	Desired
28.	Searer Business Technology (SBT) payables system	Y	COC	Accounting system used by COC for GL, payables, check issuance, etc.	Real time / Batch	Data Exchange	Existing

29.	iNovah Point of Sale Cash Register application	Y	COC	COC Point of Sale Cashiering System	Real time	Data Exchange	Existing
30.	Criminal TCATS	Y	FCCC	Statewide Application to track information on traffic citations, arrests, and the final disposition of the offense through the court system.	Batch	Data Exchange	Existing
31.	NewVision Recording System	Y	COC	Application used for the official recording of book and page notation.	Real time	Data Exchange	Existing
32.	Centralized Records Request System (CRRS)	Y	COC	Application developed by the COC to assist with file tracking and requests for case files from the COC warehouse.	Batch	Data Exchange	Existing
33.	COC Telephony IVR - An Interactive Voice Response application	Y	COC	COC application providing voice response searches based on Case Number (Local/State) for Felony & Misdemeanor cases as well as Civil Infractions.	Real time	One-way / Application	Existing
34.	Court Online System (COC Portal for Public Access)	Y	COC	COC's public facing criminal case search web site.	Real time	Data Exchange	Existing
35.	AgileJury Administration System	Y	Conduent	Application administering the overall juror selection process.	Batch	Data Exchange	Planned
36.	CJIS PID	Y	MDC	MDC in-house system used to positively identify defendants during booking process	Real time	Data Exchange	Existing
37.	Mail Correspondence Tracking System	N	COC	COC in-house system used to track all public records requests received via mail, email, and fax.	Batch	One-way / Application	Existing
38.	Comprehensive Case Information System (CCIS) & Failure To Pay module	Y	FCCC	Secured Internet portal providing a single point of search for statewide court case information	Real time / Batch	Two-way / Query	Existing
39.	Offender Based Transaction System (OBTS)	Y	FCCC/FDLE /OSCA	Statewide system that captures and supplies criminal offender & associated case data.	Batch	One-way / Application	Existing
40.	Summary Reporting System (SRS)	Y	OSCA	Statewide system used for the reporting of judicial workload. Partially fed by OBTS criminal case data.	Batch	One-way / Application	Existing
41.	Florida Courts e-Filing Portal	Y	FL Courts	Web site to official file, electronically, with the COC case related documents	Real time	Data Exchange	Existing
42.	CountySuite Sheriff	Y	MDPD Civil Process	Application used to administer the serving of Court orders notices, summons, subpoenas, etc.	Batch	Data Exchange	Planned

43.	Offender Based Information System (OBIS)	N	FL DOC	State Corrections offender based tracking system (Probation/Community Control)	Batch	Two-way / Query	Existing
44.	FL DOC - Court Ordered Payment System (COPS)	Y	FL DOC	DOC System tracking of defendant probation & restitution payments collected by DOC-PPS	Batch	Two-way / Query	Existing
45.	PeopleSoft Human Resources Management system v9.2	Y	MDC	Miami-Dade County's HR/Payroll system	Batch	Two-way / Query	Desired
46.	LIMS	Y	MDPD	Miami-Dade Police Department's Laboratory and Evidence tracking system.	Batch	Data Exchange	Desired
47.	DAVID	N	Florida DHSMV	DHSMV – Driver and Vehicle Information Database	Real time	Two-way / Query	Desired
48.	Florida Bar Legal system	Y	Florida Bar Association	System to verify attorney's eligibility and contact information.	Real Time	Data Exchange	Desired
49.	Miami-Dade Animal Cruelty Tracking System	Y	MDC	System to track animal cruelty convicted subjects	Batch	One Way	Existing
50.	Florida Safe Families Network (FSFN) / Inside FSFN	Y	DCF	Case management system utilized by DCF to administer their cases	Real Time	Data Exchange	Desired
51.	GAL Optimum application	Y	GAL	Guardian Ad Litem case management application	Real Time	Data Exchange	Desired
52.	SAO Datamart	Y	SAO	SAO's data warehouse	Batch	One-way / Application	Existing
53.	VINE	Y	Appriss	Victim Notification Network alerting victims of defendant release from custody	Real Time	One-way / Application	Existing

2.7.3 Querying and Reporting

The County expects that the proposed solution will provide a flexible, comprehensive, built-in reporting function with an extensive catalog of pre-defined reports. Reference Exhibit 2 for a sample listing, which is not comprehensive, of the system's existing reports. Furthermore, the County expects that the proposed solution will also provide the ability to enable self-sufficient/self-service, end user reporting and querying to be performed without negatively impacting system performance in real time mode. The County anticipates using the proposed solution's query capabilities to supplement the pre-defined reports provided by the solution to support basic reporting functions such as:

- judicial case workload and performance analysis across divisions
- statistical or summary based reporting of all case related activity
- detailed based reporting of all case/defendant related activity with corresponding tallies
- exception based reporting designed to capture instances of exemptions or omissions for case/defendant related activity with corresponding tallies

2.8 System Architecture and Infrastructure Specifications

The County is open to a cloud or vendor hosted solution, as well as, an on premise/self-hosted solution. Accordingly, proposers are encouraged to propose both options on premise and cloud or vendor hosted, in their proposals thereby allowing the County flexibility in selecting a deployment strategy that best suits the needs of the Circuit. Specifications are cited accordingly within the Proposal Submission Package:

- Hosting & Platform Architecture Overview - Item 28
- Hardware & Equipment Requirements – Item 29
- Physical Environment Requirements – Item 30
- Network Requirements – Item 31

For on premise hosted solutions, proposers are expected to meet the Miami-Dade County Technology Model and Hosting requirements as defined in Exhibit 1. Proposers should note any exceptions to the Technology Model in the Proposer Information Section. Proposers should provide an overview of the hardware, performance, bandwidth, and encryption requirements needed to run the proposed solution in a county run environment. For a self-hosted deployment, proposer will agree to install the System at the County's facility.

The solution and supporting infrastructure if proposed as on a premise solution, will reside and be maintained at the following facilities:

- Miami-Dade County's Data Processing and Communication Center (DPCC) located at 5680 SW 87th Ave, Miami, FL
- Miami-Dade County's (CAT5) Integrated Command Facility Building (ICFB) located at 11500 NW 25 St, Doral, FL

The County expects to operate four separate environments to support the proposed solution: Test, Development//Staging, Training, and Production environments to meet or exceed the performance standards specified in the Technical Specifications matrix. The Test, Development/Staging, and Training environments will not be required to be fault tolerant or high availability. Functionality to push updates and data across environments is required to facilitate migrations is required. The County is open to proposed solutions that operate in a virtualized environment and prefers VMware virtualization except for databases servers.

2.8.1 Hardware Specifications

It is the County's preference for all hardware and workstations to be purchased directly by the County. As such, no hardware or peripheral purchases are included within the Scope of this RFP. All equipment shall be installed according to manufacturers' requirements.

2.8.2 Network Specifications

The County, in conjunction with the selected Proposer, will conduct a network analysis based on proposer recommendations, to determine if the current network infrastructure meets or exceeds the proposer's requirements, or if upgrades may be required to meet the proposer's stated network connectivity requirements. The proposed solution should minimize the number of ports required for accessing the system external to the County's firewall.

2.8.3 System Availability and Access

The strategic nature of this application requires consistent operations. The proposed solution is expected to maintain a solution availability of 99.741% uptime annually. Routine maintenance or administrative procedures should not require solution down time or a re-start to take effect.

2.8.4 Solution Performance Specifics

The proposed solution shall conform to the following performance specifications as measured by requested response time. Response time is measured as the time between a user-initiated command via any mode and the return of the requested data or action from the proposed solution. A workstation shall be deemed locally attached when it is on the same network as the application server.

- Ability to support at minimum of 1500 simultaneous client connections and support peak usage of 200 routine transactions per second.
- Ability to execute routine system transactions, including all user system activities/functions involved in adding, deleting or updating a record in less than one second
- Ability to return search results in less than 3 seconds for records based on criteria that does not include a unique search argument.
- Ability to support 5.1 million existing court cases and account for 10% growth per year for the next 10 years.

2.8.4 Archival

The County desires a proposed solution with the ability to automatically archive and retrieve archived data. The County expects that archiving shall be administrator configurable by multiple parameters, (e.g., date, file, field value, user identification (ID) and location), and subject to strict audit tracking and reporting. The County also expects that archival processes shall occur while the solution is fully operational without degradation of performance.

2.8.5 Business Continuity and Disaster Recovery

The County seeks a High Availability/Fault Tolerant solution using the County's primary and backup data centers. The proposal must include hardware, software, networking, and operational requirements to implement a solution in the case of a single component failure or a widespread disaster at the production data center. The back-up data center is located within 15 miles and has broadband connectivity.

The County requires the proposed solution to have appropriate fully automated backup capabilities for the purpose of disaster recovery. This should include all database and application data. Backup media shall be in a format suitable for convenient off-site storage. The proposed solution shall provide differential backup schedules for various solution components configurable by the system administrator. Incremental and full back-up capabilities shall be provided. All backup and recovery processes shall be subject to auditing and reporting. Solution backups shall be accomplished without taking the application out of service and without degradation of performance or disruption to operations

2.8.6 Data Integrity

The proposed solution should ensure the integrity of the data. Interruptions in processing due to incidents such as aborted transactions, hardware failures, or network unavailability should not result in inaccurate or inconsistent data residing in the proposed solution. If data transfers occur, the proposed solution should provide a method of audit validation to ensure all data sent was received in the target application.

2.8.7 Scalability

The proposed solution should be able to scale up to handle increased load without any performance impact on operations to facilitate demand. Increased loads of up to 50 percent may be the result of temporary surges based on a major event or natural catastrophe while maintaining performance measures as defined in Section 2.4.9.

2.8.8 Security

The proposed solution must be supported by enhanced security controls, given its mission-critical role affecting the County's judicial court operations. A comprehensive activity auditing and reporting module with the capability to log, query and report all user and system actions, at specified positions, throughout the solution is mandatory. Logging should be configurable by the security administrator.

Log entries should be customizable by the security administrator to handle the different requirements of the County but should at a minimum contain: Date and time of event, User ID, IP address, Transaction/Type of event, Outcome of event/ Success/Failure Indicator.

2.9 Implementation Services To Be Performed

Proposers are expected to propose a comprehensive Court Case Management System (CCMS) supporting all areas of law and court administration. Innovative ideas to meet the needs of the County in a timely manner are encouraged. The proposed plan of action should adhere to a leading industry project delivery methodology (e.g., agile, waterfall, etc.). This RFP seeks a managed implementation accomplishing tangible deliverables by agreed dates within a joint project task list and timeline.

The Proposer shall describe its methodology in detail in Section 2 - Proposers Information of the Proposal Submission Package.

Functional, technical, interface, and implementation requirements are distinctly defined within their respective matrices of the Proposal Submission Package.

The selected Proposer shall perform the following tasks:

- 2.9.1** Perform all tasks and services for the design, development, delivery and integration of system to ensure that a complete system is implemented. System must provide all general components of court case processing from initiation through disposition, and ultimately destruction or retention but also includes key components of value to running the court's operations.
- 2.9.2** Provide all components necessary for the proper operation of the proposed CCMS in a production environment including any and all items not identified in these specifications which are necessary to effect the desired operation as described (e.g. redaction).
- 2.9.3** Proposer shall provide a detailed description of the product(s) and product versions being proposed and explain the system's features and capabilities, and indicate if these are native to the software or if integration with a 3rd party software is required or recommended as noted on item 33 of the Proposal Submission Package.
- 2.9.4** Perform entire installation, including all necessary programming, configuration, integration, interface development, testing, and training for the proposed CCMS.

2.9.5 Progress Tracking

Proposer must comply with the County's content management procedures for tracking progress and documents for the duration of the project via either the County's SharePoint site or as otherwise agreed. In addition, the Proposer will submit written weekly or monthly status reports to the County, which may include: work accomplished, updated Gantt charts, production goals, accepted deliverables, meetings and minutes, status of risks, issues or problems, summaries of approved project changes, and invoicing and payment.

2.9.6 Project Methodology and Deliverables

The proposer will be required to provide an overview of their project management methodology, including all project related deliverables and documentation outlined under Item 13 of the Proposal Submission Package. It is imperative that these documents, in particular, the project management plan, provide a comprehensive roadmap for how an organization of this size implements an integrated CCMS.

2.9.7 Implementation Approach

Provide a structured, well organized implementation plan for transitioning from the current system to the proposed system and overall solution, thereby minimizing deployment risks for the County. The plan must be included as part of item 14 of the Proposal Submission Package. Inclusive of the implementation plan is a feasible, workable strategy to address the issue of converting physical hard-copy court files to digital electronic case files. Proposed strategy would be based on industry best practices and experience gained through prior deployments with similar sized circuits.

2.9.8 Data & Document Conversion

Provide necessary data conversion and migration services to convert and transfer the County's existing data into the new CCMS as requested in Item 18 of the Proposal Submission Package. The size of the current database is approximately 40 GB. It is anticipated that the database will grow approximately 5-10% annually. The Proposer shall be responsible for the successful and accurate loading of the data into the solution database.

ITD will perform the extract and transform steps required to prepare files, in a mutually agreed upon file format, with data from the various sources needing data conversion for load into the proposed solution's database. Proposer shall provide professional services to understand the mapping of the data in the extracted and transformed files to the database structure of the proposed solution. ITD staff will consult to answer questions about the data within the files to be used for data load into the proposed solution's database.

Conversion and migration effort shall encompass the conversion and import of electronically captured document images as outlined in section 2.4.2 Current Document Imaging Information. Association of case document images with case dockets will be inclusive of this effort.

- 2.9.9** Provide a recommended strategic approach to facilitate the establishment of ECF's as part of the proposed solution's deployment as described in Item 19 respectively in the Proposal Submission Package.
- 2.9.10** Provide transition planning to assist with organizational transformation and business process re-engineering as described in Items 16 & 17 respectively in the Proposal Submission Package. An effective implementation incorporates an organizational change management effort to address the various changes taking place with not only the technology, but also the business process and the people-focused changes.
- 2.9.11** Demonstrate the proposed CCMS can operate as required and successfully pass System & User Acceptance testing as outlined in item 20 of the Proposal Submission Package. The proposed CCMS acceptance criteria shall be developed between the selected Proposer and MDC.
- 2.9.12** Provide ample description of the proposer's QA practices and policies to employ industry standard best practices, manage transitions between computing environments, version deployments and rollbacks, etc. as laid out in item 21 of Proposal Submission Package.
- 2.9.13** Define approach to software development, configurations, and expected customization effort required based upon functional, technical, and interface specifications as set out in item 23 of the Proposal Submission Package.
- 2.9.14** Deliver concise documentation outlining the proposer's policy towards application support, change management, software patches, and new releases to ensure quality control and software integrity as requested in item 24 of the Proposal Submission Package.
- 2.9.15** Provide an overview of the proposer's plan to enforce and adhere to the Data Security and Compliance conditions as cited in item 26 of the Proposal Submission Package.
- 2.9.16** As a strategic, mission critical application, vendor shall deliver a solution complying with MDC's Business Continuity requirements as stated in item 27 of the Proposal Submission Package.
- 2.9.17** Provide support personnel on site, as appropriate, to assist the County in the transition and implementation to CCMS. The areas of support, at a minimum are as follows:
- Operating system and environmental software,
 - Application software including patches and upgrades prior to Final Acceptance,
 - Data communications hardware and software,
 - Database software,
 - Data migration,
 - Operations staff, and
 - Data update scripts/processes.
 - Data integration with existing systems

2.10 System Testing and Acceptance

The selected Proposer shall be responsible for conducting all testing activities in conjunction with the County including but not limited to:

- Test plan development for approval by County staff
- Development of test scripts
- Product performance testing
- Integration testing
- Parallel testing (if parallel processing is appropriate)
- Security testing
- Conversion testing
- Hardware and network capacity testing
- Load testing
- User Acceptance

2.10.1 Network and Transaction Load Test

Furthermore, the selected Proposer shall conduct a Transaction Load test, which simulates the volume of transactions using performance testing tools provided with the solution. All associated costs for the Transaction Load test shall be factored into the proposed implementation timeline and price proposal.

Prior to Final Acceptance, the solution must pass the following mutually agreed upon Acceptance Tests: Hardware Functionality, Data Load, Module Functionality, Third-Party Integration, Reliability and Response Time Tests. Final Acceptance will be dependent upon a fully functioning, operational solution as specified in this Agreement.

2.11 Software Maintenance And Support Services To Be Provided

The County requires maintenance and support services as described below:

2.11.1 Maintenance Services

The selected Proposer shall provide maintenance services to the County throughout the term of the resultant contract, including any optional renewal periods. At a minimum, maintenance services should include updates and upgrades to the proposed solution. Such updates and upgrades shall include correction of substantial defects, fixes of any minor bugs, any fixes due to any conflicts with mandatory operating system security patches, enhancement to solution functionality, as well as upgrades to new version releases and must maintain compatibility with all customizations and interfaces. The software maintenance plan may include the option of installation of new releases by the selected Proposer. Additionally, updates to the solution must be provided as determined by legally mandated requirements, such as amendments to local, state or federal laws. Upgrades and updates to the solution s may be provided via remote Server Access to any County server providing the application services either by Citrix SSL VPN, Encrypted Connection, or dedicated IP address; access will require prior approval from the County. Maintenance of other non-production County environments, such as testing/staging and training shall be included as part of the maintenance services provided. All maintenance services as outlined above shall be provided for the proposed solution in its entirety, including any modifications or customization to the delivered solution.

2.11.2 Minimum Maintenance Support Services Requirements

A. Maintenance Support Agreement

The Maintenance Support Agreement shall take effect after the one-year Warranty period, commencing on the 1st day of the 13th month after the date of the Certificate of Acceptance or "Go-Live".

During the term(s) of the Maintenance Agreement, Licensor agrees to provide the County with standard software maintenance services and technical support covering, at a minimum, the requirements set forth below.

B. Standard Software Maintenance Services

1. All software must be of the most recent release and all software upgrades issued by the Licensor must be available to the County at no additional charge. The software maintenance plan shall include the option of installation of new releases by the selected Proposer.
2. Corrections of substantial defects in the Software ("Solution") so that the solution will operate according to specifications to be resolved as Severity Level 1 (See Section 2.11.9).
3. Periodic updates of the solution may incorporate:
 - a. Corrections of any substantial defects;
 - b. Fixes of any minor bugs;
 - c. Fixes due to any conflicts with mandatory operating solution security patches, to be resolved as Severity Level 1; and,
 - d. Licensor enhancements made to any solution components that MDC has licensed.

Updates to the solution must be provided as determined by legally mandated requests, such as amendments to State or local laws.

Maintenance of other non-production County environments, such as test, development, and staging, shall be included as part of the support provided.

Remote Server Access to any County server providing the application services either by Citrix SSL VPN, Encrypted Connection, or dedicated IP address; access will require prior approval from Miami-Dade County.

2.11.3 Payments. Any and all maintenance support service fees under this Agreement shall be compensated on an annual basis after expiration of the one year warranty. The fees are due for payment annually upon invoicing by the Proposer as set forth in Appendix B "Price Schedule".

2.11.4 The selected Proposer shall provide a help desk available 24 x 7 for the service provided.

2.11.5 The selected Proposer shall track all help requests and/or system problems. The selected Proposer shall demonstrate the ability to do the following. Supporting information shall be provided in accordance with Item No. 24 of the Proposal Submission Package.

- Log all calls received,
- Track all calls throughout the process until the solution or information is relayed back to the customer,
- Give every call a unique number for tracking purposes, preferably a "ticket #",
- Produce a report of all outstanding MDC tickets in a given time period,
- Produce a report of all closed tickets in a given time period,
- Search by any field,
- Track all work requests, complaints, and informative calls,
- Support copy and paste with other Windows applications,
- Assign authorized County staff to access the System
- Track resolution time to severity level

2.11.6 Post-Implementation Support

In order to ensure a smooth transition and minimize complications, the County seeks post implementation support after Go-Live during the Reliability testing phase for a period a minimum of ninety (90) calendar days. Proposers should take into consideration that during this post implementation period, support may be required at separate sites.

2.11.7 CCMS shall have maintenance, support, including end user support, and subscription to be included on a 24X7 basis for the initial term and any subsequent terms of the resultant contract, which will be paid on an annual basis.

2.11.8 Scheduled Maintenance Window for CCMS shall be each Saturday from 10:00 pm until Sunday 5:00 am; Eastern Time.

2.11.9 When problems with the CCMS are reported or identified, the selected Proposer's support services shall outline and designate a Severity Level for each problem as defined below. If the County disagrees with the Severity Level assigned, a change to the Severity Level will be discussed and mutually agreed upon.

The Severity Levels are defined below:

- I. Severity Level 1 (Critical Problem). CCMS is unavailable, resulting in a critical impact to operations that require fast resolution. A major component of the System, whether hardware or software, is in a non-responsive state and severely affects Users' productivity or operations.
- II. Severity Level 2 (Urgent Problem). County designated system users can access CCMS; however material functions are not available. Any component failure or loss of functionality not covered in Severity 1, which is hindering operations, such as, but not limited to: excessively slow response time; functionality degradation; error messages; backup problems; or issues affecting the use of a module or the data.
- III. Severity Level 3 (Important Problem). County designated system users can access CCMS, and one or more of the less important functions are not available resulting in a minor impact. Lesser issues, questions, or items that minimally impact the work flow or require a work around.
- IV. Severity Level 4 (Minor Problem/Enhancement Request). Issues, questions, or items that do not impact the workflow. The impact is insignificant to users, and the Parties agree that problem resolution will require new functionality or an enhancement to be made at a mutually agreed upon date, at no cost to the County.

2.11.10 Selected Proposer shall provide support services and respond, (i.e., begin working toward a resolution) to problems based on the Severity Level as described in the following table, with resolution being either a final solution or a workaround. For all severity levels, duration from ticket inception to closure must be tracked and reported by vendor. The Response Time and Resolution Time intervals begin when the County reports a problem into the selected Proposer's Helpdesk System and a ticket is generated for this particular report. Upon consultation with and approval by an authorized County IT representative, the times given below can be extended.

Severity	Definition	Response Time	Resolution Time	Status Frequency Update
1=Critical	A major component of the System, whether hardware or software, is in a non-responsive state and severely affects Users' productivity or operations. A high impact problem which affects the Users.	15 minutes	One (1) Hour	15 minutes
2=Urgent	Any component failure or loss of functionality not covered in Severity 1, which is hindering operations, such as, but not limited to: excessively slow response time; functionality degradation; error messages; backup problems; or issues affecting the use of a module or the data.	One (1) Hour	Four (4) Hours	One (1) Hour
3=Important	Lesser issues, questions, or items that minimally impact the work flow or require a work around.	4 hours	Twenty Four (24) Hours	Four (4) Hours
4=Minor	Issues, questions, or items that don't impact the work flow. Issues that can easily be scheduled such as an upgrade or patch.	8 hours	72 hours for an acceptable work around until final resolution	Weekly Status Call

2.12 Application Software Licenses

Proposer's proposal submission and associated pricing shall include software license(s) to accommodate the estimated number of Users as listed below based on the latest production version. The County prefers not to purchase separate licenses for third party applications which are embedded into the solution. All licenses that may be required by the solution for third party software are to be included with the proposed solution and maintained throughout the term of the resultant contract. Licensing must include all licenses required to operate and maintain the test, development/staging and training environments. All costs are to be included within the proposal response.

If the proposed solution requires third party software licenses not embedded into the solution in order to meet the technical and functional specifications of this solicitation, the County reserves the right to leverage software license agreements that may be in place between any proposed third party software copyright holder. This entitles all parties included as "Users" for this solicitation, with the advantage of reducing software acquisition or maintenance costs. ("Users" includes other entities in addition to the County).

Proposed solution is not required to use a "Per User" license model, however, the proposed solution must accommodate, at a minimum, the number of Users listed below. The County prefers an Enterprise License model that does require user counts.

- Required Miami-Dade County licenses = Minimum of an estimated 15,000 System Users
- Estimated 1500 concurrent users, if Proposer's licensing model is a concurrent user model
- Unlimited inquiry only users
- Unlimited web portal users

The number of licenses referenced above is an estimate based on the current environment and subject to change as the proposed solution is deployed. The selected Proposer must agree to adjust the final license price according to the actual number of users deployed prior to final acceptance by the County.

2.13 Training Services To Be Provided

A primary factor to the success of this project is ensuring personnel are trained to an appropriate level of proficiency as the various applications are implemented. As such the County seeks a proposed comprehensive training plan that strives to ensure that County operational and technical staff are adequately trained to utilize and support the proposed solution. The approach and methodology to delivering the required training shall be included in the proposal response.

The County seeks dedicated, contractor-supplied training personnel, per agency (COC, AOC, ITD) during the bulk of the training regimen to ensure that the training program is properly implemented.

Any proposed training course must be reviewed and approved by the County project team prior to commencement of that course.

The Proposer will be required to provide training and technical documentation for all case management solution components. This will include training for specific user groups including:

- Judges: on modules that facilitate drafting of orders, review of case files, document management functions (such as workflow and signature), scheduling, calendaring, and in-court operations.
- Clerk's staff: on operational aspects of the solution as well as certain administrative and support tasks. Clerks should receive training for the role-specific job tasks that they are to perform in order to conduct the day-to-day business of the county clerk and courts.
- Clerk's Supervisors: on job tasks in their organizational area as well as use of workload management, reporting, and certain configuration options.
- System administrators: to resolve certain system issues, manage users, and provide general local system administration tasks. System administrators must be trained in the specific technologies and architectural components of the system in order to provide support for users and maintain the solution.
- Database managers: on the structure of the CCMS data and the tools that are available to manage and retrieve the data.
- Application managers: on various application components and the solution's management suite, including the management of users and roles.
- Justice partners, external users, constituents: on various aspects of the new CCMS, functions provided thru in-court for justice partners and at public access stations for external users. This would include drafting of court orders for judicial review.

Listed below are approximate numbers of staff by agency and division requiring training.

Agency/Division	Count
COC – Felony	157
COC - Misdemeanor	60
COC - Juvenile	60
COC – DV Misdemeanor	30
COC - Branch	135
COC - Finance	15
COC –Strategic Management & Budget	3
AOC	
ITD – Technical Staff	20

Classes are to be conducted within Miami-Dade County at various sites. The specific training sites are yet to be determined. The schedule for the training shall be agreed upon between the selected Proposer and the County. Training for judges and judicial staff may be requested in chambers or other appropriate venue. The County shall provide sufficient space for conducting the training and housing and securing the training equipment.

Additional training materials shall be made available in the form of pre-recorded on-line videos, web seminars, how-to-guides, customizable on-line help, quick reference cards, or other content on an ongoing basis to assist system users throughout the term of the contract awarded as a result of this solicitation. Proposers must provide a detailed description of the training services to be provided as cited in Item No. 22 of the Proposer Information Section.

2.13.1 Training Documentation and Materials

To meet the needs of the County, end-user training documentation may require customization. The County expects to receive final versions of training materials in hardcopy and electronic formats, using the Microsoft Office suite of applications. The County shall have full authority to edit/customize all proposer provided end user and system administrator training documentation. The Proposer shall be responsible for providing sufficient training materials and documents such as:

- Instructor Manual(s)
- Student Training Manual(s)
- All manuals in MS Office format

2.14 Software Escrow

The County is seeking that the selected Proposer enter into a software escrow agreement with a licensed third party agent to house the source code associated with the proposed solution, inclusive of any custom development and interfaces included within the proposed solution. Such source codes should be released to the County based on various triggering events, including: Proposer bankruptcy, Contract default, discontinuation of solution support and/or development, etc. Fees for software escrow shall be paid directly to the selected Proposer. No third party invoicing shall be permitted.

2.15 Optional Functionality

The optional functionality as detailed in the following sections and their associated pricing, if applicable, are considered optional services and are not included in the Scope of Services. As such, information provided for such optional items will NOT BE SCORED as part of the evaluation process but may be considered at the sole discretion of the County in the future resultant contract.

2.15.1 Traffic Case Management System

The County may wish to consider the acquisition of a commercially available Traffic Case Management System that provides comprehensive administration of traffic related cases and addresses core functional and operational needs:

- Case initiation
- Case management and dispositions
- Electronic Citation processing
- Directory of case participants
- Calendaring/Scheduling
- Notices
- Financial management and Collections (fines, fees)
- Warrants
- Docketing
- Document Management
- DHSMV interfacing
- Mandated State of Florida reporting
- Query/Search
- E-Filing/eService
- Configurable Workflow and Queues

2.15.2 Parking Violations Case Management

The County may wish to consider the acquisition of a commercially available Parking Violations Case Management System that is integrated with the proposed CCMS solution and provides comprehensive administration of parking citation related cases and addresses core functional and operational needs:

- Case initiation
- Case management and dispositions
- Electronic Parking Citation processing
- Automated compliance tracking
- Detailed case history and audit trail

- Directory of case participants
- Time-standard enforcement
- Calendaring/Scheduling
- Configurable workflow and queues
- Forms and reports generation
- Financial management and Collections (fines, fees)
- Web Access for court dates, payments, and due date extensions
- Imaged documents associated to related case events
- Multi-level security for application features and data access
- Compliant with statutes and policy
- Mandated State of Florida reporting

2.15.3 Prosecution Attorney Case Management System

The County may wish to consider the acquisition of a commercially available Prosecution Attorney Case Management System that is integrated with the proposed CCMS solution and designed to facilitate the full spectrum of tasks performed by prosecutor office personnel from the initiation of to the closing of a case. Core functional features include:

- Secure Case Management Functionality including Intake
- Attorney Assignments and Workload management
- Appointment Scheduling
- Events and Calendaring
- Depositions
- Subpoenas and Associated Service
- Case Dispositions and Sentencing Guidelines
- Victim/Witness Information
- Forms Processing
- Investigative and Case Workup information
- Creation and maintenance of charge documents and decision
- Evidence tracking and Discovery document creation and maintenance
- Track asset forfeitures and protective orders.
- Case to Case Relationships
- Agency-Definable Case/Matter and Person Numbers
- Integrated Document Production
- Secure Electronic Case Files
- Complete History of Case Communications
- Ticklers to Ensure Timeliness of Required Actions
- Operational and Ad Hoc Reporting
- Electronic and Digital Signatures
- Work flow

2.15.4 Proposer Hosted Disaster Recovery

The County may wish to consider the acquisition of a complete hosted disaster recovery solution for the proposed solution. This may include the hardware, software, and network requirements necessary to configure, set-up, implement, and maintain the disaster recovery solution for the proposed solution, and should incorporate geographically diverse infrastructure, providing high availability. The County will require an SAS-70 report to verify sufficient security controls for any hosted services.

3.0 RESPONSE REQUIREMENTS

3.1 Submittal Requirements

In response to this Solicitation, Proposer should **complete and return the entire Proposal Submission Package**. Proposers should carefully follow the format and instructions outlined therein. All documents and information must be fully completed and signed as required and submitted in the manner described.

The proposal shall be written in sufficient detail to permit the County to conduct a meaningful evaluation of the proposed services. However, overly elaborate responses are not requested or desired.

4.0 EVALUATION PROCESS

4.1 Review of Proposals for Responsiveness

Each proposal will be reviewed to determine if the proposal is responsive to the submission requirements outlined in this Solicitation. A responsive proposal is one which follows the requirements of this Solicitation, includes all documentation, is submitted in the format outlined in this Solicitation, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may result in the proposal being deemed non-responsive.

4.2 Evaluation Criteria

Proposals will be evaluated by a Competitive Selection Committee which will evaluate and rank proposals on criteria listed below. The Competitive Selection Committee will be comprised of appropriate County personnel and members of the community, as deemed necessary, with the appropriate experience and/or knowledge, striving to ensure that the Competitive Selection Committee is balanced with regard to both ethnicity and gender. The criteria are itemized with their respective weights for a maximum total of one hundred (100) points per Competitive Selection Committee member.

Technical Criteria

Points

Proposer's relevant experience and qualifications including proficiency with delivering Court Case Management Systems, key personnel of the Proposer and any key personnel of subcontractors, that will be assigned to this project, and experience and qualifications of subcontractors.

25

Proposer's approach and methodology to providing the services requested in this Solicitation including project management, timeline, configuration, customization, implementation, escrow, training, maintenance and technical support services.

25

Solution Functionality: Proposer's capability to meet the Functional, Technical and Interface specifications, including the ability for the proposer to complete development of interfaces, as described in this Solicitation.

40

Price Criteria

Proposed price will be evaluated based on the solution proposed and overall best value to the County.

10

Total Points Per Competitive Selection Committee Member:

100

4.3 Oral Presentations

Upon evaluation of the criteria indicated above, rating and ranking, the Competitive Selection Committee may choose to conduct an oral presentation with the Proposer(s) which the Competitive Selection Committee deems to warrant further consideration based on, among other considerations, scores in clusters and/or maintaining competition. (See Affidavit – "Lobbyist Registration for Oral Presentation" regarding registering speakers in the proposal for oral presentations.) Upon completion of the oral presentation(s), the Competitive Selection Committee will re-evaluate, re-rate and re-rank the proposals remaining in consideration based upon the written documents combined with the oral presentation.

4.4 Selection Factor

This Solicitation includes a selection factor for Miami-Dade County Certified Small Business Enterprises (SBE's) as follows. A SBE/Micro Business Enterprise is entitled to receive an additional ten percent (10%) of the total technical evaluation points on the technical portion of such Proposer's proposal. An SBE/Micro Business Enterprise must be certified by Small Business Development for the type of goods and/or services the Proposer provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-2378 or access <http://www.miamidade.gov/business/business-certification-programs-SBE.asp>. The SBE/Micro Business Enterprise must be certified by proposal submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.

Whenever there are two best ranked proposals that are substantially equal and only one of the two so ranked proposals is submitted by a Proposer entitled to a selection factor, the selection factor shall be the deciding factor for award.

4.5 Local Certified Veteran Business Enterprise Preference

This Solicitation includes a preference for Miami-Dade County Local Certified Service-Disabled Veteran Business Enterprises in accordance with Section 2-8.5.1 of the Code of Miami-Dade County. A VBE is entitled to receive an additional five percent (5%) of the total technical evaluation points on the technical portion of such Proposer's proposal. If a Miami-Dade County Certified Small Business Enterprise (SBE) measure is being applied to this Solicitation, a VBE which also qualifies for the SBE measure shall not receive the veteran's preference provided in this section and shall be limited to the applicable SBE preference.

4.6 Price Evaluation

The price proposal will be evaluated subjectively in combination with the technical proposal, including an evaluation of how well it matches Proposer's understanding of the County's needs described in this Solicitation, the Proposer's assumptions, and the value of the proposed services. The pricing evaluation is used as part of the evaluation process to determine the highest ranked Proposer. The County reserves the right to negotiate the final terms, conditions and pricing of the contract as may be in the best interest of the County.

4.7 Local Preference

The evaluation of solicitations is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal or state law, or any other funding source requirements, provides that preference be given to local businesses. If, following the completion of final rankings by the Competitive/Selection Committee a non-local Proposer is the highest ranked responsive and responsible Proposer, and the ranking of a responsive and responsible local Proposer is within 5% of the ranking obtained by said non-local Proposer, then the Evaluation/Selection will recommend that a contract be negotiated with said local Proposer.

4.8 Negotiations

The Selection Committee will evaluate, score and rank proposals, and submit the results of the evaluation to the County Mayor or designee with its recommendation. The County Mayor or designee will determine with which Proposer(s) the County shall negotiate, if any, taking into consideration the Local Preference Section above. The County Mayor or designee, at their sole discretion, may direct negotiations with the highest ranked Proposer, negotiations with multiple Proposers, and/or may request best and final offers. In any event the County engages in negotiations with a single or multiple Proposers and/or requests best and final offers, the discussions may include price and conditions attendant to price.

Notwithstanding the foregoing, if the County and said Proposer(s) cannot reach agreement on a contract, the County reserves the right to terminate negotiations and may, at the County Mayor's or designee's discretion, begin negotiations with the next highest ranked Proposer(s). This process may continue until a contract acceptable to the County has been executed or all proposals are rejected. No Proposer shall have any rights against the County arising from such negotiations or termination thereof.

Any Proposer recommended for negotiations shall complete a Collusion Affidavit, in accordance with Sections 2-8.1.1 of the Miami-Dade County Code. (If a Proposer fails to submit the required Collusion Affidavit, said Proposer shall be ineligible for award.)

Any Proposer recommended for negotiations may be required to provide to the County:

a) Its most recent certified business financial statements as of a date not earlier than the end of the Proposer's preceding official tax accounting period, together with a statement in writing, signed by a duly authorized representative, stating that the present

financial condition is materially the same as that shown on the balance sheet and income statement submitted, or with an explanation for a material change in the financial condition. A copy of the most recent business income tax return will be accepted if certified financial statements are unavailable.

b) Information concerning any prior or pending litigation, either civil or criminal, involving a governmental agency or which may affect the performance of the services to be rendered herein, in which the Proposer, any of its employees or subcontractors is or has been involved within the last three years.

4.9 Contract Award

Any proposed contract, resulting from this Solicitation, will be submitted to the County Mayor or designee. All Proposers will be notified in writing of the decision of the County Mayor or designee with respect to contract award. The Contract award, if any, shall be made to the Proposer whose proposal shall be deemed by the County to be in the best interest of the County. Notwithstanding the rights of protest listed below, the County's decision of whether to make the award and to which Proposer shall be final.

4.10 Rights of Protest

A recommendation for contract award or rejection of all proposals may be protested by a Proposer in accordance with the procedures contained in Sections 2-8.3 and 2-8.4 of the County Code, as amended, and as established in Implementing Order No. 3-21.

5.0 TERMS AND CONDITIONS

The anticipated form of agreement is attached. The terms and conditions summarized below are of special note and can be found in their entirety in the agreement:

a) Vendor Registration

Prior to being recommended for award, the Proposer shall complete a Miami-Dade County Vendor Registration Package. For online vendor registration, visit the Vendor Portal: <http://www.miamidade.gov/procurement/vendor-registration.asp>. Then, the recommended Proposer shall affirm that all information submitted with its Vendor Registration Package is current, complete and accurate at the time it submitted a response to the Solicitation by completing an Affirmation of Vendor Affidavit form as requested by the County.

b) Insurance Requirements

The Proposer shall furnish to the County, Internal Services Department, Procurement Management Services Division, prior to the commencement of any work under any agreement, Certificates of Insurance which indicate insurance coverage has been obtained that meets the stated requirements.

c) Inspector General Reviews

According to Section 2-1076 of the Code of Miami-Dade County, as amended by Ordinance No. 99-63, Miami-Dade County has established the Office of the Inspector General which may, on a random basis, perform audits on all County contracts, throughout the duration of said contracts, except as otherwise indicated. The cost of the audit, if applicable, shall be one quarter (1/4) of one (1) percent of the total contract amount and the cost shall be included in any proposed price. The audit cost will be deducted by the County from progress payments to the Proposer, if applicable.

d) User Access Program

Pursuant to Section 2-8.10 of the Miami-Dade County Code, any agreement issued as a result of this Solicitation is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this Solicitation and the utilization of the County contract price and the terms and conditions identified therein, are subject to the two percent (2%) UAP.

6.0 ATTACHMENTS

Web Forms – Proposal Submission Package Including: Proposal Submittal Form, Fair Subcontract Practices Affidavit, Subcontractor Listing, Lobbyist Registration Form, and Contractor Due Diligence Affidavit

Proposer Information Section*

Draft Form of Agreement

Appendix A – Functional Specifications Matrix

Appendix B – Technical Specifications Matrix

Appendix C – Interface Specifications Matrix

Appendix D – Implementation/Integration Specifications Matrix

Appendix E – AO 18-16: Standards for Access to Electronic Court Records / including Access Security Matrix

Exhibit 1 – Miami-Dade County Technology Model

Exhibit 2 - Miami-Dade County Report Catalog



PROPOSAL SUBMISSION PACKAGE
REQUEST FOR PROPOSALS (RFP) No. RFP-00XXX
CASE MANAGEMENT SYSTEM FOR COUNTY AND CRIMINAL COURTS

In response to the Solicitation, Proposer shall RETURN THIS ENTIRE PROPOSAL SUBMISSION PACKAGE as follows:

1. Proposal Submittal Form, Cover Page of Proposal

Complete and sign the Proposal Submittal Form (by Proposer or representative of the Proposer who is legally authorized to enter into a contractual relationship in the name of the Proposer) as required.

2. Proposer Information

Complete following the requirements therein.

Note: The Proposer Information document is available in Word and is included in the Solicitation attachments.

3. Affidavits/Acknowledgements

Complete and sign the following:

Lobbyist Registration for Oral Presentation
Fair Subcontracting Practices
Subcontractor/Supplier Listing
Proposer Due Diligence Affidavit

4. Form 1, Price Proposal Schedule

Complete following the requirements therein.

PLEASE REFER TO THE FRONT COVER OF THIS SOLICITATION FOR ELECTRONIC SUBMISSION INSTRUCTIONS.

PROPOSER INFORMATION SECTION

TABLE OF CONTENTS

1. The Table of Contents should outline in sequential order the major areas of the proposal. Proposers should carefully follow the order and instructions outlined below. All pages of the proposal, including the enclosures, must be clearly and consecutively numbered and correspond to the Table of Contents.

PROPOSER'S RELEVANT EXPERIENCE AND QUALIFICATIONS, INCLUDING KEY PERSONNEL

2. Describe the Proposer's company background, past performance and court case management and judicial administration sector experience and state the number of years that the Proposer has been in existence, the current number of employees, and the primary markets served. Describe the key value-added features (products or services) that differentiate you from your competitors, as well as, the proposer's relevant experience in state of Florida criminal justice circuit(s).
3. Provide documentation that demonstrates Proposer's ability to satisfy all of the qualification requirements. The documentation to be provided must include customer references, contact information, project description for a CCMS that was implemented, and validation that the system being proposed has been successfully used in production for a minimum of 12 months at another criminal circuit comparable in scale and complexity to Miami-Dade County preferably within the State of Florida.
 - a. Proposer shall be the proprietary developer/intellectual property owner of the CCMS software being proposed. Proposer must provide a letter on company letterhead affirming this.
 - b. Proposer shall have successfully implemented the proposed CCMS in a judicial circuit of similar size, scope, and complexity within the past five years, preferably within the State of Florida. The System must have been used in production for at least 12 months. Proposers shall include a brief synopsis of each installation. Listed below are approximate criminal case volumes for reference.
 - 11th Judicial Circuit 2017 filed criminal cases by division: Felony: 26,728, Misdemeanor Central & DV: 21,507, Misdemeanor Branch: 14,131, Juvenile Delinquency: 3,786, Juvenile Dependencies: 2,038, Civil Infractions: 4,524.
 - Total Court Case Counts including active and archived: Felony: 1,800,736, Misdemeanor Central & DV: 1,494,445, Misdemeanor Branch: 1,237,920, Juvenile Delinquency: 464,692, Juvenile Dependencies: 93,933, Civil Infractions: 64,862.
 - c. Proposer shall have experience in developing and providing software, maintenance, and support services in the criminal justice/court case management sector with proven operations and successful deployments preferably within state of Florida circuit(s). Proposer shall provide a copy of their standard Service Level Agreement (SLA) letter, in production use with other clients, on company letterhead affirming this. Furthermore, proposers are also requested to provide information documenting their proven performance metrics and system reliability.
 - d. Identify all customers using the template under Attachment A – Client Reference Template, that are currently utilizing a CCMS solution provided by the proposer, inclusive of the information regarding the product implemented, modules included, and similar functionality to that requested herein. The list shall include contact information for all customers listed. In order to minimize risk and mitigate extensive customizations required to ensure compliance with mandated Florida reporting, please include all customers using the proposed solution in the State of Florida. The list should specifically identify customers that have signed a contract for the proposed CCMS solution.
4. List all contracts which the Proposer has performed for Miami-Dade County. The County will review all contracts the Proposer has performed for the County in accordance with Section 2-8.1(g) of the Miami-Dade County Code, which requires that "a Bidder's or Proposer's past performance on County Contracts be considered in the selection of Consultants and Contractors for future County Contracts." As such the Proposer shall list and describe all work performed for Miami-Dade County and include for each project: (i) name of the County Department which administers or administered the contract, (ii) description of work, (iii) County contact person and phone number, (iv) statement of whether Proposer was the prime contractor or subcontractor, and (v) the results of the project.

5. List and describe all bankruptcy petitions (voluntary or involuntary) which has been filed by or against the Proposer, its parent or subsidiaries, predecessor organization(s), or any wholly-owned subsidiary during the past three (3) years. Include in the description the disposition of each such petition.
6. Provide a detailed roadmap of the proposed solution's historical milestones for at least the previous 3 years and future versions and planned feature upgrades / major enhancements over the next five years. This should include information regarding frequency of version releases/upgrades, product releases, other key information, technology, functionality and capabilities that the company is focused on deploying. Marketing information is not requested or desired.
7. Describe any user groups for the product. How often does it meet? What are their functions? To what degree do they influence the course of software development?
8. Provide an organizational chart showing all key personnel (including their titles) to be assigned to this project. This chart must clearly identify the Proposer's employees and those of the subcontractors or sub-consultants and shall include the functions to be performed by the key personnel. Describe experience, qualifications and other vital information of all key personnel. All key personnel include all partners, managers, seniors and other professional staff that will perform work and/or services in this project.
 - a. The proposer shall also designate a project manager who shall be assigned to this project for the duration of the Contract. The project manager must have good communication and interpersonal skills, be technically qualified, have project leadership experience, and be familiar with and committed to the project's objectives and requirements.
 - b. The project manager shall be responsible for communicating all project related affairs to the project team and management of the County, as well as controlling the activities of the selected Proposer's personnel and its sub-proposers.
9. Provide resumes, if available with job descriptions and other detailed qualification information on all key personnel who will be assigned to this project, including any key personnel of subcontractors. Selected Proposer's project team will be required to comply with FDLE security policy and be required to be fingerprinted and FDLE certified to work and remain cleared through the resultant contract award.
10. List the names and addresses of all first tier subcontractors, and describe the extent of work to be performed by each first tier subcontractors. Provide resumes or describe the experience, qualifications and other vital information, including relevant experience on previous similar projects, of the subcontractors who will be assigned to this project.

Note: After proposal submission, but prior to the award of any contract issued as a result of this Solicitation, the Proposer has a continuing obligation to advise the County of any changes, intended or otherwise, to the key personnel identified in its proposal.

11. Describe Proposer's practice and measures taken to hire/retain key personnel for projects of comparable scope, duration and complexity to the proposed solution requested in this solicitation. Describe Proposer's ability to replace key personnel assigned to the project, should key personnel leave the project for whatever reason.
12. Provide Proposer's perspective on the most significant risks to this project and the recommended approach to mitigate these risks based on the Proposer's experience with comparable projects.

PROPOSED APPROACH AND METHODOLOGY TO PROVIDING THE SERVICES

13. Project Management Methodology
Proposers should provide an overview of the project management methodology including the project management approach and related toolkit, communications plan, and lastly examples of project management materials including status report, executive status briefings, issues log, risk management logs, project calendars, and any other materials that proves competency in the area of project management.

Proposers should also provide information about any project management portals (i.e. SharePoint) that may be deployed for the project team. The Proposer shall describe its approach to project organization and management, to include the various

project stages and milestones, Change of Scope management, implementation and training strategies, responsibilities of Proposer's management, and necessary Proposer and County staffing.

Proposers should consider and state cost efficient and financially feasible integration points between the proposed system and the stated existing technologies as well as, the proposed phase / timeline for interface(s) to go live. This approach must clearly show all integration related costs, alternate integration costs models, and feasible / realistic integration recommendations.

Due to the complexity and breadth of scope of the project, proposers should provide a comprehensive roadmap for how an organization of this size implements an integrated CCMS.

Deliverables listed below will be expected during the project and include (but are not limited to):

- Project Management Plan
- Organizational Chart
- System Design
- Change Management Plan
 - Assessment
 - Reengineering
- Business Process Re-engineering Plan
 - Validation
 - Reengineering
- Requirements Traceability Matrix
- GAP Analysis
- Risk Assessment & Management Plan
- Knowledge Transfer/Training Plan
- QA Plan/Approach
 - High level QA approach
 - Testing & promotion
 - System Testing (i.e., integration, conversion, regression, usability etc.)
 - Test Plans/Case Development
 - User Acceptance Testing
- Data Conversion / Migration Plan
- Application Configuration / Customizations Specifications (as built)
- Interface Specs (internal systems)
- Integration / information exchange specs (external applications)
- Best Practices & Industry Standards documentation
- Workflow design and specs
- Hardware / Software Specs
- Help Desk Management Plan (with error messages and knowledge center)
- Maintenance & Support Plan

14. Implementation Methodology

Implementation of the CCMS solution will be throughout all of the COC operations and administrative areas of the circuit including the judiciary (AOC), the State Attorney's Office (SAO), Public Defender's Office (PDO), Miami-Dade Corrections and Rehabilitation (MDCR) and Juvenile Services Department (JSD). The County is seeking recommendations and associated risks for implementation strategies of a phased deployment versus a single phase deployment. For example, Go Live phased by division vs. Go Live of all divisions at once.

Proposers shall detail their recommended implementation strategy based upon industry best practices and previous experience and include:

- a. Brief description of proposed methodology;
- b. Proposed project phases;
- c. Team roles, including sub-proposers;
- d. Milestones/deliverables;
- e. Risks;
- f. Critical success factors; and
- g. Assumptions.

Because of the nature of this project, parallel processing may be necessary as users and systems are transition from one solution to another. The County requests that proposers provide that level of detail as needed to ensure a successful implementation.

Project Schedule: Proposers must submit a Project Schedule, preferably in Microsoft Project Schedule with their proposal submission, to include approximate timeframes for all implementation phases and key tasks to include activities such as business process review; software customization; site preparation; unit, system and acceptance testing; load and balance testing; a phased approach to the training and implementation of the solution and post-implementation support. The training and implementation will impact all justice partners. The implementation plan should take into consideration the different shifts and sizes of the municipalities to coordinate an effective phased roll-out of the solution.

Proposers project schedule should include a project task list and time line including detailed scope tasks/activities, organized in phases including, but not limited to, project management activities, key resources, and estimated hours per key activity in order to facilitate resource availability and allocation.

The implementation plan should include activities to conduct a detailed business process analysis of the arrest process and required interfaces. This review should provide a Gap Analysis document with customization recommendations for the County's review, acceptance and approval. Gap analysis should identify feasible alternatives and associated costs.

15. Provide a detailed description of the proposed use of County resources for the implementation of the solution, including a County staffing plan outlining the anticipated role (i.e. subject matter expertise, technical support staff, application development, etc.), including work expected to be performed by County staff. In addition to this description, Proposers are to complete Attachment B – County Resources Staffing.

- a. List all key positions that will be required by Miami-Dade County for all phases of this project (e.g., project management, operational SMEs – COC, AOC, SAO, Technical, etc.). Staff positions should be broken down by Agency (e.g. COC, AOC/Judiciary, SAO, ITD, PDO, etc.), and division within agency (e.g. Felony, Misdemeanor, Juvenile, etc.).
- b. Describe the role and responsibility for each Miami-Dade County position
- c. For key Miami-Dade County positions listed above (e.g., Project Manager, System Administration and Technical positions), please describe all required minimum mandatory knowledge, skills and abilities
- d. Describe the estimated level of effort and associated timeframes (e.g. percentage of an FTE) that will be required by each of the identified County positions for each phase of the project.

16. Organizational Change Management (OCM)

Proposers should provide options for an effort that includes all stakeholders to prepare for, plan for, and manage the imminent change that will result from updating business processes, changing technology, re-tooling and retraining staff, and possibly even reorganizing staff responsibilities. The level of buy-in and user adoption, the communication strategy, and the overall organizational change management approach are key to a project's timing and overall success. This section should include at minimum:

- a. Assessment approach;
- b. Human change management approach;
- c. County responsibilities for each of the above; and
- d. Expected responses in the following format below (additional narrative may also be provided, if necessary).

Key Activity	Deliverables	Key Personnel / Responsibility	Acceptance Criteria
1. Assessment	1. 2.		
2. Reengineering	1. 2.		
3. Other			

17. Business Process Reengineering (BPR)

Proposers should provide options for conducting a BPR effort to evaluate current business processes and redesign them to be more efficient and streamlined utilizing the new system's capabilities. Engaging this process early during the design phase

may assist the Proposer in understanding how the system can work in the new environment. Proposers should provide a detailed description of your team's approach to assessing and reengineering the County's current state, while concurrently executing a feasible and effective change management plan. It will also help ensure that the COC utilizes the full capability of the new system. The outcome of the BPR process should be documented process flow diagrams for both the current and future states.

Proposers should provide a detailed description of your team's approach to validating the current state of business processes, developing the future state process and the various diagram flows that may be needed. This section should include at minimum:

- a. Current State Validation approach;
- b. Reengineering approach;
- c. County responsibilities for each of the above; and
- d. Expected responses in the following format below (additional narrative may also be provided, if necessary).

Key Activity	Deliverables	Key Personnel / Responsibility	Acceptance Criteria
1. Validation	1. 2.		
2. Reengineering	1. 2.		
3. Other			

18. Data Conversion and Migration Services

Data conversion and migration activities from existing applications represent a high-risk area of the CCMS implementation. Large data migration and conversion projects can be costly and time consuming. Because the primary existing system for this project is a Mainframe based application, special care and expertise will be needed to conduct data conversion activities for the County. The important aspect of this type of work is to ensure that the organization executing the conversion activities has significant experience working with the mainframe platform and programming languages that are relevant within the target organization.

Existing systems targeted for data and document migration include but are not limited to:

- a. CJIS – IDMS Mainframe application
- b. PRS – IDMS Mainframe application
- c. Conflict Attorney Wheel /Juvenile Conflict Attorney Wheel – COC supported
- d. Professional Expert Witness Wheel – AOC supported
- e. CBS – Distributed .Net system – COC supported
- f. EVTS - Distributed .Net system – COC supported
- g. COPS - Distributed .Net system – COC supported
- h. Digitally generated Arrest Affidavit form images via AFM stored in emPower or Documentum content management system.
- i. Officially recorded documents whose images are captured in NewVision Recording system.
- j. Digitally captured bond related documents images (i.e. TIFFs) captured in the COC CBS application.
- k. TIFF/PDF images of closed case files scanned by the COC residing in server file shares.

Refer to sections 2.4.1 and 2.4.2 for details on data conversion system record counts, database type, data storage/sizes, as well as, counts and sizes of digital images.

Proposer shall provide professional services to understand the mapping of the data in the extracted and transformed files to the database structure of the proposed solution. ITD staff will consult to answer questions about the data within the files to be used for data load into the proposed solution's database. Proposer shall be responsible for the load of the data into the solution database.

Proposers should describe the plan for migrating/converting data from existing systems. Please consider the following questions when providing a response:

- What County resources do you anticipate will be required for data migration and conversion?
- What are the County's responsibilities?
- What is your approach regarding definition of data mapping rules?

- What is your approach for the conversion and loading of digital images?
- How does your approach address extraction, transformation, staging, cleansing and validation?
- Is the County or proposer responsible for cleansing County data prior to migration?
- What strategies do you employ to conduct the final conversion process?

If any conversion or migration tasks require additional cost, the proposer shall state such costs in its separate pricing proposal. Data migration tasks must be reflected on the project plan and timeline.

19. Based upon the vendor's previous implementation experience and the proposed solution's functionality, provide a recommended strategic approach or approaches to facilitate the establishment of ECF's as part of the proposed solution's deployment. Viable alternatives for the back scan/imaging initiative in conjunction with the association of case events/dockets with scanned documents is sought. Recommendations should be based on the following approximate yearly case counts and average pages per case file and can be targeted by respective division. Recommended approaches may vary from division to division based on case volume, life cycle, file size, etc.

Division	Approximate No. of Annual Cases	Approximate # of Open Cases	Average Pages per Case File
Felony	30,000	28,500	400
Misdemeanor – Central & Branch	50,000	31,500	20
DV Misdemeanor	4,500	2,100	50
Juvenile Delinquency	4,500	2,500	200
Juvenile Dependency	2,300	750	5,000

20. Testing (System & User Acceptance)

The County recognizes that system testing is an integral part of any implementation. Developing the right methodologies, tools, resources and procedures is essential to system testing. The minimum requirements for testing plans include, but are not limited to, the following items:

- Overview and introduction of system features and functions.
- Outline of testing strategy.
- Scope and expected duration of each testing phase (i.e., unit testing, integration testing, user acceptance testing, etc.).
- Identify type and quantify of resources (users) for each testing phase (i.e., unit testing, integration testing, user acceptance testing, etc.).
- Identify any systems function that will be tested.
- Description of the level of detail for test cases and scripts for all testing phases, including end-to-end testing.
- Sources of tests data and description of how the data will be prepared.
- Description and technical information for any special equipment required with the system.
- Description of the procedure for tracking the resolution of any problems encountered during testing.
- Description of the criteria that will be used to determine whether tests have been satisfactorily passed.

Proposer shall define their Testing Plan and procedures for this project and should include at a minimum:

- Functional Testing - Unit, Integration, system, workflow and regression including the creation of documented test scripts
- Performance Testing – User scalability, data volume scalability, load scalability, and reliability testing
- Capacity Testing – network, hardware
- Expected responses in the following format below (additional narrative may also be provided, if necessary).

Key Activity	Deliverables	Key Personnel / Resources/ Responsibility	Acceptance Criteria
1. Testing Phase (e.g. integrations, conversion, regression, etc.)	1. 2.		
2. Scope & Duration	1.		

	2.		
3. Test Plans/Cases/Scripts or other documentation needed	1. 2.		
4. Test Data sources	1. 2.		
5. Problem Tracking and Resolution Policy	1. 2.		
6. Other			

21. Quality Assurance Approach

Proposers should provide a detailed description of the proposed QA methodology adhering to best practices and clearly identifying control tasks and testing required to transition functionally from one environment to the next (e.g. development to production). The County expects this section to include at minimum:

- Overview and introduction of system features and functions.
- Outline of testing strategy / approach
- Scope and expected duration of each testing phase (i.e., unit testing, integration testing, user acceptance testing, etc.).
- Identify any systems function that will be tested.
- Description of the level of detail for test cases and scripts for all testing phases, including end-to-end testing.
- Sources of test data and description of how the data will be prepared.
- Description and technical information for any special equipment required with the system.
- Description of the procedure for tracking the resolution of any problems encountered during testing.
- Description of the criteria that will be used to determine whether tests have been satisfactorily passed.

For each of the above, the Proposer shall detail expected Deliverables, the Proposer's and County's respective responsibilities, and acceptance criteria. Proposers shall use the following format (additional narrative may also be provided, if necessary):

Key Activity	Deliverables	Key Personnel / Responsibility	Acceptance Criteria
1. High level QA approach	1. 2.		
2. Testing & Promotion	1. 2.		
3. System Testing (e.g. integrations, conversion, regression, etc.)	1. 2.		
4. Test Plans/Case Development	1. 2.		
5. User Acceptance Testing	1. 2.		
6. Other			

It is the expectation and requirement of the County that the proposer shall complete system testing prior to County user acceptance testing (UAT). Proposer shall provide all documentation related to system testing for County verification, validation and approval prior to UAT.

22. Training & Knowledge Transfer Strategy / Services

The County is open to a variety of training methods and would like the proposer to assemble a Training Plan that meets the needs of the solution and the County. There are several different methods for delivering training. Because of the size and complexity of the system's constituents, the proposer may want to explore a combination of several of these training methods.

Some training methods to consider include the following.

- Individual hands-on instructor: An instructor conducts individual training with each user, individually going through the process of performing common tasks and answers questions.
 - Train the trainer: Internal Clerk's Office staff is trained by an instructor using the individual hands-on instructor approach and then conducts hands-on classroom style instructor-led training.
 - Hands-on classroom style instructor-led training: An instructor informs users on CMS functions and features, how to perform common tasks, with users performing the tasks themselves in a classroom/lab setting. Classes of 15-30 are usually effective here.
 - Seminar style group demonstration: An instructor informs users on CMS functions and features, and how to perform common tasks in a live demonstration. Groups of 20 to 50 are often effective.
 - Computer Based Training (CBT): Web-based, self-paced training, which allows end-users to complete interactive lessons that walk them through the processes of performing common tasks, and the software, tests them on their performance and understanding.
- a. Proposers' shall provide an itemized training plan to describe the methodology, facilities, levels and types of training required. Training should include the training of the County's Help Desk personnel, as well as, any ongoing training available to all justice partners, including any computer-based or web-based training to accommodate a 24/7 workforce with high turn-over. Training prices must be all inclusive and presented as one total price without separate per diem charges for the trainer's travel, room and board. An option for "train the trainer" approach including materials for further rollouts should be included. Pricing for training, including materials, personnel and hours must be included as part of the Proposer's proposal response on Form 1.
 - b. Itemized training plan should provide a detailed description of training courses that are offered as part of the Proposal to the County. Training will be conducted on-site within a designated County facility. Detail as to the recommended number of on-site training hours, as well as any other type of training support or materials, including, but not limited to on-line tutorials, web based training (if available), training documentation, refresher training, etc. are to be included. Describe all forms of documentation and on-line help included with the proposed system.
 - c. Proposer should include a comprehensive transfer of knowledge phase to County staff to include how the components are integrated as the County will assume responsibility of modifying the environment for future requirements and releases. This transfer must be built into the project schedule and time allocated to this activity throughout the project and a recap of knowledge transfer built into the post production period. The Proposer should indicate in the response that all areas will be targeted for technical and user populations regarding knowledge transfer.
 - d. Proposers should describe the recommended knowledge transfer and change management methodology, ensuring County staff participation from the onset of the project. Describe the County's responsibilities and related escalation procedures if/when County participation is not promptly identified.

This plan should include at minimum:

- Knowledge transfer approach;
- End user training approach (including training location, format, total training hours, number of employees trained, timing and signoff process);
- Administrator training approach (including training location, format, total training hours, number of employees trained, timing and signoff process);

For each of the above, the proposer shall detail expected Deliverables, the proposer's and County's respective responsibilities, and acceptance criteria. Proposers must use the following format (additional narrative may also be provided, if necessary):

Key Activity	Deliverables	Key Personnel / Responsibility	Acceptance Criteria
1. Knowledge Transfer	1. 2.		
2. End User Training	1. 2.		
3. Administration Training	1. 2.		

4. Transition	1. 2.		
5. Rollout support	1. 2.		
6. Other			

23. System Implementation and Configuration

Proposers should describe their build and release approach, including at minimum:

- c. Required level of effort based on the expected configuration and customization work;
- d. Software configuration approach including check-in and check-out procedures;
- e. Software development approach including check-in and check-out procedures;
- f. System configuration and development management (documentation) procedures;
- g. Code management approach and documentation
- h. Any other key activity.

For each of the above, the Proposer shall detail expected Deliverables, the Proposer's and County's respective responsibilities, and acceptance criteria. Proposers shall use the following format (additional narrative may also be provided, if necessary):

Key Activity	Deliverables	Key Personnel / Responsibility	Acceptance Criteria
1. Environment set up	1. 2.		
2. Software configuration	1. 2.		
3. Software customizations	1. 2.		
4. Requirements Traceability Matrix	1. 2.		
5. As-built system documentation	1. 2.		
6. Other			

24. Solution Maintenance

- a. Provide a detailed explanation on the approach to solution maintenance, support, and change management. Including but not limited to the proposer's policy regarding software licenses, license structure, new software releases, software upgrades, updates, patches, bug fixes, optional software features, etc. Specify which are included as part of the proposed solution. Proposer shall provide documentation of quality control processes used to ensure the integrity of the proposed software, application data, and future changes/patches.

Scope and magnitude of project mandates that Change management administration must incorporate a mutually accessible mechanism to document and track all changes and their resulting outcome.

- b. Describe the product release cycle including, but not limited to:
 - i. Frequency of updates/enhancements or new versions (major and minor version releases)
 - ii. Contents of a release
 - iii. Availability of release notes
 - iv. Information contained in release notes (including known issues)
- c. Describe the process for managing local customizations to include:
 - i. How does the Proposer define customization versus configuration
 - ii. How can the County customize or configure the solution directly without proposer involvement
 - iii. How are local customizations or configurations maintained when installing new releases of the proposed solution

- d. Describe the approach to providing permanent fixes to work arounds that are identified pre and post go-live (i.e. interim patches vs. waiting for version release).
- e. Provide a detailed explanation of the post-implementation support to be provided for the proposed solution. Identify the resources to be committed to providing post-support including role and responsibility. Include total duration in calendar days, hours of support, type of support (on-site, remote, etc.), and number of resources.
- f. Provide a detailed description of the technical support and help desk services proposed to address the information outlined in Section 2.11. Include details regarding opening a support ticket, electronic ticketing, weekly case reporting, number of IVR steps to reach live support, etc.

25. Escrow Services

Provide a detailed description of the escrow services agreement including information regarding proposed triggering events. Attach a sample escrow agreement as part of the Proposal Submission Package. Software escrow shall be provided by the selected Proposer. Pricing for software escrow fees shall be listed on the Form 1 Price Proposal Schedule and will be paid to the selected Proposer. No third party invoicing shall be allowed.

26. Security & Compliance

a. Data Security Controls

The proposal must give an overview of the System's software, hardware, and other controls supporting the System's data security. The proposer shall also provide a reasonably detailed explanation as to how the proposal protects the System and County Data within each of the following additional data security categories (NOTE: the County recognizes that reasonable descriptions of each security attribute below will vary in length, some attributes requiring little explanation, others not.) (If proposer determines any of the following requirements to be inapplicable, proposer shall state so and shall state the basis for determining each such requirement to be inapplicable):

- i. Password configurations (e.g., complexity, aging, etc.);
- ii. Authentication configuration (e.g., active directory, encrypted data exchange, hash, etc.);
- iii. Encryption configurations (e.g., symmetrical AES-256, asymmetrical RSA 2048, etc.) for both data at rest and data in motion;
- iv. Logging/Auditing capabilities (e.g., verbose user tracking and reporting, etc.);
- v. Physical security (e.g., 24-hour security, alarms, restricted access, etc.);
- vi. Personnel security (e.g., extensive background checks, annual recheck, etc.);
- vii. Web Application configurations (e.g., SQL injection protection, buffer overflow, etc.);
- viii. Network transmission security (LAN and VPN);
- ix. Data that is to be transmitted off-site must be encrypted end to end

Lastly, the proposer shall confirm that, under its proposal, no data-at-rest will be stored outside of the continental United States.

b. Secure Development and Configuration Practices

The proposer shall describe its application development and configuration practices and how they will reasonably protect the security, confidentiality and privacy of County data and any individuals who may be considered data subjects as to the solution.

c. Compliance

The proposer shall provide sufficient detail on whether and how the proposal possesses data security controls that comply with (If proposer determines any of the following requirements to be inapplicable, proposer shall state so and shall also state the basis for determining each such requirement to be inapplicable):

- i. HIPAA, HITECH and the rules promulgated thereunder;
- ii. Payment Card Industry standards, including but not limited to PCI DSS and PCI PA-DSS;
- iii. 28 CFR 20
- iv. FBI's CJIS Security Policy;
- v. IRS Publication 1075;
- vi. NIST 800-53, as revised;
- vii. ISO 27001/27002, as revised.

Proposer should also describe their methodology and approach for ensuring ongoing compliance with State of Florida Courts Technology and Reporting standards (<http://flcourts.org/resources-and-services/court-technology/technology-standards.stml>) including:

- Administrative Orders issued by the Florida Courts Technology Commission (FCTC) and the Florida Supreme Court
- Standards for Access to Electronic Court Records as defined by the FL. Supreme Court under AO 18-16 and future AO's <http://www.floridasupremecourt.org/clerk/adminorders/2018/AOSC18-16.pdf>.
- Court Application Processing Systems (CAPS) specifications adopted by the FCTC for Viewer software only <https://www.flcourts.org/content/download/219008/1979994/court-application-processing-system-functional-requirements-june2016v4clean.pdf>
- Florida Court Clerks & Comptrollers (FCCC) mandated reporting requirements (e.g. CCIS, TCATS. <https://www.flclerks.com/page/CCISIK/CCIS-Integration-Kit-for-Vendors.htm>)
- Office of the State Courts Administrator (OSCA) mandated reporting requirements (e.g. OBTS, SRS) https://www.flcourts.org/content/download/216737/1966368/OBTS_20021.pdf
- OASIS Electronic Court Filing (ECF) Version 4.01 specifications <https://www.flcourts.org/content/download/219196/1981122/ECFv4-01specification.pdf>
- Florida e-filing Portal standards. <https://www.flcourts.org/content/download/219028/1980114/Updated-E-Access-Standards-August-2017-v18-clean.pdf>
- Integration & Interoperability standards as defined by the Office of the State Courts Administrator
- Standards for Data exchange of court information as defined by the FL courts.

27. Business Continuity and Disaster Recovery

Proposers shall provide a High Availability disaster recovery solution using the County's production and disaster recovery data centers. The proposal must include hardware, software, networking, and operational requirements to implement a solution in the case of a single component failure or a widespread disaster at the production data center. The disaster recovery datacenter is within 25 kilometers and has broadband connectivity.

Category	Availability	RTO	Characteristics & RPO
High Availability	99.741%	8 Hours	Data replication for each transaction or at short intervals with no significant data loss.

Proposers must recommend an Active/Passive solution that supports an 8-hour recovery time objective (RTO). The recovery system at the secondary datacenter must have processing capability commensurate with the production workload and be ready to automatically resume processing after failure at the primary datacenter.

The County's interfaces and operational procedures should be identical regardless of which servers or locations are performing the functions. System backups must be accomplished without taking the application out of service and without degradation of performance or disruption to County operations.

As part of their solution, proposers should describe redundancy and procedural processes in the following categories:

- Hardware redundancy at the primary site for critical servers and components
- Contingency site hardware requirements, including environmental requirements for Rackspace power and network switching
- Replication methodology and software requirements
- Estimated bandwidth requirements for internal networking
- Backup methodology for data and environmental software
- Methodology for handling downtime with relevant manual procedures, if any, to include recovery
- Failover procedures Category Availability RTO Characteristics & RPO
- Testing methodology

Proposers must specify how their solutions can meet the Recovery Time and Recovery Point Objectives.

SOLUTION FUNCTIONALITY

28. Hosting & Platform Architecture Overview

Proposers should provide an overview of the hardware, performance, bandwidth, and encryption requirements needed to run the proposed solution in a county run, on premise hosted environment. The proposer shall provide an overview and a diagram of the proposed hosting and platform architecture, including at a minimum:

- a. List of proposed configuration and infrastructure documentation to allow the County to understand how the platforms are to be configured, how they integrate data and how to modify the environment for future requirements.
- b. System Environments: All environments (e.g., production, development, and test) included in the proposal and any differences or limitations in the various environments.
- c. Shared Components of the System: All shared components of the System (e.g., network segments, back-up tapes, etc.)
- d. Network Architecture: detailed recommendations of configurations, storage sizes, and licensing of the proposed solution. Note the County prefers VMware virtualization except for databases servers.
- e. Database Architecture: including any database management software, data structure diagrams, and other data base designs.
 1. The detailed data flow diagram must fully illustrate and document how the various solution components communicate with one another. An appendix of the detailed flow diagram should include all communication requirements for the solution. The appendix will detail which TCP/IP ports are used by the application for communication between client and server and server to server. This appendix should provide sufficient detail to use as the basis for constructing any supporting firewall rule sets.
 2. The proposed solution's process for archiving historical records.
 3. For databases clustering is generally used for high availability with replication also employed for DR purposes,
- f. Software/Hardware Architecture depicting the off-line process required of this solution to address network interruptions.

The proposed solution shall be in compliance with Exhibit 1, Miami-Dade County Technology Model And Hosting Requirements.

29. Hardware & Equipment Requirements

If hardware or equipment is included required by the proposal, then the proposer shall describe:

- a. Required hardware and equipment, including minimum specifications of each;
- b. Provide a Hardware Architecture Diagram describing the recommended Hardware Requirements and architecture.
- c. Provide a Software/Hardware Architecture depicting the off-line process required of this solution to address network interruptions.
- d. Responsibility for purchasing all hardware and equipment (e.g., proposer or County);
- e. Responsibility for installation of all hardware and equipment (e.g., proposer or County);
- f. Ownership of all hardware and equipment;
- g. Procedures for acceptance, partial shipments and back ordered hardware and equipment;
- h. Warranties and any terms and conditions associated with the hardware and equipment.

The proposed solution shall be in compliance with Exhibit 1, Miami-Dade County Technology Model and Hosting Requirements.

30. Physical Environment Requirements

The proposer shall describe all physical environment requirements:

- a. Physical location requirements (e.g., cooling, space, connectivity, etc.)
- b. Cabling/wiring and whether the County or Proposer would be responsible for procuring;
- c. County's additional power requirements for operating required hardware and equipment.

31. Network Requirements

The proposer shall describe all network and bandwidth requirements associated with the proposal:

- a. The proposer should describe the optimal physical network infrastructure required for an on-premise solution to effectively mitigate latency and data speed issues. If proposing a Cloud-based solution, please describe the physical network infrastructure, connectivity testing and performance assurance.
- b. Normal Bandwidth Requirements– The proposer shall include the recommended bandwidth required to ensure optimal performance for concurrent application access and data access for “normal” daily operational use for

cloud, hybrid and/or on-premise systems. Proposer shall also provide its definition of “normal daily operational use.”

- c. Peak Bandwidth Requirements– The proposer shall include viable estimates of peak volume/times for retrieval and uploading transactions and provide recommended bandwidth requirements to optimally perform during peak times.
- d. Typical Impact – The proposer shall include an estimate of the typical impact expected on the network post implementation.
- e. Other Network Requirements – The proposer should describe the optimal physical network infrastructure required for an on-premise solution to effectively mitigate latency and data speed issues. If proposing a Cloud-based solution, please describe the physical network infrastructure, connectivity testing and performance assurance.

32. Identify potential issues for operating within the specific environment outlined in Exhibit 1, Miami-Dade County Technology Model And Hosting Requirements

33. Software Overview

Proposer should provide a detailed description of the product(s) and product version being proposed. Describe each software module of the system. Include the functionality of each module and how the individual modules interface. The response to this section must detail the system features and capabilities and indicate if these are native to the software or if integration with a 3rd party software is required or recommended. Overview should include a Software Architecture Diagram containing application technical drawings and dataflow diagrams:

The proposer shall provide a detailed inventory of all the software required to effectively run the enterprise solution as proposed. Include a description of the tools to be used with the proposed system and the functionality of each module and how the individual modules interface. All software must be detailed in the appropriate software breakdown tables on the attached Form B-1

- a. If a third-party application is being proposed to satisfy the requirements, for workflow, reporting, redaction, etc., provide the name of the company, the application, and briefly explain the integration process with the proposed solution. Please provide the number of implementations completed with this third-party application and some references.
- b. If a customized solution is being developed to meet requirements for the enterprise solution, please provide the number of comparable implementations completed and some references.

34. Proposer shall complete the Functionality matrix in Attachment A to this Proposer Information document. Follow the instructions and response codes provided in Attachment A.

35. Proposer shall complete the Technical matrix in Attachment B, to this Proposer Information document. Follow the instructions and response codes provided in Attachment B.

36. Proposer shall complete the Implementation/Integration matrix in Attachment D, to this Proposer Information document. Follow the instructions and response codes provided in Attachment D.

37. Proposer shall complete the Interface matrix in Attachment C, to this Proposer Information document. Follow the instructions and response codes provided in Attachment C.

38. Explain the integration processes of the proposed solution for each of the required integrations. What type of integrations (real time, web services, interface, etc.) are you proposing? List and describe integrations equal or similar to the County required integrations that have been successfully implemented in the production environment for other sites comparable to the County.

39. Describe the system administration tools that are used to manage the application including any data archival tools, tools for managing application updates, online help management tools, etc.

40. Describe opportunities for making local/County developed customizations or development of interfaces without compromising the integrity of the Licensed Software. If local customizations are made, does the Proposer provide any tools or assistance to easily incorporate customizations into new version/releases of the solution?

41. Does the proposer provide API's or other tools to build and support interfaces using utilities? Are there vendor supplied interface development tools available for County personnel to build and administer interfaces?
42. Proposers shall identify the steps and functions taken to certify compliance with industry standards and policies as outlined in Section 2.6 – Mandatory Standards Requirements.
43. Workflow:
 - a. Explain briefly the workflow system and approval process.
 - b. Provide screen shots of workflow configuration. Can it be configured by a non-technical administrator?
 - c. Provide screen shots of workflow history and current status. Show how an authorized user outside of the workflow process can check the status of a transaction.
 - d. Explain and provide screen shots of the escalation process.
 - e. Explain briefly the reminder, delegation and escalation procedures in workflow. What type of notification your system generates for high priority, escalation, pending items?
 - f. Explain and provide screen shots of functionality to add an ad-hoc step in a workflow process. Can this be done by an authorized non-technical user within the workflow process or has to be done by an authorized administrator?
44. Explain briefly the electronic signature/approval process of documents. Does your system allow for signature password without customization to the system (A signature password is preferred for electronic signature and this password should be in addition to the normal password sign-on into the system)? If not provided out of the box, explain the steps and number of hours to provide. Do you support stylus signature approval? Do you support legally digitally signed and sealed documents validated through a third-party certificate authority?
45. Describe the solution's account management functionality, including the identification of account types (i.e., individual, group, and system), establishment of conditions for group membership, and assignment of associated authorizations. Expand on the solution's ability to manage roles with associated access rights/privileges to explicitly control access control policies and enforce need to know business rules based on one's duties.
46. Describe the proposed solution's security model.
 - a. Does the solution provide configurable system-wide security functionality designed to define and control access to the system along with case and associated subject information to authorized users?
 - b. Does the solution provide the ability to manage security rights for juvenile defendant cases, if so how?
 - c. Does the solution provide field level security, if so explain how?
 - d. Does the solution's security model functionality shall carry over to content management and protect content captured and stored under the document management system (e.g. document images).
 - e. Can Security be managed by a non-technical administrator? Provide the level of skill required to manage security.
47. Describe the proposed solution's digital redaction functionality. Explain the solution's ability to incorporate automatic means, as well as, on-demand/manual capabilities to redact sensitive data. Does the system provide capabilities to refine and improve redaction accuracy rates through the use of knowledge base and artificial intelligence means, incident learning, document type and page coordinates. Can workflow functionality be combined within the redaction business process?
48. Describe the solution's bond processing functionality to administer the life cycle of a bond from creation through discharge or revocation. Does the solution provide end to end management of the bond at a case and defendant level including the tracking of a bond's active status (e.g. issued, revoked, forfeited, set aside, etc.) with associated dates, if so explain how? Explain how the system will maintain a history of all bonds and release conditions issued within a case with clear indication of which are active and which are inactive. Can the bond creation/issuance be integrated within the defendant jail release process, if so how?
49. Does the system provide for the functionality to administer and manage the overall registration, re-registration, activation, and de-activation of bondsmen, bond agencies, and insurance companies? If so explain how.
50. Describe how the proposed solution functions, operationally and procedurally with 3rd party recording systems (i.e. NewVision). Based on proposer's previous experience and deployments, what is the proposer's recommendation regarding the official Recording and the retention of official documents within the CCMS ECF.
51. Describe the solution's functionality to automate systematic case creations via:
 - a. booking of a defendant/respondent by way of an interface to the County's JMS (Booking)

- b. issuance of a promise to appear (PTA) arrest by way of an interface to the County's Automated Arrest Form system
 - c. issuance of an arrest warrant by way of an interface with the state's eWarrants application
52. Expand on the solution's functionality to provide an "In Court Session" feature to support user-friendly, timely, real-time entry and update of case information during a hearing. Does the feature coincide with the hearing session's calendar and facilitate navigation of said cases? If so explain its capabilities
53. Describe the solution's capabilities to administer non-criminal civil infraction cases from inception through case closure. Expand on the system's ability to facilitate case creation of civil infraction related cases from citations captured electronically by law enforcement agencies.
54. Describe the solution's ability to facilitate case docketing through the use automatic docketing based on configurable key events such as:
- a. Updating of certain case types,
 - b. Case creations
 - c. Motions and rulings,
 - d. Case and charge dispositions,
 - e. Case transfers, consolidations and groupings.
 - f. Official recording of documents including book and page.
 - g. Scheduling of future hearings, including resets and cancellations.
 - h. Attorney assignments and discharges
 - i. Financial transactions (e.g. refunds, payments, payment plans, overage transfers, etc.).
 - j. Collection agency transactions (e.g. assignments, payments).
55. Explain the solution's ability to automatically docket under the case, any system generated document, notice, summons, subpoena for the case (e.g. notice of hearing).
56. Describe the solution's ability to view and navigate a case's docket history including the ability to search and extract/printing a case's docket history.
57. Describe in detail the system's hearing session calendaring and case scheduling functionality. Expand on the system's automatic scheduling functionality of cases for a next hearing based on the establishment and management of applicable business rules and configuration settings. Explain the system's ability to disseminate hearing session calendars across multiple entities including the COC, AOC & judicial viewer, SAO, PDO, public access portal, etc.
58. Detail the system's functionality for manual case scheduling/setting including the flexibility to easily set, cancel, and re-schedule a case's hearing. Does the system allow for the manual setting of multiple cases at once for the same hearing date/time, hearing type, division, court room, etc., if so explain how? Does the solution allow for the manual setting of multiple future hearings at a time for a case, if so explain how?
59. Describe the solution's ability to manage division/judge schedules by week, month and year. Furthermore, expand on the system's ability to track the administration of court room sessions tracking the session's date/time, volume caps, court room, session type, and assigned judge. Explain how this information is incorporated within the system's systematic hearing calendar functionality.
60. Describe the solution's ability with regards to "blind filing" or automatic case assignment to a criminal or juvenile division once the case is added either via the booking interface, ePortal, case transfer, or manual case creation. Case assignment feature must also factor in highest level of charge (felony/misdemeanor), defendant's age, and arresting agency in determining division assignment (e.g. misdemeanor cases may be assigned to branch divisions based on arresting agency). Furthermore, assignment to an appropriate judicial division/judge must be based on the division's current volume of cases to ensure equal distribution of cases, defendant's arrest charges, case type, DV component, defendant's prior cases – (predetermined logic) and related judiciary schedules. Systematic case assignment shall ensure even distribution of cases across sections (e.g.F001) within a judicial division (e.g. Felony).
61. Expand on the system's ability to enhance judicial expediency by auto assigning a case to the same section/division of the defendant's existing open case or the defendant's closed case undergoing probation. Furthermore, detail the system's ability to handle the automatic assignment of multiple co-defendant cases, such cases shall be assigned to the section in which any

defendant has a previously filed open case. For example, if multiple co-defendants have previously filed open cases, the section of the lowest open case number shall be the section to which all multiple co-defendant cases are assigned.

62. Describe the solution's ability to facilitate the reassignment/transfer of cases from one criminal division to another (e.g. felony to misdemeanor), resulting in systematic case creation. Does the system provide for the systematic creation of a new case with associated case number generation, automatic blind filing or case division assignment, if so explain how. Does the system perform an all-inclusive transfer of case data including charges, bonds, dockets, document images, etc. and is the transfer and performed real-time? Is the case's speedy date re-calculated if necessary?
63. Describe in detail the solution's ability to consolidate open cases. Case consolidation may involve consolidating cases for a single defendant or the consolidation of cases involving multiple defendants (companion/co-defendant). Expand on the system's ability to manual group cases (e.g. companions) such as those involving co-defendants. Is the grouping provided using either police case number or court case number? Does the grouping function employ a method to easily identify grouped cases, if so explain how?
64. Describe the system's abilities to facilitate the seal/expunge case process and the subsequent administration of cases placed in sealed/expunge status to satisfy Florida statutory requirements. How does the solution handle the digital sealing, expunction, and re-opening of sealed/expunged electronic case files to meet State of Florida seal/expunge statutory requirements?
65. Describe the solution's ability to electronically prepare, review, sign/approve, print, and distribute standard forms. Expand on the system's ability to incorporate standard, template driven documents (e.g. Word templates) and the import of defendant/case/participant information to facilitate creation of court-related documents.
66. Describe the solution's ability to facilitate the real time preparation of judgement, sentencing related orders and special/other provision documents generated upon case closure and subsequent sentencing. Does the system allow for the capture of statute enhancements/qualifiers, categories, special provisions, etc., if so how?
67. Describe the solution's scanning functionality to facilitate the digital capture of paper based documents. Explain the system's ability to support bulk and individual/interactive scanning of hard copy documents including the capability to incorporate automated workflow and docketing of scanned images and association of digital scanned images to a case or multiple cases.
68. Describe the system's ability to systematically generate, and print if necessary, subpoenas, notices and summons as desired or for cases automatically scheduled. Expand on the solution's ability to generate and disseminate these notices to all relevant parties (e.g. diversion programs, bond holders, etc.) or to user specified parties. Does the system provide for the configuring the frequency of generation of the notices (e.g. daily, on demand, monthly, etc.)? Does the system allow for the option of electronic notification in lieu of physical hard copy mailing?
69. Describe the system's ability to provide automatic notification via mail, email, text or other electronic means (e.g. web service/XML) to selected relevant agencies, attorneys and 3rd party providers such as:
 - Attorneys on record
 - Corrections SAO
 - Bondsmen and/or custodian.
 - Arresting agency
 - Diversion program providers
 - Mental health providers
 - Probation officers/case worker
 - Witness

For user-designated case events such as:

- Defendant is referred to their service.
- Case is disposed of/closed
- Defendant is placed in a pre-trial diversion/release related program.
- Case hearings scheduled, cancelled or rescheduled.
- Defendant Re-arrested prior to probation termination, while pre-trial diversion/deferred prosecution is underway, or the defendant has an open case.
- Case has been No Actioned by SAO and is dismissed.

Electronic notification may contain associated case and defendant data as needed by the recipient.

Note: Case events and relevant parties listed above are not all inclusive.

70. Explain the solution's ability to manage the collection and storage of evidence where case evidence is deposited. Does the feature provide the ability to manage evidence related information and related processes such as:
- evidence storage location
 - evidence release and return
 - chain of custody
 - evidence disposal including disposal criteria
 - inventory
71. Describe how the solution automates the collection/submission of evidence in court during a hearing. Does the solution provide the means to capture and preserves digital evidence within a case and facilitate the sharing of that evidence in a digital manner, if so explain how?
72. Describe the solution's ability to maintain a secure, organized, easily accessible/navigable electronic case file (ECF). Expand on the system's ability to provide access to the ECF either in or outside the court room to case participants or other authorized users. Furthermore, explain in detail the system's ability to secure the ECF and configure access to the documents contained within the ECF for both internal users (e.g. COC, judiciary/AOC, SAO, PDO) and the public. Is the ECF embedded within and seamlessly integrated with the overall case management application, if so how? Does the system allow for the storage of other digital media files including such as digital images, audio, and videos?
73. Describe the proposer's relevant experience with the State of Florida e-Filing Portal. Expand on the solution's capabilities to support a real-time interface with the Florida e-Filing Portal queues that provides the ability to:
- accept or decline e-filed pleadings
 - systematically facilitate court case creation based on case filings
 - support the receipt or rejection (pending status), processing and approval of documents received via the Florida e-Filing Portal
 - automatic docketing of e-Filed documents.
74. Describe the system's abilities for comprehensive victim/witness administration within a case including the following:
- Appointment scheduling, to include update of legal staff Outlook calendar
 - Victim classification,
 - Contacts made with V/W by date/time and associated notes
 - Relationships,
 - Contact information,
 - Priority for trial,
 - Availability for trial
 - Needed services (e.g. transportation, travel)
75. Describe the solution's abilities to provide end to end administration of court issued warrants from inception\creation, issuance, through closure (i.e. served, quashed). Explain the system's ability to facilitate warrants/alias capias/writs/pick up orders creation for the defendant/respondent on a case as ordered by a judge. Expand on the system's capabilities to facilitate the issuance of warrant, as well as amendment/cancellation/quashing of a warrant. Including the automated notification to a designated county law enforcement agency (i.e. Sheriff). Detail the system's functionality to track all relevant warrant information such as free form comments, bond amount if any, extradition required, issuing judge, etc.
76. Describe the solution's functionality to manage the financial obligations of defendants/respondents as they incur fees, charges, costs and fines (assessments) through various stages of the court case. Expand on the system's ability to automate the assessment of court costs, fines and related fees through the use of pre-defined, commonly structured and assessed fee breakdowns based on charges/ statutes.
77. Detail the system's ability to capture and maintain minimum mandatory and discretionary court cost, fees, fines and other charges as required by State legislature and local governance regarding all assessments and collections.
78. Describe the solution's ability to provide for the establishment and on-going management of payment plans at a case level. Does the system allow for the inclusion of multiple cases on one payment plan and recalculation of the monthly payment?

79. Describe the solution's ability to systematically apply and distribute collected payments to a case, based on payment priorities, pay classes and payment categorization tables. The system shall allocate distribution to each fine, cost or fee based on their proportion and priority within each level. Expand on the system's capabilities with regards to handle payment overages.
80. Detail the solution's functionality with the systematic identification and referral of delinquent cases to collection agencies. Does the system automatically cancel payment plans as part of the referral, if necessary? Does the solution support electronic transmission of collection agency referrals on a user specified basis?
81. Describe the system's ability to accept and process payments received by a collection agency via real-time or batch. Expand on the type of validation performed to ensure accurate collection and distribution of collection agency payments.
82. Detail the solution's ability to manage at a case level any restitution and probation costs assessed as part of a case's disposition and issuance of a restitution order. Expand on the system's functionality to maintain a restitution account and track a record of any payments made by the defendant applied against these costs.
83. Describe in detail the solution's ability to enable compliance with state mandated justice related reporting including:
- FDLE mandated/MECOM
 - Annual Case Assessment and Collection Reporting Guidelines for FCCC
 - FCCC/CCIS
 - TCATS
 - Article V
 - Citizen Right to Know
 - OBTS/SRS
 - Expand on the proposer's prior relevant experience in complying with these reporting guidelines.
84. Provide the solution's list of predefined reports. Refer to Exhibit 2 for list current County system generated reports.
85. Does the proposed solution provide its own query and reporting tool for ad-hoc reporting, explain? Could third party reporting tools be used, (e.g. Microsoft SQL Server Reporting Services or Cognos)?
86. Does the proposed solution provide statistical reporting and analytical data tools? If so provide sample reports that the proposed solution will generate.
87. Describe your solutions' recommended approach enabling self-sufficient/self-service end user reporting including recommended database set-up/configuration, report creation tool set, report storage, dissemination, etc.
88. Describe the solution's functionality for providing appellate case management for appellate cases heard by the circuit court and associate them to their corresponding original court case, if applicable. Expand on how the system provides electronic calendaring/scheduling and systematic assignments of appellate cases. Furthermore, explain the capability to systematically generate the annual appellate panel calendar for hearings from a pool of judges. Is the system capable of automatically assign judges to appellate panels based upon level of seniority and courthouse location, if so how? Can the system assign Judges to a limited number of appellate panels (no more than 4) per year?
89. Describe the solution's ability to produce accurate, comprehensive local criminal history results for a defendant's prior cases (open and closed) and charge dispositions including participation in any ongoing pre-trial diversion programs or active probations. Expand on the system's ability to disseminate the results real-time in hard copy and electronic media (PDF, Web Service/XML). Does the system provide the functionality to include open warrants/pick up orders, active/open Civil-DV injunctions/restraining orders, any prior injunctions (DV or any other type), any failures to appear on any case history, and all aliases used by said defendant across all cases in the local priors results, if so explain how?
90. Describe the solution's ability to incorporate within a defendant's local criminal history priors supplemental information such as:
- DHSMV DL history reports for traffic related arrests before court.
 - Promise to appear arrest-related court cases if positive defendant confirmation is verified.
 - Defendant's Sexual Predator/Offender designation via FDLE's Sexual Predator/Offender database.

- Any law enforcement related wanted message/BOLO's/alerts (e.g. criminal registrant, career criminal/habitual offender, etc.) associated to the subject in question.
- Active traffic case and bench warrants associated to the subject in question, if traffic case/BW has been definitively been linked.
- State (FCIC), and national (NCIC) criminal history results with a defendant's prior local case/criminal history. State/national priors would be dependent on the user's security access to state and national databases (FCIC/NCIC).

91. Describe the system's ability to provide automatic linking of criminal cases by a unique defendant numerical identifiers {e.g. County issued ID (CIN)} as determined following the individual's positive identification during the booking process. Further, expand on the system's ability to support the manual linking and unlinking of criminal cases for a defendant.

92. Describe the solution's ability to link/associate cases both across (e.g. open dependency case with an open Family divorce case, an open parent criminal misdemeanor case) and within divisions (e.g. dependency cases involving the same minor or parent) that are related. Note: civil/family/probate/mental health cases are found in the Odyssey system.

Further expand on the solution's ability to navigate across associated cases including the ability to access document images contained in the case's electronic case file?

93. Describe the system's ability to administer dependency cases under the minor's name as identified on a petition. Does the solution permit use of the same case number for any future petitions filed under the same minor? Does the system maintain at a case level a comprehensive history of all dependency petitions and their associated information?

Further expand on the solution's ability to track and facilitate compliance with Chapter 39 mandated statutory time frames and dates.

94. Describe the system's ability to link the mother, father, and custodians for a minor(s) on a dependency case. Does the system provide easy navigation and identification of all dependency cases linked to a given parent - mother or father?

95. Do you support portal functionalities for patrons? Explain and provide screen shots of self-service entries, queries, and e-Commerce processing. Explain preferred method and related implementation requirements.

MISCELLANEOUS

96. Provide description of anything (functionality, software, hardware, etc.) not identified in the RFP that will be required to make proposed solution meet the Scope of Services. A breakdown of components and corresponding prices must be provided and outlined within the proposal response and Form B-1 Price Proposal.

EXCEPTIONS

97. Identify if Proposer has taken any exception to the terms of this Solicitation and the draft form of agreement. If so, indicate what alternative is being offered and the cost implications of the exception(s) if applicable.

PROPOSED PRICE

98. The Proposer's price shall be submitted on Form 1 "Price Proposal Schedule".

99. Proposers are invited to submit supporting functional documentation & pricing for ancillary modules including:

- a. Traffic Case Information Management
- b. Prosecutorial Case Management
- c. Parking Violations Case Management
- d. Disaster Recovery/COOP

The optional modules/functions and their associated pricing will not be scored for evaluation purposes, but may be considered at the sole discretion of the County if the Proposer is selected for negotiations.

100. Describe any financing options that the Proposer may offer for the purchase of the proposed solution. This should include information on third party, Proposer in-house, or bank provided options.
101. If the Proposer wishes to submit alternate pricing, the Proposer shall first submit pricing in accordance with the correct Form 1 Price Proposal Schedule, and then include a separate alternate pricing labeled "ALTERNATE PRICE PROPOSAL". The alternate pricing will not be scored for evaluation purposes, but may be considered by the County if the Proposer is selected for negotiations.

APPENDIX A

APPENDIX A – Functional Specifications Matrix

Proposers are required to complete the all included tabs of the Functional Specifications Matrix indicating whether their proposed solution meets, does not meet, or requires modification to meet the functionalities listed below.

In order for the County to understand how Proposers intend to deliver the identified functions, the Proposer's response shall classify how the function is met by specifying the appropriate Response code as defined below in the Response column. Proposers should provide a detailed description for EVERY item in the Detailed Explanation column in chart, regardless of response code. Attachments may be included and referenced where applicable.

The acceptable responses are as follows:

“Y” – “Yes” - Functionality will be FULLY met with the proposed solution (without code customizations, additional scripting, or additional code). If subject matter expertise and services on the proposed solution are required to be performed by the Proposer in order to configure the proposed solution to meet the function, please detail the nature of the configuration in the Detailed Explanation column. Cross-reference any attached documentation in the response.

NOTE: If the proposed solution requires external third party software or services to fully meet the function, please include documentation showing how the Proposer will fulfill the request including information regarding the level of integration within the proposed solution, as well as information regarding the partnership with other suppliers or use of third party software, including any licensing restrictions associated with the use of the third party software.

“N” – “No” - Functionality will not be met in the proposed solution version. A blank or N/A in any box will be interpreted as an "N". This will not automatically disqualify the Proposer's response. Include an explanation as to why the functionality will not be provided in the Detailed Explanation tab. If the requested functionality will be available in a planned future release of the solution, proposer must include information about the future release including the version number and the anticipated date of availability.

“M” - “Modification” - Functionality can be accommodated through a software modification/customization in the proposed solution. County requires all work to be completed prior to Go-Live so that adequate testing can be performed to validate the functionality. In the Detailed Explanation column, please provide anticipated duration for completion of the modification. Cross-reference any attached documentation in the response.

Itemized in the table below are functional related specifications.

- [Case Processing](#)
- [First Appearance \(bond hearing/jail arraignment/sounding/detention\)](#)
- [Case Assignment](#)
- [Case Transfer](#)
- [Calendaring and Scheduling](#)
- [Judicial](#)
- [Attorney](#)
- [Docketing](#)
- [e-Filing](#)
- [Misdemeanor/DV Misdemeanor](#)
- [Civil Infractions](#)
- [Juvenile Delinquency](#)
- [Juvenile Dependency](#)
- [Diversion/Probation/Corrections/Detention](#)
- [Bond Processing](#)
- [Victim/Witness](#)
- [Subpoenas/Notices/Summons](#)
- [Warrants](#)
- [Case File Tracking](#)
- [Case Seal and Expunge](#)

- [Appeals](#)
- [3rd Party Notifications/Alerts](#)
- [Financials](#)
 - [Payments](#)
 - [Restitution](#)
 - [Collection Agencies](#)
 - [Financial Reporting](#)
- [General Reporting](#)
- [Judicial Reporting](#)
- [General](#)
- [Workflow](#)
- [Document Management System \(DMS\)](#)



Functional Specifications		Response (Y, N, M)	Detailed Explanation
1.	Functionality that provides end-to-end administration over the life cycle of a criminal case from inception\creation through case closure and charge disposition. Function shall provide for the use of distinct case types to categorize cases (e.g. felony, DV misdemeanor, misdemeanor, juvenile delinquency, etc.).		
2.	Functionality at a case level to easily identify categories with case types, such as: N (Booked), P (Promise To Appear), D (Direct Files), C (Complaints), B (Boating Under Influence), W (Information – AWPS), T (Transfers), U (Bind Up), X (Bind Down), O (Bind Over), V (non-criminal), A (Based on Affidavit), Re-Files		
3.	Functionality to designate sub-classifications within a case type (e.g. Domestic violence related, Termination of parental rights, etc.).		
4.	Functionality at a case level to schedule, track and administer the outcome of all hearings including arraignments, soundings, motion, trials, probation violations, judicial review, report/status, etc.		
5.	Functionality to maintain at a case level, trial details including trial type (e.g. jury, bench), jury sworn date, evidence submission/disposition and date, mistrial, etc.		
6.	Functionality at a case level to capture, schedule, track and administer all motions including motion file dates, type, motions rulings, dispositions, motion requestor, charged to, reason for continuance, etc. Feature shall also provide for: <ul style="list-style-type: none"> ▪ If a motion is simply continued, the motion file date is retained. ▪ Systematically carry over a motion 's rulings to other cases for the same defendant/respondent set on the same calendar ▪ Motion file date should be auto set when a motion is received and docketed. ▪ Business edit rule to prevent the update of a motion ruling if a prior filed motion of the same type is missing a ruling. 		
7.	Functionality to capture and administer all defendant/respondent/minor related information at a case level. Information shall include but is not limited to: <ul style="list-style-type: none"> ▪ Numerical identifiers (e.g. SSN, DL, FBI #, SID, County ID #, Jail/Booking #, JJIS# , FSN #, etc.) ▪ Personal identifiers (e.g. name including special characters, race, alias, sex, DOB) ▪ Associated physical characteristics (e.g. hair color, eye color, height, weight, ethnicity, scars/marks/tattoos, etc.) 		



	<ul style="list-style-type: none"> Contact info (address, telephones, email) 		
8.	Functionality to capture case participant (defendants, respondents, parents) addresses (minimum of 5), telephone numbers and email addresses to assist with contacting a defendant. Feature shall maintain a history of all contact information and identify the latest address at a case and person level.		
9.	Functionality that provides for the tracking/management of a defendant/respondent/minor master name and associated alias/AKAs and the linking and unlinking of cases by names, aliases and parents, if applicable. Feature shall provide for systematic or manual linking.		
10.	Functionality that provides for the ability to capture, maintain and associate an alert to a defendant/respondent/minor master name. Alert information shall be incorporated in any criminal/dependency history search/priors for the defendant/respondent/minor.		
11.	Functionality that provides a possible "person" matching algorithm feature to facilitate linking of possible defendants across cases. Algorithm should be user configurable.		
12.	Functionality to maintain a unique defendant/respondent record at an overall system level as well as maintain individual person names (AKA) at a case level. Feature shall provide the capability to capture a unique identification number for a defendant/respondent/minor.		
13.	Functionality to facilitate the creation of a court case from an SAO direct filing which includes relevant defendant and charge information. Function shall involve an interface to the SAO case management system.		
14.	Functionality to create, easily identify, and administer cases for Contempt/Rule To Show Cause cases. Feature shall permit the entry of an adult DOB on a dependency related Rule To Show Cause case.		
15.	Functionality that allows for the systematic linking or association of contempt related cases with the primary case. Any associated contempt related cases should follow the scheduling of the primary case and appear on calendar when the main case is set for a court hearing.		
16.	Functionality to systematically facilitate case creation based on a booking of a defendant/respondent or a promise to appear (PTA) arrest. Function shall involve an interface to the County's JMS Booking Module and AFM to expedite case creation and eliminate redundant data entry.		
17.	Functionality to systematically facilitate case creation based upon the issuance of an arrest warrant and its associated defendant and charge information. Case creation data entry screen should be prepopulated with warrant data. Function shall involve an interface to the eWarrants module.		



18.	Functionality to support manual case creation for direct files, change of venues, petitions authorizing treatment, extraordinary writs, petitions for protective orders, etc.		
19.	Functionality on case creation shall allow for the manual entry/assignment of the desired case number. Edit should prevent the entry of a duplicate case number.		
20.	Functionality allowing for the creation of certain designated cases without the need for an arrest date (e.g. Rule to Show Cause, Material Witness, etc.).		
21.	Functionality to add/create a case from an older/historical, paper based case. Features shall allow for the entry and retention of the original case number.		
22.	Functionality that provides the systematic ability to determine and assign a different prosecutorial entity other than the standard State Attorney's Office at case creation. Determination of prosecutorial entity is based upon the case's charges (e.g. Miami Beach ordinance charges only as determined by the charge's Type, Degree, and arresting Municipality). For example, City of Miami Beach prosecutes their Municipal Ordinance only cases with a City attorney acting as prosecutor and the case's Intake attorney is systematically set to be 'MP' – Municipal Prosecutor.		
23.	Functionality that automates creation of the ECF with the creation of its associated court case. Creation may be in the form of a case transfer/consolidation, direct file, booking related, etc.		
24.	Functionality that permits the re-opening of closed cases (e.g. SAO Re-Files). Feature shall maintain all re-open and close dates.		
25.	Functionality to perform a "soft" delete of cases and an undo of a "soft" delete with associated automatic docketing.		
26.	Functionality to designate and identify a Pro Se case, Private Attorney case, or Public Defender case.		
27.	Functionality to track when a defendant, for a case, is placed on the Order Prohibiting Defendants from filing Further Pro Se Motions and alert COC staff accordingly.		
28.	Functionality to access and view a history of all defendant bookings and releases associated with a case including general booking information, inmate cell locations, custody/incarceration status, as well as, associated releases, release type, release date/time within a case. Function shall involve an interface to the JMS and JJIS.		
29.	Functionality to track defendant/respondent bookings, inmate cell locations, custody/incarceration status, and releases from release type, release date/time by case to automate victim notification via VINE.		



30.	Functionality that facilitates the processing of SAO Information and tracks all SAO Informations/juvenile petitions filed within a case (i.e. original, amended), the date filed, and the charges included on the Information. Feature shall provide for the ability to track all charges and revisions to previously filed charges associated with amended SAO Informations.		
31.	Functionality that facilitates the entry and management of defense pleas and jury trial requests for a case's charges. Feature shall allow the user to copy pleas across multiple charges within the case, optionally remove any scheduled arraignment dates.		
32.	Functionality to create and administer case types, motion types, and hearing types within a division. Feature shall allow for the maintenance of relevant details for each object.		
33.	Functionality to create and administer charge disposition types with corresponding descriptions. Feature shall track whether dispositions are interim or final, as well as, whether they are applicable for certain case types, allowable for certain pleas (Not Guilty, NOLO, Guilty, etc.).		
34.	Functionality within a case that captures 3 levels of charges: initial arrest/booking, filed as the case proceeds (e.g. Arraignment) and the final charges.		
35.	Functionality to facilitate entry of offenses/charges through the use of "counts" to systematically replicate the charge the desired number of times without having to manually add them one at a time. Entry shall facilitate by carrying over the same disposition to multiple open charges on a case.		
36.	Functionality to capture and track dispositions, including interim and final, at a charge/allegation level within a case. Disposition shall be used to distinguish the type of guilty plea, as well as the final outcome on the charge/allegation and case. Note a case may have multiple charges/allegations.		
37.	Functionality allowing for the entry of multiple charges on a case including criminal (felony/misdemeanor), traffic (TCATS), local ordinances, warrants related, etc. Feature shall allow for the ability to add charges to a previously closed case, (e.g. probation violation affidavits). Charge entry shall be facilitated and validated via the statutes/offenses table look-up.		
38.	Functionality that systematically identifies and provides the highest charge within a case to facilitate reporting and inquiries.		
39.	Functionality to maintain and view current and historical dispositions at a charge and case or parent allegation level. Feature shall provide for the clear identification of a case's overall disposition. Note a case may have multiple charges.		



40.	Functionality that provides referential editing based upon the association between charge dispositions and deferred prosecution/diversion information (e.g. start/end dates), related probation information, conviction information, etc.		
41.	Functionality to maintain case closure related details across all case types, such as: closing judge, closing attorney, verdict, closing date, case disposition, etc. Feature shall support multiple case closure dates and multiple trial related details as mentioned above.		
42.	Functionality providing a warning if any open bonds or open warrants remain on the case when cases are closed.		
43.	Functionality to maintain sentencing related details at a charge level such as: probation terms, sentence, sentence commitment date, credit time served days, concurrent/split terms, etc. Feature shall maintain historical sentencing terms.		
44.	Function to have case closure date systematically applied to open case charge disposition dates and associated docket activity dates to facilitate case closure process.		
45.	Feature to facilitate charge entry by providing the option of deleting any previously filed charges and re-entering when an error is made at entry.		
46.	Functionality that incorporates an "In Court Session" feature to support user-friendly, timely, real-time entry of all relevant case proceedings & results (e.g. pleas, dispositions, case closures, hearing resets, etc.) during a hearing. Feature shall coincide and facilitate navigation with the cases set on the hearing session's calendar. Feature shall display or indicate any outstanding warrants/pick up orders, open cases and closed cases with active probation.		
47.	Functionality that automatically removes future hearing dates such as when: <ul style="list-style-type: none"> ▪ Warrant/alias capias is issued or plea is accepted or finding of guilt occurs on a case. ▪ Case is sealed/expunged. ▪ Transferred or closed cases. ▪ Defendant is placed in long term diversion program 		
48.	Functionality to merge/link open misdemeanor cases to a felony case for hearing purposes. Accordingly, misdemeanor case should be automatically set for a hearing at the same time the felony case is set. The misdemeanor case(s) remain open, are disposed of individually, but any activity/hearings for the misdemeanor case(s) follow the path of the felony case.		
49.	Functionality to un-merge cases (e.g. misdemeanor to a felony) that were previously merged.		



50.	Function to maintain a primary division and an alternate division within a case. A case may be heard by the primary division judge and an alternate division judge (e.g. Adult Drug Court, Veteran's Treatment Court).		
51.	Functionality to facilitate the capture of court room hearing minutes for a case, particularly during trials. Capture of all hearing related details shall incorporate systematic back end case updating to facilitate court room clerk functionality and expedite case updating. Minutes should be automatically filed within the electronic case file. Feature shall also allow for the amending of court minutes after the fact.		
52.	Functionality to identify and track defendants, at a case level, that are identified as "protected class" including the type of protected class as there are multiple types. Feature shall be incorporated and received within the data received from the County's JMS booking module upon case creation. Verification of protected class status will be validated via an interface with the County payroll system verifying defendant's employment/title. NOTE: Protected class status indicates the defendant and his/her personal information must be kept confidential because of their employment, such as in the case of a police officer as the defendant.		
53.	Functionality to print/generate in electronic form (e.g.PDF) a summarized case history for any case. Case summary function of all court proceedings should include an accompanying docket history of the case for all interested parties to the case.		
54.	Functionality that provides for the creation and subsequent update of a case history sheet. The case history sheet serves as an ongoing, continuous summary of all activities performed on the case in chronological order. The case history sheet may be updated by authorized users (e.g. judge, COC clerk) in or outside the court room. Any errors noted on an insert or history sheet must be clearly indicated with a strike through (error).		
55.	<p>Functionality to manage the collection and storage of evidence in an "Evidence Vault" where case evidence is deposited. Feature shall provide the ability to manage evidence related information and related processes such as</p> <ul style="list-style-type: none"> ▪ case evidence/exhibits and associated information (e.g. evidence ID #, brand, caliber, amount, party submitting, weight, etc.) ▪ evidence storage location ▪ temporary storage location ▪ evidence release and return ▪ chain of custody ▪ evidence disposal including disposal criteria (e.g. disposal 30 days after acquittal ▪ inventory. 		



	Feature shall include automation within the CMS to track case status, associated defendant cases, and cross referenced cases where the same evidence is submitted. Note: Function shall involve the management of evidence vaults at different facilities.		
56.	Functionality to track evidence/exhibits for a case along with their chain of custody by division. Note: evidence may be of a digital nature (e.g. bodycam videos).		
57.	Functionality to automate the collection/submission of evidence in court during a hearing including the creation of evidence exhibit tags and the cataloging of evidence on an associated Evidence Exhibit List. Function should be embedded within CCMS to manage the collection and storage of evidence.		
58.	Functionality providing the ability to generate accompanying bar code labels for evidence submitted in court		
59.	Functionality providing flexible search for evidence related information by case number, defendant name, unique evidence ID number, etc.		
60.	Functionality providing on-demand and predefined reporting within the evidence tracking component. Feature will include the generation of evidence vault records, receipts, inventory / storage listings, disposal listing, etc.		
61.	Functionality to capture and preserves digital evidence within a case and facilitate the sharing of that evidence in a digital manner.		
62.	Functionality to alert staff of cases on Appeal, thereby preventing the disposal of evidence.		
63.	Functionality within a case clearly indicating a grand jury indictment case. Feature shall allow for the administration of grand jury indictments and filings.		
64.	Functionality that permits the designation of an organization (corporation) as a defendant on a case and, not a person, thereby eliminating the need to enter personal identifiers.		
65.	Functionality that facilitates case entry by providing separate screens to capture case scheduling, attorney information, charges, etc.		
66.	Functionality to systematically track a defendant, at a case level, that has been declared "Incompetent" and/or committed to mental institution along with their associated commitment date.		
67.	Functionality to track if a defendant is an armed forces veteran. Self-reported veteran indicator may initially be captured and provided via the AFM interface. Associated reporting requirement would also be mandated.		
68.	Functionality to support the State of Florida uniform case numbering (UCN) system.		



69.	Functionality to capture and track at a case level, the arresting agency and law enforcement officers involved in the case including their role (e.g. arresting, transporting, lead detective, etc.).		
70.	Alert to ensure that once a case is closed/resolved and defendant had been under PTS or HA supervision, the PTS or HA orders are discharged and reflected under the case's dockets. Function shall involve an interface to the County's PTS application.		
71.	Functionality to automatically revoke the defendant's PTS/HA release status if a warrant or alias capias is issued and provide MDCR staff with applicable notification. Function shall involve an interface to the County's PTS application.		
72.	Feature that provide a means to easily distinguish when a defendant is under House Arrest, incarcerated/detention, undergoing furlough or Pre Trial Services release.		
73.	<p>Functionality to facilitate and enable the preparation of Judgement, Sentence orders and associated court ordered documents upon case closure and sentencing. Feature shall incorporate the capture of statute enhancements/qualifiers, categories, special provisions. Feature shall facilitate preparation of these forms by pre-populating all viable data fields on forms from case and defendant data captured in the system and generated as close to real time as possible.</p> <p>Included within this are:</p> <p><u>Judgement including those for Withholds of Adjudication</u></p> <ul style="list-style-type: none"> • DNA • Attorneys • Probation/Community Control & any Specification • Sentence related including: "CREDIT FOR TIME SERVED", "Sentence suspended", "Youthful Offender", "Successful Termination of Probation", "Criminal order of restitution in the amount of", then check the correspondent check box. • Concurrent cases involved in the sentence • Special Conditions • Crimes, Pleas, and Additional statutes <p><u>Charges/Costs/Fees</u></p> <ul style="list-style-type: none"> • Court costs, Fees, Restitution including any discharged • Stay due dates, • Closing Judge issuing the costs & penalties <p><u>Sentence information applied within count of charge on the case</u></p> <ul style="list-style-type: none"> • Adjudication • Any re-sentencing provisions 		



	<ul style="list-style-type: none"> • “Date of deferred imposition” and “Payable to” in the correspondent text box. • Revocation of Probation or Community Control applies. • Committed Custody • Sentence Type: Original, Mitigated, Amended or Corrected. • Length of the Serving Term • Sentence suspended: if it applies <ul style="list-style-type: none"> • Additional Information: to write any other information that should appear in the Court Order. • Split Sentence Information including split counts, number of Days, Months, or Years that apply to Community Control and Probation. <p><u>Special Provisions</u></p> <ul style="list-style-type: none"> • Example of special provisions noted: DL Revocation, Habitual Offender, Prison release Re-Offender, violent Felony Offender, Minimum/Mandatory stipulations, etc. <p><u>Other Provisions</u></p> <ul style="list-style-type: none"> • Jail Credit, Concurrent Terms, restitution ordered, specifications, etc. 		
74.	<p>Functionality to capture, track and administer all participants within a case including:</p> <ul style="list-style-type: none"> ▪ Attorneys on record ▪ State Attorney administrative staff (i.e. secretaries/victim witness counselors) ▪ Victims and witnesses ▪ Involved law enforcement officers and arresting agency ▪ Probation officers ▪ Case managers (AOC, DCF, etc.) ▪ Bondsman ▪ Parents of respondents/minors ▪ Guardian Ad Litem ▪ Doctors associated with evaluations/mental health providers ▪ Court sanctioned diversion program providers ▪ Custodians 		



	Feature shall provide for the ability to maintain contact information, including email address, for any and all parties.		
75.	Functionality to comply with and support the Florida Supreme Court Administrative Order SC14-20, detailing the court case event framework. Framework lays out the structure for recording and tracking key events in a trial court case including Case Initiation, Case change, Re-Open, and Re-Close.		
76.	Functionality to automate the generation of DL revocation memos and subsequent email notification to DHSMV for convictions of applicable charges. In lieu of automatic memo generation, feature shall provide for the option of including cases with DL revocations within the daily FCCC interface.		
77.	<p>Functionality to track and administer cases assigned to specialized alternate divisions. Information such as:</p> <ul style="list-style-type: none"> ▪ Specialized alternate division (human trafficking, drug court, mental health, etc.) ▪ Type of case disposition (pre-diversion, probation, SCOP) ▪ Track dates (start and end) ▪ Track level and status after each hearing ▪ Capture treatment program details ▪ Capture drug test results ▪ Capture termination status (successful, unsuccessful, etc...) ▪ Attach graduation certificates and photos to case file. ▪ Provide statistical and trending reports on Drug Court program/mental health. ▪ Ability to transfer or re-assign case back to the original division 		
78.	Functionality allowing for the ability to perform mass case transfers from one division to another.		
79.	Functionality to track and manage the speedy date within a case. Feature shall clearly designate if the speedy date was waived, re-instated, and/or re-computed during the course of its progression based on demands for speedy, mistrials, extensions, diversion results, etc. Feature shall also capture the date the speedy trial request was made.		
80.	Functionality that supports the systematic computation or waiver of case speedy dates based on application business rules including case types (felony/misdemeanor/juvenile delinquency), SAO Information filed date, placement in diversion program, booking date, warrant issue, warrant quash date, case transfers, case continuances, etc. (e.g. 90 days after arrest date for misdemeanor cases).		



81.	Functionality that provides configurable automated alerts via reports, emails, etc. when case - ---speedy dates are approaching with no scheduled hearings.		
82.	Functionality to retain/track an associated civil case number/UCN within a criminal case.		
83.	Functionality to link/associate civil/family/probate/mental health cases found in the Odyssey system with a criminal and/or dependency case should an association exist between cases including the ability to access document images contained in the Odyssey case's electronic case file. Access to link cases would be contingent on the user's security access rights and privileges. Feature shall entail an interface with the Odyssey case management system.		
84.	Functionality to associate/link a juvenile respondent's delinquency, dependency, family and Civil DV, cases, open or closed, as well as, related parental criminal cases to provide a comprehensive lookup of a youth's/family's case history. Feature shall involve an interface with the Odyssey case management system.		
85.	Functionality to easily access associated/linked cases (co-defendant/companion, consolidated, transferred, etc.) and their document images across divisions including (delinquency, dependency, civil, family, and adult criminal divisions). Feature shall entail the ability to access associated cases found in the Odyssey system. Access to cases would be contingent on the user's security access rights and privileges. Feature shall entail an interface with the Odyssey case management system.		
86.	Function for the system to automatically generate and email FDLE the "Name Change Report of Final Judgement" when a defendant's personal identifiers (name, race, sex, or DOB) are modified.		
87.	Functionality to track & administer 3 rd Party providers within the judicial system. For example, Court sanctioned providers, TAP, The Advocate, OUR Kids, FRC, CHS, GAL, etc.		
88.	Functionality to track interpreter needs and the associated language at a case level.		
89.	Functionality to track when interpreter services was used during a hearing at a case level.		
90.	Functionality to track when translation services of documents or digital media was used at a case level.		
First Appearance (FA)			
91.	Functionality to automatically calculate and schedule the booked defendant for the next available and suitable FA hearing based on the following: <ul style="list-style-type: none"> • Arrest date/time. • Highest arrested charges (felony charges lead to felony bond FA hearing), 		



	<ul style="list-style-type: none"> Arrest type (criminal traffic/misdemeanor, DV or juvenile), Warrant type, (including arrests related to a criminal traffic BW, DV warrant, Civil Writ of Attachment, pick up orders. For example an arrest for a probation warrant or alias capias would schedule the defendant for the first available hearing for the judge/division that issued the warrant.) 		
92.	Automatic scheduling function should avoid scheduling conflicts and prevent the scheduling of the same defendant for two or more concurrent hearings (e.g. when a defendant must appear for FA for separate misdemeanor and felony cases).		
93.	Functionality to provide a user with the ability to override automatic scheduling of a FA hearing for a case.		
94.	Functionality to easily reset a defendant for a later FA hearing which would automatically be reflected under the appropriate calendar. Reset requirement should provide both automatic default setting for the next available FA hearing, as well as, the ability for the user to select the date/time of the defendant's reset FA hearing.		
95.	<p>Functionality to systematically set a criminal case's filing date based on multiple criteria including but not limited to:</p> <ul style="list-style-type: none"> Defendant's appearance at first appearance bond hearing Defendant is initially set for bond hearing Defendant bonds out prior to attending a first appearance hearing <p>Function shall also permit the manual entry of a case filing date based on the user's role and associated access rights.</p>		
96.	Functionality to provide the means to capture and maintain the defendant's pre-trial release in lieu of a standard bond per charge within a case. Function shall involve an interface to the County's Release Module or the Pre-Trial Release system.		
97.	Functionality providing first appearance hearing "Cut-Off" rules, based on arrested or booked date/time in relation to the next available FA hearing. System should provide for the option of setting default/automatic cut-off times, as well as, providing for a manual override. Function shall involve an interface to the County's JMS Booking module.		
98.	Functionality to allow for the placement of defendants arrested on non-criminal cases, such as criminal traffic BW, civil DV Warrants, Civil Writs of Attachment (CWA), Fugitive Warrant arrest from another jurisdiction on the felony bond Hearing, etc. on criminal division first		



	appearance bond hearings and their associated hearing calendar. Note: These non-criminal arrests may not actually create a criminal case.		
99.	Ability to provide comprehensive fugitive warrant FA calendaring that includes both in-state and out-of-state fugitives despite the fact that in-state fugitives do not involve the actual creation of a local court case in CCMS.		
Case Assignment			
100.	Functionality to support the “blind filing” or automatic case assignment to a criminal division once the case is added either via the booking interface, ePortal, case transfer, or manual case creation. Assignment to an appropriate judicial division/judge must be based on the division’s current volume of cases to ensure equal distribution of cases, defendant’s arrest charges, case type, DV identifier/flag, defendant’s prior cases – (predetermined logic) and related judiciary schedules. Systematic case assignment shall ensure even distribution of cases across sections (e.g.F001) within a judicial division (e.g. Felony).		
101.	Functionality to support the “blind filing” or automatic case assignment to a dependency division once the case is created. Assignment to an appropriate judicial division/judge must be based on the division’s current volume of cases, case type, minor’s custody status, initial division assigned and related judiciary schedules.		
102.	Functionality to systematically re-blind file a court case to a different section/division should the case management system receive via an interface with the County’s JMS booking module a revised arrest related component, such as the DV identifier.		
103.	Case assignment feature must also factor in highest level of charge (felony/misdemeanor), defendant’s age, and arresting agency in determining division assignment (e.g. misdemeanor cases may be assigned to branch divisions based on arresting agency).		
104.	Functionality within blind filing/case assignment that for judicial expediency, a defendant’s new case is auto assigned to the same section/division of: <ul style="list-style-type: none"> ▪ The defendant’s existing open case or ▪ The defendant’s closed case undergoing probation/community control bearing the lowest case #. 		
105.	Functionality within blind filing/case assignment that for matters of judicial expediency, for multiple sibling cases, such cases shall be assigned to the section in which any minor has a previously filed case and if multiple siblings have previously filed cases, the section of the lowest case number shall be the section to which all the related multiple sibling cases are assigned.		



106.	Functionality within blind filing/case assignment that for matters of judicial expediency, for multiple co-defendant cases, such cases shall be assigned to the section in which any defendant has a previously filed open case. If multiple defendants have previously filed open cases, the section of the lowest open case number shall be the section to which all multiple co-defendant cases are assigned.		
107.	Functionality within blind filing/case assignment that systematically assigns a new case to a division based upon the case's charges/municipality. For example a case with Municipal only ordinance related charges will be assigned to a central misdemeanor division.		
108.	Statistical functionality within case assignment feature that tracks the manner in which cases were assigned (Random, Pre-determined/current open case, manually assigned/transferred in and out), recusals, and the types of case assignments (e.g. arrests, direct files, arrest warrants, etc.) for each section (e.g. F001) within a judicial division (e.g. Felony).		
109.	Functionality to incorporate unique business rules for the blind file/section assignment of 1st degree murder cases (Florida Statutes Sections 782.02-782.36).		
110.	Functionality within the automatic case assignment feature that provides the ability for an authorized user to lock down or prevent a section from having cases systematically assigned. Feature shall also allow for the subsequent re-opening a section for systematic case assignment. Feature shall allow a manual override when a case is being manually assigned by a user (e.g. co-defendant grouping/case transfer) with an applicable warning message.		
111.	Functionality to systematically re-blind file/re-assign a branch division case (i.e. revise its division) to a central district division (e.g. when a branch case is set for a jury trial).		
112.	Functionality within systematic case assignment that allows for the blind filing ability and business rules to be associated to a specific judge in lieu of by judicial section.		
113.	Functionality to consolidate open cases via court case numbers. Case consolidation will systematically close the consolidated case with an appropriate disposition. Case consolidation may involve consolidating cases for a single defendant or the consolidation of cases involving multiple defendants (companion/co-defendant). The feature shall also include the ability to consolidate previously consolidated cases.		
114.	Functionality to allow for the manual grouping of cases (e.g. companions/siblings) such as those involving co-defendants/respondents/minors. Grouping functionality should be provided via either police case number or court case number. Grouping function should employ a method to easily identify and access grouped cases. Note dependency case grouping should be based on the mother/custodian information.		



115.	Functionality to provide for the systematic grouping of sibling cases that share the same mother's/custodian name, DOB and race.		
116.	Functionality providing the user with an option to select all grouped cases that should be re-blind filed/re-assigned to the lowest case's division so they will all be heard by the same judge.		
117.	Feature allowing for the ability to create felony indictment co-defendant cases.		
118.	Functionality that upon case consolidations or groupings, the systematic transfer of case data and electronically stored document images including all relevant case and defendant/respondent/minor data including open bonds, dockets, selected open charges, victim/witness, etc. Transfer of case data shall be all-inclusive and performed real-time.		
119.	Functionality to provide the systematic consolidation of electronic case files for instances involving companion cases for both single and multiple defendant consolidations.		
120.	Functionality to undo a case consolidation or case transfers performed in error.		
121.	Functionality to consolidate cases where the defendant on the case does not have a unique numerical identifier (e.g. CIN) entered.		
122.	Functionality allowing the update of a base case that was previously consolidated. Feature shall provide a warning of the base case's consolidated state.		
123.	Functionality that validates/confirms the same defendant across all cases being consolidated for single defendant case consolidation events.		
124.	Functionality to systematically track a case's originating case number (previous in the case of transfers/consolidation), as well as it's resulting case number (Next) in both the originating and resulting cases.		
125.	Functionality that systematically updates the disposition on charges/allegations when a case is transferred/consolidated to another case reflecting the case's transition event.		
126.	Functionality to allow for the automatic transfer of non-discharged bonds, associated release conditions, and bond related document images when court cases are consolidated. Functionality must support bond transfer for single defendant case consolidations, as well as, multiple co-defendant case consolidation.		
Case Transfer			
127.	Functionality facilitating the reassignment/transfer of cases and their subsequent first appearance from one division to another (e.g. felony to misdemeanor), resulting in systematic case creation. Feature shall provide for systematic case number generation, automatic blind		



	filing or case division assignment, carryover of user selected charges/allegations, document images, and selected speedy date re-calculation if necessary.		
128.	Functionality to allow for the automatic or user selected transfer of all case information, including case dockets, and document images, when cases are transferred/re-assigned from one division to another. Transfer of case data shall be all-inclusive and performed real-time.		
129.	Functionality to facilitate the transfer (e.g. bind down) of criminal cases to traffic cases including document images. Function shall involve an interface to the TIS and SPIRIT applications.		
130.	Functionality to auto expunge previous adult cases for cases transferred from adult criminal to juvenile delinquency. Note: There can be more than one previous case because of grouping co-defendants. All prior cases should be expunged.		
131.	Functionality allowing for the removal of a DV case indicator (re-classify to non-DV case) when cases are transferred/bound down from felony to misdemeanor.		
132.	Functionality to allow for the automatic transfer of non-discharged bonds and related release conditions when cases are transferred from one criminal division to another.		
133.	Functionality to facilitate the automatic transfer of all bonds, non-discharge or revoked, when a criminal case is transferred to a traffic case or a traffic case is transferred to a criminal case. Feature shall involve the transfer of both data and document images. Function shall involve an interface to the current SPIRIT system and Traffic Information System.		
134.	Functionality that systematically sets charge dispositions upon case transfers to other judicial sections/division. For example, setting of interim dispositions at a charge level, when the case is transferred to a treatment court.		
Calendaring and Scheduling			
135.	Provide extensive and flexible calendaring functionality in preparation for all hearing types across all divisions. Calendars shall be available in preliminary fashion and final mode (Supplemental), and be readily available in a real time, online setting to include the public facing website. Note: Preliminary calendars may be generated at any point prior to a scheduled court hearing session, while final calendars are routinely generated the day of the scheduled hearing session.		
136.	Calendaring function shall provide the flexibility to easily set, cancel, continue, schedule or reschedule a hearing in an unexpected emergency situation event, such as a hurricane.		



137.	Functionality allowing authorized users the ability to collapse or merge multiple division calendars for the same day on to one combined calendar (e.g. incorporating judicial review calendar with the preliminary/supplementary calendar).		
138.	Functionality within the calendaring reporting feature that provides a user-driven, flexible method for sorting/grouping/filtering daily court calendars by any field contained within the calendar (e.g. Defendant/respondent/minor name, time of hearing, case number, attorney, etc.).		
139.	Functionality within the calendaring reporting feature that provides the ability to produce a unified daily division calendar alphabetically by defendant/respondent/minor name.		
140.	Calendaring function must support the same type of hearing scheduled at multiple times throughout a day (e.g. 9:00am and 1:00pm), as well as, different times for weekends and holidays. Calendars shall coincide and reflect their respective judicial division hearing dates/times.		
141.	Functionality that provides planning and calendaring functions thereby permitting the court to allocate blocks of future time for specific purposes, that permits authorized users to book specific hearings or other events into allocated time, and that displays or prints the schedule for a day, week, or month with appropriate level of detail.		
142.	Calendaring functionality that permits users the ability to allocate blocks of time on a recurrent basis (e. g. every other Thursday or every fifth Friday).		
143.	Calendaring functionality that provides the ability to call up a list of cases based on defined criteria and schedule or reschedule all of the cases simultaneously into a new time block.		
144.	Calendars shall be made available online (web page), via printed hard copy, electronic PDF, CSV, XML, and in file readable format to facilitate dissemination of calendars as deemed necessary. Calendar dissemination should be scheduled automatically and provide the ability to have calendar and case data pushed to external agencies (e.g. AOC, PDO, SAO) to include kiosks.		
145.	Functionality to provide preliminary and final mode court session calendars for prosecutorial entities (e.g. SAO) grouped by prosecutorial entity & SAO trial units. Prosecutorial calendars should include but not be limited to: case #, defendant information including CIN, Booking dates, Arraignment date, all charges whether including disposition, bond/release information, judge/division, assigned attorneys State & Defense on the case, motion continuance log, hearing type, hearing date/time, SAO filing decisions, future hearings including type and date/time, balance of court fees, and last payment date.		



146.	Functionality to incorporate case participant calendars and availability within automated scheduling of cases for hearings (e.g. ASA, LEO, APD schedules).		
147.	Functionality to maintain and view/print the history of all hearings scheduled, held, cancelled for a particular case, including future scheduled hearings.		
148.	Functionality to allow for the creation of new calendaring for a new type of judicial section or type of hearing such as Drug Court hearing via system configuration parameters.		
149.	Provide functionality allowing a user to request the generation of a session calendar and local priors concurrently. Local priors would be generated for all defendants appearing on calendar.		
150.	Functionality to facilitate manual add-ons/write-ins of cases prior to or during a court hearing. Feature shall also ensure that manual add-on/write-ins cases are reflected within any post-hearing calendars.		
151.	Functionality that provides an on-demand, real time mechanism to view a comprehensive list of all cases scheduled on a judge/division's calendar by date/time/session and hearing type. Feature will provide flexibility of sorting and grouping including by date, week, month or overall for a specified division.		
152.	<p>Functionality providing a general purpose calendar viewing function for internal users that displays allocated time blocks, any appointments scheduled within those blocks, and any unallocated time as the user may select. Feature shall provide:</p> <ul style="list-style-type: none"> ▪ displayable fields shall be at least: hearing type; case type; case name; case number; date; time; judge; parties; attorneys; location (court and hearing rooms) and case age. ▪ displayed fields shall be limited appropriately by the user's permission level. The display must have the ability to sort and filter by any displayed field. ▪ when a specific appointment is listed on the display, clicking on the time and date portion shall call a function that permits editing, canceling, or rescheduling the event without retyping identifying information. Clicking on the case name will bring up a case calendar display along with a control that opens the progress docket ▪ when an allocated but still available time block, or any portion of unallocated time, is listed on the display, clicking on it shall call a function that permits entry of a new matter into that time block 		
153.	Functionality that provides the ability to manually schedule or set a case's next hearing date and time. Feature shall include identifying the type of hearing, location, judge/division,		



	alternate judge, type of motion or report, whether a summons must be generated and mailed, etc.		
154.	Function allowing for the manual cancellation of future hearings.		
155.	Functionality to electronically push all case calendar settings and hearing updates to all relevant agencies, case attorneys and 3rd party providers. The system shall, create automatic e-mail alerts to parties, or paper copies to parties without an email address, attorneys, clerks, case managers, court staff, whenever a calendared event is changed on a calendar.		
156.	Functionality that provides a notation on a court calendar when a defendant scheduled for a hearing is incarcerated at a local, state or federal level. Feature is intended to avoid the improper issuance of a bench warrant and shall involve an interface to JMS or JJIS applications.		
157.	Functionality allowing a user with the calendaring option to collapse or incorporate all daily hearing type calendars into one per division/section regardless of the type of hearing. For example, include the daily warrants calendar with one overall hearing calendar.		
158.	Functionality for all future hearings scheduled for a case to appear on the case calendar entry with the hearing type, date and time.		
159.	Functionality to have all of a defendant's/respondents/minors open cases and closed cases with active probation, definitively linked by a unique numerical identifier, display on court session calendars below the case set for the hearing.		
160.	Functionality to have all defendant's without numerical linking but high probability match factoring in name, race, sex and DOB with open cases or closed/active probation cases appear on calendar below the case set for a hearing (indented) (not being heard during the session). Feature shall include the ability to selectively remove cases that are not related, at the user's discretion.		
161.	Functionality to automatically group all defendant's cases on a session's hearing calendar.		
162.	Functionality to have all co-defendants case(s) and the associated police case number appear on a calendar below the case set for a hearing (indented).		
163.	Functionality to include a case continuance log for each case on calendar.		
164.	Functionality to support the generation of daily court calendars by type of case (dependency, human trafficking, drug court, UCC, etc.), arrest warrant (probation warrant, alias capias, bench warrant, pick up orders, etc.) grouped by division/judge.		



165.	Calendaring functionality to generate an associated summarized Table Of Contents Index of all cases set for each hearing calendar across all divisions.		
166.	Functionality to include Odyssey civil/family/juvenile dependency related cases scheduled/set on a criminal hearing calendar. For example, some civil cases may get set on the criminal DV Misdemeanor Drug Court calendar.		
167.	Functionality that indicates in court session calendars any outstanding warrants/pick up orders and active probations for the case's defendant/respondent.		
168.	Functionality that provides for the establishment via configuration settings for automatic scheduling of cases for a next hearing when permissible. Feature shall incorporate type of case and type of subsequent hearing in setting the case. For example, automatic scheduling of an arraignment hearing 21 days after bond hearing or minor's removal date.		
169.	Functionality to define and maintain business rules within the automated case scheduling function. Feature shall incorporate use of a "business rules engine" within case setting. Rules may include session volume caps, session types and availability (date/time), holidays, case speedy dates, type of defense on the case, officer schedules, case status, violation type, case's division, judge's schedule, set after dates, minimum notification time required, defendant's custody status (i.e. jail division), etc.		
170.	Functionality that provides for the use of automated, systematic scheduling of open/pending cases without future hearing dates for subsequent hearings.		
171.	Functionality to systematically incorporate 3rd party (e.g. DCF supervising agency) pre-determined weekly appearances within calendar setting.		
172.	Functionality preventing a closed case from being systematically scheduled for arraignment.		
173.	Functionality that allows for the maintenance of division/judge schedules by week, month and year.		
174.	Functionality providing for the administration of court room sessions tracking the session's date/time, volume caps, court room, session type, and assigned judge. The use of sub-sessions shall also be included to account for the sub-classification of, for example, "type of defense" (e.g. Public Defender) within a hearing session.		
175.	Calendaring functionality that alerts the user when setting a case manually on calendar to prevent setting of cases when judge is unavailable.		
176.	Calendaring functionality that alerts the user when setting a case manually on a session calendar for a session whose volume cap has been reached or whose date is unavailable.		



177.	Calendaring functionality that prevent a user from inadvertently double booking a hearing for the same time slot that is not a mass docket or intentionally double booked. Feature shall also prevent booking a multiple case docket in excess of its capacity unless the user deliberately overrides the capacity.		
178.	Calendaring functionality capable of displaying allocated time blocks to external users such as attorneys or parties as the judge may direct, and a means by which the external users can either request to book a hearing into an allocated time block, or automatically and directly book a hearing into an allocated time block, as the judge may direct.		
179.	Automatic case setting functionality shall provide an “undo” feature that allows for modifications to court session parameters without removing cases tentatively scheduled for a session while awaiting the calendar to be finalized/committed.		
180.	Robust case cancel/reset feature within the case scheduling module that allows for the mass or individually selected, clearing or cancelling of cases tentatively scheduled awaiting finalization. A reset will revise the case hearing to a new date/time/location. Cancellation will remove the hearing date/time/location.		
181.	Functionality providing the ability to cancel/reset all sessions for all judges on a specific date or cancel/reset all or specifically selected, sessions for a specific judge on a specific date. Reset cases function would re-schedule all or specifically selected cases on the initial session to the new session date/time/location.		
182.	Functionality to track the reason a case reset occurred. Reset reason should be tied to a pre-set defined code table/list of values feature.		
183.	Functionality that permits AOC judicial assistants or other authorized AOC users the ability to schedule cases for hearings (e.g. motions to be heard). Feature shall allow authorized user the ability to manage the court's calendar with minimal click count, including: set, re-set, continue, or cancel hearings or trials; and add a case to or remove a case from a docket.		
184.	Functionality to set a case's next hearing date to an alternate division/judge without overlaying the case's primary division assignment.		
185.	Functionality that will systematically clear a case's next hearing date if certain case-related conditions take place. For example if a defense plea is submitted prior to an arraignment, the arraignment hearing date is cleared.		
186.	Functionality at a case level to track a set after date or the number of “reset future hearing days” (e.g. 90) that shall be utilized for administering a case's future hearing date. Each of these date parameters shall be incorporated within the business rules in automated case scheduling. Feature shall alert staff of the need to schedule a case on a division calendar.		



187.	Functionality that provides the flexibility of allowing users to selectively include application data fields with any system generated calendars such as assigned defense attorney, associated police case number and motion filed date on court calendars.		
188.	Functionality that lists the case's charges on a calendar including the charge's mandatory fine.		
189.	Functionality that administers and allows for multiple judges to hear cases within the same division. Feature shall be incorporated within the automatic case scheduling function.		
190.	Functionality to perform mass defendant/respondent/minor hearing resets by key indicators such as jail numbers/case numbers.		
191.	Calendaring functionality that places open consolidated/merged cases on any hearing calendar where the primary case appears.		
192.	Functionality that provides for the automatic assignment of a court room when a hearing is systematically scheduled. Court room designation shall be based on either the case's division/section or the type of hearing set.		
193.	Functionality that allows for the manual override to the system defaulted court room for cases placed on a selected hearing calendar. Court room change must be reflected in all forthcoming notices for cases affected by the court room revision.		
194.	Functionality that shall systematically update first appearance/bond hearing calendars when a defendant scheduled for a jail arraignment/bond hearing bonds out prior to attending the session (i.e. remove from the hearing calendar).		
195.	Functionality to easily access past and future division/judge calendars.		
196.	Functionality that allows for the manual setting of multiple cases at once for the same hearing date/time, hearing type, division, court room, etc.		
197.	Functionality to allow for the manual setting of multiple future hearings at a time for a case.		
198.	Function to automatically schedule cases for a specified type of hearing on a division calendar for pre-determined days out when a case transfer takes place.		
199.	Functionality that provides systematic cancellation of a future hearing date when a Motion for Continuance is granted.		
200.	Functionality to include traffic related bench warrant charges on all criminal calendars. Feature may entail near real time interface to TIS/Spirit application.		



201.	Functionality to systematically update a case's assigned attorney and associated legal staff and other 3 rd party participants Outlook calendars (e.g. assistant state attorney, assistant public defender, V/W counselors) once one of their cases is scheduled/updated for a hearing.		
202.	Functionality to export calendaring information in industry standard formats (e.g. iCalendar and Outlook).		
203.	Functionality to include notification on cases set on hearing calendars where evidence is or has undergone crime lab analysis. Feature shall entail an interface with MDPD's LIMS.		
204.	Functionality that identifies the prosecutorial entity (e.g. SAO, local Municipal Prosecutor, etc.) or Juvenile Dependency related agency provider on court session calendars. Feature shall also provide the ability to generate court session calendars by prosecutorial entity.		
Judicial			
205.	Functionality, at a case level, to maintain and access a history of all divisions and associated judges/magistrates assigned and withdrawn, including dates.		
206.	Functional requirement to track the court reporter and associated firm at every hearing.		
207.	Functionality to administer and maintain judicial sections/divisions across all circuit and county court divisions. Feature shall track the assigned judge, court room, division number/identifier, hearing dates/times, etc. for the section. Feature shall allow for the creation of new divisions without requiring any development effort.		
208.	Functionality that provides for the entry and maintenance of respective judges including their default court room, level of seniority, active/inactive status, contact information, arraignment time selection, and assigned division/section.		
209.	Functionality allowing the ability to associate one or multiple judicial sections to a judge.		
210.	Functionality allowing the ability to revise a judge assigned to judicial section without revising the judicial section on open/closed cases assigned to that affected section.		
211.	Functionality providing the ability to perform a mass judicial section change for all open and/or closed cases assigned to the initial section. For example, criminal felony cases assigned to Felony Section 100 are now assigned to Section 101.		
212.	Functionality incorporated within the scheduling of hearings feature to be able to request other court related resources (e.g. physical A/V equipment, use of Language Line, Skype video), bailiffs, court reporter, interpreters, etc. Feature shall include the generation of their own hearing calendars (e.g. Interpreters) as needed.		
Attorney			



213.	Functionality to assign and track multiple attorneys within a case for all relevant participants (minor, parent(s), defendant/respondent such as: SAO, PDO, Regional Counsel, and Private Court Appointed counsel, GAL, DCF. A history of all previously assigned attorneys to a case shall also be maintained. Attorney assignment shall include the attorney type and role (e.g. SAO intake attorney, SAO closing attorney, etc.) in the case.		
214.	Functionality to track the prosecutorial entity for a case (e.g. State Attorney's Office, a local City prosecutor for ordinance only violation cases, a Statewide Prosecutor, etc.)		
215.	Functionality that provides for the administration of an agency's attorneys and staff (e.g. legal secretaries, victim/witness counselors, paralegals, etc.). Feature shall be available for both prosecution and defense and track the individual's contact information including name, contact phones, email (minimum of 3), address, bar code #, attorney type (Private Defense, Public Defender, Regional Counsel, State/Prosecution, DCF, GAL, etc.) and trial unit. Feature shall allow for the activation and inactivation of attorneys and administrative staff.		
216.	Functionality that tracks attorney assignments and discharges, including associated dates, within a case and its stages (e.g. arraignment, trial, post conviction, appeal, etc.).		
217.	Functionality that tracks within CCMS all State Attorney and Defense Discovery(s) filed for a case (i.e. original, amended), the type of discovery demanded (unilateral, reciprocal), attorney submitting discovery, action taken by the state, date demanded.		
218.	Functionality to generate subpoenas and summons for a case on demand. Feature shall allow for the option of electronic notification in lieu of physical mailing or personal delivery.		
219.	Functionality to track the State Attorney's filing decision on a case. Function shall involve an interface to the SAO Case Management System.		
220.	Functionality to update legal staff and attorney calendars when events are scheduled internally (e.g. Paralegal's outlook calendar when a pre-file conference is set).		
221.	Functionality to systematically create victim, witness and officer subpoenas and trial notification memos for court events, V/W interviews/conferences, depositions, etc. May entail an interface with the County's eSubpoena application for LEO subpoenas and notifications. Delivery shall support mail and other electronic means.		
222.	Functionality to systematically retrieve LEO Court Acknowledgements from the eSubpoena system.		
223.	Functionality, for the COC, to track and maintain all instances, at a case level, when a Conflict of Interest is granted for an attorney (e.g. from a Public Defender to a Regional Counsel attorney).		



224.	Functionality providing the ability to administer active, authorized Private Court Appointed Counsel (PCAC) eligible for assignment by the court to cases where the PDO/RC withdraw.		
225.	Functionality providing a full-featured Conflict Attorney Wheel / PCAC Rotational Selection feature utilized for the court directed assignment of Private Court Appointed Counsel (PCAC) to cases. Feature maintain a sequential listing of eligible private attorneys, by qualified case type categories/sub-categories and division for assignment to provide legal services to an defendant/respondent.		
226.	Functionality for the automatic selection and assignment of a court appointed PCAC to a defendant in a court case from the Conflict Attorney Wheel / PCAC Rotational Selection feature. Feature when triggered by a user action, provides the next available attorney on the rotation, to serve as a court appointed attorney for the case based upon the attorney case type categories/sub-categories and judicial division and sets the status to "Pending" within the court appointed attorney rotational selection feature		
227.	Functionality providing the ability to correct or unlink a PCAC from a case and retain their spot on the associated Conflict Attorney Wheel sequential listing.		
228.	Functionality providing a Search feature within the Conflict Attorney Wheel to search attorney by their FL Bar #, First name or Last Name, division and/or category/sub-category.		
229.	Functionality to capture basic information for authorized for PCAC including name, comments, FL Bar #, race, gender, contact information, email, cellphone number, address, authorized case type categories/sub-categories (Appeals, Jimmy Ryce, Felony 1 st Degree, etc.), eligibility status (Active/Inactive), eligible judicial divisions (e.g. Adult, Juvenile). Note an attorney may be eligible to serve in multiple divisions and authorized to provide legal services in multiple categories.		
230.	Functionality to track Pending PCAC assignment status and their ensuing acceptance or rejection at a case level. Statuses include Pending, Accepted, Rejected, Withdrawn and Nullified within the Conflict Attorney Wheel / PCAC Rotational Selection feature.		
231.	Functionality to manually assign a previously assigned PCAC to another open case for the same defendant/respondent thereby bypassing wheel assignment for another.		
232.	Functionality to allow authorized users to manually move up an attorney within a category's attorney selection wheel list.		
233.	Functionality providing a web-based feature permitting attorneys the ability to browse the associated wheels and their spot.		



234.	Functionality providing a history of all PCAC assignments across all of a defendant/respondent's cases		
235.	Functionality providing a history of all cases assigned, rejected, and accepted for a given attorney or professional expert witness.		
236.	<p>Functionality to administer case type categories and sub-categories for which attorneys are qualified and eligible to represent defendants/respondents within the Conflict Attorney Wheel / PCAC Rotational Selection feature.</p> <ul style="list-style-type: none"> ▪ Categories: Criminal, Juvenile Delinquency, Dependency, Appeals, Death, etc. ▪ Sub-categories: 1st degree felony, 2nd degree felony, 3rd degree felony, Grand Jury, Direct File, 1st degree Life Felony, misdemeanor, criminal traffic, Capital Sex Battery, etc. <p>Note an attorney may be authorized to provide legal services in multiple legal categories.</p>		
237.	Functionality permitting the designation of PCAC by judicial divisions (e.g. Adult Felony, Delinquency, Dependency etc.) within the Conflict Attorney Wheel / PCAC Rotational Selection feature. Note an attorney may be eligible to serve in multiple divisions.		
238.	Functionality within the Conflict Attorney Wheel / PCAC Rotational Selection feature that tracks the assignment status and is initially set to "Pending" until accepted or declined by the Judge or the attorney. Declining would place the attorney at the bottom of the specific category list.		
239.	Function to automatically generate and disseminate a Notice/Memo of Assignment and related document image via electronic means, when a case is assigned to RC3/PCAC either via the Conflict Attorney Wheel / PCAC Rotational Selection feature or manually set.		
240.	Functionality providing the ability to administer active, authorized professional experts for court appointed witnesses. Feature shall maintain a sequential listing of eligible professional experts (i.e. Expert Wheel/ professional expert witness rotational selection feature), by qualified case type category, language, and judicial division for assignment to provide expert professional services for a defendant as deemed necessary by the court.		
241.	Functionality for the systematic selection and assignment of a court appointed expert/professional witness to a court case from the court appointed expert witness rotational selection feature/Expert Wheel module. Feature when triggered by a user action, provides the next available professional on the rotation, to serve as a court appointed expert witness for the case based upon the expert witness' classifications/category, language, and judicial		



	division and sets the status to "Pending" within the court appointed expert witness rotational selection feature.		
242.	Functionality providing a Search feature within the court appointed expert witness rotational selection feature to search expert witnesses by their Provider-ID, First name or Last Name.		
243.	Functionality to capture basic information for authorized for court appointed professional experts/witnesses including name, comments, contact information, email, cellphone number, address, expert categories/classification, eligibility status (Active/Inactive), languages, judicial divisions. Note a professional expert may be eligible to serve in multiple divisions and authorized to provide service in multiple classifications and languages.		
244.	Functionality providing a Search feature within the court appointed expert witness rotational selection feature to search expert witnesses by their Provider-ID, First name or Last Name.		
245.	Functionality permitting the designation of expert witness categories/classifications within the court appointed witness rotational selection feature (e.g. neuropsychological, intellectual, competency, disability/autism, etc.). Note a professional expert may be authorized to provide service in multiple classifications and languages.		
246.	Functionality permitting the designation of expert witnesses by judicial divisions (e.g. Adult Felony, Juvenile Delinquency, etc.) within the court appointed expert witness rotational selection feature. Note a professional expert may be eligible to serve in multiple divisions.		
247.	Functionality permitting the designation of languages for expert witness within the court appointed witness rotational selection feature (e.g. Spanish, Creole, etc.). Note a professional expert may be authorized to provide service in multiple classifications and languages.		
248.	Functionality within the court appointed expert witness rotational selection feature that tracks the assignment status and is initially set to "Pending" until accepted or rejected by the Judge or the expert.		
249.	Functionality providing the ability to correct or unlink a court appointed expert witness from a case and retain their spot on the associated court appointed expert witness rotational selection feature.		
250.	Functionality to track "Pending assignments" within the court appointed expert witness rotational selection feature.		
251.	Functionality to systematically produce and disseminate the Notification of the Expert Witness document/order once assigned from the expert witness rotational selection feature/Expert Wheel module.		



252.	Functionality providing comprehensive and robust schedule management functionality for prosecution and defense attorney staff. The scheduling of attorney activities (subpoenas, interviews, court hearings, case preparation, etc.) requires extensive coordination with other offices and schedules, such as the State Attorney, the court schedule, attorney schedule, police officer schedule, external parties (witness, family, client), court reporters, interpreters, etc. Any scheduling functionality must accommodate the capture and tracking of such variables, ensuring any scheduled person, such as an ASA, APD, Police Officer, is not double-booked on previously scheduled court related activities across different cases.		
253.	Functionality to systematically generate and disseminate a standard case disposition memo identifying the final case closure details, to the case's law enforcement officers when a case is disposed. Dissemination may be via electronic means.		
Docketing			
254.	Provide flexible, simple to use method for creating, viewing, and printing a case's docket history. Docket history must include the identification of the individual creating the docket, as well as, the date/time of when the docket was created.		
255.	Feature shall easily navigate and sort through a case's dockets by utilizing transaction dates, key word or partial word/text query, docket sequence numbers, docket types, document type, etc. Ability to navigate to specific page within the docket history is desirable		
256.	Functionality providing a key word or partial word/wildcard search feature within a case's progress docket.		
257.	Functionality to automatically docket under the case when the defendant's numerical, personal identifiers, or contact information is revised.		
258.	Functionality that supports the simultaneous batch scanning and docketing of documents within the same case or across cases.		
259.	Functionality to set automatic docketing based on configurable key events including but not limited to: <ul style="list-style-type: none"> • Updating of certain case types, • Case creations • Case soft deletes • Motions and rulings, • Case and charge dispositions, • Case closures and related sentencing events (e.g. tracking Credit time served) 		



	<ul style="list-style-type: none"> • Case transfers (bind ups/bind downs), consolidations and groupings. • Case transfers involving associated traffic citation charges (e.g. 725 docket) • Summons issued, • Attorney assignments and discharges • Financial transactions (e.g. refunds, payments, payment plans, overage transfers, etc.). <ul style="list-style-type: none"> ○ Payments received via iNovah or CFS interfaces including receipt # • Collection agency transactions (e.g. assignments, payments). • Return of Service. • Official recording of documents including book and page. • Scheduling of future hearings, including resets and cancellations. • Issuance of court notices and praecipes • Bond related updates (e.g. issuance, discharge, forfeiture, vacate, etc.). • Defendant release updates (e.g. release conditions, PTS, HA, terminations, etc.). • Warrants events (e.g. issuance, quash, etc.) • Defense pleas. • Sealing/Expunging events. • Appellate related events. • Other case related updates. • External (Interface) case updates. • Case Assessments • Issuance of Restitution payments • Transactions involving insufficient fund checks (NSFs), credit card chargebacks and related fees for NSFs and chargebacks. • Financial assessments (Issuance & Update of Memorandum of Costs) broken down by fee assessed, waived, and total balance • TCATS related Citation deletion 		
260.	Functionality that provides the ability to alter a previously captured docket within a case. Feature shall be restricted to authorized users.		
261.	Functionality for an authorized user to view a case's complete docket history including deleted and revised dockets including the before and after image.		



262.	<p>Functionality to ensure compliance with the Florida Supreme Court Standards for Electronic Access to the Courts version 18.0 or later regarding the use of unique docket sequence numbers within a court case, to include the following:</p> <ul style="list-style-type: none"> ▪ Assignment and storage of a sequence number for each docket entry that contains a document within a case. The sequence number shall be unique only within each case. ▪ Docket sequence numbers shall be displayed on each document/docket. ▪ Each assigned document/docket sequence number would need to remain static for each case once assigned. If documents/dockets are inserted, then the sequence numbers would not necessarily align with the dates for the documents/docket. As long as they are unique within each case this would be allowed. 		
263.	Functionality to facilitate docket entry by systematically providing a drop down list of coded dockets based upon the entry of a partial docket description.		
264.	Functionality that provides an authorized system user with the ability to administer the creation and maintenance of docket codes and values and any automated docketing configuration associated with the event. Functionality shall allow the administrator to configure a system generated docket message.		
265.	Docket administration shall also include the ability to designate docket types that may not be revised or altered once captured for a case (e.g. systematic financial dockets). Feature shall include the use of activation/deactivation date for a docket.		
266.	Functionality to apply the juvenile access rules across the application where only users with "juvenile" case access can initiate a docketing transaction on a juvenile case.		
267.	Function that provides a multiple docket entry screen to facilitate the entry of numerous dockets at one time for a case or for multiple cases.		
268.	Functionality to facilitate docketing for multiple cases by entering one docket code and activity date applied for all cases.		
269.	Functionality allowing for the soft deletion of a docket within a case. Deletion would be a "soft" delete thereby permitting an authorized user the ability to view any soft docket deletions for a case.		
270.	Functionality within the system to allow specific dockets, motions, etc. to be designated for specific division (e.g. felony, delinquency, dependency, misdemeanor or DV)		
271.	Functionality to provide Free form docketing without an associated docket code. Function shall be limited by a security role. Spell check feature shall also be provided.		



272.	Functionality with simple, user friendly access to view the associated document image from the docket entry shall be provided. Each electronically filed document listed on the progress docket shall have a link or button that immediately opens the document .		
273.	Functionality within the case's progress docket listing the documents filed in the case in such a way as to readily distinguish, via icons or color-coding, electronically filed documents from those which have been filed in paper form and not converted.		
274.	Functionality within the case's docket listing to easily distinguish Orders from motions and from other filings.		
275.	Functionality to automatically docket under the case, any system generated document, notice, summons, subpoena for the case (e.g. notice of hearing) thereby providing a record of when the form was generated as the result of a case event.		
276.	Functionality to automatically docket within a case when a hearing is scheduled or cancelled.		
277.	Functionality to attach documents to dockets/case events to automatically initiate the Recording process. Feature shall involve an interface with NewVision.		
278.	Functionality to manually trigger the official Recordation process for dockets/case events, beyond those docket events that automatically trigger recording. Feature shall involve an interface with NewVision.		
279.	Functionality providing the ability for documents to be electronically sent to the County Recorder's (NewVision) for Recordation. The actual recordation of would be performed by the County Recorder's application, NewVision.		
280.	Functionality whereby pre-defined documents and dockets are attached to specific case or judgment events that are automatically sent for Recording to the County Recorder's application, NewVision.		
281.	Functionality to facilitate the official Recordation process providing the ability to call a NewVision web service and retrieve the Recorded Information such as: Clerk's File (Instrument #), Book (Volume) & Page references. The retrieved information would then be automatically updated in the corresponding case's docket/event fields.		
282.	Functionality within the official Recordation process that monitors Recordation exceptions and provides a mechanism to notify users of the exception and systematically resubmit exceptions meeting certain criteria.		
283.	Functionality to directly view an officially recorded document stored in NewVision within the case management system. Feature shall involve an interface with NewVision.		



284.	Functionality providing constraint based editing at a docket level requiring the entry or inclusion of associated information for a docket if necessary. For example, entry of a Bond/Power number for certain bond related dockets, or a comment or description detailing the docket.		
285.	Functionality to capture a dollar amount associated to a case docket.		
286.	Automatic docketing at the court case level of every restitution payment made by the defendant and all restitution payments issued to victims.		
287.	Functionality providing for the ability to capture associated traffic citation numbers within case dockets.		
288.	Functionality to capture a check number associated to a docket as in the case of issuing a check refund or issuing a victim restitution payment via check. Feature shall entail an interface with the COC's SBT system.		
289.	Functionality to systematically docket the assessments, assessment updates as well as any amounts paid or refunded within a case. Feature shall entail an interface with CFS/iNovah/SBT.		
290.	Functionality to designate the bypassing of docketing for certain fee collections.		
E-Filing			
291.	Functional automated real time interface with the Florida E-Filing Portal queues that provides authorized staff, with the ability to accept or decline e-filled pleadings.		
292.	Functionality to support the receipt or rejection (pending status), processing and approval of documents received via the Florida E-Filing Portal. Function must support automatic docketing within case management and the systematic filing of documents within the electronic case file maintained in the DMS. Feature shall include any necessary messaging with Portal upon acceptance or rejection of a document.		
293.	Functionality to systematically facilitate case creation based on criminal filings received via eFiling to expedite case creation and eliminate redundant data entry. Function shall involve an interface to the FCCC E-Filing portal.		
294.	Functionality providing for the systematic assessment of designated fees upon the creation of certain dockets at a case level (e.g. 784, 785).		
295.	Functionality supporting the State of Florida E-Service component provided through the E-Filing portal whereby a document stored within a case's ECF can be disseminated to relevant case parties as noted on the case's E-Service list.		



296.	Functionality to support the automated extraction of relevant data found in unstructured court documents into structured data, using artificial intelligence/software bots followed by systematic data entry into the court case management system.		
Misdemeanor/DV Misdemeanor			
297.	Functionality to fully support criminal case processing at off-site, branch court operations. Note: Depending on the circumstances of a case, misdemeanor cases may be heard, tried, and closed at the branch court houses.		
298.	Functionality to distinguish cases generated from Promise To Appear (PTA) arrests where a physical booking into a correctional facility was not conducted.		
299.	Functionality that easily distinguishes cases assigned to branch/district divisions as opposed to cases assigned to central/main division. Distinction shall not be made via case number formatting differentiation, as branch and central division cases should employ uniform case number layout.		
300.	Functionality that identifies traffic related misdemeanor statutes from criminal misdemeanor related statutes.		
301.	Functionality that prevents the creation of misdemeanor criminal cases when all charges for the case are traffic-related misdemeanor charges.		
TCATS			
302.	Functionality to capture a traffic citation number associated to a charge at a case level (TCATS).		
303.	Functional requirement to validate defendant's Florida Driver's License (DL) against DHSMV. Defendant's DL suspension status should be displayed prominently on the case summary screen. Function shall involve an interface to DHSMV.		
304.	Functionality providing validation edit rules to ensure compliance with state mandated TCATS related case reporting. Feature shall deliver business rules to accurately capture traffic related charges / citations, disposition, traffic related warrants, sentences, fatalities, injuries, alcohol related, DL revocation for traffic offenses associated with a criminal case as required by FCCC TCATS.		
305.	Functionality, at a case level, to ensure the accurate reporting of citations to DHSMV on case re-filing actions. Note: upon a citation being removed from a case on a re-file, a delete transaction should be sent to DHSMV via the standard TCATS reporting process.		
306.	Functionality to maintain defendant DL information at a case level, to facilitate compliance with FCCC TCATS and Failure to Pay reporting.		



307.	Functionality to track traffic related rehabilitation assignment (rehabilitation program, community service), and the associated outcome (e.g. Successful completion, failure to comply) at a charge/offense/citation within a case.		
308.	Functionality providing for the systematic submission of State of Florida D6 DL suspension notifications and clearances to DHSMV for defendants based on the outcome of TCATS related offenses/charges.		
309.	Functionality to systematically bypass TCATS submission of case, if a TCATS related case is consolidated or transferred unless the case has a certain disposition (e.g. Nolle Prose, No Action, Dismissal).		
310.	Functionality allowing for the entry of sentencing and DL revocation under a withhold of adjudication or similar dispositions, for TCATS related charges. Cases under this scenario would be submitted for TCATS reporting.		
311.	Functionality to manually override a case slated for TCATS submission reporting to DHSMV.		
312.	Functionality providing a TCATS error log of TCATS cases with submission errors. Log shall be printable if desired.		
313.	Functionality providing a systematic method to facilitate the post submission error processing of cases using TCATS error log files. Feature may involve online function and associated error log reporting.		
314.	Functionality to identify a statute as a TCATS related offense with an associated TCATS state violation code and whether the statute requires an accompanying traffic citation.		
Civil Infractions			
315.	Functionality that provides end to end administration over the life cycle of a civil infraction case from inception\creation through case closure and charge disposition. Feature shall administer civil infraction related cases in a separate area segregated from criminal cases.		
316.	Functionality supporting the systematic case creation of civil infraction related cases from citations captured electronically by law enforcement agencies. For example, electronic receipt of the civil infraction captured within and received from the MDPD RMS application or AFM system. CCMS must retain an image of the case's charging document within its ECF. Feature must incorporate a systematic response indicating acceptance or rejection of the civil infraction.		
317.	Functionality to distinctly classify cases as non-criminal civil infractions. These cases would be bypassed and excluded from any criminal history look-ups. Cases should have the ability to be upgraded to criminal cases should the case necessitate escalation.		



318.	Functionality to systematically reconcile and apply payments received for civil infractions either prior to or after the creation of the civil infraction case.		
319.	Functionality to provide an exception mechanism to manually apply/reconcile civil infraction related payments to open civil infraction cases. If paid in full, the associated case status shall be systematically closed.		
320.	Functionality to automatically close a civil infraction case once full payment has been applied.		
321.	Function to automatically generate and docket non-payment letters for overdue payable citations/civil infractions. Feature shall allow for user defined/customizable letters by citations/statute including generation interval. Dissemination may be available via mail or electronic means.		
322.	Functionality that provides for the on-demand ability to search and generate a history of a subject's civil infractions. Search feature shall be based on numerical identifiers (e.g. driver's license) or personal identifiers (e.g. name, race, sex, date of birth, etc.). Results shall be available in electronic or physical means.		
Juvenile Delinquency			
323.	Functionality to create and easily access a comprehensive list of a minor's delinquency, dependency and adult felony/misdemeanor open and closed cases.		
324.	Functionality to easily distinguish at a case level, delinquency, juveniles charged as adults (i.e. direct files) and dependency cases.		
325.	Functionality to automatically calculate and schedule a booked respondent's first appearance (sounding or detention) based on the youth's custody status as derived by the DRAI and arrest date/time. Feature shall involve an interface with the County's JMS Booking Module.		
326.	Functionality that incorporates the minor's custody status in auto setting business rules when determining the case's next hearing date. For example, setting of the case's first filing for a dependency shelter hearing within 24 hours of the petition's filing.		
327.	Functionality to distinguish types of juvenile delinquency cases (e.g. generated from a civil citation bounce out and/or referral arrests, A-Form, Rule to Show, etc.).		
328.	Functionality to alert appropriate staff of respondent's approaching DOB (i.e. 19) whereby birth date designates adult status for delinquency case.		
329.	Functionality for M-DCPS to electronically submit Student Summary information (attendance, grades demographics) to CCMS for juvenile delinquency cases.		



330.	Functionality for authorized M-DCPS staff to update CCMS with the minor's student ID associating the minor to the school they attend		
331.	Functionality to facilitate the processing of student information requests, for defendants 18 years or older, submitted by COC staff to M-DCPS.		
Juvenile Dependency			
332.	<p>Functionality that provides end to end administration over the life-cycle of a juvenile dependency case from inception/creation through case closure. Feature shall provide for the capture and management of all relevant case and participant information including but not limited to:</p> <ul style="list-style-type: none"> ▪ Case types (Dependency, DV, Marchman Act, Termination of Pregnancy, ExParte, Private Petition, UFC, etc.) ▪ Case status ▪ History of a case's hearings ▪ Dispositions for allegations ▪ Case plan assignment & results ▪ Petition filings & Dates ▪ Pleas & Adjudications ▪ Minor's placement ▪ Case closure results ▪ Parent dispositions ▪ Case creation ▪ Case transfers, and grouping of companion cases ▪ Case Re-files (Refiled Petitions) 		
333.	Functionality at a case level to easily identify all Dependency related case types including but not limited to: TPR, Marchman Act, Termination of Pregnancy, Private Petition, UCC, ExParte, human trafficking, etc.		
334.	Functionality to support manual case creation for dependency cases based upon filed petitions, straight files, change of jurisdiction, etc. Functionality on case creation shall allow for the manual entry/assignment of the desired case number. Edit should prevent the entry of a duplicate case number.		
335.	Functionality to capture dependency cases under the minor's name as identified on a petition. Feature shall permit use of the same case number for any future petitions filed under the same minor.		
336.	Functionality to identify and allow a dependency case to proceed past the minor's 18 th birth date. (such as extending juvenile petition until minor is 22 years old)		
337.	Functionality to capture petitioner information when other than DCF (name, address, role).		



338.	<p>Functionality to capture and administer all parents/custodians (Father, Mother, Custodian, etc.) related information at a case level. Data may be received via an electronic interface from the other systems. Information shall include but is not limited to:</p> <ul style="list-style-type: none"> ▪ Numerical identifiers (e.g. SSN, FSN #, DL, SID, JJIS#, County ID #, etc.) ▪ Personal identifiers (e.g. Name including special characters, race, sex, alias, DOB) ▪ Associated physical characteristics (e.g. hair color, eye color, height, weight, ethnicity, Scars/Marks/Tattoos, etc.) ▪ Contact info (Address, telephones, email) 		
339.	<p>Functionality to allow for the linking of the mother and father for a minor(s) on a dependency case. Feature shall provide easy navigation and identification of all sibling dependency cases linked to a given parent - mother and/or father. Feature should include associated TPR cases.</p>		
340.	<p>Functionality for the ability to systematically create a unique ID for a family.</p>		
341.	<p>Functionality to associate related dependency cases involving the same minor. For example: linking of a primary Dependency case with an associated Termination of Parental Rights (TPR) case or a Marchman Act Case (SB) for the same minor. Feature shall facilitate navigation and access to cases from the online calendar.</p>		
342.	<p>Functionality to capture and maintain multiple parents/custodians (such as paternal grandmother, foster parents, etc.) their addresses, telephone numbers and email address within a case.</p>		
343.	<p>Functionality to capture and identify legal custodians in lieu of parents for a minor.</p>		
344.	<p>Functionality to designate when a minor has no legal father or mother.</p>		
345.	<p>Functionality to providing the ability to capture and track filing of multiple petitions on a case per minor including the filing and closure dates. Feature shall at a case level, maintain a comprehensive history of each dependency petition and its associated information including filing dates, closure dates, custody status, (e.g. Shelter/Foster Care/Custody of Relative/etc.), allegations and their respective dispositions (e.g. Contested/Uncontested) for the petition, parent pleas & dispositions, attorneys, custody status, agency etc.</p>		
346.	<p>Functionality to systematically set a case's Filing Date based on multiple criteria including but not limited to:</p> <ul style="list-style-type: none"> ▪ DCF shelter petition, filing petition for straight files ▪ Filing of other dependency related petitions ▪ Allow manual entry of a case filing date. 		
347.	<p>Functionality to enter more than one statute/allegation on a dependency case and associated petition, and retain history of all allegations and their disposition associated to a petition, e.g. DV Injunction and dependency charge.</p>		



	Note allegations may only be made against one parent or both.		
348.	Functionality to individually capture and track the mother's and father's plea under a petition's allegations.		
349.	Functionality allowing for the revision of a minor's/respondent's name on a dependency case by authorized COC staff. Feature comes into play particularly, once Dependency cases no longer fall under the purview of the Criminal Justice System.		
350.	Functionality at a case level to track any child support payments/costs instituted as part of a case's disposition. Feature shall also maintain a record of any payments made by the respondent applied against these costs.		
351.	Functionality to track and administer the mother's attorney, father's attorney, supervising agency, GAL appointment and GAL attorney, child's custody status, custody date, for each petition within a dependency case.		
352.	Functionality to track all locations the minor has resided throughout the case including placement start & end dates, shelter locations, providers. Feature may entail an interface to DCF's FSFN application to capture minor's resident locations where the current information is maintained.		
353.	Functionality to track & administer within a case plan each party's compliance/non-compliance with their respective goals as outlined in the dependency case plan or compliance at an overall case level. Case plan(S) have goals for each parent, minor and the agency and they track compliance for each participant for each goal. Note there maybe multiple case plans submitted throughout the life cycle of the case.		
354.	Functionality that tracks at a case level if a minor is placed in foster care or extended foster care (EFC). Feature shall capture if respondent opts out of EFC. Administration should capture the location and contact information of the foster care or other provider.		
355.	Functionality to capture and administer foster care providers which may then be assigned as the foster home for a minor placed under foster care supervision. This may require interfaces with external applications (DCF's FSFN).		
356.	Functionality to track if a foster care case is referred to the Citizen Review Panel.		
357.	Functionality shall distinguish between a new case filing and a re-opening/refiling of a case to fulfill SRS reporting requirements. Feature would prevent having to overlay prior petition case/respondent information and maintain a history of all petitions and their outcomes for the minor.		
358.	Functionality capture and track if the court retains jurisdiction on a dependency case after closure or where the jurisdiction resides.		
359.	Functionality providing access and subsequent inquiry results if minor on the case is a missing person/runaway. Feature may entail an interface with the Wanted Message module administered by law enforcement.		



360.	Functionality to track and administer compliance with Chapter 39 mandated juvenile dependency case mandated statutory time frames and dates including the tracking of a child's removal date.		
361.	Functionality to provide for a systematic alert/report notifying staff when cases are in danger of failing statutory compliance based on a pre-determined threshold.		
362.	Functionality to identify and assign Human trafficking cases to a specific division.		
363.	Functionality to replicate minor & parent/custodian information to facilitate sibling case creation.		
364.	Functionality facilitating the creation of a TPR case from the original dependency case by pre-populating relevant information and reducing redundant data entry.		
365.	Functionality to enter "confidential" in the address field for a dependency case in order to protect the child's privacy/identity.		
366.	Functionality to capture & track information regarding the minor's treatment center for substance abuse (e.g. name of institution, location, duration of treatment, etc.)		
367.	Functionality to only capture the petitioner's pseudo name instead of the whole name to protect their identity (e.g. Termination of Pregnancy, etc.) for certain dependency case types.		
368.	Functionality to track and administer Publication of Termination of Parental Rights cases including the submission and media publication dates. Official publication of rights cases in local media/newspaper factors in the setting of cases on calendar.		
369.	Functionality that provides an alert to the COC that proof of publication of TPR has not been/has been submitted.		
370.	Functionality allowing for tracking of case outcomes (multiple outcomes in some instances) across all types of dependency cases. Feature shall provide the ability to capture and maintain hearing related details including, dispositions & associated dates, pleas taken per parent/custodian, adjudications, attorney appointments, case plans issuance and their results, future Hearing types and dates, etc.		
371.	Functionality that facilitates case closures including Termination of Supervision (TOS). Feature shall simplify the closing of the case, entry of allegation/ dispositions and provide associated automated docketing.		
372.	Functionality to provide cohesive section calendaring of UCC cases whereby scheduling of hearings is carried over and reflected in all related/associated cases from other divisions (Delinquency, Dependency, DV, Family).		
373.	Functionality that enables administration and tracking of cases at an overall family level. Feature shall permit the ability to roll up and tally case counts associated to a family (Juv. Delinquency, Juv. Dependency, Civil, Civil DV & Family).		
Diversion/Probation/Corrections/Detention			



374.	Functionality to provide juvenile probation officers (JPO) on juvenile delinquency cases, the ability to track probation compliance information for juvenile delinquency cases and adult felony cases (involving a minor when juvenile probation sanctions are assigned).		
375.	Functionality to identify when a case is in the Interstate Compact Program for Juveniles and capture the placement location.		
376.	Functionality to track and manage at a case level, a defendant's placement in a diversion-related/deferred prosecution program, type of diversion program, program provider, start and end date of the program, as well as, the defendant's current status in the program (e.g. accepted, revoked, violated probation, successfully terminated), and successful outcome.		
377.	Pre-trial diversion/intervention (PTI) functionality shall provide case-based edits that ensure PTI program status must be correct before allowing a case to transfer. For example, status of 'R-Revoke' before case can be re-assigned back to original division. Feature shall manage program type (PTI) and status (A, S, N, R, etc.).		
378.	Diversion related administration shall provide the capture of multiple start and termination dates as defendants/respondents may bounce out and be re-admitted.		
379.	Functionality that facilitates the re-assignment or return of a defendant from a judicial treatment division/diversion program back to the original division for a case.		
380.	Functionality that tracks the successful termination of defendants under diversion/deferred prosecution.		
381.	Function to clearly identify the house arrest placement/home detention date. Function shall involve an interface to the JMS and JJIS application.		
382.	Functionality to track the type of correctional facility assigned as part of the sentence issued a defendant.		
383.	Functionality to administer and track the assigned probation officer/case managers and other probation related data including "multiple" probation/CC start and end dates (start date should allow past dates), probation tolling/suspension and probation violation dates.		
384.	Functionality to capture and track community control (CC) sentencing terms separate from Probation terms by charge, as well as, prison release supervision called conditional release, within a case.		
385.	Functionality to systematically compute probation termination/community control dates based on the starting date and length in days declared by the judge.		



386.	Functionality to capture any special conditions as part of the case disposition related to diversion/deferred prosecution, probation or community service.		
387.	Functionality to convert and track fees/fines into community service hours as directed by a judge. Conversion of community service hours shall be tracked to ensure accurate Assessments and Collections reporting.		
388.	Functionality to electronically process diversion/release program acceptances, status reports, successful terminations, non-compliance, violation of probation (VOP), pre-disposition report (PDR) and revocations from program providers.		
389.	Function to systematically notify selected users regarding a case's probation end date, when the defendant is released from jail and the case disposition reflects termination of probation at the time of jail sentence completion. Function shall involve an interface to the JMS, FL DOC and JJIS.		
390.	Functionality to electronically receive, track and administer the submission of probation violation affidavits (PVA) and amended PVAs, by date filed within a case. Feature shall verify that there is an active probationary period prior to allowing the filing.		
391.	Functionality providing a mechanism for DJJ staff to request an "add-on" case to a judge's calendar.		
392.	Functionality to track the expiration limit (e.g. 21 days) of juvenile delinquents placed in home detention/secured detention. Feature will alert the judiciary/COC of the need for follow up. Function shall involve an interface to the JJIS application.		
Bond Processing			
393.	Functionality that provides end to end administration over the life cycle of a bond from creation through discharge or revocation. Management of the bond will entail tracking of a bond's active status with associated dates including but not limited to: issuance, revocation, forfeiture, set aside/vacate, discharge, remission/refund, and surrender. Update of a bond and its data shall be restricted to authorized personnel.		
394.	Functionality that provides a means to capture and maintain track bond amounts, as well as, alternate release conditions (e.g. TAP, PTS) per charge within a case, (release conditions may have additional stipulations) such as the discharge of defendants released under their own recognizance (ROR). Feature shall have bond amounts totaled for all charges within the case.		
395.	Function must maintain a history of all bonds and release conditions issued within a case. Function must clearly indicate which are active and which are inactive.		



396.	Functionality to process, including the electronic preparation and acceptance, of surety or cash bond related arrangements and their associated details. Process shall distinguish between different types of cash related payments for cash bonds, child support payments, etc. Function shall involve an interface to the MDCR's Aramark system.		
397.	Functionality to incorporate and automate the bond creation/issuance within the defendant jail release process. Function shall involve an interface to JMS or County's Release module. Feature shall incorporate the electronic capture/receipt of the bond related documentation (e.g. power of attorney).		
398.	Functionality to calculate a bond's estreature due date.		
399.	Functionality to produce hard copy receipts and retain similar electronic version of receipts for an electronic case file produced during the bond creation process. Note: feature shall be able to produce different types of receipts depending on the nature of the payment.		
400.	Functionality to facilitate creation and distinguish Out of County bonds (Bonded in Absentia). Out of County bonds refer to bonds posted by defendants wanted in Miami-Dade but arrested in jurisdictions outside Miami-Dade.		
401.	Functionality to support the issuance and administration of multiple bonds and associated bondsmen per charge within a case.		
402.	Functionality to facilitate electronic creation of a bond via the pre-population of defendant/case information thereby reducing data entry.		
403.	Functionality to provide the total bond amount for all charges using standard/alternate bond - amounts per charge prior to and after defendant's first appearance.		
404.	Functionality that incorporates the use of unique bondsman/release type codes to accurately distinguish the type of release. Verifiable type of release is required for reporting.		
405.	Functionality to ensure that active alternative release conditions such as, Pre-Trial Services (PTS) or House Arrest (HA) are discharged/revoked in the system when a defendant is issued the alternate bond.		
406.	Functionality to easily access/view the defendant's bonds and associated release conditions across all cases, including the ability to look at all associated bond related information, dockets, and any scanned images of hard paper bond documents..		
407.	Functionality to manage defendant's bondsman codes and release types (e.g. PTS release). Function shall involve an interface to the County's Release Module.		



408.	Functionality that provides for the clear identification of Nebbia, or any form of authorized hold placed on a bond or defendant.		
409.	<p>Functionality to ensure integrity of the bond by providing basic bond status editing features. Bond specific edit functionality to include at a minimum the following allowable bond status transactions:</p> <ul style="list-style-type: none"> ▪ Issued bonds can be revoked, forfeited/estreated, discharged, or surrendered. ▪ Estreated bonds can be vacated, discharged, or surrendered ▪ Vacated bonds can be discharged, or surrendered ▪ Surrendered bonds can be discharged. 		
410.	<p>Functionality to administer and manage the overall registration, re-registration, activation, and de-activation of bondsmen, bond agencies, and insurance companies. Feature shall capture all relevant entity contact information including official name, telephones, address, email address, main contact, etc.</p> <p>Function must support the creation of a unique entity comprised of a:</p> <ul style="list-style-type: none"> ▪ Bondsman, ▪ Insurance agency that provides the bondsman's insurance, bond amount limits, and associated powers of attorney, ▪ Bond agency the bondsman is allowed to write bonds for. 		
411.	<p>Functionality to administer and manage the issuance of bonds, surety and cash based. Function must provide sufficient editing to prevent bonds from being underwritten by inactive bondsman and enforce authorized bond amount limits imposed on bondsman. Feature shall allow tracking of receipted bonds processed by the COC or MDCR.</p>		
412.	Functionality to administer and track bond revocations.		
413.	Functionality to administer and track the discharge of bonds. Feature shall provide for the option to systematically generate Certificates of Discharge for surety bonds and support the delivery of notices via electronic means.		
414.	Functionality to administer and track the estreature/forfeiture of bonds, as well as the payment of bond forfeitures. Feature shall provide for the option to systematically generate notices of forfeiture and support the delivery of notices via electronic means.		
415.	Functionality that allows for the systematic transfer of case information and bond related document images, in the event of a bond estreature, to the Odyssey Civil Case Management system thereby facilitating civil case creation. Feature shall also entail the retention of the associated civil case number within the criminal case for reference.		



416.	Functionality to administer and track the set aside or vacating of bonds. Feature shall ensure that a bond cannot be set aside/vacated unless it is in forfeiture status and distinguish between a routine vacate or a civil vacate.		
417.	Functionality to administer and track the surrender of bonds. Feature shall provide for the automatic vacate/set aside if forfeited, and discharged upon the surrender based on bond type (e.g. misdemeanor).		
418.	Functionality to administer and manage the final judgment /unsatisfied judgment process for forfeited surety bonds. Feature shall provide for the option to systematically generate final judgement/unsatisfied judgement letters and support the delivery of these letters via electronic means. Function shall involve an interface to the NewVision Recording application for official recording of the system generated documents.		
419.	Functionality to efficiently and effectively comply with Florida Statute 903.27 – Forfeiture to Judgment.		
420.	Functionality to efficiently and effectively comply with Florida Statute 903.26 – Forfeiture of the Bond, Discharge and Payment.		
421.	Functionality to administer and manage the remission of forfeited surety of bonds. Function shall involve an interface to the COC SBT system.		
422.	Functionality to administer and manage the refund of cash based bonds. Function shall involve an interface to the COC SBT system.		
423.	Functionality to track and manage unclaimed cash bond refunds as the funds are transferred from other accounts and eventually transferred to the State of Florida Unclaimed fund.		
424.	Functionality to provide for the systematic generation of courtesy notifications for cash bond refunds that have yet to be refunded after a pre-determined length of days have elapsed. Delivery may be via electronic means.		
425.	Functionality to set/configure user definable due date reminders requiring follow-up action based on current bond status.		
426.	Functionality to prevent the updating of a bond that has been transferred to a traffic case. Edit would be under the assumption that traffic related bonds are managed under the TIS/SPIRIT application.		
427.	Functionality to systematically discharge bonds when cases are transferred from adult criminal to juvenile division		



428.	Functionality to alter or correct bond related information such as an erroneous power number, throughout all major stages of the bond's life cycle.		
429.	Functionality to track the expiration of bonds based on a user defined expiration criteria (e.g. 3 years after issuance). Feature shall provide a mechanism to alert users when bonds are approaching expiration (e.g. Bond Expiration report).		
Victim/Witness			
430.	Functionality that provides the entry and management of general victim/witness information within a case. Entry and subsequent update of victim/witness data shall involve an interface to the SAO and PDO case management systems. Entry and access of witnesses and their information would be restricted to system users with the proper security privilege.		
431.	Functionality to administer and query at an individual level, law enforcement officer information including name, agency, badge number, contact information, officer work schedules and preferable weekly court related day and times. Function shall involve an interface to the eSubpoena.		
432.	Functionality to copy victim/witnesses from one case to another.		
433.	Functionality to query victim/witnesses by name, partial name or case number.		
434.	Functionality to automatically assign a unique witness number to all witnesses within a case.		
435.	Ability to display all civilian and law enforcement officer witnesses required for the scheduling of court related appearances.		
436.	Functionality to track witness information that may be viewed by opposing counsel, such as when Discovery has been requested. The opposing agency (PDO) may view SAO witness information for those witnesses listed on the Discovery and vice versa.		
437.	Function to facilitate the on demand generation of court ordered stay away orders for case victims/witnesses as needed. Generated forms would be systematically filed within the case's electronic case file. Orders would be generated by the system and systematically filed in the case's ECF after judicial approval.		
438.	Functionality to easily access/view the victims for all open and closed cases for a given defendant. Access to this information would be delineated by the system user's security role (e.g. limited to SAO users, PDO users post discovery, etc.). Option to include victims on defendant local priors' results as delineated by the user's security access, is desired.		
Subpoenas/Notices/Summons			



439.	Functionality to systematically generate and print subpoenas, notice of appearances/hearings and summons as desired or for cases automatically scheduled. Feature shall include flexibility to generate and disseminate to all relevant parties (e.g. diversion programs, bond holders, etc.) or to user specified parties. Frequency of generation shall be flexible to include daily, on demand, monthly, etc. Feature shall allow for the option of electronic notification in lieu of physical hard copy mailing.		
440.	Functionality that for system generated subpoenas, notices and summons, they should coincide and reflect the actual hearing date/time of the respective judicial division hearing the case.		
441.	Functionality that incorporates business rules in the generation of notices/summons that would be taken into consideration prior to the generation and possibly prevent its actual generation (E.g. the quashing / removal of a warrant on the same day a Summons is to be generated).		
442.	Functionality to track all subpoenas issued for a case (civilian, witness, victims and officers). May involve receipt of subpoenas from an outside agency (e.g. State Attorney's Office) or application. The system shall have the ability to generate different types of subpoenas for all divisions including mandatory and standby subpoenas. Function shall involve an interface to the eSubpoena system.		
443.	Functionality that tracks all system generated notifications (e.g. notice to appear) for all defendants, victims/witnesses, attorneys, DCF, GAL etc. on a case including delivery method, date/time etc. as well as, the ability to print a notice on demand. Function may involve an interface to the eSubpoena system for LEO notices.		
444.	Functionality to support both automated and manual entry of information required to generate subpoenas/summons/notices.		
445.	Functionality to track the history of subpoenas, notices and summons within a case. The system shall have the ability to display the date and time when the last document was distributed. Function shall involve an interface to the eSubpoena system.		
446.	Functionality to generate a subpoena duces tecum court summons.		
447.	Functionality to maintain all the subpoena related information including victim/witness designation codes, secretary name and phone codes, special instruction codes, trial unit codes etc. Function shall involve an interface to the SAO Case Management System.		
448.	Functionality to allow administrators to revise the layout of notices/subpoenas/summons.		



449.	Functionality to apply business rules with regards to generating court notices/summons/subpoena for different hearing types by division. The type of hearing will generally dictate the required attendees that must be notified. System should provide for the means to identify by type of hearing, whether notices should be automatically generated as well as the list of mandatory recipients. Generation and dissemination of hearing notices will be based on mandated statutory notification period.		
450.	Functionality that incorporates type of motions or case events such as a continuance that triggers when notices/subpoenas/summons should be automatically generated and disseminated.		
451.	Functionality to automatically generate cancellation notices/subpoenas/summons upon the cancellation or modification to an existing future hearing date. Feature shall allow for the option of electronic notification in lieu of physical hard copy mailing. Cancellation notices would only apply in instances where notices/subpoenas/summons to appear have already been disseminated. Function shall involve an interface to the eSubpoena system.		
452.	Functionality to automatically issue delinquent notices to defendants for failure to pay outstanding court costs after a user specified number of days has <i>elapsed</i> (e.g. 30 days past due) past delinquency of the stay due date. Delivery of notice may be via mail or email to both defendants and the state. Feature shall provide exception business rules controlling the generation of Failure to Pay notifications (e.g. defendant is on a payment plan, only certain fees remain unpaid, etc.)		
453.	Functionality to generate and send out reminders when payment plan payments are coming due. Delivery of notice may be via mail, email or other electronic means.		
454.	Functionality to track for subpoenas, SAO Information and summons when personal service delivery service is required. Personal service notification shall reflect on a court praecipe. Feature shall incorporate systematic Return of Service with automatic docketing from external applications such as CountySuite Sheriff.		
455.	Functionality to prevent the generation of notices, subpoenas for participants that have an invalid/undeliverable address, e.g. HOMELESS.		
456.	Functionality to prepare and generate a Court Summons for Service based on associated case & defendant/respondent information in a court setting or systematically every time a case is scheduled for a hearing. Feature may be automated or created on demand as requested by a user.		



457.	Functionality to systematically generate a “ <i>praecipe</i> ” document for each hearing within a case identifying all notices, subpoenas, and summons that were issued to participants. System generated praecipes should be automatically filed in the case’s ECF.		
Warrants			
458.	Functionality that provides end to end administration including case docketing over the life cycle of court issued warrants from inception\creation, issuance, status, through closure (i.e. served, quashed).		
459.	Functionality to create warrants/alias capias/writs/pick up orders, etc. in the court case system for the defendant/respondent on a case as ordered by a judge. Function shall also track all relevant warrant information, to include free form comments, issuing judge, and extradition required, including systematic creation of any warrant/ pick up orders related documents.		
460.	Functionality to facilitate the creation of warrants as a result of a grand jury indictment.		
461.	Functionality that systematically calculates the standard bond amount for each warrant charge when created or amended.		
462.	Functionality to provide a means for the application to generate a unique warrant number to a warrant within a case.		
463.	Functionality to designate that a defendant has been verified/confirmed as the valid defendant on an active warrant upon being detained.		
464.	Functionality to facilitate the issuance of warrant, as well as amendment / cancellation / quashing of a warrant. Feature shall entail automated notification to a designated county law enforcement agency (i.e. Sheriff) and involve an interface to MDPD’s RMS.		
465.	Functionality to facilitate electronic creation of a warrant/pick up order via the pre-population of defendant/respondent/minor case information thereby reducing data entry.		
466.	Functionality to automatically serve a warrant when a subject is booked. Function shall involve an interface to the County’s Booking system.		
467.	Functionality that associates valid warrant types with certain case types.		
468.	Functionality that permits more than 1 active warrant on a case (e.g. bench warrant and probation warrant). Feature shall incorporate restrictions based on the type of additional open warrant being placed on the case. For example, a case cannot have two open BWs on the same case.		



469.	Functionality to allow the issuance of a warrant on a closed case (e.g. SAO re-file, probation warrant, etc.)		
470.	Functionality to create and maintain warrant types in an associated code table. Feature shall allow for the maintenance of relevant details, (e.g. descriptions, activation date, etc.) for each warrant type (e.g. alias capias, bench warrants, capias, writs of attachment, juvenile pick up orders, probation warrants).		
471.	Function that provides for the identification and tracking of fugitive warrant (FW) cases and the type of FW (in-state and out of state) including the maximum incarceration termination date allowable by law (e.g. 15 days from date of arrest for in-state FW). Feature shall provide alerts to selected agencies when expiration occurs.		
472.	Functionality that clearly identifies a warrant for a mental health related defendant.		
473.	Functionality to capture traffic related bench warrants. Feature shall entail an interface with the TIS and SPIRIT systems.		
474.	Functionality to redact / prevent the display or inclusion of the defendant's SSN on a warrant.		
475.	Functionality to incorporate a mugshot with the issuance of a warrant as required by the Florida Supreme Court/FDLE. Function shall involve an interface to the County's Mugshot application.		
476.	Functionality to access any Civil Writs from the civil/family CMS for a defendant, to include but not limited to, civil and family/divorce cases (CWA and DVW).		
477.	Functionality for a defendant's CWA/DVW to appear/display on all criminal court session calendars. Function shall involve an interface to the Odyssey Civil/Family case management system.		
478.	Functionality to provide reporting of all warrant activity including issued/cancelled/quashed from prior day or user specified time period.		
479.	Functionality providing for a comprehensive search feature to look-up and access all Warrants, Pick Up Orders, Alias Capias, Writs, etc. by any combination of defendant/respondent/minor name, subject personal identifiers (e.g. DOB, race, sex, etc.) defendant numerical identifiers, warrant related dates, warrant types, charge, etc. Search feature should accommodate wild card searches.		
Case File Tracking			
480.	Functionality to facilitate requests of physical, hard copy case files from the Records Center storage facility.		



481.	Functionality to track the location of physical hard copy case files and maintain a chain of custody as to whom has accessed the file throughout the file's history and when it was accessed and returned, electronically or physical hard copy case file.		
482.	Function to systematically set a case file location to court a day prior the case's court hearing.		
483.	Functionality to maintain the storage location of physical case files at the Records Center storage facility. Function shall involve an interface to the COC's Records Center Inventory System (RCIS).		
484.	Functionality to track the state mandated retention for physical and electronic case files (i.e. destruct date) based on case type and case disposition. Feature shall support Florida Supreme Court Order No.SC14-219, which governs the retention of court records.		
485.	Functionality to track and identify if a court case is only available via a physical hard-copy file (e.g. does not have an ECF). Feature shall provide a periodic listing to COC staff when this type of case is set for a hearing to advise them to create its ECF.		
Case Seal and Expunge			
486.	Functionality that facilitates the seal/expunge case process and the administration of cases placed in sealed/expunge status to satisfy Florida statutory requirements.		
487.	Functionality providing the option to remove any future hearings when a case gets expunged or sealed, as well as, the soft delete of associated hearing dockets		
488.	Functionality to systematically seal/expunge an originating case when the resulting consolidated or transferred case is sealed/expunged. Feature would facilitate the seal/expunction of an original closed case that was ultimately transferred to another case/division (i.e. bind downs/bind ups) or consolidated with another case.		
489.	Function that prevents the "In Court Session" feature from updating cases that are in sealed/expunge/deleted status.		
490.	Function to allow an expunction of a previously sealed case without having to open it.		
491.	Functionality to support the following seal/expunge related case edits, including but not limited to: <ul style="list-style-type: none"> User must have security access to expunge/seal Case must be closed Case file must have a zero balance due. Case cannot be in collection agency status 		



	<ul style="list-style-type: none"> Prevent the seal/expunge of a case that has an active bond or open motion without a ruling. Prevent the seal/expunction of a case with open, unresolved charges or convictions. 		
492.	Functionality that provides online, accessible method to verify if a case is sealed or expunged. Feature would be restricted to authorized system users.		
Appeals			
493.	Functionality to provide appellate case management for appellate cases heard by the circuit court and associate them to their corresponding original criminal or civil case, if applicable. Feature shall track whether hearings require oral or non-oral arguments and incorporate this in system generated notices.		
494.	Functionality to support electronic calendaring/scheduling employing both manual and systematic assignments of appellate cases. The system should have the functionality to support case assignments to a panel calendar according to the Judge's courthouse location. Assignment to the appropriate panel calendar is based on the Judges' courthouse location, judiciary schedules, case type, and the panel's current volume of cases. Feature shall also provide form manual override, if necessary.		
495.	Functionality to automatically generate the annual appellate panel calendar for hearings from a pool of judges. The system shall automatically assign judges to appellate panels based upon level of seniority and courthouse location. The system will also assign Judges to a limited number of appellate panels (no more than 4) per year.		
496.	Functionality to capture and track when a case is under appeal. Feature shall capture appellate information for a case such as the date of appellate notice, Court of Appeals case number, mandate decision, appeal filing date, etc. Feature may involve the creation of check off lists, with instructions on the content of Records for Notice of Appeals should be created, as well as the tracking of due dates when appellate related documents are due, etc.		
497.	Functionality to electronically assemble submit the "Record on Appeal" into a single, comprehensive PDF file by selecting all the items that should be included on the record. The PDF file shall include all selected documents in their un-redacted form. PDF files shall have the following characteristics: <ul style="list-style-type: none"> Text searchable Paginated to exactly match the pagination of the index; and 		



	<ul style="list-style-type: none"> ▪ Bookmarked, consistently with the index such that each bookmark states the date, name and record page of the filing and the bookmarks are viewable in a separate (and/or side) window. ▪ Number pages of the Record using the date stamp functionality. 		
498.	Functionality to electronically submit the "Record on Appeal" PDF to the 3 rd District Court of Appeals via their FTP process.		
499.	Functionality to search and retrieve appellate case data by entering the following parameters: <ul style="list-style-type: none"> ▪ Appellate case number ▪ Appellate case file date 		
500.	Functionality to convert the transcripts provided by the court reporters into a PDF/A-2 file. This PDF/A-2 file shall be: <ul style="list-style-type: none"> ▪ Text searchable ▪ Paginated to exactly match the pagination of the index of the transcript of the trial filed 		
501.	Functionality to systematically transfer originating criminal or civil case information and digital documentation to the Odyssey Civil/Family case management system to facilitate appellate case creation. Feature shall involve an interface with the Odyssey Civil case management system.		
502.	Functionality to systematically receive appellate case results for an originating criminal or civil case from the Odyssey case management system.		
503.	Functionality to manually assign judges to an appellate panel and case.		
504.	Functionality to implement appellate business rules to ensure availability and validity in judge assignments (e.g. trial court judge is NEVER assigned to the case's appellate panel).		
505.	Functionality to automatically assign the most senior judge as the presiding judge on appellate cases.		
506.	Functionality to systematically calculate appellate due dates based upon notice of appeal filing date, calculation will vary by division.		
3rd Party Notification/Alerts			
507.	Functionality to maintain a matrix with associated business rules administering relevant parties that shall be alerted/notified upon a court event to include mandated statutory notification period. Notification would capture delivery method.		



508.	<p>Functionality that provides an automatic notification via mail, email, text or other electronic means (e.g. web service/XML) to selected relevant agencies, attorneys and 3rd party providers such as:</p> <ul style="list-style-type: none"> ▪ Attorneys on record ▪ SAO ▪ PDO ▪ RC3 ▪ MDCR Pre-trial services (PTS) ▪ MDPD Court Services Unit ▪ Bondsmen and/or custodian. ▪ M-DCPS ▪ MDPD ▪ Arresting agency ▪ FDLE ▪ Diversion program providers ▪ Mental health providers ▪ Probation officers/case workers (MDCR and DJJ, FL DOC) ▪ TAP ▪ Parents/guardians ▪ Defendant after the third day of delinquency of the stay due date. ▪ Court reporter firms ▪ Witness ▪ DCF ▪ GAL <p>For the following case events:</p> <ul style="list-style-type: none"> ▪ Defendant is referred to their service. ▪ Case is disposed of/closed ▪ Defendant is placed in a pre-trial diversion/release related program. ▪ Case hearings scheduled, cancelled or rescheduled. ▪ Hearing re-location. ▪ Daily notification of Public Defender assignments and discharges from cases 		
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	<ul style="list-style-type: none"> ▪ Case is sealed /expunged ▪ Selected court documents are generated. ▪ Re-arrested prior to probation termination, while pre-trial diversion/deferred prosecution is underway, or the defendant has an open case. ▪ Case has been No Actioned by SAO and is dismissed. ▪ Case/defendant's filed charges are revised. ▪ Defendant violates PTS/HA supervision to include the generation of Non-Compliance memorandums. ▪ Report is due (Pre-Disposition Report, Program Termination Announcement, etc.) based on the upcoming hearing. ▪ Case is disposed of with open active bonds ▪ Status of an active bond is altered (e.g. bond is forfeited, issued). ▪ Release conditions are altered. ▪ Bond estreature escalates into the creation of a civil case. ▪ Pending transcript requests for appellate cases. ▪ Dependency petitions. ▪ TPR publication has been submitted ▪ PCAC Assignment and discharge ▪ Warrant/Pick up order issued, quashed, cancelled or served. <p>Electronic notification may contain associated case and defendant data as needed by the recipient.</p> <p>Note: Case events and relevant parties listed above are not all inclusive.</p>		
509.	Functionality to indicate when a party opts out on email delivery for court issued notices		
510.	Functionality that alerts when email delivery of a notice is unsuccessful.		
Financials			
511.	Functionality to manage the financial obligations of defendants as they incur fees, charges, costs and fines (<i>assessments</i>) through various stages of a court case.		
512.	Functionality to track and manage assessments, collections and payment plans as they relate to a court case. Management of the payment shall be restricted to authorized personnel.		



513.	Functionality to maintain at a case level, the defendant's stay due date, collection status and payment due date. Feature shall entail the automatic update of the case's Stay Due Date, based on the next payment plan due date if applicable.		
514.	<p>Functionality to maintain court fee assessment tables. Table shall include the following features:</p> <ul style="list-style-type: none"> ▪ A table by court case type: (i.e. felony, misdemeanor, delinquency, dependency) ▪ Fees, fines and costs shall be associated to General Ledger (GL) accounts. ▪ Set payment priorities and distribution for each fine, cost or fee. ▪ Assessed fees may vary for each stage of a case (e.g. before, after or either upon closure). ▪ Use published state distribution fee/fine schedule. ▪ Fees assessed based on defense attorney type (Public Defender, Regional Counsel, PCAC, Pro Se, Private attorney) ▪ Fees, fines and costs will be associated to a charge. 		
515.	Functionality to automate the assessment of court costs, fines and related fees through the use of pre-defined, commonly structured and assessed fee breakdowns based on charges/statutes. Feature shall include the auto generation of the Memorandum of Cost.		
516.	Functionality at a case level to manually assess court fees/fines. Feature shall provide editing to prevent the entry of erroneous amounts for designated fee types and specific charges.		
517.	Functionality at a case level to track fines and fees assessed by a judge, as opposed to mandated fines/fees. Assessed fines/costs/fees amounts may be reduced, increased or discharged in part or all (such as waived, suspended, plea negotiated, indigent, etc.), discharge reasons by the judge. Feature shall provide the ability to enter and/or update all assessments accordingly.		
518.	Functionality providing for the amendment of previously assessed issues court, fines and fees at a case level.		
519.	Functionality at an individual assessed fee level, tracking the status of the fee (e.g. reduced, increased, waived, indigent, etc.).		
520.	Functionality to calculate and capture service fees for cases.		
521.	Functionality to have fines and surcharges automatically set/default based on the associated statute of the charge.		



522.	Functionality to incorporate and assess law enforcement related cost recovery costs (e.g. crime lab / evidence analysis fees) as part of the fines/costs/fees that are calculated upon case closure. For example, a crime lab fee is assessed to the defendant upon case closure if the MDPD Crime Lab performs work on the case. Feature shall entail an interface with MDPD's LIMS.		
523.	Functionality providing a Court Fee/Fine Assessment Calculator preview feature allowing a user to calculate possible assessed fees and fines based on the case's charges.		
524.	Functionality to track the issuance of judgement/liens on assessed court fee and fine amounts.		
525.	Functionality to create a satisfaction of lien when payments applied satisfy lien against a case. Feature shall include automatic docket for this function.		
526.	Functionality that facilitates court cost recovery process by providing a cumulative list of a defendant's/respondent's/parents outstanding court costs for any closed criminal/traffic/dependency cases. Listing shall provide a grand total of outstanding costs, as well as a breakdown by case.		
527.	Functionality to assess, track and report law enforcement investigative cost recovery fees including the amount and associated agency or (<i>agencies</i>) (e.g. Monthly Investigative Cost Recovery Distribution).		
528.	Functionality to automatically assess PDO application fees upon PDO appointment to a case and cost of defense fees upon case closure for cases where the PDO was appointed.		
529.	Functionality to provide PDO personnel with the ability to view and access all PD fees and assessments within the system (e.g. PD appointment fee, restitution).		
530.	Functionality to track the assessment and payment of PD liens at a case level. Feature shall involve associated reporting to assist with administration.		
531.	Functionality providing a comprehensive listing of a case's financial transactions including all assessments (court costs, fine, fees, restitution, etc.), applied payments, adjustments, refunds per assessment, as well as, the outstanding balance for a case.		
532.	Functionality to provide for the ability to calculate associated interest or miscellaneous fees in the payment of forfeited bonds.		
533.	Functionality to apply and collect fees for juveniles convicted in adult felony cases where juvenile probation sanctions are assigned.		
534.	Functionality to assess and collect fees for probation related sanctions at a case level.		



535.	Functionality to capture and maintain minimum mandatory and discretionary court cost, fees, fines and other charges as required by State legislature and local governance regarding all assessments and collections, including but not limited to storing assessed discharge reasons, distributions and other pertinent case/defendant information in order to meet all established mandatory reporting requirements.		
536.	Functionality to facilitate the self-service online establishment of a defendant payment plan. Feature shall involve an interface with the COC portal/iNovah and involve the transfer of case/defendant information including assessed fees and fines, eligibility, etc.		
537.	Functionality to update (add, edit, remove, waive) the auto populated assessments and capture the reason of the waiver.		
Payments			
538.	Functionality to provide for the establishment and on-going management of payment plans at a case level, to include notification of payment plan caps (number of times a defendant is allowed to participate in a payment plan), minimum payment amount.		
539.	Functionality to provide for the inclusion of multiple cases on one payment plan and recalculation of the monthly payment.		
540.	Functionality to calculate and maintain the payment plan schedule on demand. Feature shall include the systematic charge of a standard setup fee each time a plan is initiated or established.		
541.	Functionality to designate at a case level if a payment plan fee will be waived or charged if the defendant is removed from a payment plan (e.g. default).		
542.	Functionality to systematically reconcile and apply payments received within a case.		
543.	Functionality that provides for the ability to collect payments for outstanding court costs, by applying cash bond refunds against any close cases with outstanding court costs for the same defendant.		
544.	Functionality to systematically apply and distribute collected payments to a case, based on payment priorities, pay classes and payment categorization tables. The system shall allocate distribution to each fine, cost or fee based on their proportion and priority within each level. All methods of payments shall utilize fee assessment prioritization and distribution (e.g. COC, collection agencies).		
545.	Functionality to generate email/phone confirmation for online and phone payments.		



546.	Functionality providing the ability to accept and process partial payments even when a defendant's case is in collection status.		
547.	Functionality to support the receiving and processing of financial transactions/payments via the County's iNovah cashiering system and CFS interfaces in real-time and batch modes. Process shall post receipt of the payment, including receipt # and distribute monies to defendant's case assessment using payment priorities or restitutions.		
548.	Functionality allowing for the manual application of a payment when systematic application fails.		
549.	Functionality to support multiple payment methods (credit cards, cash, money order, Automated Clearing House (ACH), pre-payment accounts, etc.)		
550.	Functionality to track case payment history by recording all payments received to include payment date, payment method, receipt number and payment fee within a case.		
551.	<p>Functionality supporting the manual/systematic adjustment of payments made at a case level including:</p> <ul style="list-style-type: none"> ▪ Payment corrections/adjustments ▪ Insufficient funds via check ▪ Voiding of a payment ▪ Transfer of funds from one case to another ▪ Payment refunds <p>Feature shall systematically redistribute previously posted payments to assessed fines, fees and/or costs.</p>		
552.	Functionality provided to handle payment overages. For example, when there are no case assessments and a payment is received, the system shall have the functionality to place the money in a temporary "pending" or "recycle" account. There should be systematic attempts to periodically match the pending collections to case assessments at pre-defined intervals.		
553.	Functionality to transfer the overage amount from one case to another case with outstanding court costs.		
554.	Functionality to capture and track refunds at a case level for overages, fee/fine adjustments, overpayments, etc. Refund may be via credit card or check. Feature may entail bi directional interfacing with CFS and SBT and incorporate the automatic docketing of the refund transaction under the case including the check number as applicable.		
555.	Functionality to process payments for "witnesses."		



556.	Functionality to view all payments made at a case level		
557.	Functionality to transfer payments from one case to another.		
558.	Functionality to apply and track an insufficient check payment under a court case. Feature shall include the ability for systematic adjustments to case collection information reflecting insufficient fund check payments and credit card chargeback payments. Moreover, related fees should be assessed and accounts should be flagged with the amount reflected as an unpaid balance.		
Restitution			
559.	Functionality that incorporates the systematic creation of a restitution account with the issuance of the restitution order. Restitution account would be associated to a given court case.		
560.	Functionality shall allow for manual creation of a restitution account/order.		
561.	Functionality permitting the transfer of the restitution account information including the balance from one case to another court case.		
562.	Functionality at a case level to track any restitution and probation costs assessed as part of a case's disposition. Feature shall also maintain a record of any payments made by the defendant applied against these costs.		
563.	Functionality that maintains a case's restitution current balance systematically/manually factoring in the initial balance, ongoing restitution payments, and all debits and credits made to the account/order.		
564.	Functionality to add and maintain multiple restitution victims as stipulated on the restitution order for a given case. Feature shall maintain individual victim account balances, taking into consideration the pro-rated % hierarchy established. Initial restitution amount ordered, disbursement holds, and remaining restitution amount.		
565.	Functionality to support the creation of court designated programs as victims (e.g. Friends of Drug Court) should also be provided based on case types.		
566.	Functionality that allows for the manual adjustment of a restitution account balance in the event of an over payment, insufficient funds check made by the defendant, etc.		
567.	Functionality that allows for the manual adjustment of a check issued related operation on a restitution account (e.g. void of an issued check).		



568.	Functionality to apply or debit a previously entered payment/credit liability by receipt number against a restitution account/order (e.g. where a payment is received prior to the initial creation of the restitution account).		
569.	Functionality that maintains a current defendant ledger of all payments made by the defendant within a restitution account/order for a court case.		
570.	Functionality that maintains a current, active victim ledger of all payments made to the victim and the payments pending within a restitution account/order for an associated court case.		
571.	Functionality that administers victim payments based upon the successfully application/clearing of defendant restitution payments and subsequent approval by authorized finance users. Check processing of victim payments are performed through the COC Accounts Payable system. Function shall involve an interface to the COC's SBT system.		
572.	Functionality that permits the same day VOID of an approved defendant restitution payment (e.g. misapplied payment).		
573.	Functionality that allows for the application of payments across multiple cases/restitution accounts from one payment.		
574.	Functionality that allows for the systematic posting of journal entries to SBT including the export of payment information at the lowest level of distribution to the appropriate General ledger (GL) account.		
Collection Agencies			
575.	Functionality to maintain authorized collection agencies and associated information along with collection service fees. Feature shall allow for the administration of collection agencies via application configuration settings.		
576.	Functionality to maintain the collection status of a case/account.		
577.	Functionality to have a "by pass" feature for referral to collection agencies even if delinquent for user specified cases (e.g. juvenile cases).		
578.	Functionality to systematically identify and refer delinquent cases to collection agencies with the ability to filter certain cases based on type of unpaid fees. Feature shall automatically cancel payment plans as part of the referral, if necessary. Feature shall incorporate electronic transmission of collection agency referrals on a user specified basis (e.g. daily file transfer to collection agency of delinquent cases).		



579.	Functionality to ensure all delinquent cases belonging to the same defendant are assigned to the same collection agency.		
580.	Functionality to ensure that the systematic assignments of cases and monies due are evenly distributed between collection agencies.		
581.	Functionality to provide collection agency payment transactions to external applications (e.g. CFS) via an integration.		
582.	Functionality to systematically place a defendant in collection agency status and refer the defendant to a collection agency for payment recovery after a user specified number of days has elapsed beyond the due date. Feature shall extend to defendant re-assignments and notification should be via electronic means. Feature shall incorporate electronic transmission of collection agency referrals on a user specified basis (e.g. daily file transfer to collection agency of delinquent cases).		
583.	Functionality to systematically receive, accept and process payments received by a collection agency via real-time or batch file. Feature shall validate collection agency payments ensuring accurate case number, defendant, balance amount, COC collection fee, etc.		
584.	Functionality allowing for the receipt of payments by the COC and subsequent systematic notification to the assigned collection agency of paid status and amount paid.		
585.	Functionality to perform a selective removal by case or a mass removal of a defendant's cases from a collection agency. Feature shall also entail notification to the collection agency of the case(s) removal.		
586.	Functionality to electronically notify collection agencies when defendants are removed from default-collection agency.		
587.	Feature shall also allow for the manual removal of a case from collection agency assignment, as well as the manual referral of a case for collection agency.		
588.	Functionality within the collection agency interface to facilitate tracking of systematic rejections, exceptions, errors, etc. Feature shall include an automatic notification advising the agency of the status of the acceptance or rejection of a daily payments submitted by the collection agency.		
589.	Functionality to track and systematically apply collection agency payments to outstanding court case balances. Feature shall provide the ability to accept partial payments when a defendant's case is in collection status.		
590.	Feature to allow for the manual application of collection agency payments to a case in lieu of the automatic assignment in the event that automatic payment application fails.		



Financial Reporting			
591.	Functionality to generate monthly payment distribution report broken down by GL account and grouped by division.		
592.	Functionality to have reports of court assessment of fines and court costs broken down by assessment by type and case type.		
593.	Functionality to generate summarized and detailed payment plan specific reporting of plans assessed, payments received and current balance. Results tallied by cases and grouped by division.		
594.	Functionality to generate reports regarding overall payments, outstanding balances, overages on demand for a user specified time period. Feature shall provide details and/or summary information by division.		
595.	Functionality to provide reconciliation reporting with SBT GL accounts (e.g. Monthly Check Register of Payments Made to Victims (including voids, and check stops) on demand for any given time period by division. Function shall involve an interface to the SBT system.		
596.	Functionality providing detailed and summarized restitution related reporting including collections received, services fees, liabilities pending, checks issued, etc. for user defined time period by division.		
597.	Functional reporting that identifies cases with adjustments to court fee assessments after their initial assessment is entered for user defined time period by division.		
598.	Functionality providing exception reporting when a discrepancy is determined, upon case closure, between a case's court assessed fees and fines and the State's mandated assessment totals.		
599.	Functional reporting to support mandated State of Florida Judicial Article V Performance Measures and Collection Rate Outcome reports to include Collection Rate Report, Timeliness Report – Cases Filed, Timeliness Report – Docketing/Pleadings to include SRS Felony Sub Class reporting)		
General Reporting			
600.	Powerful, intuitive ad hoc reporting system capable of saving results in multiple formats (e.g. PDFs, Excel, Word, ASCII, CSV, XML, HTML, etc.) thereby facilitating dissemination of results. Reporting feature should include summary and detail reporting and provide the user with the ability to select all case and defendant/respondent/minor data fields to include on a desired report.		



601.	<p>Functionality providing the ability to manipulate data in ad hoc reports by:</p> <ul style="list-style-type: none"> ▪ Sorting (multiple fields) ▪ Grouping (unlimited groups) ▪ Creating statistical summaries ▪ Performing calculations: <ul style="list-style-type: none"> ▪ Sum ▪ Percentage ▪ Average ▪ Filtering ▪ Count and tally functions ▪ User specified date/time frame. 		
602.	Functionality to enter free-form text into ad hoc reports		
603.	Functionality to enter graphics into ad hoc reports		
604.	Functionality to drill down to data in pre-defined & ad hoc reports to view suppressed details.		
605.	<p>Comprehensive reporting functionality for case management data, shall provide:</p> <ul style="list-style-type: none"> ▪ Active Case List, including title, type, age, attorneys or firms, next scheduled event date, and time since last activity ▪ Critical Case List. Listing of cases by type which are near or have exceeded Supreme Court time standards for such cases. ▪ Inactive Case List. List of cases with no activity for 180 days; with motions filed but not set for hearing; with no service of process after 120 days; ▪ Pending Orders list, containing cases having matters held under advisement by the judge, with the number of days since being placed in a work queue, ▪ List of cases on appeal, ▪ Performance Measures, reporting on clearance rate of cases; age of pending cases; time to disposition of cases and Percentage of Disposition 		
606.	<p>Functionality to provide statistical or summary based reporting of all case related activity. Statistical reporting shall include date range specific reports by judge, docket and division on cases filed and disposed by case type, up to date listing and count of cases pending by case type, case track and age from date of complaint, date and type of next scheduled event, case disposed by type of disposition, time to disposition of cases disposed during the reporting period. Summary based reporting feature shall include the ability to perform calculations including counts/tallies, sums, percentages, averages.</p>		
607.	<p>Functionality to produce case related activity reports including transmittal lists with flexible date/time range selection, detail/summarized, grouping and filtering options. Reports must be available in multiple output formats including hard copy, PDF, Excel, & XML.</p>		



608.	Functionality to provide detailed based reporting of all case/defendant related activity with corresponding tallies, as well as, the ability to designate summary or detailed report listings.		
609.	Functionality providing the ability to drill down on summarized report information to access hidden details and data.		
610.	Functionality to provide exception based reporting designed to capture instances of exemptions or omissions for case/defendant related activity with corresponding tallies, as well as, the ability to designate summary or detailed report listings.		
611.	Functionality that provides comprehensive, timely inmate/juvenile delinquent bring up lists (BUL) of incarcerated/detained defendants/respondents in the custody of MDCR or DJJ, including those HA/HD scheduled for a court hearing, grouped by judge/division. Function shall involve an interface to the JMS and JJIS.		
612.	Functionality to include juveniles scheduled for a felony (adult) court hearing in the juvenile delinquency BUL, for those juveniles that have been transferred to the felony division but whose detainment remains with DJJ.		
613.	Functionality to include inmates scheduled for a civil, family, or juvenile delinquency/dependency hearing in the criminal prisoner BUL. Function shall involve an interface to the Odyssey civil/family/juvenile dependency case management system.		
614.	Functionality to support Specialized SRS reporting for Involuntary Civil Commitment of Sexually Violent Predator (ICCSVP) cases.		
615.	Functionality to facilitate generation and submission of FDLE mandated reports such as, the Monthly Acquittals Report and Miami-Dade County Mental Incapacity Report (MECOM) as mandated by Florida Statutes (FS) 790.065(4) and (FS) 916.013.		
616.	Functionality to facilitate generation and submission of the Appeals SRS Report per Florida Statute.		
617.	Functionality to meet Annual Case Assessment and Collection Reporting Guidelines as mandated by the FL Legislature and enforced/gathered by FCCC. Feature shall entail the production of submission forms and worksheets for all mandated divisions (e.g. juvenile delinquency).		
618.	Reporting functionality within the Case Assessment and Collection reporting to provide summarized monthly, quarterly, and yearly assessments. Tallies containing case totals, mandated totals, waived totals, negotiated pleas assessments, assessed totals, judgements, and liens by reports shall be provided and comply with FCCC requirements.		



619.	Reporting functionality providing an annual Continuous Case Workload Report with a tally of cases with activity occurring within a fiscal year (e.g. FY17) grouped by the case file date range (Case Files in 2016).		
620.	<p>Functionality to comply with the Florida State Courts UCR initiative in support of the Integrated Trial Court Adjudicatory System tracking significant events related to case initiation, closure and post-judgment activity along with associated changes in case status, case assignment events, including the primary and supporting judicial officers, local division designation, case type and disposition categories as defined in AOSC14-20 In Re: Trial Court Case-Event Definitional Framework. Reporting feature shall provide:</p> <ul style="list-style-type: none"> • Data collection specifications for specific Case Events • Daily Batch transmission/reporting process of collected case events • Near Real time web service based transmission of case events using UCR Data Exchanges • One-time transmission of all identified case events by judicial division • Associated transmission, data error, and auditing related features • Corrective re-transmission functionality 		
621.	Functionality to comply with state mandated criminal TCATS reporting requirements identified by FCCC. Reporting include daily transactional, managerial, auditing/error transmission reporting.		
622.	Functionality to support the retention, and dissemination of a Citizen Right To Know Weekly Register and a related annual report as mandated by Florida Statute (FS) 907.043(4) (a) (b) 1 – 10. Dissemination of reports should be provided via the COC public portal web site permitting citizens with the right to access the reports directly. History of weekly reports should also be retained thereby allowing the public to access a minimum of one full calendar years' worth of reports.		
623.	Functionality to provide a daily case disposition report listing all case updates performed on cases from the previous day's session calendars including any cases manually added-on.		
624.	Functionality providing a daily listing of Cases Scheduled for a Hearing by the COC from the prior day (Court Case Setting Sheets/J957195) grouped by division, hearing type, prosecutorial entity. Setting sheets would be generated for each prosecutorial entity (e.g. SAO, Miami Beach Prosecutor, etc.) for their cases only.		
625.	Functionality to generate graphs, charts or other graphical representations of data on system reports as identified by the user.		



626.	Functionality to generate final court case disposition letters (e.g. CHIS) of a person's criminal case history. Letters would be generated through the use of a person's unique numerical identifiers and shall be available by specific date range, as well as, case type (e.g. misdemeanor and/or felony cases). Dissemination of letters may be provided via electronic means including email and the COC public portal.		
627.	Functionality to provide a yearly Continuous Case Workload Report: Tally of cases with activity occurring within a fiscal year (e.g. FY17) grouped by case file date range (Case Files in 2016)		
628.	Functionality that facilitates the creation of State Penitentiary Commitment Packages and DJJ commitment packages for adults and juveniles sentenced state facilities.		
629.	Functionality to support and comply with OSCA's, Florida Offender Based Transaction System (OBTS) case/bond/defendant related reporting requirements. Feature shall provide for electronic generation and submission of reporting date.		
630.	Functionality to perform revisions to standard language found in reports and form templates in mass. For example, applying a revision to the standard ADA statement found on form and reports system wide in mass.		
631.	Functionality to support appellate process reporting to include: <ul style="list-style-type: none"> ▪ Case due for a given time period ▪ All open cases ▪ Cases filed during a given time period ▪ Due dates for selected case ▪ Motion judge panel reports ▪ Opinions (<i>over 30 days due</i>) ▪ Cases that can be set ("<i>Ripe</i>" cases) 		
632.	Functionality providing on demand Conflict Attorney Wheel reporting to include: <ul style="list-style-type: none"> ▪ Court Appointed Registry Listing ▪ Inactive Attorney listing ▪ Activity Report by Attorney ▪ Attorney's Wheel Position ▪ Monthly/quarterly Statistical Summary ▪ Active Attorneys by Division 		
633.	Functionality providing on demand professional Expert Witness Wheel reporting to include: <ul style="list-style-type: none"> ▪ Active Expert Witness Listing ▪ Inactive Expert Witness Listing 		



	<ul style="list-style-type: none"> Activity Report by Expert Witness Expert Witness Wheel Position Expert Witness Monthly Statistical Summary 		
Judicial Reporting			
634.	Functionality for a judge to easily access a report of a defendant/respondent/minor's previous case history encompassing all prior closed cases and associated outcomes.		
635.	Reporting functionality to facilitate judicial case workload analysis across divisions broken down by defendants/respondents/minors and counts. YTD statistics should be grouped by case types (e.g. robbery), defendant/ respondents/minors dispositions, trial type, cases reopened, court dates and confirmation that hearing occurred, etc. Reports should provide statistics for prior year to date months and comparable YTD comparison against the prior year and list a % variance.		
636.	Reporting functionality that provides the Court Appointed Counsel Registry pursuant to Section 27.40(3)(d) (One annual report for new contracts and Quarterly registry reports)		
637.	Reporting functionality providing trial related statistics and associated detailed listings. For example, the number of jury trials for a given date range as determined by jury sworn date.		
638.	Reporting functionality at a case level, to assist with and enable compliance with Chapter 39 dependency mandated timelines across all hearings for a case. Reporting should be available for all dependency cases, based upon their petition filing date and selected based upon a user specified date range.		
General			
639.	Functionality that provides enhanced data integrity by enforcing basic edit principles including but not limited to: valid entry of dates, existence of a case (criminal, dependency or traffic) with outstanding charges/allegations, name validation, etc. Feature shall employ the extensive use of pick lists to facilitate data entry and minimize errors.		
640.	Functionality to incorporate user configurable conditional editing based on items like case types, dispositions, motion types, case events, etc.		
641.	<p>Functionality that enforces business data entry rules thereby ensuring that essential case/defendant data is cleanly captured (e.g. case file dates, disposition dates, etc.). Functional edits shall enforce business rules including but not limited to:</p> <ul style="list-style-type: none"> Prevention of case setting errors (e.g. cannot schedule a case for trial without all open charges having a plea). Prevention of case closures without a file date under certain case dispositions 		



	<ul style="list-style-type: none"> Prevent cases from being closed out with open, un-discharged bonds. Prevent issuance of a warrant/capias on the initial base case that has been transferred e.g. bound up/down, grouped with co-defendant, etc. Provide alert when scheduling a case for a duplicate hearing type. 		
642.	Functionality to prohibit users from bypassing "required" fields to establish a correct/complete record.		
643.	Functionality to produce accurate, comprehensive local criminal and/or dependency case history results for a defendant's/respondent's/minor's prior cases and charge/allegations with dispositions including participation in any ongoing pre-trial diversion programs or active probations. Priors should include closed and open cases across all divisions, open warrants/pick orders including (CWAs & DVW), active/open Civil-DV injunctions/restraining orders, any prior injunctions (DV or any other type), any failures to appear on any case history, and all aliases used by said defendant/respondent/minor across all cases. Results shall also be available real-time in hard copy and electronic media (PDF, Web Service/XML).		
644.	Functionality within local priors results, to provide the DHSMV DL history reports for traffic related arrests before court.		
645.	Functionality to incorporate promise to appear arrest-related court cases within defendant criminal history/local priors if positive defendant confirmation is verified.		
646.	Functionality to verify a defendant's Sexual Predator/Offender designation via FDLE's Sexual Predator/Offender database. Verification outcome would be included within a defendant's criminal history/local priors		
647.	Functionality to incorporate within a person's criminal history prior's check, at the user's discretion for any law enforcement related wanted message/BOLO's/alerts (e.g. criminal registrant, career criminal/habitual offender, etc.) associated to the subject in question. Feature shall entail an interface to the wanted messages/alerts or MDPD RMS system.		
648.	Functionality to incorporate within a person's criminal history prior's check, active traffic case and bench warrants associated to the subject in question, if traffic case/BW has been definitively been linked. Feature shall entail an interface to the TIS and SPIRIT system.		
649.	Functionality to include, at the user's discretion, state (FCIC), and national (NCIC) criminal history results with a defendant's prior local case/criminal history. State/national priors would be dependent on the user's security access to state and national databases (FCIC/NCIC). Function shall involve an interface to MDPD's Law Query application.		
650.	Functionality to run and extract criminal history priors for all defendants set for a particular hearing systematically or individually on demand. For example, produce all criminal history		



	priors for defendants scheduled for the afternoon bond hearing. Results shall be made available in printer friendly format (e.g. PDF) or XML to facilitate dissemination.		
651.	Functionality to run and extract dependency petition history for minors set for a particular hearing. For example produce all petition history for minors scheduled for the 1:30pm shelter hearing. Results shall be made available in printer friendly format (e.g. PDF) or XML to facilitate dissemination.		
652.	Functionality to produce on-demand, a minor's comprehensive juvenile dependency petition history. Results shall be made be available in print friendly format (e.g. PDF) or XML to facilitate dissemination.		
653.	Functionality supporting the automatic linking of cases by a unique defendant numerical identifiers {e.g. County issued ID (CIN)} as determined following the individual's positive identification.		
654.	Functionality supporting the manual linking and unlinking of cases for a defendant/respondent/minor.		
655.	Functionality providing the ability to perform a mass update of state/local mandated fines and fees associated to statutes and ordinances, via a batch file process.		
656.	Functionality providing flexible search methodology using various application keys or partial keys to query cases (e.g. case number, police case number, warrant numbers, book and page number, etc.)		
657.	Functionality shall provide expanded search/query capabilities by key case elements or a combination of case fields such as charges, case type, victim/witness names, dispositions, case status, case closure dates, attorney names, arrest date and time, arrest location, filing date range, case type, credit/debit liability receipt #.		
658.	Flexible search functionality that provides the ability to query a subject's local criminal case history by numerical identifiers (FBI, SID, County ID # (CIN), Jail/Booking #, etc.) or personal identifiers (name to include special characters, alias/AKA, race, sex, DOB). Query capabilities shall provide for wildcard and soundex search functionality.		
659.	Functionality that the result of a query lookup function shall return either a list of cases meeting the search criteria, a Basic Case Information display screen if only one match was found, or a notification that no cases were found.		
660.	Functionality to save predefined, frequently used searches by user.		
661.	Functionality providing a case information screen containing the following:		



	<ul style="list-style-type: none"> Basic Case Information and appropriate subsets of the events scheduled in the case and of the clerk's progress docket. Controls that call: the case's full progress docket; display of detailed information including search for related cases on party, attorney, witness, or other participant; an email window pre-addressed to all the parties or attorneys in the case; a button that opens the scheduling function (and remembers the current case); a control that opens the list of orders that the system can generate. Detailed information of a party or other participant consists of: name, aliases, date of birth, role in case, dates when role commenced or ended, charges (for criminal cases), causes of action (for non-criminal cases), other cases, and attorney (or for attorney records, client) contact information. 		
662.	Functionality to support the provisions and requirements laid out in the Supreme Court Order No. SC10-2101 - Florida Rule of Judicial Administration 2.516 (Service of Pleadings and Documents) regarding service by e-mail. Functionality must include the ability to retain primary and secondary email addresses for the attorney(s) on record of a given case.		
663.	<p>Functionality shall be compliant with all current (and future):</p> <ul style="list-style-type: none"> Administrative Orders issued by the Florida Courts Technology Commission (FCTC) and the Florida Supreme Court Standards for Access to Electronic Court Records, version 18.0 or later as defined by the Florida Supreme court under AOSC18-16 or future AO's. Court Application Processing Systems (CAPS) specifications adopted by the FCTC Florida Court Clerks and Comptrollers (FCCC) mandated reporting requirements (e.g. CCIS) Florida Rules of Judicial Administration as maintained by the FL courts State of Florida Constitution (Judiciary) - Article V Reporting requirements OASIS Electronic Court Filing (ECF) Version 4.01 specifications Florida e-Filing Portal standards as laid out in Florida Supreme Court order AOSC09-30. Integration and Interoperability, reporting standards as defined by the Office of the State Courts Administrator (OSCA) (e.g. SRS). Standards for Data exchange of court information as defined by the Florida courts. 		
664.	Functionality to generate mailing or case file labels including but not limited to defendants/respondents/parents/custodians/foster parents, bondsmen, depositors, victims, witnesses, agency case managers (DCF), etc. Feature shall include ability to print bar code data on labels.		
665.	Functionality facilitating statute lookup by description or statute number.		



666.	Functionality to administer all Florida statutes and local ordinances to include the minimum mandated fine, court costs, fees, standard bonds, SRS categories, and NCIC codes. Feature shall allow the ability to map unique local statutes to standard state statutes for reporting purposes.		
667.	Functionality to administer a municipal agency code table that identifies all valid agencies in the circuit.		
668.	Functionality to define multiple police case number masks by arrest agency.		
669.	Functionality to provide a court hearing check-in feature that captures attendees (e.g. attorney, defendant, witness, etc.) that are present for their hearing. Feature shall accommodate both a kiosk environment for self check-in or manual entry by court staff as well as the ability to request special needs such as an interpreter. Feature may involve a signature pad for participants to sign in.		
670.	Functionality providing tools or methods to track employee productivity by tasks and activities completed including reports generated (e.g. CHIS).		
Workflow			
671.	Advanced workflow functionality shall provide user defined queuing for individual or groups, with multi-step process flows, associated thresholds, due date monitoring, user configurable timeframes and escalation rules and notification of process completions. For example, scanning and reviewing in different work stations for quality assurance purposes.		
672.	Functionality allowing for the ability to classify work queue items into separate item types, such as "proposed orders," "internally generated orders," requests for Domestic Violence Injunctions, Warrants, etc.		
673.	Workflow functionality to track the progress of prepared orders from initial preparation through QC verification and approval by a judge. Feature shall track the flow of documents across COC units & external agencies to include send date, by whom, etc.		
674.	Functionality to provide the ability to provide a GUI based workflow/business rule toolset to maintain and support the business rules of the CCMS solution.		
675.	Workflow feature shall support tracking tasks within an agency and across agencies. Feature shall support document centric and task related workflow processes including approvals/disapprovals, automatic date/time stamp logging, notifications, automatic case docketing when applicable, etc.		



676.	Functionality that captures, retains and provides ease with which to access/view all comments/notes recorded during the course of a document's or task's workflow process as it travels from queue to queue.		
677.	Functionality to support the creation of time based ticklers/reminders with notifications.		
678.	Functionality to systematically trigger tasks on queues based on the updating of specific case data, setting of certain statuses, dispositions, case events, etc. For example setting of a case for trial triggers an event on an SAO legal secretary queue to alert staff to commence work-up.		
679.	Functionality to associate time tracking to events (e.g. time spent on a V/W interview by PL). Feature shall also allow allocation for predefined timeframes for certain events.		
680.	Functionality providing the ability to assign a system administrator that can configure workflow based on user defined processes. Vendors shall provide sample workflows or patterns that are best practices within the solution.		
681.	Functionality providing the ability to configure workflow for serial and/or parallel processes.		
682.	Functionality providing the ability to configure workflow based on business rules that are dependent on changes to data entered at various times within the workflow.		
683.	Functionality providing the ability to configure workflow based on Boolean/Tree Logic.		
684.	Functionality providing the ability to programmatically trigger a workflow based on a change in data event.		
685.	Functionality providing for the ability to trigger the next process within a single workflow either by a human task and/or a programmatically generated data changes		
686.	Functionality providing the ability to configure the workflow to assign work based on user or user role attributes.		
687.	Functionality providing the ability to configure workflow to assign work to user queues based on FIFO, and prevent the user from altering this work item order. Feature shall permit the ability to bypass the FIFO work item order on an exception basis.		
688.	Functionality to configure workflow to prevent the assignment of work to individual users that are currently in unavailable status and place work items in the user delegate's queue or a queue for the user's role to be picked by any other users with that role.		
689.	Functionality providing for the ability to configure workflow to trigger an electronic user notification, (e.g. system generated email) containing dynamically replaced data imbedded in		



	the message based on a workflow event. This contact needs to be logged as a workflow deliverable with a date/time stamp.		
690.	Function providing for ability to configure the workflow to execute interface tasks that are external to the vendor solution at any point within the workflow.		
691.	Workflow functionality allowing for the automation of associated tasks enabling the court to perform a SQL like query of any of the available data elements and populate form orders for each returned result.		
692.	Functionality allowing for the option of electronically signing some, all, or none of the documents in the work queue at the same time.		
Document Management System (DMS)			
693.	Functionality to include a hard copy scanning feature to facilitate digital capture of paper based documents. Feature shall provide the functionality for scanned documents to be systematically filed within a case's electronic case file via integration with the CCMS.		
694.	Functionality to support bulk and individual/interactive scanning of hard copy documents. Feature shall incorporate automated workflow and facilitated docketing of scanned images, and association to a case or multiple cases. Bulk scanning shall include the generation of bar code labels and use of divider pages for bulk documents slated for batch scanning.		
695.	Functionality providing the ability to have scanned documents populate predefined workflow queues for validation and follow-up processing.		
696.	Functionality to support versioning of document images in the ECF to include redacted and un-redacted versions.		
697.	Secure, organized, easily accessible/navigable electronic case file. The DMS component must be embedded within and seamlessly integrate with the overall case management application. Media storage would include any manner of digital files including text documents, and other electronic media, such as digital images, audio, and videos.		
698.	Functionality to electronically prepare, review, sign/approve, print, and distribute standard CCMS forms, orders, motions, and documents. Forms may be generated in open court, outside the court room, or received via the state e-Filing portal. Approval of forms shall incorporate a CAPS/Florida Supreme Court Standards for Electronic Access to the Courts compliant digital signature.		
699.	Functionality supporting the electronic signing of PDF documents, whether internally generated or submitted as proposed orders by external users.		



700.	Functionality allowing for multiple documents to be reviewed and signed in batch as well as individually.		
701.	Functionality shall support the incorporation of standard, template driven documents (e.g. Word templates) and pre-population of defendant/case /participant information to facilitate creation of court-related documents. Forms creation and approval shall incorporate automatic case docketing, as well as, the automatic filing of approved documents to the case's ECF.		
702.	Functionality to easily and swiftly access a comprehensive, secure Electronic Case File (ECF). Case file would be accessible in or outside the court room to case participants or other authorized users. Access to the ECF must be responsive so as to not impede the pace of a hearing and provide simple, user friendly access to view the associated document image from the docket entry.		
703.	Functionality to provide search capabilities to allow for ad-hoc queries across case documents stored within the ECF documents to authorized participants. File would include all documents whether electronically generated or scanned in.		
704.	Functionality providing a search feature permitting single word, partial, and multiple word searches of the searchable electronically filed documents in a case, returning a subset of the progress docket containing the search terms.		
705.	Functionality that provides for the ability to move, transfer or copy electronically filed documents from one electronic case file to another. Feature should be incorporated within the CCMS case transfer grouping options to facilitate the movement of these documents. Function should provide the user with the ability to include all or selected documents as part of the document transfer.		
706.	Functionality to support the digital sealing, expunction, and re-opening of sealed/expunged electronic case files to meet State of Florida seal/expunge statutory requirements. Feature shall allow for the opening of a sealed/expunged ECF by authorized COC staff, and systematic generation of expungement letters as needed.		
707.	Functionality to support designating documents as "confidential" within an ECF (e.g. drug test results). Access to such documents would be restricted to users with the appropriate level of security.		
708.	Functionality to electronically route documents generated/approved in court to all necessary parties. Functionality must support multiple methods of routing including: via email, web service, or other flexible automated means.		



709.	Functionality that allows user to define the organizational layout and contents of ECF via tabs or sub folders. Organization functionality shall be configurable by type of case (e.g. felony, DV misdemeanor, juvenile, or misdemeanor).		
710.	Functionality that supports the automatic filing of “system generated” documents within a case’s ECF, such as a Notice to Appear, DHSMV for Suspension of License for Drug Charges; Memorandum for Private Conflict Attorney and Regional Conflict Attorney.		
711.	ECF must support the functionality for the systematic creation and subsequent update of a case history sheet. The case history sheet serves as an ongoing, continuous summary of all activities performed on the case in chronological order. The case history sheet may be updated by authorized users (e.g. judge, COC clerk) in or outside the court room. Any errors noted on an insert or history sheet must be clearly indicated with a strike through (error).		
712.	Functionality within the DMS function that incorporates the use of an official virtual filing date/time stamp feature when a document is officially received by the COC or other party.		
713.	Functionality allowing, upon request, for the application of an official COC “electronic” or digital “rubber” stamp to documents indicating official COC certification or Certificate of Service, etc.		
714.	<p>Functionality to retain digital signatures for court related officers including judges, clerks, and attorneys. Electronic or digitally captured signatures shall then be reflected in the electronic preparation of court ordered documents in compliance with CAPS/Florida Supreme Court Standards for Electronic Access to the Courts, including:</p> <ul style="list-style-type: none"> ▪ Ensure that encrypted electronic signatures may be applied to orders only by the authenticated user ▪ If digitized signatures are stored they shall be captured under a minimum of 256 bit encryption. ▪ Support electronic signing of PDF documents, whether internally generated or submitted as proposed orders by external users 		
715.	Functionality to share ECF should consolidated cases be heard on the same day in different divisions.		
716.	Functionality that for an electronic signature for a judge, clerk, or other authorized court user shall be accompanied by a date, time stamp, and case number. The date, time stamp, and case number shall appear as a watermark through the signature to prevent copying the signature to another document. The date, time stamp, and case number shall also appear below the signature and not be obscured by the signature.		



717.	DMS workflow functionality to support the submission, approval/disapproval, and dissemination of electronic documents across multiple agencies (i.e. SAO). Feature shall track error identification, case rejection, as well as the correction and return of the document/case.		
718.	Functionality that permits the annotation of electronically captured document images for multiple reasons including seal/expunge, corrections, etc.		
719.	Functionality to add virtual "sticky notes" to an ECF or document within the ECF to alert the judge of important details regarding the case. Feature shall also allow a user to place or designate a specific document(s), such as a motion to be heard, within the ECF to display on top of the ECF thereby facilitating in court proceedings.		
720.	Functionality to delete an ECF or documents within an ECF. Feature shall be restricted to authorized users. Associated auditing will record all relevant data regarding the ECF deletion.		
721.	Functionality allowing for the re-classification/re-naming of a digitally stored document.		
722.	Functionality within the DMS/ECF allowing users to build an index with bookmark capabilities for scanned documents in order to allow searchable PDFs. The index should provide the user with the ability to search through ECF by document type, key words, etc.		
723.	Functionality to support systematic or manual OCR feature incorporated within the digital scanning so documents are indexed as they are scanned and created as searchable PDF's. Feature shall allow for the establishment of OCR business rules.		
724.	Functionality to generate a package or digital folder of selected document images to facilitate dissemination of ECF. Digital package shall be made available as a file for dissemination.		
725.	Functionality supporting Documentum content management services (v. 7.1) and interfacing via Documentum Foundation web Services (DFS). Document scanning shall support standard Kofax Capture version 10.		



APPENDIX B

APPENDIX B – Technical Specifications Matrices

Proposers are required to complete the all included tabs of the Technical Specifications Matrix indicating whether their proposed Solution meets, does not meet, or requires modification to meet the functionalities listed below.

In order for the County to understand how Proposers intend to deliver the identified functions, the Proposer's response shall classify how the function is met by specifying the appropriate Response code as defined below in the Response column. Proposers should provide a detailed description for EVERY item in the Detailed Explanation column in chart, regardless of response code. Attachments may be included and referenced where applicable.

The acceptable responses are as follows:

“Y” – “Yes” - Functionality will be FULLY met with the proposed Solution (without code customizations, additional scripting, or additional code). If subject matter expertise and services on the proposed Solution are required to be performed by the Proposer in order to configure the proposed Solution to meet the function, please detail the nature of the configuration in the Detailed Explanation column. Cross-reference any attached documentation in the response.

NOTE: If the proposed Solution requires external third party software or services to fully meet the function, please include documentation showing how the Proposer will fulfill the request including information regarding the level of integration within the proposed Solution, as well as information regarding the partnership with other suppliers or use of third party software, including any licensing restrictions associated with the use of the third party software.

“N” – “No” - Functionality will not be met in the proposed Solution version. A blank or N/A in any box will be interpreted as an "N". This will not automatically disqualify the Proposer's response. Include an explanation as to why the functionality will not be provided in the Detailed Explanation tab. If the requested functionality will be available in a planned future release of the solution, proposer must include information about the future release including the version number and the anticipated date of availability.

“M” – “Modifications” - Functionality can be accommodated through a software modification/customization in the proposed Solution. County requires all work to be completed prior to Go-Live so that adequate testing can be performed to validate the functionality. In the Detailed Explanation column, please provide anticipated duration for completion of the modification. Cross-reference any attached documentation in the response.

Itemized in the table below are technical related specifications.

- [Technical](#)
- [Security](#)
- [Public Access](#)
- [MDC Environment](#)
- [Interfaces](#)



Technical Specifications		Response (Y, N, M)	Detailed Explanation
1.	<p>DMS functionality must support the ability to systematically and manually redact sensitive data from captured forms (e.g. SSN).</p> <p>Redaction feature shall support:</p> <ul style="list-style-type: none"> Level 1 -The system reads the images and uses the knowledge base and artificial intelligence means to auto-redact suspect regions Level 2 -Redacted images are presented to a first reviewer to accept or decline to redact selected data on the image. Automatic and On demand/manual methods. 		
2.	Functionality provided by redaction feature to auto redact based on the type of document and the coordinates or location on a page's images to improve auto redaction accuracy rates.		
3.	Redaction functionality that provides ability to refine and improve redaction accuracy performance through incident reporting (learning) with a desired accuracy rate of 99.97%.		
4.	Functionality within redaction processing to support redaction document queues by document type with associated filtering and grouping capabilities.		
5.	Functionality within redaction providing for ad hoc reporting metrics on users, document queues, document types, performance metrics, error rates, etc.		
6.	<p>Functionality to comply with and utilize industry standards or governing policies from:</p> <ul style="list-style-type: none"> National Center for State Courts Functional Standards for Case Management National Information Exchange Model (NIEM) Justice Information Exchange Model (JIEM) Global Reference Architecture (GRA) for data interoperability and information exchange. 		
7.	Functionality to add user defined, custom data fields or elements to user interface of the product(s).		
8.	Functionality supporting the capture, use, and storage of PDF/A-2 or current standard for electronic images. PDF/A-2 is an ISO-standardized version of		



	the Portable Document Format (PDF), specialized for use in the archiving and long-term preservation of electronic documents.”		
9.	Functionality to provide a real-time, duplicate/mirrored copy of the primary database to support external application interoperability and reporting requirements.		
10.	Functionality to facilitate court room operations under instances of network or system outages by having access to electronic case files on local court room workstations.		
11.	Functionality to incorporate large volume, batch export of case/defendant data for external data sources and data warehouses.		
12.	Functionality to provide the capability to retransmit data interface files upon a system failure, both manually retransmit and automated, scheduled retransmit.		
13.	Functionality to update case/defendant information via a batch mode from external agencies using data files. For example, updating defendant State ID (SID) numbers received from FDLE via periodic file or Florida State Family Network (FSFN ID) received from DCF via periodic file.		
14.	Functionality for authorized system interfaces to perform real time updates to court case justice data via web service technology or similar methodology. For example SAO application to update the assigned assistant state attorney for a case.		
15.	Functionality to facilitate data sharing with interfaces through use of automated push and pull technology as deemed appropriate. System shall be designed to allow for simple two-way sharing of data with other external applications compatible with SOA employing SOAP and RESTful web services through the utilization of an application specific API.		
16.	Functionality to have the ability to exchange information with systems (internal and external to the court) utilizing standard protocols (i.e., APIs, FTP, SFTP, HTTP, HTTPS, ML, SOAP, REST) and utilizing standard formats, i.e., CSV, XML, text.		
17.	Functionality to facilitate interfacing by providing custom API's, if necessary, to provide external applications with query and update access to all relevant CCMS data. API's shall also incorporate the consumption and return of requests for data/information by external applications.		



18.	Functionality to easily and systematically extract any system code table (e.g. Statute table) on demand or on a periodic schedule. Feature shall provide for ability to filter on selected desired data fields to include with the extract. Extract should be made available via multiple electronic formats.		
19.	Functionality that incorporates the use of code tables and user definable values for data entry fields, both native to the product and user defined, to facilitate data entry by systematically filtering and displaying relevant codes or values based on user keystrokes and enhance data integrity. Code tables shall be expandable and		
20.	Functionality that provides authorized system administrators the ability to modify code tables and code lists dynamically without interrupting operations (E.g., without requiring the users to log off or reboot the workstation). Code tables shall be expandable and allow for the addition of new entries.		
21.	Functionality to provide graphical user interfaces that employ entry tools such as tool tips, default values, check boxes, radio buttons, pick lists and context sensitive right-click menus.		
22.	Functionality providing intuitive, easy to use screen navigation, perhaps through the use of hyperlinks, tabs, and/or hierarchical tree access. Enhanced navigation of a case and all its associated information includes dockets, victims/witness, warrants, bonds/releases, booking information etc.		
23.	Functionality to provide user error messages that communicate a clear explanation of the error, identify the source/location of the error and recommendations as to what a user can do to remedy/correct the error.		
24.	Functionality to provide a comprehensive customizable online context-sensitive help function that can be accessed both from the function in question and independently from a menu.		
25.	Functionality to conduct data sharing with MS Office tools such as Word or Excel, including the functionality to extract data to MS Office applications or Adobe Acrobat.		
26.	Functionality to validate the signature of digitally signed protected PDFs to ensure the original document is not altered.		



27.	Functionality within the data reporting engine providing the ability to schedule the generation of reports, calendars, notices, data file extracts, etc. at pre-determined date/time intervals.		
28.	Functionality to automatically disseminate scheduled reports via email to individuals or groups as attachments or via a hyperlink, and to a SharePoint site.		
29.	Functionality to support user driven reporting using 3 rd party tools such as Cognos or Microsoft SQL Server Reporting Services. Proposer shall provide a solution data model as a reference to accommodate this functionality.		
30.	Functionality to support the creation and maintenance of reporting dashboards to render key metrics/key performance indicators (KPI).		
31.	Functionality that provides an open data model allowing MDC to build a data warehouse to support Business Intelligence (BI) reporting and data analytics.		
32.	Functionality providing a method by which logical record sets (associated records across multiple tables) are archived and purged from the production database.		
33.	Functionality providing for a systematic mechanism to retrieve case data/documents from the archived database to the active production database. Feature shall be incorporated with retrieval of cases when automatic payment / refund processing is involved. For example, if a payment is received for an archived case, the case would be unarchived and payments applied accordingly.		
34.	Functionality providing a mechanism to enable reporting capability against possible archived court case data. Archived cases shall retain all case information including associated dockets and provide a simple means to access archived cases and their data.		
35.	Functionality to provide the ability to use ETL tools.		
36.	Functionality to securely accept input from bar code readers, card swipe devices, touch screens monitors, point and click devices, key boards, etc.		
37.	Functionality providing the ability to query the application's database real time and create extract files of the selected data. Extract should be made available via multiple electronic formats (e.g. Excel, PDF, XML, etc.).		



38.	Functionality to support the generation and printing of bar code related information (e.g. Case number) on documents, reports, notices, etc. as determined by the user.		
39.	Functionality to have the ability to hide or mask selected fields or part of confidential fields from viewing or printing based user security role.		
40.	Functionality to incorporate "effective dates" within code table administration (e.g. statutes, fee assessments, etc.).		
41.	Ability to create macros within the system.		
42.	Spell check functionality on all free form text entry fields.		
43.	Functionality that alerts when email delivery of a notice is unsuccessful.		
44.	Functionality that clearly distinguishes when the application running is the test environment as opposed to the production environment.		
45.	Functionality to support multiple web browsers including but not limited to: Chrome, Firefox, Internet Explorer, Edge, Safari, etc.		
Security			
46.	<p>Functionality with the minimum technical requirements to ensure the security of CCMS data:</p> <ul style="list-style-type: none"> ▪ Encryption – which protects the integrity of sensitive personal information and prevents exposure to potential security risks (minimum AES 256 bit). ▪ No cut and paste of workable links of any component of a document. ▪ Hyperlinks must not include authentication credentials. ▪ No access to live data; replicated records shall be used for public access. ▪ Authenticated access. ▪ Monitor robotic searches, screen scraping and bulk data transfers to identify and mitigate abuses of the system by utilizing access programs using automated method 		
47.	Comprehensive, configurable system-wide security model designed for controlling access to the system and restricting entry/update/deletion/browse of case, and subject information to authorized users, to include sensitive Juvenile information. Configurable security		



	model should allow the means to secure information at the data element and document (confidential/non-confidential) level.		
48.	Functionality providing for the administration of system users accounts. Account management functionality shall include the identification of account types (i.e., individual, group, and system), establishment of conditions for group membership, and assignment of associated authorizations. The system shall provide for the management of roles with associated access rights/privileges that may be granted to a user account to explicitly control access control policies by case type and enforce need to know based on their duties. Reference APPENDIX D-Access Security Matrix for state guidelines governing access to electronic court records based upon user roles and applicable rules.		
49.	Functionality providing the ability to delegate security administration so that external justice partners and external users of the system can administer users and groups for their respective organizations.		
50.	Security model shall incorporate the use of field level security to effectively delineate data access as allocated through the use of security roles and associated privileges.		
51.	Functionality to provide security access to documents within an ECF by document type to specific participant/role types/agency.		
52.	Functionality to have the ability to create public or generic user accounts with limited/view access to the system.		
53.	Functionality securing access to user entered notes on a case.		
54.	<p>Functionality to access and browse a comprehensive audit history of all revisions within a case as follows:</p> <ul style="list-style-type: none"> ▪ Ability to print out the audit history, view it online, or extract the audit history to an electronic file (e.g. Excel spreadsheet). ▪ Maintain a minimum of the date/time the transaction occurred, the id of the user or system performing the revision or query, as well as a before and after image of the transaction's data. ▪ Ability to easily navigate, sort on any relevant data columns, and filter the audit history as desired by the user. ▪ Access to a case's audit history will be restricted to authorized users. 		



55.	Functionality allowing users to open multiple sessions simultaneously. Feature shall provide a configurable, mechanism to limit/cap the number of simultaneous sessions a user can open.		
56.	Provide necessary security to fulfill FBI's "Advanced Authentication", or multi-factor authentication requirement for logon. Feature shall authenticate users and verify their role and associated access levels, as well as, provide information to verify their identity.		
57.	Functionality to provide the ability to integrate biometric security devices for authentication and authorization purposes.		
58.	Is the solution designed such that users are associated to user groups/roles and user groups then associated to specific privileges?		
59.	Is mandatory field population controlled at front-end and database level?		
60.	Are data types enforced at the database level and at the front-end?		
61.	Are batch processing failures automatically detected and systematic notifications disseminated?		
62.	Does the solution help to prevent erroneous transactions (e.g., confirmation screens, 2nd person verifications)?		
63.	Are there legal or regulatory responsibilities to safeguard the data (Criminal Justice Information System Policy (CJIS Policy), Personally Identifiable Information (PII), SOX, HIPPA and Payment Card Industry (PCI) requirements). If so, Explain in the comments column which regulations and why.		
64.	Are all successful user actions that would be necessary for an after-the-fact investigation recorded in the audit trail, (e.g. record creation/deletion/update/view/queries/reports run/generated)?		
65.	Are all successful administrator actions that would be necessary for an after-the-fact investigation recorded in the audit trail?		
66.	Functionality to provide comprehensive auditing at several levels including: <ul style="list-style-type: none"> ▪ All User or system authentications (successful and failed) ▪ User account password revisions (successful and failed) ▪ Any and all user/system updates to application data including those performed directly on the database outside the application 		



	<ul style="list-style-type: none"> Any and all revisions to user accounts and their associated roles and privileges Queries performed by users Reports generated by users Access or modifications to an audit log (successful or failed) Transaction types among agency systems Track who viewed documents 		
67.	For each audited event, does the audit trail contain information sufficient for post-event investigation (at a minimum: Date and time of event, User ID, IP address, Type of event, Outcome of event/ Success/Failure Indicator)?		
68.	Is the audit log protected from unauthorized access? (i.e. Are logs simultaneously sent to a logging server in addition to being maintained locally)?		
69.	Are the audit log files kept for a minimum of 75 years from case closure?		
70.	Functionality providing the ability to secure at a database level by role and row.		
71.	Functionality to display an approved system use notification message before granting access informing potential users of various usages and monitoring rules.		
72.	System must uniquely identify each user.		
73.	System provides integration with Microsoft Active Directory for user authentication for Internal users. (FIM/MIM)		
74.	System must uniquely identify each process (system) account.		
75.	Default system accounts are either disabled or capable of being renamed. (e.g. administrator/admin, guest)		
76.	Accounts are automatically disabled after a configurable period of inactivity (e.g. 90 days).		
77.	Solution must utilize account passwords for authentication with support for Multi-Factor Authentication		



78.	Account Password complexity must be configurable to allow for a minimum of 8 characters comprised of upper and lower alpha, numeric and special characters (e.g. !, @, #, \$, %, &, *)		
79.	Passwords must be suppressed (not echoed back) when entered by users.		
80.	Passwords stored by the system must be encrypted with a minimum of AES 256-bit encryption		
81.	User login credentials (user account/password) must be encrypted in transmission with a minimum of AES 256-bit encryption		
82.	System must support implementation of configurable password aging (e.g. passwords expire every 90 days)		
83.	System must support password history functionality whereby password re-use is prohibited for a configurable number of prior passwords between 6 and 12.		
84.	System must support administrative passwords aging of 30 days.		
85.	Administrative accounts must have the capability of resetting passwords.		
86.	System should provide user self-service password reset functionality utilizing a challenge and response authentication.		
87.	Self-service challenge and response must be comprised of 8 challenge questions and store user's responses during registration. Responses must be stored encrypted with a minimum of AES 256-bit encryption.		
88.	Self-service password reset must present user with a configurable number of random challenge questions which when answered correctly will enable password to be reset.		
89.	System must support the ability to limit unsuccessful login attempts to at least 5. If the number of unsuccessful login attempts is exceeded, system must lock out or disable user account.		



90.	System must support limiting concurrent user sessions to 1 by default. Number of concurrent user sessions must be configurable by administrators.		
91.	System must provide administrative capability to lock or disable accounts whenever necessary.		
92.	System must display a configurable warning, pre-login banner during solution login which indicates the unauthorized access is prohibited?		
93.	System must support the ability to manage users based on group membership. (role-based privileges) in addition to assigning/revoking specific user-based privileges		
94.	System must provide tools and reporting to enumerate user rights/privileges, group membership, access to locations/functions or user profiles		
95.	System must provide audit logging capability which captures successful logins, unsuccessful logins, records viewed, printed, added, deleted or modified and have the capability to retain logs for a period of 5 years plus current.		
96.	System audit logs must capture date and time, user account, source IP address, audit event and success or failure of event		
97.	System must prohibit administrators from disabling the audit mechanism.		
98.	System must ensure the audit log is protected from unauthorized access? (i.e. logs are capable of simultaneously being sent to a logging server in addition to being maintained locally)?		
99.	System must prevent users or administrators from editing the audit log. (modifying, deleting or adding log entries)		
100.	System should provide for software version controls to prevent outdated versions of software access to DBMS.		



101.	Are outbound communications generated? Explain what data is contained in said messages (e.g. email alerts, automated reports, SNMP traps).		
102.	If the solution's database is relational, referential integrity must be enforced by the RDBMS		
103.	The system must prohibit users, developers, DBA's or system administrators from making changes to posted, completed or closed transaction records.		
104.	The system must provide rollback processes incorporated into the database for all critical transactions		
105.	The system must ensure that sensitive data (data that falls under the scope of FSS 539.003 , CJIS, PII, SOX, HIPPA, and PCI requirements) is encrypted during transmission over the client's network (minimum AES 256-bit encryption)		
106.	The system must ensure that sensitive information (data that falls under the scope of FSS 539.003 , CJIS, PII, SOX, HIPPA, and PCI) which is vulnerable to unauthorized access, encrypted while in storage (minimum AES 256-bit encryption)		
107.	The system must ensure that sensitive information (data that falls under the scope of FSS 539.003 , CJIS, PII, SOX, HIPPA and PCI) is encrypted for transmission over external networks or connections. (minimum AES 256-bit encryption)		
108.	Hosted system or solution should be hosted in an audited data center complying with ISO 27001, SAS 70, SSAE 16 or SOC 2 or 3 audit standards. (please provide copy of most recent audit)		
109.	Hosted systems or solutions must have controls in place which prohibit Hosting / Systems employees or 3 rd party vendor technical support personnel access to or the ability to access, view or modify customer confidential data in compliance with FSS 536.003 . Please describe controls used to ensure data confidentiality, including encryption and key storage mechanisms.		



110.	Hosted systems or solutions must be physically located within the Continental United States.		
111.	Hosted system or solution must be a high availability solution with either active / active or active / passive failover between geographically dispersed data centers		
112.	Hosted system or solution must reside in a data center with appropriate physical access security controls in place. Please elaborate in comments.		
113.	Hosted system or solution must be accessible from the County network and Proxy infrastructure		
114.	Web based Hosted system or solution must encrypt all sessions from initiation to termination using current valid encryption cipher (SSL/TLS 1.2 or higher)		
115.	Hosted system or solution must be scanned for vulnerabilities on a regular basis (monthly) using commercially available vulnerability scanners such as Nessus, Qualys etc. Monthly vulnerability reports must be shared with the County.		
116.	Hosted system or solution must be regularly patched with appropriate OS/database/application security patches within 30 days of vendor release.		
117.	Hosted system or solution must have "Critical" security patches applied within 7 (seven) calendar days of release from vendor.		
118.	Hosted system or solution must be running on current supported release of OS/database/applications. End of Life (EOL) versions will be upgraded prior to end of vendor support date.		
119.	Hosted system or solution must be scanned for Application vulnerabilities on a regular basis (monthly) using commercially available vulnerability scanners such as Quaklys, Rapid7, Metasploit, HP WebInspect, or IBM Rational AppScan, etc.		
120.	Hosted system or solution will have change control processes implemented to provide application vulnerability scanning (OWASP		



	top 20) prior to production migration of any changes. All "Critical and Severe" vulnerabilities will be remediated prior to migration. Application vulnerability reports will be shared with the County.		
121.	Hosted system or solution will be protected using Intrusion Detection and Prevention technology (IDS/IPS)		
122.	Hosted system or solution will be protected against Distributed Denial of Service (DDOS) Attack		
Public Access			
123.	Functionality that provides an accessible, web-based public facing module thereby delivering public availability to case, docket history, and defendant information, to include document images from ECF with redaction, when applicable, as deemed legal by Florida statute and Florida Supreme Court AOSC18-16 Standards For Access To Electronic Court Records regarding access to electronic court records. Feature shall provide the ability to find cases using numerical based searches (jail number, case number), as well as, name, race, sex, DOB query searches.		
124.	Functionality that provides a manner for authorized legal staff (e.g. SAO/PDO attorneys, private attorneys) to securely access case information from outside the county network by means of a secure web-based solution (portal).		
125.	Functionality to support a public facing subscription/fee based service whereby authorized, registered users receive sanctioned court case and defendant information extracted periodically or on demand.		
126.	Functionality incorporating an option to charge a fee for accessing/viewing/printing documents, via the public facing web site feature. Option may entail an interface with the COC's billing systems. Billing feature shall include an option for providing a printed copy of a "Clerk Certified" document.		
127.	Functionality to configure the data fields and documents displayed on the public facing web site.		
128.	Functionality to assign privacy designations based on case types, charges, etc. (public, VOR, sealed, etc.)		
129.	Functionality that provides access to CCMS information including session calendars via Android and iPhone based apps (preferably HTML 5		



	responsive). App shall also provide the ability to perform numerical based searches (jail number, case number), as well as, name, race, sex, DOB query searches.		
130.	Functionality incorporating a participant registration within the public facing web site feature to facilitate electronic dissemination of notifications, hearing setting, case updates, access to case documents, etc.		
131.	Feature shall integrate/comply with the County's Portal branding policies and standards.		
132.	Functionality providing the ability to generate a listing of all open and/or closed cases by the attorney on record.		
MDC Environment			
133.	Solution shall support load balancing using NetScalers.		
134.	Solution shall support HTTPS for secure transmissions.		
135.	Solution shall be able to utilize the reverse proxy technique for communicating with Users on the Internet.		
136.	Solution shall have all images and digital media, stored on the SAN and must not be stored as objects in the database itself.		
137.	Solution shall be Oracle 12c or SQL 2014 or higher.		
138.	Solution shall have the ability to integrate, for message queuing, with third-party message queuing products (MQ Series) or provide its own proprietary message queue.		
139.	Solution shall have the ability to cluster servers for the purpose of load-balancing and fault tolerance.		
140.	Solution shall have the ability to provide set parameters for automated load-balancing.		
141.	Solution shall support for either hardware or software load-balancers.		
142.	Solution shall have fault tolerance at the Web-server level.		
143.	Solution shall have fault tolerance at the application-server level.		
144.	Solution shall have fault tolerance at the component level.		
145.	Solution shall have redundancy/fault tolerance (automatic failover) features.		
146.	Solution shall have fault tolerance at the session level.		



147.	Solution shall have the ability to cluster servers for the purpose of load-balancing and fault tolerance using NetScalers.		
148.	The CCMS shall be capable of supporting 24/7 use with a goal of 99.741 percent availability.		
149.	<p>Solution shall support response time as follows:</p> <ul style="list-style-type: none"> ▪ Application software requiring less than 50 reads should be 3 seconds or less 90% of the time. ▪ Database response requiring less than 50 reads should be provided in less than 2 seconds 98% of the time. ▪ Network point to point packet response time is expected to be sub-second 90% of the time. 		
150.	Solution shall have the ability to support 5.1 million existing court cases and account for 10% growth per year for the next 10 years.		
151.	Solution shall have the ability to support at minimum a 1500 simultaneous client connections and support peak usage of 200 routine transactions per second.		
152.	Ability to execute routine system transactions, including all user system activities/functions involved in adding, deleting or updating a record in less than one second		
153.	Solution shall have the ability to return search results in less than 3 seconds for records based on criteria that does not include a unique search argument.		
154.	Solution shall provide functionality to configure and limit search results for extensive, broad inquiries, such as common names queries– i.e. Rodriguez, Perez, etc. to the first 1000 rows."		
155.	Solution shall support routine maintenance operations which do not require taking the production environment down or having it unavailable.		
156.	Solution shall have the ability to reduce the overhead associated with connecting or instantiating new connections to system resources (pooling).		
157.	Solution shall have the ability to take maximum advantage of a system's hardware through the effective use of multiple processors and running processing tasks in parallel (threading and processing).		



158.	Solution shall have redundancy of application servers if the system requires an application server.		
159.	Solution shall have the ability to provide set parameters for automated load-balancing.		
160.	Solution shall incur minimal impact on licensing when adding servers and / or cores/CPU's.		
161.	Solution may support a shared-server environment (e.g., no restrictions on several applications or databases on the same server).		
162.	Solution shall provide reporting to verify that the system is meeting the internal County service-level agreements (e.g., overall service up-time, component-level failure, percentage of time fault tolerance is activated).		
163.	Solution shall have the ability to scale hardware platform and communication links responding to increased demand without fundamental architectural changes.		
164.	Solution shall have the ability to install the application and associated components within an N-Tier application architecture.		
165.	Solution shall have the ability to install and operate within both VMware virtualized infrastructure as well as on-virtualized physical infrastructure.		
166.	Solution shall have the ability to implement the system so that replication and synchronization of data can be executed in "real-time" between a primary and secondary system infrastructure.		
167.	Solution shall have the ability to conduct disk-to-disk based backups as the primary backup solution and disk-to-tape based backups as the secondary or off-site backup solution.		
168.	Solution shall provide tools to monitor the CCMS system and database performance.		
169.	Solution shall have the ability to run the client side CCMS application (both web client and FAT client) on thin client workstations with minimal operating specifications and within a Citrix XenApp/XenDesktop environment.		



APPENDIX C – Interface Specifications Matrices

In order for the County to understand how Proposers intend to deliver the identified interfaces detailed below, the Proposer's response shall provide the appropriate response code as defined below in the Response column. Proposers should provide a detailed description in the Detailed Explanation column for each item listed in chart, regardless of response code. Exhibits may be included and referenced where applicable.

County requires all work to be completed prior to Go-Live so that adequate testing can be performed to validate the interface.

The acceptable responses are as follows below:

“M” – “Minimal Development” – Requested interface functionality is presently available and can be established with minimal development, if any. If subject matter expertise and services on the proposed Solution are required to be performed by the Proposer in order to configure and provide the interface, please detail the nature of the configuration.

“S” - “Significant Development” - Requested interface functionality minimally exists but will require considerable software modifications/customizations in the proposed Solution to operate.

“C” - “Complete Development” - Requested interface functionality does not presently exist and will require full development in the proposed Solution to operate.

“N” – “No” – Requested interface functionality does not presently exist and will not be developed. If this response code is utilized, Proposers should indicate if they are willing to grant access to a third party to perform the custom interface development. A blank or N/A in any box will be interpreted as an "N". This will not automatically disqualify the Proposer's response.

Itemized in the table below are Interface related specifications.

- [Arrest](#)
- [Attorney](#)
- [Law Enforcement/MDPD](#)
- [Detention/Custody/Corrections/Juvenile Detention](#)
- [Clerk of the Courts \(COC\)](#)
- [Internal County Systems](#)
- [Judicial](#)
- [State](#)

Interface Specifications	Response (M, S, C, N)	Detailed Explanation
Arrest		



1.	<p>Functionality to support an automated, real time, bi-directional interface with the County's Automated Arrest Form (AFM) application. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send the court case number and any subsequent court case changes as a result of case consolidation/grouping or transfers. ▪ Send open case/defendant information for warrant related arrests. ▪ Send Preliminary, Supplemental, and Add-On Calendars ▪ Send daily extract for defendants that did not attend any first appearance hearing. ▪ Receive all new and revised AFM Arrest Affidavits, data and associated digital image (whenever a new or update A-Form is processed). ▪ Receive Daily Juvenile Referrals that are stored in order to be picked up by COC Juvenile ▪ Receive all new and revised AFM Civil Infractions, data and associated digital image (whenever a new or update A-Form Civil Infraction s processed). ▪ Receive juvenile bookings and their associated data completed at the Juvenile Assessment Center (JAC). ▪ Send relevant court case/defendant revisions including closures, dispositions, filed charges, sentencing, AKA, etc. 		
2.	<p>Functionality to support an automated, real time, bi-directional (query) interface to the County's Mug Shot application. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Access and display defendant mug shot photos. ▪ Incorporate a mugshot with a warrant as required by the Florida Supreme Court ▪ Send the court case number and any subsequent court case changes as a result of case consolidation/grouping or transfers. ▪ Send relevant court case/defendant revisions including closures, dispositions, filed charges, sentencing, AKA, etc. for all new or modified cases. ▪ Send sealed/expunge/deceased case/defendant info. ▪ Receive Mugshot ID 		



Attorney		
3.	<p>Functionality to support an automated, real time, bi-directional (update) interface with the SAO Case Management System. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send/receive selected case, defendant, trial, prosecutorial, bond/release, victim, witness data as data may be updated in either direction upon case CCMS updates. ▪ Receive updates of the attorney on record. ▪ Send systematic notification to an SAO Case Management System and ASA when a case is scheduled for a future hearing, as well as, a systematic push of all court hearing calendars (including local priors). ▪ Receive an SAO direct filing which may facilitate creation of a court case. Information may include relevant defendant and charge information. ▪ Send/receive subpoena related information. ▪ Send Defendant Local Priors on Open and Closed cases ▪ Send case, defendant information queried by police case number ▪ Send defendant/inmate and case information based upon defendant/inmate related triggering events such as defendant release, cell change, etc. ▪ Send case, defendant, parent, jail and release status, witness, charge, daily hearings, future hearings, dockets ▪ Receive the state attorney's filing decision on a case. ▪ Send dependency case information ▪ Send/receive to maintain synchronization of valid statutes and ordinances and their associated information. 	
4.	<p>Functionality to support automated, real time, bi-directional (update) interface with the PDO Justice Works Defender System (JWDS). Web service based interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send selected case, defendant/respondent, trial, prosecutorial, bond/release upon case CCMS updates. ▪ Receive updates of the attorney on record. ▪ Send case settings of future hearings from the previous day ▪ Send defendant Bookings & Charges for specific date range 	



	<ul style="list-style-type: none"> ▪ Send systematic notification when a case is scheduled for a future hearing, as well as, a systematic push of all court hearing calendars (including local priors). ▪ Send systematic notification when a defendant/client is re-arrested on open cases. ▪ Send Case, Booking, Bond, Charges, Court Events, Dependency, Felony Dockets, Judges, Juvenile Dockets, Misdemeanor Dockets, Person, Tables, Warrants on demand 		
5.	<p>Functionality to support automated, real time, bi-directional (update) web xml based interface with the 3rd District Regional Counsel (RC3) Justice Works Defender System (JWDS). Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send selected case, defendant/respondent, trial, prosecutorial, bond/release upon case CCMS updates. ▪ Receive updates to the attorney on record. ▪ Send Systematic notification to Regional Counsel when a case is scheduled for a future hearing, as well as, a systematic push of all court hearing calendars (including local priors, if applicable). 		
6.	<p>Functionality to support automated, real time, bi-directional (update) web xml based interface with the Guardian Ad Litem (GAL) Optimum Case Management. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send selected case, defendant/respondent, trial, upon case CCMS updates. ▪ Receive updates to the attorney on record. ▪ Send Systematic notification to GAL Counsel when a case is scheduled for a future hearing, as well as, a systematic push of all court hearing calendars. 		
7.	<p>Functionality to support automated, real time, bi-directional (update) interface with the Florida Bar Legal system. Web service based interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send request using FL attorney bar number ▪ Receive attorney information including eligibility status and general contact information. 		
8.	<p>Functionality to support an automated daily batch interface to the SAO's Datamart. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send case and defendant information 		



	<ul style="list-style-type: none"> ▪ Send Witness data ▪ Send Officer Work Schedule Information ▪ Send Offense/Statute table information ▪ Send Judge information ▪ Send Dependency Case information ▪ Send Case Future hearing information ▪ Send Court cost information (assessed, paid, waived) 		
Law Enforcement/MDPD			
9.	<p>Functionality to support an automated bi-directional interface (update) with the MDPD Civil Process system (CountySuite Sheriff), used to administer the serving of court ordered notices, summons, subpoenas, etc. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send the initial transmission/dissemination of the court ordered document and the request to serve to the Sheriff. ▪ Receive an electronic Return of Service from the Sheriff back to the CCMS with the results of the documents served. 		
10.	<p>Functionality to support an automated bi-directional (update) interface to the County's law enforcement eSubpoena tracking system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send subpoena notification to enable the automatic creation/submission of subpoenas and notifications for law enforcement officers and related personnel when a case is set for trial. ▪ Receive new and updated law enforcement officer's information by name or partial name, agency, badge number or partial badge number. ▪ Receive any/all subpoenas and notices generated by the subpoena system regardless of requesting party. ▪ Send daily data extract of court room locations, future hearings, subpoenas, selected case data and status from CCMS. ▪ Send setting, cancellation or rescheduling of future hearings. ▪ Receive confirmation of LEO receipt of subpoena. ▪ Receive LEO work schedule information. ▪ Receive LEO receipt of subpoena and acknowledgment of the acceptance or rejection of the subpoena. ▪ Automatic docketing should also be included within this feature. 		



11.	<p>Functionality to support an automated, real time, query interface to MDPD's Law Query application. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send defendant's local prior criminal case history information including open warrants. ▪ Send defendant History Check and Wanted queried by Personal identifiers, numerical identifiers ▪ Send request for subject's FCIC/NCIC criminal history check. ▪ Receive subject's FCIC/NCIC criminal history. ▪ Receive FDLE file to update defendant SID/FBI #'s, periodically ▪ Send court case, closure, future hearings, docket, warrant information queried by court case # ▪ Send case Information queried by police case # 		
12.	<p>Functionality to support an automated, bi-directional interface with MDPD's LIMS application. Interface should entail the following functions:</p> <ul style="list-style-type: none"> • Send notification/case information upon court case closure. ▪ Send notification when evidence held by the COC is set/scheduled for disposal. ▪ Receive notice for cases where evidence is undergoing crime lab analysis. ▪ Exchange case/defendant/respondent/minor information ▪ Send notification on cases set on hearing calendars where there is evidence. ▪ Send notification on cases set on hearing calendars where evidence is or has undergone crime lab analysis. 		
13.	<p>Functionality to support an automated (query) interface to the MDPD's Warrant tracking system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Daily batch extract of open warrant with pertinent information including geocoded address. 		
14.	<p>Functionality to support an automated, real time, query interface to (MDC) / 911 CAD system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send defendant's local prior criminal case history information including open warrants. ▪ Send defendant history check and wanted queried by personal identifiers or numerical identifiers 		



	<ul style="list-style-type: none"> ▪ Send court case, closure, future hearings, docket, warrant information queried by court case # ▪ Send case Information queried By Police Case # 		
Detention/Custody/Corrections/Juvenile Detention			
15.	<p>Functionality to support an automated, real time, bi-directional interface (update) with the County's Jail Management System (GTL). Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Access/view electronic access to the defendant's virtual jail card. ▪ Access/view a history of all defendant bookings and releases associated with a case including general booking info, booking date/time, inmate cell locations, custody/incarceration status as well as, associated releases, release type, release date/time within a case. ▪ Send the court case number and any subsequent court case changes as a result of case consolidation/grouping or transfers (bind up / bind down). ▪ Send open case/defendant information for warrant related bookings. ▪ Send a case's first appearance / bond hearing related information including first appearance date and associated release conditions in order to facilitate bond processing and release ▪ Send relevant court case/defendant revisions including closures, dispositions, filed charges, sentencing, AKA, etc. for all new or modified cases. ▪ Send defendant case, open warrant information, or other holds placed by the court. ▪ Send bond and release conditions to facilitate release process (e.g. bond creation/issuance) ▪ Send Pre-Trial Services (PTS)/ house arrest (HA) release orders, discharges, etc. ▪ Send all cases that are released on all PTS (file based) ▪ Send hearing calendars to compile, timely inmate bring up lists (BUL) of incarcerated/detained defendants in the custody of MDCR, grouped by judge/division. ▪ Send inmate information that have scheduled hearings for current date and next date, to prepare BUL. ▪ Receive unique inmate numerical identifiers. 		



	<ul style="list-style-type: none"> Receive booking information with defendant and charges information facilitating the automated court case creation. Receive inmate cell changes and custody status revisions Receive arrest related DV case flag/indicator Receive criminal traffic citations associated with criminal cases Receive case's defendant's detention release date. Receive bond, release (date/time) and release conditions information to include digital images upon defendant release (e.g. power of attorney, surety bond, etc.). Receive the calculation of total days incarcerated for a convicted defendant for a case. Receive the calculation of a projected release date for a convicted defendant. Receive serving of a warrant when the subject is booked/positively identified (PID). 		
16.	<p>Functionality to support an automated, real time, bi-directional (update) interface with the DJJ's JJIS System. Interface should entail the following functions:</p> <ul style="list-style-type: none"> Access/view a juvenile's current custody status/detention location, home detention placement date. Send any court case number revisions as a result of case consolidation/grouping or transfers. Send relevant court case/defendant revisions including closures, dispositions, filed charges, release conditions, sentencing, AKA, etc. for all new or modified cases. Receive unique JJIS respondent numerical identifiers. Receive case's respondent's detention release date. Receive arrested juvenile delinquent DRAI score. Send JPO juvenile and adult felony (when juvenile probation sanctions are assigned) case information. Send/receive Interstate compact information such as placement location and date. Send hearing calendars to compile, timely juvenile bring up lists (BUL) for juvenile delinquency, juvenile dependency, adult criminal, family or civil hearing for juveniles in DJJ custody. 		



17.	<p>Functionality to support an automated, real time, bi-directional (update) interface with PTS. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send inmate associated release conditions in order to facilitate release. ▪ Send defendant Jail Numbers set for Bond Hearing, Domestic Violence, and Drug Court hearing calendars ▪ Send hearing calendars ▪ Send bondsmen information ▪ Send criminal case history priors. ▪ Send PTS Inmate Alert Signals ▪ Send cases updates for PTS defendants with PTS/HA orders are discharged/revoked. ▪ Send notification revoking the defendant's PTS/HA release status if a warrant or alias capias is issued. ▪ Send/receive notification when defendant violates PTS/HA supervision. ▪ Send notification when a defendant is issued the alternate bond, thereby discharging them from PTS. ▪ Receive Defendant eligibility for PTS release. ▪ Access/view PTS Risk Assessment results. 		
18.	Functional automated interface to the Aramark self-service Touch Pay system for the payment of bonds.		
Clerk of Courts (COC)			
19.	<p>Functionality to support an automated interface to FoxPro Mail Correspondence Tracking system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send case and defendant information. 		
20.	<p>Functionality to support an automated bi-directional (update) interface with Conduent's AgileJury Administration System. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send case information and jury trial information. ▪ Receive initial petit jury list ▪ Send final and ongoing petit jury list. 		



21.	<p>Functionality to support an automated bi-directional (update) interface following the guidelines established by the Clerk of Courts (COC) for the NewVision software used for electronic recordation of official documents. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send official document images in TIFF format with required filing information for official recording in NewVision. ▪ On demand retrieval of “officially Recorded” document image from NewVision via web service for viewing. ▪ Receive official recording information and update appropriate docket with applicable instrument number, book, page, recording results, and recording reference number. ▪ Receive and create case dockets from NewVision recordings with applicable book and page ▪ Automatic docketing should also be included within this feature. ▪ Receive notification of systematic recordation system interface failure. 		
22.	Functionality to support an automated interface to Centralized Records Request System (CRRS), to facilitate the on demand and systematic request of case files from the warehouse.		
23.	Functionality to support an automated bi-directional interface to Records Inventory System (RCIS), to track placement and location of case files at the COC warehouse.		
24.	<p>Functionality to support an automated real time interface with the COC’s telephony IVR application that provides searches based on Case Number (Local/State). Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send case information, charges, financials and warrant related information. 		
25.	<p>Functionality to support an automated real time bi-directional (update) interface functionality with the Odyssey Civil/Family system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send case information to facilitate civil case creation resulting from bond forfeiture including the transfer of recorded case digital and misc. bond related documents ▪ Receive the civil case number upon civil case creation 		



	<ul style="list-style-type: none"> ▪ Access/view a civil/family/ case including document images and CWA/DVW contained in the case's electronic case file. ▪ Send/Receive orders for civil set asides/discharges on forfeited bonds that have transitioned over to a civil matter. ▪ Link/associate criminal cases with civil/family cases involving the same defendant/respondent/minor/parent/custodian. ▪ Send criminal case information to facilitate appellate case creation including the transfer of recorded case digital documents ▪ Receive appellate case # and subsequent appellate results for the originating criminal case. ▪ Receive civil case documents related to a criminal case. ▪ Send open criminal warrants/pick up orders/writs. ▪ Receive civil/family CWA and DVW. ▪ Receive hearing dates for inmates on civil/family calendars. 		
26.	<p>Functionality to support an automated real time bidirectional (update) interface with iNovah cashing system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send defendant and case information (including financial and pay plan information) for cashier payment validation as queried by case # ▪ Receive and apply all recorded case payments information from collection agencies, defendants, etc. ▪ Distribute payment allocations to their respective accounts as identified by pay classes and categories. ▪ Receive and systematically credit restitution payments. ▪ Receive recorded case payment or refund information and systematically create applicable dockets. 		
27.	<p>Functionality to support an automated real time bi-directional (update) interface with the SBT accounting system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send the issuance of victim payments via check disbursements. ▪ Receive check disbursement information (e.g. check #) for restitution payments and automatically adjust the victim's outstanding balance, systematically docket the transaction including the check no. and update the case's applicable information. ▪ Receive check disbursement information (e.g. check #) for case refund check issuance transactions, systematically docket the transaction 		



	<p>including the check no. and update the case's financial balance and applicable information.</p> <ul style="list-style-type: none"> ▪ Send journal entry postings including payment information to the appropriate GL account. ▪ Send/receive refund requests, refund amount and confirmations at a case level. ▪ Send issuance of refund checks for the remission of forfeited surety of bonds. ▪ Send assessed fee amounts with corresponding GL account information. 		
28.	<p>Functionality to support an automated real time (query) interface with the COC's portal/public facing Criminal Online search web site.</p> <p>Interface must support real time functions including:</p> <ul style="list-style-type: none"> ▪ Online searches by case number, police case number, defendant booking number, and defendant personal identifiers (e.g. name, race, sex, DOB). Response must provide general court case information including charges and docket history. ▪ Electronic document search & retrieval stored in CCMS. ▪ Online Payment processing ▪ Online self-service establishment of defendant payment plan for a case 		
Internal County Systems			
29.	<p>Functionality to support an automated real time bi-directional interface with the County's Traffic case management system (TIS) and COC's SPIRIT system.</p> <p>Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Access/view all traffic related case documents and citations collected in the SPIRIT electronic case file (FileNet). ▪ Send/receive traffic charge dispositions/case closures. ▪ Receive criminal traffic citation and related documents. ▪ Send felony case transfers (e.g. bind down) and all associated case information for new traffic case. ▪ Send new criminal case number when a criminal case with associated traffic citations is transferred between criminal divisions (bound up or bound down). 		



	<ul style="list-style-type: none"> Receive traffic case transfers (e.g. bind ups) and all associated case information for new felony case. Receive traffic related bench warrants, cancelled traffic bench warrants, and open traffic case information. Receive traffic to felony case consolidation and systematically process the request, adding the appropriate charge to the criminal case. Share officer and judge scheduling information. Share attorney information from attorney table. Send SPIRIT Motion Report Codes 		
30.	<p>Functionality to support an automated, bi-directional (query) interface to a countywide CJIS Positive Identification (PID) system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> Send case, warrant and defendant information. Receive defendant related information including personal numerical identifiers (e.g. Local CIN, FL- SID, FBI #), AKA names, etc. <p>NOTE: Systematic Defendant association from a PID reply would be based upon a JMS supplied "Jail # or JAC #"</p>		
31.	<p>Functionality to support an automated bi-directional (update) interface with the Clerk's Financial System (CFS). Interface should entail the following functions:</p> <ul style="list-style-type: none"> Receive and apply all recorded payments, including partial payments from collection agencies, defendants, etc. at a case level Distribute payment allocations to their respective accounts as identified by pay classes and categories. Receive and systematically credit/docket restitution payments by case Send collection agency payment transactions. Send Refunds/Overpayments from the previous month Receive recorded case payment or credit card refund information and systematically create applicable dockets. Receive recorded case payment or credit card refund information and apply against a case's assessments and outstanding balance. 		
32.	<p>Functionality to support an automated real time (query) interface to the County's Office of Rehabilitative Services Systems (ORS). Interface should entail the following functions:</p>		



	<ul style="list-style-type: none"> Send case and defendant information based on requested case number. 		
33.	<p>Functionality to support an automated batch query interface to the County's PeopleSoft HR/Payroll system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> Receive daily employee extract file which is then used by CCMS to validate employee protected class based on selected fields including SSN, Address, Name, Race, Sex, and DOB. 		
34.	<p>Functionality to support an automated batch interface to the County's Animal Services Department, Animal Cruelty Tracking system. Interface should entail the following functions:</p> <ul style="list-style-type: none"> Send case and defendant information upon case closure (e.g. within 3 years of closure for misdemeanors, 5 years for felony) and selected case updates for defendants convicted of select animal cruelty related charges. 		
35.	<p>Functionality providing postal address standardization and validation for case and defendant related addresses via a real time/ web service based interface with the County's GIS application. Feature shall capture and retain the MDC address grid for any situs address.</p> <ul style="list-style-type: none"> Receive validated address information including X/Y coordinates, county grid, municipality, zip code, etc. <p>Refer to EXHIBIT 1 – MIAMI-DADE COUNTY TECHNOLOGY MODEL AND HOSTING REQUIREMENTS, for details on the County GIS infrastructure and interface details.</p>		
Judicial			
36.	<p>Functionality to support a real time, automated (query) web service-based interface with the AOC's Mental Health Administrative Office Case Management System. Interface should entail the following functions:</p> <ul style="list-style-type: none"> Send hearing session calendars on demand. Send comprehensive case and associated defendant information upon as requested. 		
37.	<p>Functionality to support a bidirectional, real time (update and query) interface with the aiSMARTBENCH/Mentis Court room viewer. Viewer must be provided access to court case information, as well as, associated electronic case files. Interface should entail the following functions:</p>		



	<ul style="list-style-type: none"> ▪ Send hearing session calendars with defendant local priors history ▪ Query and receive comprehensive case information, dockets and digital images ▪ Query and receive comprehensive defendant information by various personal and numerical identifiers ▪ Receive and process case updates, e.g. schedule, cancel, reset, continue cases for court/trial, performed by the judiciary in the judicial viewer 		
38.	<p>Functionality to support an automated (query) interface with the AOC's Drug Court case management system (FDCCMS). Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send scheduled hearings for all cases. ▪ Send case and defendant information. 		
39.	<p>Functionality to support an automated real time (query) interface with the Service Point application, used to track defendants undergoing mental health supervision, supplying it with ongoing case and defendant data. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send scheduled hearings for all cases. ▪ Send case and defendant information. 		
40.	<p>Functionality to support an automated daily batch interface to the AOC Datamart. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send case, charge/offense, dependency, future hearings, case cost, docket, disposition, attorney, municipality judge, motion, and defendant information ▪ Send Case and Session information for Arraignment Hearings ▪ Send Calendar File for hearings held in Children's Courtroom 		
41.	<p>Functionality to support a real-time interface (query) interface with the Mediation Case Management System (MCMS), used to manage the scheduling of mediation session at a case level. Interface shall provide:</p> <ul style="list-style-type: none"> ▪ Send case information including all participants ordered for mediation, case dispositions, session ordered, etc. 		
State			
42.	<p>Functionality to support an automated interface to FCCC CCIS system. Interface should entail the following functions:</p>		



	<ul style="list-style-type: none"> ▪ Send a daily file based interface of CCMS data to comply with current and future CCIS version reporting requirements. ▪ Send a real time update when a case is filed or updated at the local level including associated document images. ▪ Send on demand real time case/defendant/participant/warrant/dockets information upon request or based on triggering events, including associated document images. ▪ Send a full database refresh or incremental refresh of selected data as requested by FCCC/CCIS. <p>Reference link for further details https://www.flclerks.com/page/CCISIK/CCIS-Integration-Kit-for-Vendors.htm</p>		
43.	<p>Functionality to support an automated batch interface to the OSCA's OBTS application. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send relevant data supporting the 6 basic phases of a case: basic, initial, prosecutor, court, sentence, and post sentence/conviction relief. ▪ Send a periodic file based interface of CCMS data to comply with OBTS related current and future reporting requirements. ▪ Send CCMS data on demand based on user supplied criteria (e.g. arrest date range, file date range closure date, etc.). <p>Reference link for further details https://www.flcourts.org/content/download/216737/1966368/OBTS_20021.pdf</p>		
44.	<p>Functionality to support an automated interface to the OSCA SRS. Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send CCMS data and reports to comply with OSCA and SRS current and future reporting requirements. <p>Reference link for further details https://www.flcourts.org/Publications-Statistics/Publications/Summary-Reporting-System/SRS-Manual</p>		
45.	<p>Functionality to support an automated interface (update) to Florida Department of Corrections (DOC) Offender Based Information System (OBIS). Interface should entail the following functions:</p> <ul style="list-style-type: none"> ▪ Send when defendant is sentenced to probation/community control or terms are modified. ▪ Receive and systematically update the defendant's probation start and end date once it has been officially set after release from incarceration, ▪ Receive/send when the probation/cc has been terminated. 		



	<ul style="list-style-type: none"> Receive case's respondent's/defendant's detention/jail release date. 		
46.	Function that provides for the ability to access CCIS, DOC, and other related sites via web links across systems.		
47.	Functionality to support an automated real time bi-directional (update) interface to FDLE's eWarrants application. Interface should entail the following functions: <ul style="list-style-type: none"> Receive arrest warrant information. Facilitate court case creation and warrant issuance. Send of court case number and relevant case information. 		
48.	Functionality to support an automated, real time interface to Appriss' VINE, victim notification network alerting case's victims/witnesses of a defendant release. Interface should entail the following functions: <ul style="list-style-type: none"> Send case, defendant, witness/victim, hearing, and attorney information when defendant/inmate related triggering events occur (e.g. cell changes, releases, etc.). 		
49.	Functionality to support an automated real time bi-directional (update) interface with the Florida e-Filing portal (ePortal). Interface should entail the following functions: <ul style="list-style-type: none"> Provide a strategic mechanism to process data and documents sent to MDC via the ePortal allowing for CCMS docket and data updates, case creation, etc. Workflow and queue management shall be incorporated in the ePortal solution. Send case information when queried, real time Feature shall incorporate systematic filing of accepted e-Filed document/images placed within an ECF 		
50.	Functionality to support an automated batch interface with the Florida Court Clerks and Comptrollers (FCCC)/TCATS Failure to Pay module. Interface should entail the following functions: <ul style="list-style-type: none"> Send defendant's eligibility for DL suspension by DHSMV for failing to pay outstanding court costs. (File of Driver License Fail to Pay Defendants for Felonies and Misdemeanors) Send notifications to DHSMV to clear DL suspension once court costs paid in full or defendant placed on payment plan, extension of stay due date, waiver of court costs, etc. or a judgment is set aside (hardship clearance). 		



	<ul style="list-style-type: none"> ▪ Send DL Revocation memos and subsequent email notification to DHSMV for convictions of applicable charges. ▪ Send traffic citations to be reported to (DHSMV). ▪ Re-submit a case via the Failure to Pay interface once a defendant's DL details have been revised/corrected. 		
51.	Functionality to support an automated batch (update) interface with DOC's Court Ordered Payment System (COPS) to receive and update defendant restitution payments collected by DOC.		
52.	Functionality to support an automated batch interface to CCIS/TCATS/OBTS/SRS. Interface should entail the following functions: <ul style="list-style-type: none"> ▪ Receive history of all CCIS/TCATS/OBTS/SRS/UCR transmissions for auditing ▪ Feature shall facilitate error processing for TCATS/CCIS/OBTS/SRS/UCR case submission errors. 		
53.	Functionality to support a real-time query interface with the State of Florida DHSMV DAVID system to conduct driver searches. Most common searches are Name & DOB, DL #, Tag #. <ul style="list-style-type: none"> ▪ Send query parameters including Name & DOB, DL #, tag # ▪ Receive driver and vehicle information. 		
54.	Functionality support an automated real time bi-directional (update) with the DCF FSN case management system. Interface should entail the following functions: <ul style="list-style-type: none"> ▪ Receive dependency petition, minor location and personal information and related documentation. ▪ Receive case plans, attorney updates, case managers, agency providers, counselors ▪ Send selected case, trial, hearing information upon case CCMS updates. ▪ Receive updates to the attorney on record. ▪ Send all Foster Care Cases that are closed on a quarterly basis. ▪ Send Systematic notification when a case is scheduled for a future hearing, as well as, a systematic push of all court hearing calendars. 		



APPENDIX C



APPENDIX D – Implementation/Integration Specifications Matrix

Proposers are required to complete the chart below indicating whether their Proposed solution meets, or does not meet, the implementation/integration specifications listed below.

In order for the County to understand how Proposers intend to deliver the identified specifications, the Proposer's response shall classify how the requirement is met by specifying the appropriate response code as defined below in the Response column of the chart below. In your proposal response you are to clearly define and provide screen shots, examples, etc. as applicable to your solution.

Comments that further clarify how the requirement is met should be included in the Response Comments column as well as your proposal response. The below table is to be included with your Proposal Submission package as further outlined in Section 3.0 "Proposal Submission Package".

The acceptable responses are as follows:

"Y" – "Yes" - Requirement will be FULLY met with the proposed solution (without customizations, additional scripting, or code).

"N" – "No" - Requirement will not be met and why. A blank or N/A in any box will be interpreted as an "N". This will not automatically disqualify the Proposer's response.

"P" – "Partial" - Indicates that the requirement can be partially met by the proposed System and the requested obligation/condition is partially available in the proposed System and its implementation. County requires all work to be completed to fully meet the requirement(s) noted as "Partial" must be completed within nine (9) months of the award of the contract. Additionally, Proposer's response must include the proposed start date, and completion date within the Project Schedule requested in item #14 of the Proposal Submission Package, and any additional costs associated with the development of the request must also be included. Cross-reference any attached documentation in the response.

"N/A" – "Not Applicable" – Indicates that the requirement is not applicable to the proposed System.

Implementation Specifications		Response (Y, N, P, N/A)	Detailed Explanation
Licensing/Software			
1.	Ability to provide per user and/or enterprise based licensing options		
2.	Ability to provide joint ownership of source code through the use of an escrow account/escrow agent for shared access		
3.	Ability to provide well documented external application interfaces compatible with SOA web services through utilization of an application specific API.		
Infrastructure			
4.	Ability to provide network bandwidth requirements for the proposed solution so necessary network upgrades can be performed if necessary.		
5.	Ability to stress test the application prior to go-live		
Training			
6.	Ability to provide end user, power user, administrative and specialized business and technical staff training curriculums.		



7.	Ability to provide comprehensive training curriculums to Helpdesk and Systems/Network support staff encompassing tier 1, tier 2 and tier 3 support procedures for the CCMS		
8.	Ability to provide CCMS application training to internal support staff on the use of the CCMS and any ancillary software components that the CMS may utilize		
9.	Ability for vendor to provide comprehensive training on all operations of the software to all users prior to going live. Training shall include step-by-step instruction to teach non-technical operations and administrative personnel how to operate the software.		
10.	Ability for vendor to provide training that shall include screen illustrations and instructions as well as sample reports		
11.	Ability for vendor to provide a detailed training schedule prior to implementation.		
12.	Ability for vendor to provide training using detailed training plans.		
13.	Ability for vendor to provide comprehensive user training manuals, administration user manuals and technical user manuals.		
14.	Ability for vendor to provide advanced training to designated staff who provide ongoing training ("Train the Trainers" approach)		
15.	Ability for vendor to provide ongoing training and support for any enhancements or releases.		
16.	Ability for vendor to provide CCMS Initial training on site at MDC for both end users and technical staff		
17.	Ability for vendor to provide complete training material in at least one of the following formats: Hard copy paper manuals, CD, Online		
18.	Ability for vendor to provide initial CCMS training at MDC.		
Project Management			
19.	Ability to provide Project Management Plan and Organizational Chart		
20.	Ability to provide a Change Management Plan		
21.	Ability to provide a Business Process Reengineering plan including the resources required to refine and optimize business processes in migrating from the existing legacy/mainframe application.		
22.	Ability to provide a Requirements Traceability Matrix		
23.	Ability to provide: <ul style="list-style-type: none"> • QA Plan/Approach • High level QA approach • Testing & promotion • System Testing (i.e., integration, conversion, regression, usability etc.) 		
24.	Ability to provide a Risk Assessment & Management Plan		
25.	Ability to provide Data Conversion / Migration Plan including the planned migration strategy and resources required to perform data conversion		
26.	Ability to provide migration testing and validation services to include data conversion scenarios thereby ensuring all data is validated and certified by the user.		



27.	Ability to provide Interface Specs (internal systems)		
28.	Ability to provide Integration / information exchange specs		
29.	Ability to provide Hardware / Software Specs		
30.	Ability to provide Help Desk Mgmt. Plan (with error messages and knowledge center) and documented Hel Desk procedures for the proposed solution.		
31.	Ability to provide Maintenance & Support Plan		
32.	Ability to provide their methodology and approach for ensuring ongoing compliance with National & State of Florida judicial & reporting standards		
33.	Ability to provide Testing Plan		
Documentation			
34.	Ability to provide comprehensive technical documentation to include physical and logical architecture diagrams, data flow diagrams, workflow diagrams, support procedures, security configurations and any other relevant technical materials		
35.	Ability to provide exhaustive stress testing reports to the customer with empirical evidence that the system is capable of supporting the required load of 1000 concurrent users.		
36.	Ability to provide topology diagrams based on installed footprint		
37.	Ability to provide documentation of the system hardening procedures		
38.	Ability to specify the IT/technical skill set required for internal Helpdesk and Systems/Network support staff that will support the installed CMS solution		
39.	Ability to provide IT/technical knowledge transfer to internal Helpdesk and Systems/Network support staff that will support the installed CMS solution		
40.	Ability to provide complete system configuration and installation instructions so that all hardware and software components can be installed by an independent technician with appropriate skills		
41.	Ability to provide a complete inventory of all hardware and software components, including manufacturer, model, version number and any options or customizations		
42.	Ability to provide an overview of the software, hardware, and other controls supporting the System's data security.		
43.	Ability to provide online access to the user/help manual		
44.	Ability to develop and provide written helpdesk troubleshooting procedures for the CMS and its associated technical environment		
45.	Documentation shall be provided that covers all system hardware, system software and application software.		
46.	Documentation must be provided in a least one of the following formats: Hard copy paper manuals, CD, Online		
47.	Documentation will be provided with new releases/ system upgrades		
48.	Documentation will be provided with any contracted customization		
49.	Documented and clearly defined system/database backup and restore procedures are provided		



APPENDIX D – Standards for Access to Electronic Court Records / Access Security Matrix



APPENDIX E – AO 18-16: Standards for Access to Electronic Court Records / Access Security Matrix (ASM)

Please refer to the link below for the Administrative Order details:

<http://www.floridasupremecourt.org/clerk/adminorders/2018/AOSC18-16.pdf>

EXHIBIT 1 – MIAMI-DADE COUNTY TECHNOLOGY MODEL AND HOSTING REQUIREMENTS

EXHIBIT 1 - MIAMI-DADE COUNTY TECHNOLOGY MODEL AND HOSTING REQUIREMENTS

Miami-Dade County Information Technology Department Technology Model – 2nd Quarter FY 17-18, v4

Distributed Operating Systems	<ul style="list-style-type: none"> ➤ Windows 2008 Enterprise Edition or greater ➤ AIX 6.1 or Higher ➤ Red Hat Linux 6 Or Greater ➤ VMware ➤ OSX
Mainframe OS and OLTP	<ul style="list-style-type: none"> ➤ Z/OS 1.13- upgrading to 2.20 in July 2016 ➤ Z/VM Release 6.3 ➤ Z/Linux Red Hat 6.5 or greater ➤ CICS V5.1.0
Database	<ul style="list-style-type: none"> ➤ Oracle Enterprise Edition Release 12c RAC Certified Systems (Enterprise Solution) ➤ AIX Oracle Non-RAC 12c ➤ MS SQL 2012 and higher Enterprise 64 bit ➤ Oracle MySQL for WordPress and PHP solutions ➤ Oracle Exadata
Hardware	<ul style="list-style-type: none"> ➤ IBM Z Series mainframe (2 IBM 2098-E10/P03) – 7 LPARS – 2 VM partitions virtualizing Z/Linux Servers ➤ HP model servers with Integrated Lights Out (ILO) ➤ HP blade server with VIO option ➤ HP blade servers with CITRIX XenServer for XenApp virtualization ➤ HP blade servers with CITRIX Xen Server for XenDesktop virtualization ➤ Wintel servers with VMWare virtualization software ➤ HP ProLiant dual core servers ➤ IBM pSeries servers (model 9119-FHB known as a p795) and IVR 9131-52A known as p520Workstations - preferred manufacturer (Dell) ➤ Thin Client Workstations – WYSE C10LE ➤ Mobile Devices – Blackberries, iPhone, iPad, Android
Network	<ul style="list-style-type: none"> ➤ Fiber channel (BROCADE Fiber switches – Fe1, Fe2, Fe4, Fe40) ➤ TCP/IP Communications Protocol ➤ Network Switches ➤ Telephone Switches ➤ Telephone Equipment ➤ DSL ➤ FiCon ➤ SolarWinds ➤ EdgeSight monitoring ➤ Remote locations connected to central County location with varying speeds from ADSL 256kbps to 1gbps for core sites ➤ Microsoft DNS ➤ Citrix SSL VPN ➤ Citrix Access Gateway

Storage	<ul style="list-style-type: none"> ➤ Mainframe Storage – IBM DS8870 ➤ Tier 1 SAN storage – IBM DS 8100, DS8300 ➤ Tier 2 SAN Storage – HP HSV SANS with Fiber Channel ➤ Tier 3 SAN Storage – HP HSV SANS with FATA high density low performance disk ➤ Mainframe Tape Storage – SUN/STK SL8500 – 9940B and T10000D Tape Drives ➤ Tier 1 Tape Storage – SUN/STK SL8500 – 9940B Tape Drives ➤ Tier 2 Tape Storage – SUN/STK SL500 – LT02, LT04
Storage Management	<ul style="list-style-type: none"> ➤ Veritas NetBackup 6.0 for all distributed systems backups ➤ Veritas Cluster Series ➤ Veritas Global Clusters ➤ Veritas Global Replicate ➤ Veritas Volume Manager ➤ IBM PowerHA SystemMirror for AIX V7 or greater ➤ IBM Global Parallel Filesystem GPFS V3.5 or Greater ➤ IBM-HSM for mainframe backup and recovery ➤ Innovation FDR for mainframe backup and recovery ➤ CA/Disk for mainframe backup and recovery
Security & Identity Management	<ul style="list-style-type: none"> ➤ RACF (mainframe security) ➤ Trend Anti-Virus for servers ➤ Rational App Scan ➤ Active Directory ➤ IBM Security Access Manager
Web Platform & Social Media	<ul style="list-style-type: none"> ➤ Socrata Open Data ➤ Opentext Teamsite & Livesite ➤ Oracle Eloqua
Applications Desktop & Enterprise	<ul style="list-style-type: none"> ➤ Modern browser versions current & current-1 for IE, Chrome, and Firefox ➤ Office 365 Pro Plus ➤ Citrix (Thin Client Access)
Enterprise Applications	<ul style="list-style-type: none"> ➤ PeopleSoft ERP using WebLogic and Tuxedo ➤ ESRI software products for GIS (ArcGIS for Server, ArcGIS for Desktop, ArcGIS Online, Esri Maps for Office and Esri Maps for IBM Cognos) ➤ Infor Asset Management ➤ Microsoft Exchange 2010 ➤ Documentum Electronic Document Management System ➤ EnergyCAP Utility Billing ➤ AssetWorks Fleet Maintenance
Middleware	<ul style="list-style-type: none"> ➤ IBM MQ Message Broker and Workflow ➤ WebSphere Application Server 6.1 ➤ IIS 7.5 ➤ Microsoft SharePoint Online (Office 365) ➤ WebSphere Portal Server ➤ Shadow z/Services for CICS
Systems and Asset Management	<ul style="list-style-type: none"> ➤ HP Insight Manager/SIM (for HP hardware management) ➤ HP Continuous Access Replicator ➤ MS SCOM, MS SCCM ➤ Enterprise Network & System Management <ul style="list-style-type: none"> ○ IBM Tivoli Monitoring ○ IBM Tivoli Network Manager ○ IBM Tivoli Netcool Omnibus ○ IBM Tivoli Composite Application Manager for Transactions ○ IBM Tivoli Composite Application Manager for SOA

	<ul style="list-style-type: none"> ○ IBM Tivoli Composite Application Manager for WAS ○ Tivoli Application Dependency Discovery Manager ○ IBM Tivoli Change and Configuration Management Database (Maximo) ➤ Scheduling Software Tivoli Workload Scheduler (OPC) – all platforms
Data and Information Management	<ul style="list-style-type: none"> ➤ SQL Reporting Services ➤ IBM Content Manager OnDemand Online Reporting ➤ CA/Dispatch Online Report bundling/printing/viewing ➤ IBM Cognos BI 10.x on Z/Linux for Business Analytics ➤ MetaManager ➤ Informatica

Distributed Application Development Stack
(versions where not specified are current & current-2)

<ul style="list-style-type: none"> • Integrated Development Environments (IDEs) 	<ul style="list-style-type: none"> ➤ Rational Application Developer ➤ Visual Studio ➤ IntelliJ IDEA ➤ Eclipse ➤ Visual Studio Code
<ul style="list-style-type: none"> • Backend: Frameworks and programming languages 	<ul style="list-style-type: none"> ➤ .Net framework 1.1, 2.0, 3.0, 3.5, 4.7 ➤ ASP.NET ➤ Java Enterprise Edition ➤ Spring ➤ C# ➤ Visual Basic ➤ Java ➤ Python ➤ PHP5
<ul style="list-style-type: none"> • Frontend/Mobile: Frameworks and programming languages 	<ul style="list-style-type: none"> ➤ Angular ➤ Ionic ➤ Typescript ➤ Javascript ➤ Objective-C ➤ HTML5/CSS3 ➤ DevEXpress
<ul style="list-style-type: none"> • UI Libraries 	<ul style="list-style-type: none"> ➤ Bootstrap ➤ Materialize
<ul style="list-style-type: none"> • Cloud services 	<ul style="list-style-type: none"> ➤ Azure ➤ BlueMix ➤ AWS
<ul style="list-style-type: none"> • Project Management/ Code repositories / Version control 	<ul style="list-style-type: none"> ➤ Team Foundation Server ➤ Visual Studio Team Services (VSTS) ➤ Github ➤ Pivotal Tracker
<ul style="list-style-type: none"> • Other (build tools, test tools, support tools, picture/image libraries, etc.) 	<ul style="list-style-type: none"> ➤ Jenkins ➤ Node.js ➤ Adobe PhoneGap ➤ Selenium

	<ul style="list-style-type: none">➤ New Relic➤ Proto.io➤ BrowserStack➤ Apiary.io➤ Adobe Creative Suite➤ iStock Photos
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Miami-Dade County Information Technology Department Technology Model – Database Systems

Background:

ITD provides Database services for applications on five distinct DBMS platforms, of which only 2 are approved for new system development or implementation of new vendor packages.

- The CA-IDMS mainframe based DBMS running under MVS is available only for maintenance and minor enhancements of existing legacy applications.
- The IBM DB2 mainframe based system is a turnkey database used exclusively for On-Demand report management on the mainframe and further development is not allowed.
- The IBM UDB distributed database on the AIX platform is used exclusively as a turnkey DBMS in direct support of specific IBM products that do not support our standard new systems RDBMS platforms. No development is allowed on this RDBMS platform.
- For new system development or implementation of vendor packages the two DBMS platforms are MSSQL and Oracle. An architectural review would be needed to determine the best DBMS platform for any given application. Factors used to determine the best DBMS platform include, but are not limited to, number of users, data type, total database size, transaction counts, DR, COOP, HA and multi-site co-processing requirements, integration(s) with other systems, internet vs. intranet usage, mainframe legacy interface, and reusability of existing enterprise components.
 - The MSSQL DBMS runs on the Windows 64 bit platform.
 - The Oracle RAC RDBMS system on the Red Hat Linux; non-RAC Oracle DBMS runs on AIX platform. Application databases that are CPU and/or I/O intensive are best suited for the AIX Oracle platform.
 - Oracle Data Warehouse runs in a dedicated Exadata environment.

**ITD Infrastructure
Current Technology Model
Database Systems**

Current Release Levels by Product:

IDMS	IDMS Release 19.0 on IBM ZOS release 1.11 moving to 1.13
DB2	DB2 Release 10 running on IBM ZOS release 1.11 moving to 1.13
UDB	UDB Release 9 to 10 running on AIX release 5.3 moving to 6.0
MSSQL	Enterprise 64 bit running on Windows 64 bit HP Servers
Oracle	Oracle Enterprise Edition Release 12c RAC Certified Systems running on Linux Red Hat release AS 6 or higher on HP servers or AIX release 7 Oracle Edition Release 12c – Partitioning is not available.

Current Infrastructure Configuration:

For purposes of this document the IDMS DB2 and UDB infrastructure configurations will not be described since new development or new systems installations are not authorized on these platforms.

MSSQL

The current County-wide shared platform consists of:

- The Production and Test environments consist of clustered servers each consisting of 2 HP servers with 2 multi-core processors running Windows 64 bit and MSSQL 64 bit.
- Planned implementation of a mini-warehouse cluster consisting of 2 HP servers with 2 dual core processors running Windows 32 bit and MSSQL 32 bit. This platform will also support legacy link services between MSSQL to Oracle. Due to the inherent stability issues of this type of link service, current legacy systems requiring this service are located in this infrastructure with lower than 95% availability expectations.
- Planned implementation of a small Disaster Recovery Stand-by cluster to be located at the ICFB consisting of 2 HP servers with multi-core processors running Windows 64 bit and MSSQL 64 bit.

Current Infrastructure Configuration (cont.):

Oracle

The current County-wide shared platform consists of:

- Multiple Production Two-Node Oracle RACs consisting of multiple HP 2 dual core servers running Red Hat Linux for DBMS systems that fully conform to County standards of operation.
- One Test Two-Node Oracle RAC consisting of multiple HP 2 dual core servers running Red Hat Linux.
- One planned Production Standby and Co-processing Multi-Node RAC consisting of multiple HP 2 dual core servers running Red Hat Linux located at ICFB for DBMS systems that require either standby Disaster Recovery operations or require full 24x7 co-processing systems.
- Two Production and Two Test AIX LPARs with mutual failover for DBMS systems that fully conform to County standards of operation.

Within the County-wide Oracle platform customers may select service levels as follows:

- Standard availability 7 a.m. to 7 p.m. Monday to Friday – Non Mirrored Storage
- Standard availability 7 a.m. to 7 p.m. Monday to Friday – Mirrored Storage
- 24 x 7 availability - Non Mirrored Storage
- 24 x 7 availability – Mirrored Storage
- 24 x 7 availability – Mirrored Storage – with offsite standby databases
- 24 x 7 availability – Mirrored Storage – with two site co-processing databases

The County also maintains application specific infrastructures in the AIX and SUN Solaris environment for specialized use systems such as GIS, EDMS, ERP and the like.

**ITD Infrastructure
Current Technology Model
Database Systems**

Restrictions of Use:

The following general restrictions of use apply to all platforms.

- Access to Production is locked down for access by pre-programmed application sets only.
- Application systems or users are not authorized the use of system administrator or database owner privileges in the production or test environments, including CMD or access to the Operating System. Database or Schema Owner privileges are allowed in the test environments when requested. SYS, SYSTEM, DBA, SA, DBO privileges are not granted to application systems or users.
- Users connecting to the database through the applications must do so with a unique userid known to the DBMS system. The application must encrypt the password in such a way that the particular user id cannot be used for logon through some other third party tool using an ODBC connection such as Toad or MS Access.
- Applications requiring data auditing must include auditing within the application.
- Databases or portions thereof may not be transported offsite or copied to test systems without the expressed authorization of the ITD Security Administrator.
- The database infrastructure is dedicated exclusively to managing requests for data contained in the database. Application program sets are not authorized execution in DBMS specific infrastructure, including Common Language Runtime (CLR). Limited availability of an application specific FTP area will be considered when no other option is available.
- All systems are subject to review and possible denial of service of high resource using SQL statements that impact other users or applications. The database support staff is available to assist application developers in pinpointing problem areas and suggesting possible improvements or design changes to alleviate these high resource SQL queries.
- Any application whether vendor supplied or developed by County staff must provide certification of use on new vendor releases or patches no more than 90 days after the DBMS provider announced General Availability Date. Any DBMS vendor security patch must be immediately certified for use by the application and will be applied as soon as is feasible upon DBMS vendor release.
- The County will not provide support to any database that is not on the current supported release level of the DBMS vendor.
- Storage for databases are provided exclusively through SANs (Storage Array Systems) provided by both HP and IBM devices.
- Images and text documents are not authorized for storage in a database.
- Changes to Production must follow currently published ITD Change Management procedures.
- For the convenience of our customers and for planning purposes a service lead time table is provided for the typical requests for service upon request.
- See Database Security Policies for further usage restrictions.

**ITD Infrastructure
Current Technology Model
Database Systems**

Restrictions of Use (cont.):**MSSQL**

- Previously known as DTS processing now under the name of SSIS (SQL Server Integrated Services) is not a clustered application. Therefore availability of this service is not guaranteed.
- Mirrored storage is not provided in the MSSQL infrastructure.
- Applications requiring data encryption must include encryption modules within the application.
- Link services between SQL to Oracle are not provided – (however Oracle to SQL link services are provided).
- SQL Report services are not supported as an operational component within the County-wide SQL database infrastructure.

Oracle

- All Systems targeted for the RAC must be RAC Compliant at the current release level supported by the County infrastructure.
- Only Oracle features available from the Oracle Enterprise Edition are available for use. The Oracle Key Features Summary (below) outlines those features that are currently supported.
- Standby and co-processing databases are limited to like infrastructures for the master and standby systems or the co-processing infrastructure.

Oracle Key Feature Summary	<u>Enterprise Edition</u>
Windows	Not Supported
Linux	Supported
Unix AIX	Supported
64 Bit Support	Supported
Total Recall	\$Option
Active Data Guard	\$Option
Fail Safe	Supported
Flashback Query	Not supported
Flashback Table, Database and Transaction Query	Not supported
Oracle Secure Backup	Not supported
Server Managed Backup and Recovery	Supported
Real Application Clusters	Supported
Integrated Clusterware	Not supported
Automatic Workload Management	Not supported
Java, PL/SQL Native Compilation	Supported
Oracle Database Vault	\$Option
Oracle Audit Vault	Not supported
Oracle Advanced Security	\$Option
Oracle Label Security	\$Option
Secure Application Roles	Supported
Virtual Private Database	Supported
Fine-Grained Auditing	Supported
Proxy Authentication	Supported

Data Encryption Toolkit	Supported
Oracle SQL Developer	Supported
Application Express	Not supported
Java Support	Supported
Comprehensive XML Support	Not supported
PL/SQL and Java Server Pages	Supported
Comprehensive Microsoft .Net Support, OLE DB, ODBC	Supported
Real Application Testing	\$Option
Enterprise Manager	Supported
Automatic Memory Management	Supported
Automatic Storage Management	Supported
Automatic Undo Management	Supported
Advanced Compression	\$Option
OLAP	\$Option
Partitioning	\$Option
Data Mining	\$Option
Transportable Tablespaces, Including Cross-Platform	Not supported
Star Query Optimization	Supported
Information Lifecycle Management	Not supported
Summary Management - Materialized View	Not supported
Query Rewrite	
Oracle Warehouse Builder	\$Option
Oracle Streams	Supported
Advanced Queuing	Supported
Workflow	Not supported
Distributed Queries/Transactions	Supported
XML DB	Not Supported
Multimedia	Not supported
Text	Not supported
Locator	Not supported
Spatial	\$Option
Secure Enterprise Search	Not supported
Oracle Content Database	\$Option

* Supported = Currently supported by the County

* Not Supported = Currently not supported by the County - Additional Funding may be required for Support Staff.

* \$Option = Currently not supported by the County - Additional Funding for Licenses and Support Staff Required

**Miami-Dade County
Information Technology Department
Technology Model
Geographic Information System (GIS)**

Background:

Miami-Dade County has a mature Enterprise GIS utilized by County departments, residents and external agencies. The county's GIS utilizes ArcGIS products developed by Esri (Environmental Systems Research Institute). Windows platforms are maintained for the hosting of desktop and web applications, services, and batch jobs. ArcGIS for Desktop and extensions are made available through Citrix XenApp. Additionally, the County utilizes ArcGIS Online, a cloud service offered by ESRI to deploy simple internet based services. GIS data is maintained in ArcSDE geodatabases using Oracle with Sun Solaris or SQL Server. Refer to Appendix A: GIS Infrastructure Diagram.

Address locator services, GIS web services and map cache services are maintained for general use. Refer to Appendix C: Miami-Dade County Enterprise GIS Services.

The GIS architecture relies on the geodatabase model to manage geographic data and build relationships between different data types. The County has over 1,000 geographic layers in its GIS Central Data Repository as well as current digital orthophotography and oblique imagery from Pictometry. Refer to Appendix D: Miami-Dade County GIS Central Data Repository Layers.

GIS data can be downloaded in various formats at no cost at:

<http://gisweb.miamidade.gov/GISSelfServices/GeographicData/MDGeographicData.html>

Data can also be downloaded, viewed and accessed from the County's GIS Open Data site which contains all the layers available to the public at no charge. This is the link to the site:

<http://gis.mdc.opendata.arcgis.com/>

GIS Infrastructure Requirements:

1. Any ArcGIS for Desktop application should be deployable through Citrix XenApp technology.
2. Any ArcGIS for Desktop editing application should use Miami-Dade County ArcGIS Editing Extension.
3. All addresses must adhere to Miami-Dade County – USPS Address Standards (Appendix B).
4. Any GIS layer must be stored in Florida State Plane East Zone NAD83, feet coordinate system.
5. Solution must use Miami-Dade County address locators and Web services for address standardization, geocoding, etc. Refer to Appendix C: Miami-Dade County Enterprise GIS Services.
6. Solution should make use of Miami-Dade County's GIS Web services. Refer to Appendix C: Miami-Dade County Enterprise GIS Services.
7. Any new or restructured GIS data layer will need to meet Miami-Dade County's GIS data standards.
8. Solution should not require the implementation of its own proprietary GIS components.
9. Solution must not require the implementation of GIS software other than Esri suite of products.
10. Solution must be implemented using Oracle or SQL Server databases for spatial data.
11. If solution requires batch processing, jobs must be scheduled and executed without manual intervention.
12. If Web based, solution must use REST (Representational State Transfer) architecture style.
13. If Web based, solution must be implemented using ArcGIS for Server for the Microsoft .Net Framework.
14. Solution must stay current with Esri Product Life Cycle.

15. Applications to be hosted in Miami-Dade County's GIS infrastructure must adhere to Miami-Dade County GIS Application Hosting Standards as specified in this document.
16. Solution must include ability to be compatible with ESRI ArcGIS On-line technology.

**Miami-Dade County
Information Technology Department
Hosting Requirements**

ITD will provide Enterprise Hosting Facilities and Technical Support to the Customer for monitoring and maintaining operations of infrastructure environments to include Application support.

Concept of Operations

- Refer to *Technology Model* document for supported hardware/software components.
- Changes to the Production environment shall be introduced through the change management procedures as described by the section *Change Management Process* in this document.
- The Customer's Test and Staging Environments will be hosted and supported by ITD; notification of downtime will be provided with as much advance notice as possible.
- All user-ids must be unique and created using the Miami-Dade County Central Registration System (CRS).
- Requested modifications in a shared environment may be restricted during prime time given their potential requirement for large system resources to execute. Changes of this nature will be scheduled at a time mutually agreed upon.
- Applications to be deployed to the Websphere Application Server (WAS) environment must be packaged for deployment using the Websphere Deployment Manager. For preparation of applications to be deployed on WebSphere Application Server see:
http://publib.boulder.ibm.com/infocenter/wasinfo/v6r0/index.jsp?topic=/com.ibm.websphere.exp/ess.doc/info/exp/ae/tatk_create_ear.html
- ITD does not offer any type of remote shell access under any circumstances, including TELNET, Secure Shell Protocol (SSH), Secure File Transfer Protocol (SFTP) or Secure Copy Protocol (SCP).
- ITD is restricted from implementing changes during periods of "moratoriums" such as during countywide Elections and Tax Collection season. These moratorium periods are well established ahead of time and enforced through the *Change Management Process*.
- Vendors and contractors will be made aware of previously established production on-call procedures and will be asked to comply with them.
- Vendors must provide minimum hardware requirements.
- Vendors must provide recommended architecture.
- Vendors must have in-house staff with knowledge on technologies listed on the *Technology Model* document for system set-up and support.
- For vendor owned equipment housed in County facility (co-located) where the vendor supports and maintains the equipment while the County provides electricity, air conditioning and may swap out tape trays for backups:
 - For Intel-based equipment
 - Equipment must be rack mountable.
 - County can provide virtualized servers within the shared services infrastructure based on vendor supplied configurations.

- For non Intel-based equipment
 - An environmental analysis will need to be conducted before the County can determine if space and the associated environmental requirements are available.
 - GSA (General Services Administration) will provision electricity at an associated cost.
 - All the currently billable costs for network connectivity to Metronet still apply.
 - County does not endorse equipment that requires stand-alone tape backup trays and prefers that the vendor solution can be integrated within the existing Veritas NetBackup shared infrastructure.

UNIX/Linux Environment

- Administrator and UNIX/Linux root privileges are limited to ITD Technical Support staff.
- rootvg volume group will not be used to house any databases or any non-operating system data. Databases, application data and logs will be stored in file systems created outside of rootvg.
- Installation of software that needs to be installed as root needs to be performed by or conjunction with ITD Technical staff.
- Application software is prohibited to run as root.
- O/S rootvg will be mirrored between 2 different physical disks.
- Applications must supply Startup and Shutdown scripts for both normal Startup/Shutdown and Emergency Shutdown.
- All connectivity to servers is accomplished through SSH. The following protocols are disabled Telnet, rsh and rcp.

Database Management

- Access to the Production database environment with SYS/SYSTEM/DBA/SA/DBO privileges is limited to the ITD authorized database support.
- It is the responsibility of ITD DBA staff to migrate new database objects to the production database (at times deemed appropriate).
- The application must encrypt the password in such a way that the particular user-id cannot be used for logon through some other third party tool using an Open Database Connectivity (ODBC) connection such as TOAD or Microsoft (MS) Access.
- Databases or portions thereof may not be transported offsite or copied to Test systems without the expressed authorization of the ITD Security Administrator.

Disaster Recovery

- Unless special provisions are made in advance for the implementation of Disaster Recovery/Business Continuity measures, Customer understands that recovery of IT hardware or data assets from this facility may not be possible. If recovery at ITD is possible, it will be on a best effort basis.

Security Requirements

- Operating system security patches are applied as soon as they are made available through an automated process. Custom patching windows can be created to accommodate availability needs.
- All systems will undergo initial application and host vulnerability scans, prior to being placed into production. High severity applications and systems vulnerability issues identified must be corrected prior to the system being placed into production. The County utilizes multiple vulnerability scanning products including but not limited to Qualys, WebInspect, Rational AppScan and Metasploit.
- Regularly scheduled periodic rescans will be performed on the system and any deficiencies or vulnerabilities identified must be immediately remediated.
- Application vulnerability rescans must be requested of all new or updated application code prior to release to production. All critical vulnerabilities must be remediated before the application code will be authorized to be migrated to the production environment.

Software Release Levels Supported

- All vendor-supplied software supported by ITD must have an active vendor maintenance agreement and must be kept up to current release levels. Operating system security patches are applied as soon as they are made available

Software License Renewal

- ITD will manage all infrastructure licensing and maintenance contracts. Versions of software which are not supported by the vendors will not be supported by ITD.

Application Test/Staging Environment

- All systems must have at least a Production and Test environment.
 - A Staging environment is recommended when multiple versions of system software and applications are required.
 - A separate reporting, batch or Staging environment can be established where there is a need and the budget allows it.
- Production and Test server-side software installation and upgrades will be performed by ITD staff and will follow ITD's *Change Management Process*
 - Maintenance services will include correction of any defect affecting any of the components of the infrastructure. Resolutions of problems may be delivered in the form of a patch, maintenance update, procedural work around or installation of a new release. Some corrections may be required to be implemented immediately. In those instances, the *Change Management Process* may be expedited. Changes or patches dealing with Security vulnerabilities are expedited and must be treated as very high priority.
- Support services for the Test/Staging environments are available through ITD with on-site support between the hours of 8 am and 5 pm Monday through Friday, excluding County Holidays, unless coordinated in advance. The Application Test database environment is available with support from the on call staff from 7 am to 7 pm, Monday through Friday, excluding County Holidays, unless coordinated in advance. The Test databases are restricted environments; schemas passwords are not published. The Staging database is not restricted; schema passwords are published.

Preventative Maintenance and System Upgrades

- The lengths of outages for non-routine maintenance are determined by the requirements of the maintenance procedure. Each outage will be planned and discussed at the weekly

Hardware/Software Meeting held every Wednesday morning at 9 a.m. in the ITD Command Center Conference Room.

- All requests for software or hardware upgrades will be addressed in the Hardware/Software Meeting and must include a detailed plan.

Change Management Process

All requests to modify the Production and Test environments, such as for new Application releases and patches will require a *Change Management Request* form to be submitted using the system of record at the time which includes a description and schedule of the change, outage period, areas impacted, back out plan and on call personnel.

Security

- Vendors will be required to:
 - Provide the ability for each user to be uniquely identified by ID.
 - Provide basic authentication through use of passwords.
 - Provide the ability to enforce password expiration.
 - Provide the ability to require automatic password expirations when initially assigned or reset.
 - Provide ability to configure password parameters such as password lengths, user access to expiration settings and other behaviors, enabling alphanumeric characters, etc.
 - Provide the ability to encrypt transmitted data and authentication information over internal and external networks.
 - Provide support for Secure Socket Layer (SSL) 128 bit and 256 bit encryption.
 - Provide a password database encrypted in storage.
 - Provide ability to protect audit logs from unauthorized access.
 - Provide ability to log activities performed by specific user ID and IP address and to date-time stamp all activities.
 - Ensure the application functions without the use of SYS/SYSTEM/DBA/SA/DBO privileges.
 - Provide ability to identify and log all subsequent access points to ensure accountability is maintained throughout session.
 - Provide ability to limit concurrent sessions.
 - Provide ability to log changes to administrative functions.
 - Provide ability to automatically archive audit logs.
 - Provide ability to set an unsuccessful access attempt limit and suspend IDs after reaching the unsuccessful access threshold.
 - Provide ability to send alerts to administrators for unauthorized access attempts.
 - Enable automatic logoff of ID after a defined period of session inactivity, and perform subsequent re-log-on password authentication.
 - Provide ability to lock out user or group ID by date or time.
 - Provide centralized administration, user authorization, registration and termination.
 - Data that is protected through encryption is an individual's Personally Identifiable Information (PII). Items that may be considered PII include, but are not limited to, a person's:
 - Full name (if not common)
 - Social Security Number or National identification number
 - Telephone number
 - Street address
 - E-mail address
 - IP address (in some cases)
 - Vehicle license plate number
 - Driver's license number
 - Face, fingerprints, or handwriting

- Credit card numbers or credit card account information (billing address, account name, expiration date etc.)
- Bank Account Routing (RTN) and Account numbers
- Digital identity

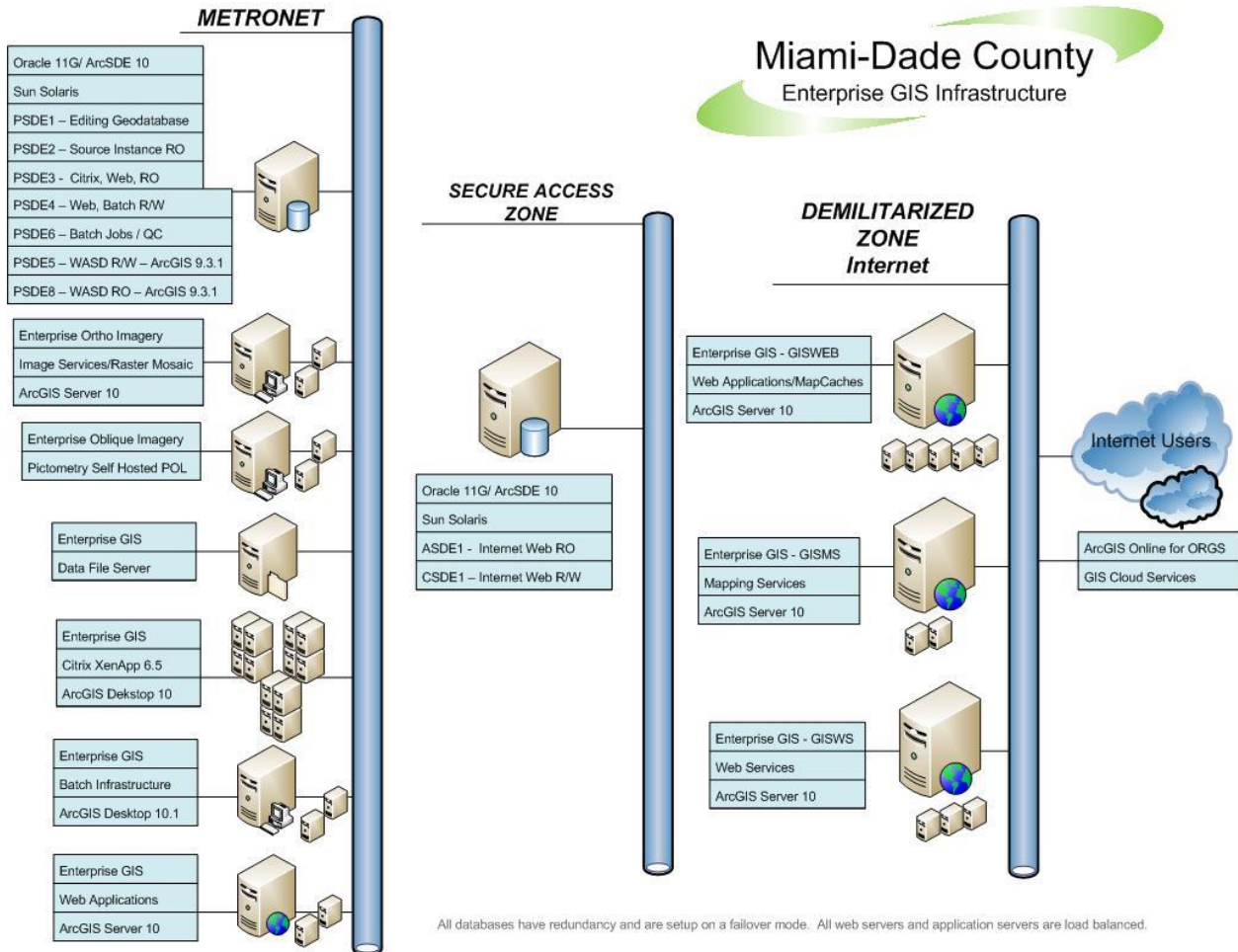
Geographic Information System (GIS)

- ArcGIS for Desktop/CITRIX Applications
 - Local application data that requires read/write access must be stored/and accessed from the centralized ITD CITRIX file shares. The application cannot require the end user to write to the servers' hard drive.
 - End user application customizations must be stored in the end users profile under documents and settings.
 - Applications (including ArcGIS for Desktop extensions) must be compatible with 64bit Windows Server operating systems.
 - Source code must be available.
- ArcGIS for Server Web Applications
 - Application must work with current version of ArcGIS for Server running in production servers or a newer planned upgrade version.
 - All applications should access data from ITD ArcSDE servers, and only specific datasets should be stored locally. A process should be implemented if data needs to be refreshed.
 - All errors should be written to a log folder in corresponding website directory created for each GIS application.
 - If application is found to contain errors that render it unusable or that present erroneous or misrepresented data, the GIS Web administrator will remove it immediately from production until such time as the application is fixed and tested successfully.
 - Every new Internet application must pass a security review prior to production implementation.
- ArcGIS/ArcSDE Geodatabase Desktop and Web Editing Applications
 - All applications must work with the same version of ArcGIS that the County is using in its enterprise production environment or a newer planned upgrade version.
 - Desktop editing applications should be integrated with Miami-Dade Editing Extension in order to leverage the County's geodatabase versioning mechanism. ITD will provide documentation and required technical support.
 - Desktop editing applications should be deployed through CITRIX technology. If CITRIX is not a viable solution, the user department is responsible for coordinating the installation, maintenance and upgrade of software in users' workstations.
 - Web editing applications should use a designated Read/Write ArcSDE instance for the Web, separate from the one used by desktop applications.
 - The GIS ArcSDE geodatabase being edited by the hosted editing application (desktop or web) should be loaded in a development instance and fully tested prior to its production implementation. ITD GIS staff will be responsible for loading the data from the development instance to production. A copy of the ArcSDE enterprise architecture document will be provided before data loading.
 - Editing Web applications are required to use CAPTCHA, data field validation, and ACL (Access Control List) or an equivalent user permission mechanism.
- Batch Server Jobs
 - Batch jobs must work with current version of ArcGIS desktop/SDE suite running in production servers or a newer planned upgrade version.
 - All batch jobs must comply with the GIS standards for jobs development and ITD job naming conventions and scheduling procedures.

- Any temporary data should be created in the designated batch job folder within the Scratch Area.
- All errors should be written to a log folder in corresponding job directory created for each batch processing job.
- All applications should access data from ITD ArcSDE servers, and only specific datasets should be stored locally. A process should be implemented if data needs to be refreshed.
- Jobs should be tested thoroughly in the development environment before a change management request is submitted to move job/job related components to the production batch processing servers.
- All changes to batch processing jobs in the production environment should be requested via change management procedures and should be implemented by the assigned GIS staff.

Appendices:

Appendix A: GIS Infrastructure Diagram



Appendix B- Miami-Dade County – USPS Address Standards

An address has the following components; house number, pre-direction, street name (number), street type, post-direction, unit designators, city, state and zip code. When formatting addresses into a database the address field should contain the house number, pre-direction, street name (number), street type and post-direction components. All other components should be contained within their own field. Zip code should be separated from the zip+4 designations. For the purposes of this document we will parse the address from left to right. This document describes the address standards for all components of an address.

1 House Number

23456 SW 159th Ct

The first component of an address is the house number. The house number is from one to five numeric digits.

2 Pre-directional

345 NW 72nd Ave

The second component is the pre-directional. Abbreviate according to the appropriate one or two character abbreviation:

<i>Direction</i>	<i>Abbv.</i>	<i>Direction</i>	<i>Abbv.</i>
North	N	Northeast	NE
South	S	Northwest	NW
East	E	Southeast	SE
West	W	Southwest	SW

3 Street Name

5680 SW 87th Ave

The third component is the street name. Numeric street names, should be written using numeric characters and with the appropriate endings, for example, 7th, 72nd, 56th, 3rd. If a street name contains a direction it should be spelled out.

The following are standardized examples of county, state, and local highways (see Table B for an expanded table).

Name

COUNTY ROAD 20
COUNTY HIGHWAY 140
HIGHWAY 50
INTERSTATE 680
ROAD 123
STATE HIGHWAY 335
STATE ROUTE 39
US HIGHWAY 70
TOWNSHIP ROAD 20

4 Street Types

43789 NW 77th Cir

The fourth component is the street type. The street type of the address should conform to the standard street type abbreviations listed in Table A.

43789 NW 77th Circle Pl

If an address has two consecutive words that appear on the street type table (Table A), abbreviate the second of the two words according to the street type table and place it in the street type position of the address. The first of the two words is part of the primary name. Spell it out and add it to the street name.

5 Post-directional13700 Kendale Lakes Cr **E**

The fifth component is the post-directional. See item 2 pre-directional for standardization.

6 Unit Designators5576 S Miami Ave **Apt 13**

The sixth component is the unit designator. Unit designators, such as APARTMENT or SUITE should not be included in the address field of a database. The unit designation should conform to the standard abbreviations listed in Table C. The pound sign (#) should not be used as a secondary unit designator if the correct designation, such as APT or STE, is known.

7 City Names

The seventh component is the city name. Spell city names in their entirety.

8 State Names

The eight component of an address is the state name. The state name should be abbreviated to the standard two-letter abbreviation as listed in Table D.

9 Zip code

The ninth component of an address is the zip code. The zip code or zip+4 must be correctly applied according to the USPS postal service. The primary zip code should be stored separately from the zip +4.

Table A**Street Type Abbreviations**

<i>Primary Street Type Name</i>	<i>Postal Service Standard Street Type Abbreviation</i>
ALLEY	ALY
ANNEX	ANX
ARCADE	ARC
AVENUE	AVE
BAYOU	BYU
BEACH	BCH
BEND	BND
BLUFF	BLF
BLUFFS	BLFS
BOTTOM	BTM
BOULEVARD	BLVD
BRANCH	BR
BRIDGE	BRG
BROOK	BRK
BROOKS	BRKS
BURG	BG
BURGS	BGS
BYPASS	BYP
CAMP	CP
CANYON	CYN
CAPE	CPE

CAUSEWAY	CSWY
CENTER	CTR
CENTERS	CTRS
CIRCLE	CIR
CIRCLES	CIRS
CLIFF	CLF
CLIFFS	CLFS
CLUB	CLB
COMMON	CMN
COMMONS	CMNS
CONCOURSE	CONC
CORNER	COR
CORNERS	CORS
COURSE	CRSE
COURT	CT
COURTS	CTS
COVE	CV
COVES	CVS
CREEK	CRK
CRESCENT	CRES
CREST	CRST
CROSSING	XING
CROSSROAD	XRD
CROSSROADS	XRDS
CURVE	CURV
DALE	DL
DAM	DM
DIVIDE	DV
DRIVE	DR
DRIVES	DRS
ESTATE	EST
ESTATES	ESTS
EXPRESSWAY	EXPY
EXTENSION	EXT
EXTENSIONS	EXTS
FALL	FALL
FALLS	FL
FERRY	FRY
FIELD	FLD
FIELDS	FLDS
FLAT	FLT
FLATS	FLTS
FORD	FRD
FORDS	FRDS
FOREST	FRST
FORGE	FRG
FORGES	FRGS
FORK	FRK
FORKS	FRKS
FORT	FT
FREEWAY	FWY
GARDEN	GDN
GARDENS	GDNS
GATEWAY	GTWY
GLEN	GLN
GLENS	GLNS
GREEN	GRN

GREENS	GRNS
GROVE	GRV
GROVES	GRVS
HARBOR	HBR
HARBORS	HBRs
HAVEN	HVN
HEIGHTS	HTS
HIGHWAY	HWY
HILL	HL
HILLS	HLS
HOLLOW	HOLW
INLET	INLT
ISLAND	IS
ISLANDS	ISS
ISLE	ISLE
JUNCTION	JCT
JUNCTIONS	JCTS
KEY	KY
KEYS	KYS
KNOLL	KNL
KNOLLS	KNLS
LAKE	LK
LAKES	LKS
LAND	LAND
LANDING	LNDG
LANE	LN
LIGHT	LGT
LIGHTS	LGTS
LOAF	LF
LOCK	LCK
LOCKS	LCKS
LODGE	LDG
LOOP	LOOP
MALL	MALL
MANOR	MNR
MANORS	MNRS
MEADOW	MDW
MEADOWS	MDWS
MEWS	MEWS
MILL	ML
MILLS	MLS
MISSION	MSN
MOTORWAY	MTWY
MOUNT	MT
MOUNTAIN	MTN
MOUNTAINS	MTNS
NECK	NCK
ORCHARD	ORCH
OVAl	OVAl
OVERPASS	OPAS
PARK	PARK
PARKS	PARK
PARKWAY	PKWY
PARKWAYS	PKWY
PASS	PASS
PASSAGE	PSGE
PATH	PATH

PIKE	PIKE
PINE	PNE
PINES	PNES
PLACE	PL
PLAIN	PLN
PLAINS	PLNS
PLAZA	PLZ
POINT	PT
POINTS	PTS
PORT	PRT
PORTS	PRTS
PRAIRIE	PR
RADIAL	RADL
RAMP	RAMP
RANCH	RNCH
RAPID	RPD
RAPIDS	RPDS
REST	RST
RIDGE	RDG
RIDGES	RDGS
RIVER	RIV
ROAD	RD
ROADS	RDS
ROUTE	RTE
ROW	ROW
RUE	RUE
RUN	RUN
SHOAL	SHL
SHOALS	SHLS
SHORE	SHR
SHORES	SHRS
SKYWAY	SKWY
SPRING	SPG
SPRINGS	SPGS
SPUR	SPUR
SPURS	SPUR
SQUARE	SQ
SQUARES	SQS
STATION	STA
STRAVENUE	STRA
STREAM	STRM
STREET	ST
STREETS	STS
SUMMIT	SMT
TERRACE	TER
THROUGHWAY	TRWY
TRACE	TRCE
TRACK	TRAK
TRAFFICWAY	TRFY
TRAIL	TRL
TRAILER	TRLR
TUNNEL	TUNL
TURNPIKE	TPKE
UNDERPASS	UPAS
UNION	UN
UNIONS	UNS
VALLEY	VLY

VALLEYS	VLYS
VIADUCT	VIA
VIEW	VW
VIEWS	VWS
VILLAGE VILL	VLG
VILLAGES	VLGS
VILLE	VL
VISTA	VIS
WALK	WALK
WALKS	WALK
WALL	WALL
WAY	WAY
WAYS	WAYS
WELL	WL
WELLS	WLS

Table B**Address Standardization - County, State, Local Highways**

The following are examples of county, state, and local highway primary names and the recommended standardized format. These are not the only possible examples.

Examples in Use

COUNTY HIGHWAY 140
COUNTY HWY 60E
CNTY HWY 20
COUNTY RD 441
COUNTY ROAD 110
CR 1185
CNTY RD 33
FL COUNTY RD 150
FLORIDA COUNTY
ROAD 555 (excessive characters)
EXPRESSWAY 55
FARM to MARKET 1200
FM 187
HWY FM 1320
HIGHWAY 101
HIWAY 1080A
HWY 64
HWY 11 BYPASS
HWY 66 FRONTAGE ROAD
HIGHWAY 3 BYP ROAD
I10
INTERSTATE 40
IH280
INTERSTATE HWY 680
I 55 BYPASS
I 26 BYP ROAD
I 44 FRONTAGE ROAD
LOOP 410
RD 5A
ROAD 22
RT 88
RTE 95
ROUTE 1150EE
RANCH RD 620

Standard

COUNTY HIGHWAY 140
COUNTY HIGHWAY 60E
COUNTY HIGHWAY 20
COUNTY ROAD 441
COUNTY ROAD 110
COUNTY ROAD 1185
COUNTY ROAD 33
FL COUNTY ROAD 150
FL COUNTY ROAD 555
EXPRESSWAY 55
FM 1200
FM 187
FM 1320
HIGHWAY 101
HIGHWAY 1080A
HIGHWAY 64
HIGHWAY 11 BYP
HIGHWAY 66 FRONTAGE RD
HIGHWAY 3 BYPASS RD
INTERSTATE 10
INTERSTATE 40
INTERSTATE 280
INTERSTATE 680
INTERSTATE 55 BYP
INTERSTATE 26 BYPASS RD
INTERSTATE 44 FRONTAGE RD
LOOP 410
ROAD 5A
ROAD 22
ROUTE 88
ROUTE 95
ROUTE 1150EE
RANCH ROAD 620

ST HIGHWAY 303	STATE HIGHWAY 303
STATE HWY 60	STATE HIGHWAY 60
SR 220	STATE ROAD 220
ST RD 86	STATE ROAD 86
STATE ROAD 55	STATE ROAD 55
SR MM	STATE ROUTE MM
ST RT 175	STATE ROUTE 175
STATE RTE 260	STATE ROUTE 260
TOWNSHIP RD 20	TOWNSHIP ROAD 20
TSR 45	TOWNSHIP ROAD 45
US 41 SW	US HIGHWAY 41 SW
US HWY 44	US HIGHWAY 44
US HIGHWAY 70	US HIGHWAY 70
FLORIDA 440	FL HIGHWAY 440
FLORIDA HIGHWAY 189	FL HIGHWAY 189
FL 1207	FL HIGHWAY 1207
FL HWY 75	FL HIGHWAY 75
FL ST HWY 1	FL STATE HIGHWAY 1
FL STATE HIGHWAY 24	FL STATE HIGHWAY 24
FLORIDA STATE HIGHWAY 625	FL STATE HIGHWAY 625
(excessive characters)	

Note: When the name of a state is used as a portion of the Primary Street Name, the standard two-letter abbreviation is recommended as depicted in the previous examples. However, when the state name is the complete Primary Street Name, such as OKLAHOMA AVE, then the state name should be spelled out completely.

Table C

Unit Designator Abbreviations

<i>Description</i>	<i>Approved Abbreviation</i>
Apartment	APT
Basement	BSMT**
Blank, unable to determine*	
Building	BLDG
Department	DEPT
Floor	FL
Front	FRNT**
Hanger	HNGR
Key	KEY
Lobby	LBBY**
Lot	LOT
Lower	LOWR**
Office	OFC**
Penthouse	PH**
Pier	PIER
Rear	REAR**
Room	RM
Side	SIDE**
Slip	SLIP
Space	SPC
Stop	STOP
Suite	STE
Trailer	TRLR
Unit	UNIT
Upper	UPPR**

* Requires the pound sign (#) to be used on the mailpiece.

** Does not require a Secondary RANGE to follow.

Table D

State Abbreviations

<i>State/Possession</i>	<i>Abbreviation</i>
Alabama	AL
Alaska	AK
American Samoa	AS
Arizona	AZ
Arkansas	AR
California	CA
Colorado	CO
Connecticut	CT
Delaware	DE
District of Columbia	DC
Federated States of Micronesia	FM
Florida	FL
Georgia	GA
Guam	GU
Hawaii	HI
Idaho	ID
Illinois	IL
Indiana	IN
Iowa	IA
Kansas	KS
Kentucky	KY
Louisiana	LA
Maine	ME
Marshall Islands	MH
Maryland	MD
Massachusetts	MA
Michigan	MI
Minnesota	MN
Mississippi	MS
Missouri	MO
Montana	MT
Nebraska	NE
Nevada	NV
New Hampshire	NH
New Jersey	NJ
New Mexico	NM
New York	NY
North Carolina	NC
North Dakota	ND
Northern Mariana Islands	MP
Ohio	OH
Oklahoma	OK
Oregon	OR
Palau	PW
Pennsylvania	PA
Puerto Rico	PR
Rhode Island	RI
South Carolina	SC
South Dakota	SD

Tennessee	TN
Texas	TX
Utah	UT
Vermont	VT
Virgin Islands	VI
Virginia	VA
Washington	WA
West Virginia	WV
Wisconsin	WI
Wyoming	WY

Appendix C: Miami-Dade County Enterprise GIS Services

<http://gisws.miamidade.gov>
Standardized GIS Services Platform

Address Locator Services

Miami-Dade County's GIS address locator services are updated weekly and hosted on the gisws ArcGIS server platform. Services available are:

- MDC_Locators/GeoAddress-20 – Geocodes against the GeoAddress feature class. GeoAddress is a point feature class of all addresses in Miami-Dade County. Points are located in the centroid of each property except in the cases where there are multiple addresses. Multiple addresses are located over the respective buildings. Match scores are set to a very low 20, which ensures a match every time but not always the correct one. This locator is most commonly used in an interactive process where the data entry user is presented multiple addresses to select from while assigning a valid Miami-Dade address to a record.
- MDC_Locators/GeoAddress – Designed the same as GeoAddress-20 however, the match scores are set higher to ensure a more exact match. This locator is more commonly used in batch processes.
- MDC_Locators/GeoStreet-20 – Geocodes against the GeoStreet feature class. GeoStreet is a line feature class which represents a street segment. An address range is assigned to each segment and the address is geo-located proportionately along this range. Match scores are set to a very low 20, which ensures a match every time but not always the correct one. This locator is most commonly used in an interactive process where the data entry user is presented multiple addresses to select from while assigning a valid Miami-Dade address to a record.
- MDC_Locators/GeoStreet - Designed the same as GeoStreet-20 however, the match scores are set higher to ensure a more exact match. This locator is more commonly used in batch processes.
- MDC_Locators/MD_Locator-20 – A composite locator, addresses are first located against GeoAddress-20 and if no match is found they are then located against GeoStreet-20.
- MDC_Locators/MD_Locator - A composite locator, addresses are first located against GeoAddress and if no match is found they are then located against GeoStreet.

GIS WEB Services

Standardize

This XML Web service formats an input address with Miami-Dade County – USPS Address Standards. The following methods are available.

- **standardizeAddress**
This XML Web service method returns a standardized address from the input address.
- **standardizeAddressParsed**
This XML Web service method returns a standardized address from the parsed input address.
- **standardizeIntersection**
This XML Web service method returns a standardized intersection from the input intersection.
- **standardizeIntersectionParsed**
This XML Web service method returns a standardized intersection from the parsed input intersection.

Verify

This XML Web service identifies whether a provided address is a valid Miami-Dade County address. It also standardizes the given address using the Standardize WEB Service. The service returns the following codes: Y, N, D or S.

Y indicates a valid **address**.

N indicates an invalid address.

D indicates a valid address and that more than one address exists in the MDC address database.

S indicates that the address does not exist in the MDC address database but does exist within the MDC address range database.

The following methods are supported.

- **VerifyAddress**
This XML Web service method validates the input address.
- **VerifyAddressMunic**
This XML Web service method validates the input address and Municipality Code.
- **VerifyAddressParsed**
This XML Web service method validates the parsed input address.
- **VerifyAddressParsedMunic**
This XML Web service method validates the parsed input address and Municipality Code.
- **VerifyAddressParsedZip**
This XML Web service method validates the parsed input address and Zip Code.
- **VerifyAddressZip**
This XML Web service method validates the input address and Zip Code.
- **VerifyIntersectionParsed**
This XML Web service method validates the parsed input intersection.
- **VerifyIntesection**
This XML Web service method validates the input intersection.

AddrXY

This XML Web service returns NAD 83 State Plane X and Y coordinate if provided a valid Miami-Dade County address.

The following methods are supported.

- **XYAddress**
This XML Web service method returns X, Y Coordinate(s) for the input address.
- **XYAddressMunic**
This XML Web service method returns X, Y Coordinate for the input address and Municipality Code.
- **XYAddressParsed**
This XML Web service method returns X, Y Coordinate(s) for the parsed input address.
- **XYAddressParsedMunic**
This XML Web service method returns X, Y Coordinate for the parsed input address and Municipality Code.
- **XYAddressParsedZip**
This XML Web service method returns X, Y Coordinate for the parsed input address and Zip Code.
- **XYAddressZip**
This XML Web service method returns X, Y Coordinate for the input address and Zip Code.
- **XYIntersection**
This XML Web service method returns X, Y Coordinate(s) for the input intersection.
- **XYIntersectionParsed**
This XML Web service method returns X, Y Coordinate(s) for the parsed input intersection.

- **XYStreetParsedZip**
This XML Web service method returns X, Y Coordinate(s) for the parsed input address and Zip code geocoding against street.
- **XYStreetZip**
This XML Web service method returns X, Y Coordinate(s) for the input address and Zip code geocoding against street.

AddressWebService

This XML Web service combines the other WEB services (including standardize) to produce results. Results include standardized address parsed and non-parsed, identifies which geodatabase the address matched against, and if the address validated against the exact match database the service also returns x/y coordinates, folio, cluc, zip code, and munic_code.

- **Address**
This XML Web service method returns the first found X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the input address.
- **AddressD**
This XML Web service method returns multiple X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the duplicated address.
- **AddressMunic**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the input address and Municipality code.
- **AddressMunicParsed**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed input address and Municipality code.
- **AddressParsed**
This XML Web service method returns the first found X, Y Coordinate, Folio, CLUC, Standardized Address and Validation result for the Parsed input address.
- **AddressParsedD**
This XML Web service method returns multiple X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed duplicated address.
- **AddressZip**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the input address and zip code.
- **AddressZipParsed**
This XML Web service method returns X, Y Coordinate, Folio, Cluc, Standardized Address and Validation result for the Parsed input address and zip code.
- **Intersection**
This XML Web service method returns the first found X, Y Coordinate, Standardized Intersection and Validation result for the input Intersection.
- **IntersectionD**
This XML Web service method returns multiple X, Y Coordinate, Standardized Intersection and Validation result for the duplicated Intersection.
- **IntersectionParsed**
This XML Web service method returns the first found X, Y Coordinate, Standardized Intersection and Validation result for the input Intersection.
- **IntersectionParsedD**
This XML Web service method returns multiple X, Y Coordinate, Standardized Intersection and Validation result for the Parsed duplicated Intersection.

FolioCluc

This XML Web service returns Folio number and CLUC value given a valid Miami-Dade County address.

The following methods are supported.

- **FolCluc**
This XML Web service method returns FOLIO numbers and CLUC values for the input address.
- **FolClucMunic**
This XML Web service method returns FOLIO number and CLUC value for the input address and Municipality Code.
- **FolClucParsed**
This XML Web service method returns FOLIO numbers and CLUC values for the parsed input address.
- **FolClucParsedMunic**
This XML Web service method returns FOLIO number and CLUC value for the parsed input address and Municipality Code.
- **FolClucParsedZip**
This XML Web service method returns FOLIO number and CLUC value for the parsed input address and Zip Code.
- **FolClucZip**
This XML Web service method returns FOLIO number and CLUC value for the input address and Zip Code.

Condo

This XML Web service returns condo folio numbers that are related with the provided a parent address or folio within Miami-Dade County.

The following methods are supported.

- **CondoAddressMunic**
This XML Web service method returns condo folio numbers that are related with the parent address and Municipality Code.
- **CondoAddressParsedMunic**
This XML Web service method returns condo folio numbers that are related with the parsed parent address and Municipality Code.
- **CondoAddressParsedZip**
This XML Web service method returns condo folio numbers that are related with the parsed parent address and Zip Code.
- **CondoAddressZip**
This XML Web service method returns condo folio numbers that are related with the parent address and Zip Code.
- **ParentChildFolio**
This XML Web service method returns children folio numbers and addresses information for the input parent folio number.
- **ParentFolio**
This XML Web service method returns parent folio number for the input child folio number.

GeoProperty

This XML Web service returns GeoProperty values: Subunit, zip code, condo flag, county land use code, township/range/section (ttrss), commissioner district, election precinct, census tract 2000, police grid, traffic analysis zone, community council, subarea, zoning code, flood zone, and state plane x/y coordinate if provided a valid Miami-Dade County addresses.

The following methods are supported.

- **GeoProperty**
This XML Web service method returns a standard address and other location identifiers for the input address and Zipcode through a geoprocess.
- **GeoPropertyParsed**
This XML Web service method returns a standard address and other location identifiers for the input address and Zipcode through a geoprocess.

GeoIntersect

This XML Web service returns the attributes of the feature in the specified Feature Class that intersects the specified X and Y.

The following operations are supported.

- **GetAllFieldsRecords**
This XML Web service method returns a DataTable, with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class.
- **GetAllFieldsRecords_DS**
This XML Web service method returns a DataSet with a DataTable with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class.
- **GetAllFieldsRecords_DS_LocalData**
This XML Web service method returns a DataSet with a DataTable with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.
- **GetAllFieldsRecords_LocalData**
This XML Web service method returns a DataTable, with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.
- **GetAllFieldsRecords_XML**
This XML Web service method returns an XML document with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class.
- **GetAllFieldsRecords_XML_LocalData**
This XML Web service method returns an XML document with the values of all field for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.
- **GetSpecifiedFieldsRecords**
This XML Web service method returns a DataTable, with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class.
- **GetSpecifiedFieldsRecords_DS**
This XML Web service method returns a DataSet with a DataTable with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class.
- **GetSpecifiedFieldsRecords_DS_LocalData**
This XML Web service method returns a DataSet with a DataTable with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon

feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.

- **GetSpecifiedFieldsRecords_LocalData**
This XML Web service method returns a DataTable, with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.
- **GetSpecifiedFieldsRecords_XML**
This XML Web service method returns an XML document with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class.
- **GetSpecifiedFieldsRecords_XML_LocalData**
This XML Web service method returns an XML document with the values of the specified comma-separated fields for the feature(s) intersecting the specified x and y in the given polygon feature Class. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.

GeoAttribute

This XML Web service returns the attributes of the feature(s) or records in the specified Feature Class or Table, given a field to search on, and the field's value.

The following operations are supported.

- [GetAllFieldsRecordsGivenAFieldNameAndValue](#)
This XML Web service method returns a DataTable, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.
If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using 'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.
Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.
- [GetAllFieldsRecordsGivenAFieldNameAndValue_DS](#)
This XML Web service method returns a DataSet with a DataTable, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.
If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using 'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.
Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.
- [GetAllFieldsRecordsGivenAFieldNameAndValue_DS_LocalData](#)
This XML Web service method returns a DataSet with a DataTable, with the values of all fields for

the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.

- [GetAllFieldsRecordsGivenAFieldNameAndValue_LocalData](#)

This XML Web service method returns a DataTable, with the values of all fields for the feature(s) or record(s) selected on the specified Feature class or Table, given the name of the field to search on, and the field's value. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.

- [GetSpecifiedFieldsRecordsGivenAFieldNameAndValue](#)

This XML Web service method returns a DataTable, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

- [GetSpecifiedFieldsRecordsGivenAFieldNameAndValue_DS](#)

This XML Web service method returns a DataSet with a DataTable, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in

milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

- [GetSpecifiedFieldsRecordsGivenAFieldNameAndValue_DS_LocalData](#)

This XML Web service method returns a DataSet with a DataTable, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.

- [GetSpecifiedFieldsRecordsGivenAFieldNameAndValue_LocalData](#)

This XML Web service method returns a DataTable, with the values of the specified fields for the feature(s) or record(s) selected on the specified Feature Class or Table, given the name of the field to search on, the field's value, and a string of fields names to be returned separated by commas. Valid field types to search on are: Numeric, String or Date. If value type 'Date' is used the value string must be in the following format 'YYYY-MM-DD HH24:MI:SS' Example: '2008-07-08 10:25:03'.

If your request returns to many records you may need in your application to increase the time the XML Web Service client waits for synchronous XML Web Service request to complete (in milliseconds) by using

'Service.Timeout = -1' where Service is the object pointing to this Web Service. Use -1 to set an Infinite time out.

Also, you may need to increase your httpRuntime executionTimeout. One way to do it is adding the line <httpRuntime executionTimeout=(Here goes the number of seconds)/> between the <system.web> tabs in your Web.Config.

NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.

XYLatLongConversionsClass

This XML Web service is a projection service between X/Y coordinates and Longitude and Latitude. The following operations are supported:

- [getLatLongDecFromXY](#)

This XML Web service method returns the longitude and latitude in decimal for the given X/Y coordinate as a double array.

- [getLatLongDegreeFromXY](#)

This XML Web service method returns, as a String Array, the longitude and latitude in Degrees Minutes format, for the given X/Y coordinates.

- [getLatLongInDegMinSecFromXY](#)

This XML Web service method returns, as a String Array, the longitude and latitude in Degrees Minutes Seconds format, for the given X/Y coordinates.

- **getXYfromLatLongDec**
This XML Web service method returns the X/Y coordinate for the given longitude and latitude in a decimal as a double array.
- **getXYfromLatLongDegree**
This XML Web service method returns, as a double array, the X/Y coordinates for the given longitude and latitude in Degrees Minutes format.
- **getXYfromLatLongInDegMinSec**
This XML Web service method returns, as a Double array, the X/Y coordinates for the given longitude and latitude in Degrees Minutes Seconds format.

GetClosestFeatureClass

This XML Web service has methods for returning attributes of the closest features to X/Y inputs. A list of the GIS feature classes can be found at <\\s0140158\geodatabase\Standards> and is called datainfo.xls . The following operations are supported:

- **GetClosestFeatureFromXY**
This XML Web service method returns closest Features(ordered by distance) for a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***Specify named attributes by semi-colon delimited list
- **GetClosestFeatureFromXYAllAtrbts**
This XML Web service method returns closest Features(ordered by distance) for a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***All attributes returned
- **GetClosestFeatureFromXYAllAtrbts_LocalData**
This XML Web service method returns closest Features(ordered by distance) from a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***All attributes returned. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.
- **GetClosestFeatureFromXY_LocalData**
This XML Web service method returns closest Features(ordered by distance) for a given X/Y coordinate, an X integer in feet for buffer to create around coordinate, and Feature Class name to query.***Specify named attributes by semi-colon delimited list. NOTE: This method searches a database stored locally in the same server as this WebService; not all the data currently in SDE is available locally.
- **getFolioFromXY**
This XML Web service method returns top Folio Numbers for a given X/Y coordinate and a 500 feet buffer created around the coordinate.
- **getStreetIDFromXY**
This XML Web service method returns top Street IDs for a given X/Y coordinate and a 500 feet buffer created around the coordinate.

MDCWSservice

Xml webservice with utility methods. The following operations are supported:

- [SaveErrorLogToTextFile](#)
Gets the error that occurred within the application and saves it to a text file
- [SendMessage](#)

searchSRVCClass

This web service is the general search result of PTXGIS, INTERSECTION, ZIPCODE, LANDMRKS, CommissionDistrict, Daycare, SchoolSite, CharterSchool, College, and PrivateSchool and can receive the name of an XML to add to search for a given query. The following operations are supported.

- [AddressSearchUsingLocators](#)
This WebMethod is used search addresses using Miami-Dade GIS locators
- [SearchUsingCustomXMLFile](#)
Method accepts the user's search criteria, and an XML file name as parameters. The XML file will contain the different datasets, the applications will be using and searching for. If not xml document is provided it will search for address\intersections only. It also detects if search criteria is an address, or a folio # to avoid doing unnecessary queries
- [searchSRVCmethod](#)
Pass user search request, the XML file name placed inside the folder XMLdynamic 'NOXML', and pass whether you want 'ALL', 'NONE', or a specific search by passing 'address', 'intersect', 'zip', 'landmarks', 'districts', 'schools', and or 'munic' delimited by semi-colon(';').

Map Cache Services

Community Map

http://server.arcgisonline.com/ArcGIS/rest/services/World_Topo_Map/MapServer

Service Description: Miami-Dade County Data hosted by Esri (ArcGIS Online) as a function of ESRI's Community Base Map program, WGS84, updated monthly.

MDC Base Map Caches

- [MapCache/BaseMap](#)
- [MapCache/BaseMap WGS84](#)
- [MapCache/MDCFloodZones](#)
- [MapCache/MDCImagery](#)
- [MapCache/MDCImagery WGS84](#)

Appendix D: Miami-Dade County GIS Central Data Repository Layers

FEATURE DATASET	FEATURE CLASS	DESCRIPTION
ActiveAsbuiltSupplementalInformationSystem	AASIS	Active AsBuilt Supplemental Information System
ActiveAsbuiltSupplementalInformationSystem	HASIS	Historical AsBuilt Supplemental Information System
BikeFacility	BikeLane	Bicycle Lanes
BikeFacility	PavedPath	Bicycle Paved Paths
BikeFacility	PavedShoulder	Bicycle Paved Shoulders
BikeFacility	WideCurbLane	Bicycle Wide Curb Lanes
Broadband	MDBroadbandNoWireline	NoWireline Broadband areas within Miami-Dade County.
Broadband	MDBroadbandInadequate	Inadequate (less 3 Mbps) Broadband Wireline Service within Miami-Dade County
Broadband	MDBroadbandProvider	Broadband Providers within Miami-Dade County
Broadband	MDBroadbandUnserved	Unserved Broadband areas within Miami-Dade County
Budget	CommunityBasedOrganization	Community Based Organization (CBO) Funded
Budget	CommunityBasedOrganization2012	Community Based Organization (CBO) Funded during 2011-2012 fiscal year
BuildingCertificate	CertificateOfUse	Building Certificate of Use
BuildingCertificate	CertificateOfOccupancyNComp	Certificate of Occupancy and Completion
BuildingPlanimetric	SmallBuilding	2012 Small Buildings Planimetric locations
BuildingPlanimetric	LargeBuilding	2013 Large buildings planimetric footprint
Buildings2001	SmallBuilding2001	2001 Small Buildings Planimetrics
Buildings2001	LargeBuilding2001	2001 Large Buildings Planimetrics
Buildings2005	SmallBuilding2005	2005 Small Buildings Planimetrics
Buildings2005	LargeBuilding2005	2005 Large Buildings Planimetrics
CareService	AdultCareFacility	Adult Care Facilities

CareService	AdultLivingFacility	Adult Living Facilities
CareService	Daycare	Day Care Centers within
CareService	DCFFacility	Miami-Dade County
CareService	IntermediateCareFacility	DCF Facilities
CareService	NursingHome	IntermediateCareFacility
CartoLayers	CartoStreets	Nursing Homes
		Cartographic Streets
		Future Landuse from
		Comprehensive
		Development Master
CDMP	Landuse	Plan.
Census1990	Block90	1990 Census Blocks -
		Unaligned
Census1990	BlockGroup90	1990 Census Block
		Groups - Unaligned
		1990 Census Blocks
		created from Street
Census1990	BlockStreet90	Network
Census1990	Place90	1990 Census Places -
		Unaligned
Census1990	Tiger90_line	1990 Original Census
		Tiger Line
Census1990	Tiger90_poly	1990 Original Census
		Tiger Boundary
Census1990	Tract90AlignCoastal	1990 Census Tracts to
		Coastline - Aligned
Census1990	Tract90UnalignCoastal	1990 Census Tracks to
		Coastline - Unaligned
Census1990	Tract90UnalignFull	1990 Census Tracts Full
		Boundary - Unaligned
Census2000	Block	2000 Census Blocks -
		Aligned
Census2000	BlockGroup	2000 Census Block
		Groups - Aligned
Census2000	BlockSite	2000 Census Block Site
		2000 Census
Census2000	DesignatedPlace	Designated Places -
		Aligned
		2000 Census Low-
		Moderate (Community
		Development) Block
Census2000	LowModerateBlockGroup	Groups - Aligned
Census2000	Tract	2000 Census Tracts -
		Aligned
Census2010	Block10_Unaligned	2010 Census Blocks -
		Unaligned
Census2010	BlockGroup10_Unaligned	2010 Census Block
		Groups - Unaligned
		2010 Census
Census2010	DesignatedPlace10_Unaligned	Designated Place -
		Unaligned
Census2010	Tract10_Unaligned	2010 Census Tract -
		Unaligned
Census2010	Block10_Aligned	2010 Census Blocks -
		Aligned

Census2010	BlockGroup10_Aligned	2010 Census Block Groups - Aligned
Census2010	DesignatedPlace10_Aligned	2010 Census Designated Place - Aligned
Census2010	Tract10_Aligned	2010 Census Tracts - Aligned
Census2010	Block10Pop	2010 Census Blocks with 2010 Census Population figures
Census2010	DesignatedPlace10Pop	2010 Census Designated Place with 2010 Census Population
Census2010	Tract10Pop	2010 Census Tracts with 2010 Census Population
Census2010	BlockGroup10Pop	2010 Census Block Groups with 2010 Census Population
Census2010	Block10Pop_pnt	2010 Census Blocks Centroid with 2010 Census Population
Census2010	BlockGroup10Pop_pnt	2010 Census Block Groups Centroid with 2010 Census Population
Census2010	Tract10Pop_pnt	2010 Census Tracts Centroid with 2010 Census Population
Census2010	DesignatedPlace10Pop_pnt	2010 Census Designated Place Centroid with 2010 Census Population
CityDistrict	MiamiCityDistrict	City of Miami Commissioner Districts
CityDistrict	MiamiGardensDistrict	City of Miami Gardens Council Districts
CityDistrict	NorthMiamiDistrict	City of North Miami Council District
Contamination	ContaminatedSite	Contaminated Sites
Contamination	LandFill	Landfill Sites
Contamination	SuperFundSite	Superfund Sites (Hazardous Waste Facilities)
CorrectionRehabilitation	DetentionCenter	Detention Centers, Jails
CountyCityLimits	CommunityCouncil	Community Council
CountyCityLimits	CommunityCouncilSubarea	Community Council Subareas
CountyCityLimits	CountyOutline	County Outline Boundary
CountyCityLimits	MiamiDadeBoundary	Miami-Dade County, Outer Boundary
CountyCityLimits	Municipality_anno	Municipal Boundaries (out to the water)

CountyCityLimits	Municipality_line	Municipal Boundary line (out to the water)
CountyCityLimits	Municipality_poly	Municipal Boundaries (out to the water)
CountyCityLimits	MunicipalityCoastal_anno	Municipal Boundaries (up to the coastline)
CountyCityLimits	MunicipalityCoastal_line	Municipal Boundary line (up to the coastline)
CountyCityLimits	MunicipalityCoastal_poly	Municipal Boundaries (up to the coastline)
CountyCityLimits	PANeighborhood	Major Neighborhoods Boundaries
CountyCityLimits	MunicipalAdvisoryCommittee	Municipal Advisory Committee (MAC) Boundaries.
CountyCityLimits	ProposedAnnexation	Proposed Annexation area
DERMRestricted	SaltWaterIntrusion	2008 Salt Water Intrusion Line
DERMWaterSewer	SewerExtension	DERM Sewer Extensions
DERMWaterSewer	NoticeOfReqConnection_poly	Notice of Required Water and Sewer Connection
DERMWaterSewer	SewerOverflow	Sewer Overflow Incident Cases
DERMWaterSewerRestricted	NoticeOfReqConnection	DERM Notice of Required Connections Community
DevelopmentArea	CommunityDevelopmentDistrict	Development Districts Community
DevelopmentArea	CommunityRedevelopmentArea	Redevelopment Areas Planning & Zoning
DevelopmentArea	MinorStatisticalArea	Minor Statistical Area Neighborhood
DevelopmentArea	NeighborhoodRevitalizationArea	Revitalization Area
DevelopmentArea	TargetUrbanArea	Targeted Urban Area
DevelopmentArea	TargetUrbanAreaCorridor	Targeted Urban Areas Corridors
DevelopmentArea	NeighborhoodStabilizationProg	Neighborhood Stabilization Program
DevelopmentArea	ShorelineDevelopmentBoundary	Shoreline Development
EdgeOfPavement	EdgeOfPavement	2013 Edge of Pavement planimetrIc lines
Educational	CharterSchool	Charter Schools
Educational	College	Colleges and Universities
Educational	HeadStart	Headstart and Early Headstart Centers
Educational	Library	Miami-Dade County Public Libraries
Educational	MunicipalLibrary	Municipal Public Libraries

Educational	PrivateSchool	Private Schools including State Registered
Educational	BookMobile	Library BookMobile
Electoral	CommissionDistrict	2011 Commission Districts
Electoral	ElectionCollectCenterBoundary	Election Collection Center Boundary
Electoral	ElectionCollectionCenter	Election Collection Centers
Electoral	CongressionalDistrict	2012 US House of Representatives (Congressional District)
Electoral	HouseDistrict	2012 State House Districts
Electoral	PollingPlace	Voters Polling Places
Electoral	Precinct	Voting Precincts
Electoral	PrecinctGroup	Precinct Groups
Electoral	SenateDistrict	2012 State Senate Districts
Electoral	SchoolBoardDistrict	2012 Public School Board District
Electoral	EarlyVotingSite	Elections Early Voting Site
Electoral	CommissionerDistrictOffice	Commissioner District Office
ElectoralHistory	SchoolBoardDistrict2000	2000 Public School Board District
ElectoralHistory	CommissionDistrict1992	1992 Commission Districts
ElectoralHistory	CommissionDistrict2001	2001 Commission Districts
EmergencyManagement	HurricaneBusStop	Hurricane Bus Stop Locations
EmergencyManagement	HurricaneDebrisRemoval	Hurricane Debris Removal Routes
EmergencyManagement	HurricaneEvacZone	Hurricane Evacuation Zone (Storm Surge Planning Zone)
EmergencyManagement	HurricaneShelter	Hurricane Shelters
EmergencyManagement	PrimaryEvacuationRoute	Primary Evacuation Routes
EmergencyManagement	TurkeyPointRadii	Turkey Point Radius in Miles
EmergencyManagement	TurkeyPointSector	Turkey Point Sectors and Quadrants
EmergencyManagement	TurkeyPointArea	Turkey Point Plume Exposure Pathway
EmergencyManagement	TurkeyPointArea_anno	Turkey Point Plume Evacuation Area - Boundary Annotation
EmergencyManagement	TurkeyPointArea_annoarea	Turkey Point Plume Exposure Pathway

		Evacuation Area - Area Annotation
EmergencyMngtHistorical	HurricaneEvacZone2003_2012	Hurricane Evacuation Zone from 2003 to 2012
EmergencyMngtRestricted	Consulate	Consulates in Miami-Dade County
EmergencyMngtRestricted	CriticalBridge	Critical Bridges in Miami-Dade County
EmergencyMngtRestricted	DialysisCenter	Dialysis Centers in Miami-Dade County
EmergencyMngtRestricted	EmergencyManagementLandmark	Emergency Management Landmarks
EmergencyMngtRestricted	Marina	Emergency Management Marinas
EmergencyMngtRestricted	PublicWorksFacility	Emergency Management Public Works Facilities
EmergencyMngtRestricted	CanalStructure	Canal Structures
EmpowermentZone	Brownfield	Brownfield Locations
EmpowermentZone	DevelopableSite	1998 Developable Sites
EmpowermentZone	EastWardHo	1998 EastWard Ho
EmpowermentZone	EmpowermentZone_Line	1998 Empowerment Zones Lines
EmpowermentZone	EmpowermentZone_poly	1998 Empowerment Zones Boundaries
EmpowermentZone	EmpowermentZoneCTract	1998 Empowerment Zones with Census Tracts
EmpowermentZone	EnterpriseZone	2006 Enterprise Zones
Environmental	ArtificialReef	Artificial Reef Sites
Environmental	ArtificialReefSite	Artificial Reef Sites Boundary
Environmental	EnvQualityControlBoard	Environmental Quality Control Board
Environmental	GasStation	Boundaries
Environmental	SaltWaterIntrusion95	Retail Gas Stations
Environmental	Soil	Salt Water Intrusion line as of 95
Environmental	SoilWaterConservationDistrict	Soil Conversion Map
Environmental Odor	OdorSource_poly	Soil and Water
Environmental Odor	OdorSource	Conservation District
Environmental Odor	OdorStation	Odor location boundary
Environmental Odor	OdorComplaint	Odor location
Environmental Odor	OdorComplaintLandmark	Odor Station location
FBICChemical	EPA_FRSFacility	Odor Complaints and Inspections
FBICommunication	AMRadioAntenna	Odor Complaint landmarks
FBICommunication	AntennaStructureRegistration	EPA FRS Facilities
FBICommunication	BRS_EBSTransmitter	AM Radio Antennas
		Antenna Structure Registration
		BRS EBS Transmitters

FBICommunication	CellularTower	Cellular Towers
FBICommunication	FMRadioAntenna	FM Radio Antennas
FBICommunication	InternetExchangePoint	Internet Exchange Point
FBICommunication	InternetServiceProvider	Internet Service Providers
FBICommunication	LandMobileBroadcast	Land Mobile Broadcast Transmitter Sites
FBICommunication	LandMobileCommercial	Land Mobile Commercial Transmitter sites
FBICommunication	LandMobilePrivate	Land Mobile Private Service Transmitter sites
FBICommunication	MicrowaveTower	Microwave Service Sites
FBICommunication	PagingTransmitter	Paging Transmitters
FBICommunication	TVDigitalTransmitter	Digital Television Transmitter Sites
FBIIDHSInfraAsset	DHSInfraAssetListDam	DHS infrastructure asset of Dams
FBIIDHSInfraAsset	DHSInfraAssetListPoint	DHS Infrastructure asset list of dams
FBIEnergy	ElectricPowerGeneratorPlan	Electric Power Generator Plants
FBIEnergy	EnergyDistribControlFacility	Energy Distribution Control Facilities
FBIEnergy	NaturalGasReceiptDelvryPoint	Natural Gas Receipt Delivery point
FBIEnergy	PowerTransmissionLine	Power Transmission Line
FBIEnergy	PowerTransmissionSubstation	Power Transmission Substations
FBIFinance	FDICBankMainOffice	FDIC Bank Main Offices
FBIFinance	Brokerage	Brokerages
FBIFinance	CreditUnionHeadQuarter	Credit Union Head Quarters
FBIFinance	FDICInsuredBank	FDIC Insured Banks
FBIFinance	FederalReserveBank	Federal Reserve Banks
FBIFinance	FinancialProcessingCenter	Financial Processing Centers
FBIFinance	InsuranceCompany	Insurance Companies
FBIGovernment	DiplomatMissionOffice	Diplomat Mission Office
FBIHazmat	HazmatRiskMngtPlan	Hazmat Risk Management Facilities
FBIStorage	SelfStorageFacility	Self-storage facilities
FireDept	FireStation	Fire Stations
FireDept	LifeSafetyInspDistrict	Life Safety Inspection District
FireDept	MunicipalFireStation	Municipal Fire Stations
FireDept	StationResponseServiceArea	Fire Station Response Service Areas
FireDept	CountywideClostFireStationArea	Countywide Closest Fire Station Area

FireDept	FireDistrictStationTerritory	Fire District Station Territories
FireDept	FDStationTerritoryInhabited	Fire District Station Territories clipped to the extent of inhabited areas
FireDept	FireRescueImpactFeeDistrict	Fire and Rescue Impact Benefit Fee District
FireDept	FireHydrantServiceArea	Fire Hydrant Service Areas
FloodInfrastructure	FEMAFloodZone	2009 FEMA Flood Zones
FloodInfrastructure	FEMAPanel	2009 FEMA Panel Flood Zones
FloodInfrastructure	CountyFloodCriteria	County Flood Criteria Contours
FloodInfrastructure	FEMAFloodZone1994	1994 FEMA Flood Hazard Zones
FloodInfrastructure	FEMAPanel1994	1994 FEMA Panels (Flood Zones)
FloodInfrastructure	CoastalAZone	Coastal A Zones
GeneralGovernment	Court	Courts
GeneralGovernment	CAAFacility	Community Action Agency Facilities
GeneralGovernment	GSAFleetShop	GSA Fleet Repair Shops
GeneralGovernment	GSAFleetFuelSite	GSA Fleet Fuel Sites
GeneralGovernment	MDCLeaseProperty	County Leased Properties
GeneralGovernment	MDCOwnProperty	County Owned Properties
GeneralGovernment	PostOffice	Post Office Locations
GeneralGovernment	CityHall	City Halls within Miami-Dade County
GeoAddress	GeoAddress	Geocoded Address Locations
Geomatics	SubjectProperties	GIS layer for on-going zoning hearings
Geomatics	SubjectPropertyBuffer	GIS layer for zoning radius buffer applicable to type of zoning hearing
Geomatics	SubjectPropertyContiguous	GIS layer of properties that are contiguous (same owner/applicant) to subject property of hearing applicant
GeoNetwork	Street_Network	Routable Street Network
GeoStreets	GeoStreets	Miami-Dade County Streets
GeoStreets	ST_DADE	Miami-Dade County Streets (Coverage Structure)
GeoStreets	GeoIntersection	Geocoded Street Intersections

GeoStreets	GeoActualRanges	Street Network Actual Address Ranges
HealthCenter	CorrectionalHealthClinic	Health Clinics within Correctional Facilities
HealthCenter	FederallyQualifiedHealthCenter	Federally Qualified Health Center
HealthCenter	FreeStandingClinic	Free Standing Clinics
HealthCenter	HIVTestingCenter	HIV Testing Center
HealthCenter	JacksonPrimaryCareCenter	Jackson Primary Care Centers
HealthCenter	MentalHealthCenter	Mental Health Centers
HealthCenter	SchoolBasedClinic	School Base Clinics
HealthService	AmbulatorySurgicalCenter	Ambulatory Surgical Centers
HealthService	DOHHealthCenter	Department of Health Center Locations
HealthService	DOHWICCenter	Department of Health Women, Infant & Children Centers
HealthService	Hospital	Hospitals
HealthStatistic	CardiovascularMortality2006	2006 Cardiovascular Mortality by ZIPCode
HealthStatistic	CLRDMortality2006	2006 Chronic Lower Respiratory Disease (CLRD) Mortality
HealthStatistic	HospitalAdmission	Hospital Admission
HealthStatistic	InfantMortality2006	2006 Infant Mortality by ZIP Code
HealthStatistic	LowBirthWeight	2006 Low Birth Weight Percentage of babies born in Miami-Dade County
HealthStatistic	MedicaidEnrolled2007	2007 Medicaid Enrollment by ZIPCode
HealthStatistic	MortalityCount2006	2006 Mortality Count
HealthStatistic	PrenatalCare	2006 First Trimester Prenatal Care
HealthStatistic	TeenBirths2006	Percentage of births in Miami-Dade County Births by Teenaged Mothers
HealthStatistic	UninsuredByZipCode2004	2004 Uninsured by ZipCode
HealthStatistics2010	CardiovascularMortality2010	2010 Cardiovascular mortality
HealthStatistics2010	CLRDMortality2010	2010 CLRD Mortality
HealthStatistics2010	HospitalAdmission2010	2010 Hospital Admission
HealthStatistics2010	InfantMortality2010	2010 Infant Mortality
HealthStatistics2010	LowBirthWeight2010	2010 Low Birth Weight
HealthStatistics2010	MedicaidEnrolled2010	2010 Medicaid Enrolled
HealthStatistics2010	MortalityCount2010	2010 MortalityCount
HealthStatistics2010	PrenatalCare2010	2010 Prenatal Care
HealthStatistics2010	TeenBirths2010	2010 Teen Births

Historical	FocusArea1998	Focus Area
Historical	LandUse2000	2000 Landuse
Historical	UrbanDevelopmentBoundary2000	2000 Urban Development Area
Historical	UrbanExpansionArea2010	2010 Urban Expansion Area
Historical	UrbanInfillArea1998	1998 Urban Infill Area Line
		2000 Census Low-Moderate Block Groups - aligned - Community Development Block Group
Historical	LowModerateBlockGroup2000	2005 Urban Development Area
Historical	UrbanDevelopmentBoundary2005	2015 Urban Expansion Area
Historical	UrbanExpansionArea2015	1999 Canals, Lakes, Streams and Coastline Planimetrics (Modified)
Historical	Water1999	Water Planimetrics derived from 1999 Aerial Photography
Historical	WaterP1999	1998 Urban Infill Area polygon
Historical	UrbanInfillArea1998_poly	
HistoricalPreservation	ArcheologicalSite	Archeological Sites
HistoricalPreservation	ArcheologicalZone	Archeological Zones
HistoricalPreservation	HistoricDistrict	Historic Districts
		Historic Preservation Areas
HistoricalPreservation	HistoricSite	
HistoricalProperty1990s	Property1999May	Property as of May1999
HistoricalProperty2000s	Property2002Oct	Property as of October 2002
HistoricalProperty2000s	Property2003Oct	Property as of October 2003
HistoricalProperty2000s	Property2006Oct	Property as of October 2006
HistoricalProperty2000s	Property2007Oct	Property as of October 2007
HistoricalProperty2000s	Property2008Nov	Property as of November 2008
HistoricalProperty2000s	Property2009Jun	Property as of June 2009
HistoricalProperty2000s	Property2004Nov	Property as of November 2004
HistoricalProperty2000s	Property2005Oct	Property as of October 2005
HistoricalProperty2010s	Property2010Oct	Property as of October 2010
HistoricalProperty2010s	Property2011Nov	Property as of November 2011
HistoricalProperty2010s	Property2012Dec	Property as of December 2012
HistoricalProperty2010s	Property2013Jun	Property as of June 2013
Hydrology	Canal	Canals

Hydrology	Lake	Lakes
Hydrology	Stream	Streams
		Water (Canals, Lakes, Streams and Coastline)
Hydrology	Water	Planimetrics Modified
		Water Planimetrics derived from 2012
Hydrology	WaterP	Aerial Photography
		Water Planimetrics derived from 2012
		Aerial Photography and water body to county limits (Generalized)
Hydrology	WaterG	SFWMD Primary Canal Basin (CDMP Basin)
Hydrology	PrimaryCanalBasin	Water Planimetrics derived from 2007
		Aerial Photography and water body to county limits (Generalized)
HydrologyHistorical	WaterG2007	Water Planimetrics derived from 2007
HydrologyHistorical	WaterP2007	Aerial Photography
IndexBoundary	DMLIndex	DML Index Boundary
IndexBoundary	GISSection	GIS Section Boundary
IndexBoundary	STLIndex_poly	STL Index Boundary
IndexBoundary	Township	MDC Township Boundary
IndexBoundary	USNationalGrid	US National Grid System for Miami-Dade
		US National Grid System 1 Kilometer Grid Sections for Miami-Dade
IndexBoundary	USNationalGrid1K	Coastal Construction Control Line
LandTopography	CoastalConstructionControlLine	Contour
LandTopography	Contour	Miami-Dade County Land (Generalized)
LandTopography	CountyLandG	Shoreline
LandTopography	Shoreline	USGS 7.5 minute Quad Sheet
LandTopography	USGS7Quad	USGS Quads
LandTopography	USGSQuad	South Florida Region
LandTopography	SouthFloridaRegion	American Indian Lands and Native Entities in Florida
LandTopography	AmericanIndianLand	Existing Landuse (light-weight)
LUMA	LUMA_LANDUSE	Existing Landuse derived from LandUse Mapping Application for public.
LUMA	LUMALanduse	Marina Facilities
MarineFacility	MarinaFacility	

MarineNavigationalAid	MarineBuoy	Marine Buoy within Miami-Dade County
MarineNavigationalAid	MarineObservationStation	Weather Marine Observation Station
MarineNavigationalAid	MarineTransportNavigationAid	Marine Transportation Navigation Aid
MarineNavigationalAid	MooringBuoy_poly	Mooring Buoy polygon
MarineNavigationalAid	PopularMarineInlet	Popular Marine Inlet in Miami Bay area
		GIS Section Boundary
Miami_ParcelModel	GISSectionGrid	Aliquot parts of a Public Lands Survey System down to ten acre parts
Miami_ParcelModel	Lot_annos	Lot Annotations
Miami_ParcelModel	Lot_line	Lot Lines
Miami_ParcelModel	Lot_poly	Lot Polygons
Miami_ParcelModel	Parcel_annos	Parcel Annotations
Miami_ParcelModel	Parcel_line	Parcel Lines
Miami_ParcelModel	Parcel_poly	Parcel Polygons
Miami_ParcelModel	Subd_line	Subdivision Lines
Miami_ParcelModel	Subd_poly	Subdivision Polygons
Miami_ParcelModel	Ease_line	Easement Lines
		Park Impact Fee Collection Area and Park Benefit Districts
ParkAdmin	ParkImpactFeeCollectionArea	Roadway Pavement Moratorium
Pavement	PavementMoratorium	Urban Development Boundary
PlanningZoning	UrbanDevelopmentBoundary	Urban Development and Urban Expansion Boundaries
PlanningZoning	UrbanDevelopmentExpansion	2025 Urban Expansion Area
PlanningZoning	UrbanExpansionArea	Rock Mining Overlay Zoning Area
PlanningZoning	ROZABoundary	Bird Road Design & Industrial Zoning District as defined in Chapter 33 of the Zoning Code, Section 33-278 and reflected in Ordinance #09-71.
PlanningZoning	BirdRoadDistrict	East Everglades Management Areas under Chapter 33B (Zoning Overlay Ordinance) of the Zoning Code
PlanningZoning	EastEvergladesMgtArea	Municipal Future LandUse
PlanningZoning	MunicipalFutureLandUse	Municipal Police Stations
PoliceDept	MunicipalPoliceStation	MDPD Police Districts
PoliceDept	PoliceDistrict	

PoliceDept	PoliceGrid_poly	Miami-Dade Police Grids Boundaries
PoliceDept	PolicePatrolArea	MDPD Police Patrol Areas
PoliceDept	PoliceStation	MDPD Police Stations
PoliceDept	PoliceGrid_Anno	Police Grid Boundary Annotations
PoliceDept	PoliceLandmark	MDPD Landmarks
PoliceDept	MunicipalPoliceGrid	Municipal Police Grids
PoliceDept	PoliceCourtServiceZone	MDPD Court Service Zone
PoliceDept	PoliceDistrictUrban	MDPD Police Districts Urban Area
PoliceDept	PoliceImpactFeeDistrict	Police Impact Fee District
PoliceDept	PoliceGridUrban	Police Grids in Urban Area
PoliceRestricted	PatrolableDistrict	MDPD Patrolable Districts
PoliceRestricted	PoliceQuadrant	Police Quadrants
PoliceRestricted	SuspiciousActivityReport	Suspicious Activity Reports
PoliceRestricted	CaribbeanHeatSubject	Caribbean Heat Subject
PoliceRestricted	MDPDNeighborhood	Miami-Dade Police Department Neighborhoods
PoliceRestricted	GangMember	Gang Member data from Criminal Justice Information System
PoliceRestricted	FelonyWarrant	Felony Warrants information from the Criminal Justice Information System (CJIS)
PoliceRestricted	PreIncidentFirePlanLocation	MDFR Pre Fire Incident locations
PoliceRestricted	StreetGang	Polygon Feature class of Street Gang turfs
PoliceRestricted	PoliceAgency	Miami-Dade County Police Agency Boundaries
PoliceRestricted	WarrantsSquad	MDPD Warrants Bureau Squads
PoliceRestricted	WarrantsArea	MDPD Warrants Bureau Squad Areas
PoliceRestricted	MunicipalPoliceLandmark	Municipal Police Landmark
PoliceRestricted	PoliceLandmarkActive	Police Active Landmarks
PoliceRestricted	PoliceTargetedPatrol	Targeted Patrol Areas
PoliceRestricted	PolicePatrolAreaUrban	MDPD Police Patrol Area Urban
POMQBCommDataset	POMQBcmConduit	Port of Miami Quality Level B Communication Conduit

POMQBCommDataset	POMQBComMiscPolyline	Port of Miami Quality Level B Communication MiscPolyline
POMQBCommDataset	POMQBComCopperCable	Port of Miami Quality Level B Communication CopperCable
POMQBCommDataset	POMQBComFiberCable	Port of Miami Quality Level B Communication FiberCable
POMQBCommDataset	POMQBComMiscPoint	Port of Miami Quality Level B Communication MiscPoint
POMQBCommDataset	POMQBComRiser	Port of Miami Quality Level B Communication Riser
POMQBCommDataset	POMQBComPole	Port of Miami Quality Level B Communication Pole
POMQBCommDataset	POMQBComHandhole	Port of Miami Quality Level B Communication Handhole
POMQBCommDataset	POMQBComBuildingConnection	Port of Miami Quality Level B Communication BuildingConnection
POMQBCommDataset	POMQBComManhole	Port of Miami Quality Level B Communication Manhole
POMQBCommDataset	POMQBComVault	Port of Miami Quality Level B Communication Vault
POMQBCommDataset	POMQBComPullbox	Port of Miami Quality Level B Communication Pullbox
POMQBCommDataset	POMQBCommNetwork_Junctions	Port of Miami Quality Level B Communication Network Junctions
POMQBCommDataset	POMQBConduitNetwork_Junctions	Port of Miami Quality Level B Communication Conduit Network Junctions
POMQBCommDataset	QBDDuct	Port of Miami Quality Level B Communication Duct
POMQBElectricalAsset	POMQBEIRiser	Port of Miami Quality Level B Electrical Riser
POMQBElectricalAsset	POMQBEIDataPoint	Port of Miami Quality Level B Electrical DataPoint
POMQBElectricalAsset	POMQBEIConduit	Port of Miami Quality Level B Electrical Conduit
POMQBElectricalAsset	POMQBEIMeter	Port of Miami Quality Level B Electrical Meter
POMQBElectricalAsset	POMQBEIPedestal	Port of Miami Quality Level B Electrical Pedestal

POMQBElectricalAsset	POMQBEIPole	Port of Miami Quality Level B Electrical Pole
POMQBElectricalAsset	POMQBEIHandhole	Port of Miami Quality Level B Electrical Handhole
POMQBElectricalAsset	POMQBEIManhole	Port of Miami Quality Level B Electrical Manhole
POMQBElectricalAsset	POMQBEIVault	Port of Miami Quality Level B Electrical Vault
POMQBElectricalAsset	POMQBEIPullBox	Port of Miami Quality Level B Electrical Pullbox
POMQBElectricalAsset	POMQBEIGroundLight	Port of Miami Quality Level B Electrical GroundLight
POMQBElectricalNetwork	POMQBElectrical_Junctions	Port of Miami Quality Level B Electrical Electrical Network Junctions
POMQBElectricalNetwork	POMQBEIUGPrimaryLine	Port of Miami Quality Level B Electrical UGPrimaryLine
POMQBElectricalNetwork	POMQBEIOHPrimaryLine	Port of Miami Quality Level B Electrical OHPrimaryLine
POMQBElectricalNetwork	POMQBEIBusBar	Port of Miami Quality Level B Electrical BusBar
POMQBElectricalNetwork	POMQBEIOHSecondaryLine	Port of Miami Quality Level B Electrical OHSecondaryLine
POMQBElectricalNetwork	POMQBEIUGSecondaryLine	Port of Miami Quality Level B Electrical UGSecondaryLine
POMQBElectricalNetwork	POMQBEIUGSwitch	Port of Miami Quality Level B Electrical UGSwitch
POMQBElectricalNetwork	POMQBEIFuse	Port of Miami Quality Level B Electrical Fuse
POMQBElectricalNetwork	POMQBEIGenerator	Port of Miami Quality Level B Electrical Generator
POMQBElectricalNetwork	POMQBEICapacitorBank	Port of Miami Quality Level B Electrical CapacitorBank
POMQBElectricalNetwork	POMQBEIOHTransformer	Port of Miami Quality Level B Electrical OHTransformer
POMQBElectricalNetwork	POMQBEIOHSwitch	Port of Miami Quality Level B Electrical OHSwitch
POMQBElectricalNetwork	POMQBEIUGTransformer	Port of Miami Quality Level B Electrical UGTransformer

POMQBElectricalNetwork	POMQBEIDynProtDev	Port of Miami Port of Miami Quality Level B Electrical DynProtDev
POMQBElectricalNetwork	POMQBEIVoltageRegulator	Port of Miami Quality Level B Electrical Voltage Regulator
POMQBSewerCollectionNetwork	POMQBSAccessManhole	Port of Miami Quality Level B Sewer AccessManhole
POMQBSewerCollectionNetwork	POMQBSSystemValve	Port of Miami Quality Level B Sewer SystemValve
POMQBSewerCollectionNetwork	POMQBS PumpStation	Port of Miami Quality Level B Sewer PumpStation
POMQBSewerCollectionNetwork	POMQBSFitting	Port of Miami Quality Level B Sewer Fitting
POMQBSewerCollectionNetwork	POMQBSewerNetwork_Junctions	Port of Miami Quality Level B Sewer Network Junctions
POMQBSewerCollectionNetwork	POMQBSGravityMain	Port of Miami Quality Level B Sewer GravityMain
POMQBSewerCollectionNetwork	POMQBSShipDischargeLine	Port of Miami Quality Level B Sewer ShipDischargeLine
POMQBSewerCollectionNetwork	POMQBSAirReleaseValve	Port of Miami Quality Level B Sewer AirReleaseValve
POMQBSewerCollectionNetwork	POMQBSMiscellaneousPipe	Port of Miami Quality Level B Sewer MiscellaneousPipe
POMQBSewerCollectionNetwork	POMQBS SewerLateral	Port of Miami Quality Level B Sewer SewerLateral
POMQBSewerCollectionNetwork	POMQBSSeperatorLateral	Port of Miami Quality Level B Sewer SeperatorLateral
POMQBSewerCollectionNetwork	POMQBSForceMain	Port of Miami Quality Level B Sewer ForceMain
POMQBSewerCollectionNetwork	POMQBSManhole	Port of Miami Quality Level B Sewer Manhole
POMQBSewerCollectionNetwork	POMQBSCleanOut	Port of Miami Quality Level B Sewer CleanOut
POMQBSewerCollectionNetwork	POMQBSControlValve	Port of Miami Quality Level B Sewer ControlValve
POMQBSstormCollectionNetwork	POMQBSStFlowLine	Port of Miami Quality Level B Storm FlowLine
POMQBSstormCollectionNetwork	POMQBSStCulvert	Port of Miami Quality Level B Storm Culvert

POMQBStormCollectionNetwork	POMQBStMiscellaneousPipe	Port of Miami Quality Level B Storm MiscellaneousPipe
POMQBStormCollectionNetwork	POMQBStDitch	Port of Miami Quality Level B Storm Ditch
POMQBStormCollectionNetwork	POMQBStPipe	Port of Miami Quality Level B Storm Pipe
POMQBStormCollectionNetwork	POMQBStManhole	Port of Miami Quality Level B Storm Manhole
POMQBStormCollectionNetwork	POMQBStInlet	Port of Miami Quality Level B Storm Inlet
POMQBStormCollectionNetwork	POMQBStMiscellaneousPoint	Port of Miami Quality Level B Storm MiscellaneousPoint
POMQBStormCollectionNetwork	POMQBStPrivatePoint	Port of Miami Quality Level B Storm PrivatePoint
POMQBStormCollectionNetwork	POMQBStormNetwork_Junctions	Port of Miami Quality Level B Storm Network Junctions
POMQBStormCollectionNetwork	POMQBWMain	Port of Miami Quality Level B Water Main
POMQBStormCollectionNetwork	POMQBWLateral	Port of Miami Quality Level B Water Lateral
POMQBStormCollectionNetwork	POMQBWControlValve	Port of Miami Quality Level B Water ControlValve
POMQBStormCollectionNetwork	POMQBWMeter	Port of Miami Quality Level B Water Meter
POMQBStormCollectionNetwork	POMQBWStructure	Port of Miami Quality Level B Water Structure
POMQBStormCollectionNetwork	POMQBWMiscPoint	Port of Miami Quality Level B Water MiscPoint
POMQBStormCollectionNetwork	POMQBWAccessManhole	Port of Miami Quality Level B Water AccessManhole
POMQBStormCollectionNetwork	POMQBWHydrant	Port of Miami Quality Level B Water Hydrant
POMQBStormCollectionNetwork	POMQBWBackflowPreventor	Port of Miami Quality Level B Water BackflowPreventor
POMQBStormCollectionNetwork	POMQBWSystemValve	Port of Miami Quality Level B Water SystemValve
POMQBStormCollectionNetwork	POMQBWFitting	Port of Miami Quality Level B Water Fitting
POMQBStormCollectionNetwork	POMQBWServicePoint	Port of Miami Quality Level B Water ServicePoint
POMQBStormCollectionNetwork	POMQBWMiscPolyline	Port of Miami Quality Level B Water MiscPolyline

POMQBStormCollectionNetwork	POMQBWaterNetwork_Junctions	Port of Miami Quality
Ports	Ports	Level B Water Network
Ports	Port_Anno	Junctions
Ports	Port_poly	Air and Sea Ports
Ports	Port_Line	Air and Sea Ports
		Annotation
		Air and Sea Ports
		Boundary
		Air and Sea Ports Line
		Florida Department of
		Business and
		Professional Regulation
		Home Owners
PropertyManagement	FLDBPRHomeOwnersAssociation	Association (HOA)
PropertySales	PropImprovedSales2009	2009 Property Improved
PropertySales	PropImprovedSales2010	Sales
PropertySales	PropVacantSales2009	2010 Property Improved
PropertySales	PropVacantSales2010	Sales
PropertySales	PropVacantSales2011	2009 Property Vacant
PropertySales	PropImprovedSales2011	Sales
PropertySales	PropMultipleSales	2010 Property Vacant
PropertySales	PropImprovedSales2012	Sales
PropertySales	PropVacantSales2012	2011 Property Vacant
PropertySales	PropImprovedSales2013	Sales
PropertySales	PropVacantSales2013	2011 Property Improved
PropertySales	PropVacantSales2014	Sales
PropertySales	PropImprovedSales2014	Parcels with more than
PropertySales	PropImprovedSales2015	one sale within the year.
PropertySales	PropVacantSales2015	2012 Property Improved
ProtectedLand	EELSite	Sales
ProtectedLand	NaturalForestCommunity	2012 Property Vacant
ProtectedLand	WellFieldProtectionArea	Sales
ProtectedLand	WetLandAOC	2013 Property Improved
		Sales
		2013 Property Vacant
		Sales
		2014 Property Vacant
		Sales
		2014 Property Improved
		Sales
		2015 Property Improved
		Sales
		2015 Property Vacant
		Sales
		DERM Environmentally
		Endangered Land Sites
		DERM Natural Forest
		Communities
		DERM Well Field
		Protection Areas
		Wetland Area of
		Concern
		Critical Habitat Butterfly
		BartramΓÇÖs Scrub-
		Hairstreak

ProtectedLand	CHButterflyFLLeafwing	Critical Habitat Butterfly Florida Leafwing
PublicSchool	ElementaryAttendanceBoundary	MDCPS Elementary Attendance Boundary
PublicSchool	HighAttendanceBoundary	MDCPS High Attendance Boundary
PublicSchool	MiddleAttendanceBoundary	MDCPS Middle Attendance Boundary
PublicSchool	SchoolSite	Miami-Dade Public Schools
PublicSchool	MDCPSBusStop	
PublicSchool	SchoolImpactFeeDistrict	School Impact Fee District
PublicWorks	StreetMaint	Street Maintenance (Public Works)
PublicWorks	Bridge	Bridges maintained by Public Works
Rails	MetroMover	MetroMover Routes
Rails	MetroMoverStations	MetroMover Stations
Rails	MetroRail	Metrorail Routes
Rails	MetroRailStations	Metrorail Stations
Rails	Rail	Railroads (Planimetric)
Rails	TriRail	Tri-Rail System
Recreational	CountyOperatedPark	County Operated Park Locations
Recreational	CountyParkBoundary	County Operated Park Boundaries
Recreational	HotelMotelInn	Hotel, Motel and Inn Locations
Recreational	MunicipalPark	Municipal Managed Park Locations
Recreational	MunicipalParkBoundary	Municipal Park Boundaries
Recreational	NatlStateParkPreserve	National, State, Park Preserves
Recreational	GolfCourse	Golf Courses
Recreational	MajorMall	Major Malls
Recreational		Culture Venue managed by Miami- Dade County, Cultural Affairs
Recreational	CultureVenue	SALI (Standalone Automatic Location Identifier) Business and Residential phone data
SALIPhone	SALIBusinessAndResidential	WASD District Atlas
Standalone	AtlasArea	Areas
Standalone	BuildingPermit	Building Permits (Unincorporated)
Standalone	CCVIOL	Office of Neighborhood Code Compliance
Standalone	Conduit	Violation Location
Standalone	CommercialProperty	Conduits
Standalone		Commercial Property Locations

Standalone	EOP_2001	2001 Edge of Pavement Lines
Standalone	EOP_cl_2001	2001 Edge of Pavement Centerlines
Standalone	FH	Fire Hydrants in the WASD Service Area (Library not completely populated - work in progress)
Standalone	HazardousMaterialSite	Hazardous Material Sites
Standalone	LANDMRKS	Landmark locations
Standalone	LPROP	Property Locations with Administrative attributes.
Standalone	LU1994	1994 Existing Land Use Boundaries
Standalone	LU1998	1998 Existing Land Use Boundaries
Standalone	MDCTelecommunicationSite	MDC Operated Telecommunication Sites
Standalone	MobileHome	Mobile Home & Trailer Park Locations
Standalone	PROP_PTX	Parcel Boundaries joined with PTX tables (No Condo Unit Information)
Standalone	PTXGIS	PTX Data converted to GIS format using Parcel Centroids
Standalone	PVT	Private Sewer Systems in the WASD Service Area (Library not completely populated - work in progress)
Standalone	ZipCode	ZIPCode Boundaries
Standalone	BLUEBOOK	Miami-Dade Blue Book location (Employee Information)
Standalone	LisPendensProperty	Properties with Lis Pendens and notice of pending action
Standalone	ALTSTREETS	USPS Alternate Street names table
Standalone	LocalBusinessTax	Local Business Tax information extracted from our Local Business Tax (LBT) database
Standalone	TblLocalBusinessTax	Local Business Tax of business that did not Geocode
Standalone	MPO	Metropolitan Planning Organization
Standalone	Ease_annos	Easement Annotations
Standalone	ROW_poly	Right of Way Polygons

Standalone	SWMEnforcementZone	Solid Waste Management Enforcement Zones
Standalone	WSAnno	WASD Street Annotations
Standalone	LocatorQrtGrid	WASD Locators Quarter Grid
Standalone	SALIBusiness	Bell South Business Phone Numbers and Locations
Standalone	SALIResidential	Bell South Residential Phone Numbers and Locations
Standalone	SERVSTAT_D	Customer Service Representative 311 Service Request Location
Standalone	SEXPRED	Sexual Predator Registered Address
Standalone	SEXPRED_PROP	Sexual Predator Registered Address
Standalone	WASDIndex	Parcel Boundary WASD Atlas Index Layer
Standalone	WASDStreetAnnotation	WASD Index Streets Annotation Layer
Standalone	WellFieldProtectionHead	Utility Drinking Water Well Head Locations
Standalone	DERMPermit	DERM Permit
Standalone	WSTreatmentPlant	Miami-Dade Water and Sewer Treatment Plants Locations
Standalone	ForeclosureProperty	Foreclosure Properties Real Estate Owned
Standalone	TBLSPTAXLUT	PA Special Taxing Table
Standalone	TBLPANeighborhood	Miami-Dade County Property Appraiser (PA) Neighborhood Codes table
Standalone	TBLOTHERELEMENTARY	Other Elementary Schools table (that share boundary and can be attended)
Standalone	TBLSLUC	State LandUse Code (SLUC) table
Standalone	TBLTEAMMETROOFFICE	Team Metro Offices Table
Standalone	TBLZONE	Planning and Zoning Zone Code Table
Standalone	TCONTACTS	GIS Data Contact Information
Standalone	TDOCUMENTS	GIS Data Information Document Information

Standalone	TENTITIES	GIS Data Information Application Relationship
Standalone	TENTITIES_TFEATURECLASSES	GIS Data Information Administration table
Standalone	TFEATUREDATASETS	GIS Data Information Application Dataset Foreign key
Standalone	TSTRATEGICAREAS	GIS Data Information Strategic Area Foreign Key
Standalone	ZONEDESCLUT	Zone Description Table
Standalone	ZONELUT	Miami-Dade County Zoning Code Description Table
Standalone	ZONELUT_ED_PD	Zone Look-up Table
Standalone	InfoUSABusinessData	Business Data acquired from InfoUSA USPS standard alternate street names table 2
Standalone	ALTSTREETS2	
Standalone	ANGLEDAT	Angles table for Section printing adjustments
Standalone	CLUCLUT	County Landuse code table
Standalone	CLUCLUT_ED_PD	County Landuse code table
Standalone	DEVCODE	
Standalone	ELECTION	
Standalone	FOLNOTRS	
Standalone	FOLTRS	
Standalone	GEONAME	
Standalone	GEONAMESTTYPE	
Standalone	GEONAMESTTYPE2	
Standalone	GIS_DATA_INFORMATION	GIS Data Information table
Standalone	GIS_PUBLICDATA	Public GIS Data Information table
Standalone	GISCONDO	Condo tabular information
Standalone	GISSUBD	Subdivision depicted in GIS
Standalone	INTERSECTION	List of Valid Intersections Table
Standalone	LANDUSELUT	Miami-Dade Landuse Code table
Standalone	LUCOD	Miami-Dade Landuse Code and Category table
Standalone	LULUT	Miami-Dade Landuse Look-up table
Standalone	MPOTAB	
Standalone	MUNICLUT	Municipality Look up Table

Standalone	PAMSTR	Property Appraiser Master Table
Standalone	PARENTWEEK	Cancelled Parent Folio relationship information
Standalone	PCOMMISSLUT	Commission District Look up Table
Standalone	PFLOODZNLUT	Flood Zone Look up Table
Standalone	PLAN_TABLE	
Standalone	PTXBLDG	Property Tax Building Table
Standalone	PTXFEA	Property Tax Extra Feature Table
Standalone	PTXLAND	Property Tax Land Table
Standalone	PTXSALEASS	Property Tax Sales Table
Standalone	PTXTABS	Property Tax Table
Standalone	SEXPRED_TAB_NAME	Sexual Predator Table
Standalone	STANDARD_DIR	Standard Directions - Street and Address Maintenance Table
Standalone	STANDARD_TYPE	Standard Street Types - Street and Address Maintenance Table
Standalone	STREETNAME	Street Names - Street and Address Maintenance Table
Standalone	STREETTYPE	Street Types - Street and Address Maintenance Table
Standalone	STREETWITHACTUALRANGES	Actual Ranges - Street and Address Maintenance Table
Standalone	TBL2000POPBYBLOCK	2000 Census Population by Blocks table
Standalone	TBL2000POPBYBLOCKGROUP	2000 Census Population by Block Group table
Standalone	TBL2000POPBYCENSUSTRACT	2000 Census Population by Census Tract table
Standalone	TBL2000POPBYDESIGNATEDPLACE	2000 Census Population by Designated Place table
Standalone	TBLCLUC	Miami-Dade County LandUse Code (CLUC) table
Standalone	TBLCOMMISSIONDISTRICT	Commissioners and Commission Districts table
Standalone	TBLFLOODZONE	FEMA Flood Zones table
Standalone	TBLLANDMARK	Miami-Dade Landmark table

Standalone	TBLLANDUSE	Landuse table
Standalone	TBLLINETYPELUT	
Standalone	TBLMDPDLANDMARK	Miami-Dade Landmarks Table (without duplicate folios)
Standalone	TBLMUNICIPALITY	Municipal Code table
Standalone	GeoProp	Parcel Boundary with Geocoded Address Information
Standalone	ALTADDRESS	Alternate Addresses
Standalone	TBLMDCTELEPHONESITECutDate	MDC Operated Telephone Site Cut_Date and Years of service
Standalone	TBLMDCTELEPHONESITEDEPT	Department Acronyms for the Telephone Site application
Standalone	TBLMDCTELEPHONESITEDID	DID Tabular information
Standalone	TBLDORCode	Department of Revenue Codes
Standalone	V_MOTOROLA_CAD_ALARM	MDFR Incidents by Alarm Number
Standalone	V_MOTOROLA_CAD_UNIT	MDFR Incidents by Unit Number
Standalone	TIME_DIMENSION	Cognos Filtering Date Matrix
Standalone	CALL_VOLUME	Cognos Subset of MDFR Alarm and Unit Tables
Standalone	MDFRUnitStation	MDFR Units and corresponding Stations in Tabular format
Standalone	ProjectSupportNewDevelopment	WASD Project Support New Development
Standalone	TBLPAPrimaryZone	Property Appraiser Primary Zone
Standalone	PA_LU_NH	Oracle lookup of table that contains the Neighborhood information.
Standalone	PA_LU_PERSONAL_X	Oracle lookup of table that contains lookup table for exemptions information
Standalone	PA_LU_QUALITY	Oracle quality lookup table
Standalone	PA_LU_SE_PCT	Oracle Element category lookup table
Standalone	PA_LU_STRCT_EL	Oracle Structural Element lookup table
Standalone	PA_LU_STRCT_EL_TP	Oracle Structural Element and types lookup table
Standalone	PA_LU_SUB	Oracle lookup of table that contains the Subdivision information

Standalone	PA_LU_TAX_DIST	Oracle lookup of table that contains lookup table for special taxing districts.
Standalone	PA_LU_TAX_ED	Oracle Exemption lookup table
Standalone	PA_LU_TAX_SPCL_DIST	Oracle lookup of table that contains Special Taxing Districts
Standalone	PA_LU_TAX_SPCL_TP	Oracle lookup of table that contains the special taxing districts and types.
Standalone	PA_LU_TENANCY	Oracle Tenancy lookup table
Standalone	PA_LU_XFOB	Oracle table of Property Appraisal Extra Features lookup table
Standalone	PA_OWNER	Oracle lookup of table that contains the List of Owners by folio
Standalone	PA_P_SPCL_DIST	Oracle table that contains the special Taxing Districts like Lighting by folio
Standalone	PA_PARCEL_REL	Oracle table that contains the parcel Relationship file for Back Assessments
Standalone	PA_PARCELDATA	Oracle table that contains the representation to the file you currently get from PTX
Standalone	PA_PERSONAL_X	Oracle table that contains the Percent of Ownership of the Exemptee
Standalone	PA_SALES	Oracle table that contains the sales information
Standalone	PA_SITE	Oracle table that contains the property address
Standalone	PA_TENANCY	Oracle table that contains the Percent ownership
Standalone	V_LEGAL_LN	View of the PA_LEGAL_IN table
Standalone	V_OWNER	View of the PA_Owner table
Standalone	V_PARCEL_REL	View of the PA_Parcel_Rel table
Standalone	V_PARENTWEEK	
Standalone	V_SALES	View of the PA_Sales table

Standalone	V_SITE	View of the PA_Sites table
Standalone	V_TENANCY	View of the PA_Tenancy table
Standalone	V_PTXTAB	View that combine:PA_Parceldata (TABLE), V_Owner, V_Sales, V_sites and V_Legal_IN views
Standalone	TBL_ZONES_DADE	Zoning codes for Unincorporated Miami-Dade County areas.
Standalone	WaterDonationLine	Water Donation Line SDE view
Standalone	SewerDonationLine	Sewer Donation Line SDE View
Standalone	PA_COLUMNINFO	Oracle table that contains the source name, columns and description of the all PAPublic
Standalone	PA_ASSESSMENT_REDUCTIONS	Oracle table that all county wide assessment reductions identified by folios
Standalone	PA_LEGAL_LN	Table of Miami-Dade County county-wide Property Legal description identified by Folio
Standalone	PA_LND_A	Oracle table that contains all county wide agriculture land identified by folios.
Standalone	PA_LND_C	Oracle table that contains all county wide common land identified by folios
Standalone	PA_LND_M	Oracle table that contains all county wide market land identified by folios
Standalone	PA_LU_ASSESSMENT_REDUCTIONS	Oracle lookup table that contains all assessment reduction
Standalone	TBLCountyDepartmentNOOffice	County Departments and Offices table
Standalone	TBLUnincorporatedZoneDistrict	Table of relevant zoning parameters for Unincorporated Miami-Dade Zoning Districts
Standalone	TblBldgPermitAppType	Building Permit Application Type code and description
Standalone	TblBldgPermitPropUse	Building Permit Property Use Code and Description

Standalone	TBLMDFRUnitStation	Table of Miami-Dade Fire Rescue Unit, Station and Battalion.
Standalone	PA_LU_BASE_RATE	Oracle lookup table that contains the Base Rate Code identified by folios
Standalone	PA_LU_CITY	Oracle lookup table that contains all Municipality
Standalone	PA_LU_COND	Oracle lookup table that contains condo information.
Standalone	PA_LU_CPLX_AMENITY	Oracle lookup table that contains Special Taxing Districts like Lighting by folio
Standalone	PA_LU_DOR	Oracle DOR lookup table
Standalone	PA_LU_DPR_98_TBL	Oracle lookup table that contains the depreciation, year and percent of the house
Standalone	PA_LU_IMPR	Oracle lookup table that contains the improvement of the house
Standalone	PA_LU_LND_USE	Oracle lookup table that contains the CLUC & SLUC
Standalone	PA_LU_LND_ZONE	Oracle lookup of table that contains the Primary and Secondary Zone.
Standalone	PrelimSPCtbl	WASD Preliminary Water Service Point Connection lookup table
Standalone	PA_LU_QU_CD	Oracle table of Property Appraisal Qualification Description Coded
Standalone	PA_BLD	Oracle table of Property Appraiser Building Information
Standalone	PA_XFOB	Oracle table of Property Appraisal Extra Features
Standalone	TblLocalBusinessTaxCategory	Local Business Tax Category code and name table
Standalone	tblCBOGeneralFundSupport	Community Based Organization Awarded General Fund Support for FY 2013_2014
Standalone	TblLocalBusinessTaxClass	Local Business Tax Class code and name table
Standalone	CRITICALLOCATIONS	Collection of Critical Locations

Standalone	TblCertificateOfOccpncyNComp	Table of Certificate of Occupancy & Completion unmatched records
Standalone	TblCertificateOfUse	Table of Certificate of Use unmatched records
Standalone	CRITICALLOCATIONS_POLY	Collection of Critical Location Boundaries
Standalone	tblYouthCommission	Table of County Commission selected Youth Commissioners
SurveyControlPoint	HorizontalControlPoint	Surveyed Horizontal Control Points
SurveyControlPoint	VerticalControlPoint	Surveyed Vertical Control Points
Telephone	MDCTelephoneSite	MDC Owned and Operated Telephone Systems sites
Telephone	TelephoneCentralOffice	AT&T Central Offices
TMAdmin	CommissionDistrictBlockGroup	Office of Neighborhood Compliance District Block Groups
TMAdmin	NeighborhoodCodeOfficer	Office of Neighborhood Compliance Code Officers
TMAdmin	TMBoundary	Office of Neighborhood Compliance Boundaries
TMAdmin	TMSite	Office of Neighborhood Compliance Regional Offices
TMService	CrimeWatchArea	Office of Neighborhood Compliance Crime Watch Area
TMService	HomeOwnerAssociation	Office of Neighborhood Compliance Home Owners Association
TMService	MinimumHousing	Office of Neighborhood Compliance Minimum Housing
TMService	OutReach	Office of Neighborhood Compliance Out-Reach
TMService	PainterTerritory	Office of Neighborhood Compliance Painters Territory Boundaries
TMService	BNCTowZone	BNC Tow Zones
TrafficAnalysis	TAD1992	1990 Traffic Analysis Districts
TrafficAnalysis	TAZ1992	1990 Traffic Analysis Zones
TrafficAnalysis	TAZ2000	2000 Traffic Analysis Zone
TrafficAnalysis	TrafficAnalysisDistrict2010	2010 Traffic Analysis District

TrafficAnalysis	TrafficAnalysisZone2010	2010 Traffic Analysis Zone
TrafficAnalysis	TrafficAnalysisZone2010Emp	Traffic Analysis Zone 2010 with estimated 2010 Employment / Workers
TrafficAnalysis	TrafficAnalysisZone2010Pnt	Traffic Analysis Zone 2010 - Centroid point with estimated 2010 Employment / workers
TrafficConcurrency	MDCTrafficCountStation	Miami-Dade County, Traffic Count Station
Transportation	MajorRoads	Major Streets & Highways
Transportation	BusRoutes	Bus Routes
Transportation	BusStops	Bus Stops
Transportation	Highway	Main Highways
Transportation	Highway_anno	Highway Annotation
Transportation	RoadImpactFeeDistricts	Road Impact Fee Districts
Transportation	TrafficSignals	Traffic Signals
Transportation	MajorRoads_anno	Major Streets & Highway Annotations
Transportation	TPKMileMarkers	Turnpike Mile Markers
WASDCIS	CISCustomer	WASD Customer Information System
WASDCIS	WSServicePoint	Customer Location
WASDConsentDecree	GISMaintProjectTracking	WASD CIS Customer Service location
WASDFacility	MeterReadingOffice	Gis Maintenance
WASDFacility	FleetGarage	Project Tracking
WASDFacility	MaintenanceFacility	WASD Meter Reading Offices
WASDGAMSVersion	GAMSSewerVersions	WASD Fleet Garage
WASDGAMSVersion	GAMSWaterVersions	WASD Maintenance Facility
WASDIncident	SewerSpill	GAMS Sewer Version within Sewer Map Index
WASDMaintenanceArea	DayMeterTruck	GAMS Water Version within Water Map Index
WASDMaintenanceArea	MeterReadingDistrict	Sewer Spill Incidents
WASDMaintenanceArea	NightMeterTruck	WASD Meter Day Truck Areas
WASDMaintenanceArea	PumpStationService	WASD Meter Reading District Areas
WASDMaintenanceArea	RepairCrew	WASD Night Meter Trucks Area
WASDMaintenanceArea	SaturdayMeterTruck	WASD Pump Station Service Areas
WASDMaintenanceArea	SewerCollectionService	WASD Repair Crew Areas
	252	WASD Saturday Meter Truck Areas
		WASD Sewer Collection Service Areas

WASDMasterPlanning	CapacityStudyArea	WASD Capacity Study Area
WASDMasterPlanning	ConsConnChargesDistrict	WASD Construction Connection Charges District
WASDNewCustomer	Agreement	WASD New Customer Agreements
WASDNewCustomer	OrdinanceLetter	WASD New Customer Ordinance Letter
WASDNewCustomer	WASDAgreement	WASD New Customer Agreement SDE view
WASDNewCustomer	WASDLetterAvailability	WASD New Customer Letters of Availability SDE view
WASDNewCustomer	WASDOrdinanceLetter	WASD New Customer Ordinance Letter (Compliance letter for wholesale water and/or sewer customers development for payment of connection charges)
WASDNewCustomer	WASDVerificationForm	WASD New Customer Verification Forms SDE view
WASDNewCustomer	VerificationForm	WASD Verification Forms
WASDNewCustomer	LetterAvailability	WASD Letters of Availability
WASDNewCustomer	Plat	WASD Plats
WASDNewCustomer	WellConnection	WASD Well Connection
WASDPcts	PCTSLine	Project Control and Tracking System Lines
WASDPcts	PCTSPoint	Project Control and Tracking System Points
WASDPsBasin	PSBasinWithoutVolumeCustomer	WASD Pump Station Basin Areas Without Volume Customer
WASDPsBasin	PumpStationBasin	WASD Pump Station Basin Areas
WASDPsBasin	PumpStationBasinOrig	WASD Pump Station Basin Original Areas
WASDRegion	SMapBookIndex	Miami-Dade WASD Sewer Map Book (Atlas page) Index - Atlas layer
WASDRegion	WMapBookIndex	Miami-Dade WASD Water Map Book (Atlas pages) Index layer
WASDServiceArea	SewerServiceArea	WASD Sewer Service Areas
WASDServiceArea	WaterServiceArea	WASD Water Service Areas
WASDSewerMerge	OcSewerAsBuilt	Sewer AsBuilt information with AsBuilt paths

WASDSewerMerge	SewerAsBuilt	Sewer AsBuilt information
WASDSewerMerge	SewerLine	Sewer Lines in the network model
WASDSewerMerge	SewerLineNotNet	Misc Sewer Lines not in the network model
WASDSewerMerge	SewerNode	Sewer points (Manhole, Valves, etc)
WASDSewerMerge	SewerNodeNotNet	Misc Sewer Points not in the network model
WASDSPConnection	ServicePointConnection	WASD Service Point Connection
WASDSPConnection	wLateralLine	WASD Later Lines
WASDSPConnection	wMain	WASD Main
WASDSunshine811	SunshineOneCallTicket	WASD Sunshine One Call Ticket
WASDSunshine811	HSunshineOneCallTicket	Historical Sunshine One Call Tickets
WASDTreatmentPlanDistrict	WasteWaterDistrict	WASD Waste Water Division Boundary
WASDTreatmentPlanDistrict	WaterDistrict	WASD Water Division Boundary
WASDTreatmentPlanDistrict	WaterDistrictFuture	Water District Future Service Areas
WASDUtilityDonation	WASDDonationSLine	Donations Sewer Lines
WASDUtilityDonation	WASDDonationSPoint	Donations Sewer Points
WASDUtilityDonation	WASDDonationWLine	Donations Water Lines
WASDWaterMerge	OcWaterAsBuilt	Water AsBuilt information with AsBuilt paths
WASDWaterMerge	WaterAsBuilt	Water AsBuilt information
WASDWaterMerge	WaterLine	Water Lines in the network model
WASDWaterMerge	WaterLineNotNet	Misc Water Lines not in the network model
WASDWaterMerge	WaterNodeNotNet	Misc Water Points not in the network model
WASDWaterMerge	WaterNode	Miami-Dade Water and Sewer Departments Water Node in Network data
WASDWaterResource	ComprehensiveDevMasterPlan	WASD Comprehensive Development Master Plan
WASDWaterResource	DevImpactCommittee	WASD Development Impact Committee
WASDWaterResource	DevRegionallImpact	WASD Development Regional Impact
WASDWaterResource	TaxingDistrict	WASD Taxing District
WASDWaterResource	UrbanDevBoundaryCommittee	WASD Urban Development Boundary Committee

WASDWaterResource	WaterSupplyWaterServiceArea	Water Supply to Water Service Area
WASDWaterResource	NorthMiamiWaterSupplyByWASD	North Miami Water Supplied By WASD
WASDWaterSPC	PrelimSPC	WASD Preliminary Water Service Point Connection
WASDWaterSPC	PrelimWSrvIne	WASD Preliminary Water Service Line
WASDWaterTreatmentPlantFacility	HIJPWellContract	Hialeah John Preston Well Contract
WASDWaterTreatmentPlantFacility	SDadeWellContract	South Dade Well Contract
WASDWaterTreatmentPlantFacility	AOWellContract	WASD Alexander Orr Facility Well Contract
WASDWaterTreatmentPlantFacility	AOBuildingContract	Alexander Orr Building Contracts
WASDWaterTreatmentPlantFacility	AOPlantFacility	Alexander Orr Facilities
WASDWaterTreatmentPlantFacility	AOWTPChemOtherLine	Alexander Orr Chemical Other Lines
WASDWaterTreatmentPlantFacility	AOWTPWaterLine	Alexander Orr Water Lines
WASDWaterTreatmentPlantFacility	HIBuildingContract	Hialeah Building Contracts
WASDWaterTreatmentPlantFacility	HIPlantFacility	Hialeah Facilities
WASDWaterTreatmentPlantFacility	HIWTPChemOtherLine	Hialeah Chemical Other Lines
WASDWaterTreatmentPlantFacility	HIWTPWaterLine	Hialeah Water Lines
WASDWaterTreatmentPlantFacility	JPBuildingContract	John Preston Contracts
WASDWaterTreatmentPlantFacility	JPPlantFacility	John Preston Facilities
WASDWaterTreatmentPlantFacility	JPWTPChemOtherLine	John Preston Chemical Other Lines
WASDWaterTreatmentPlantFacility	JPWTPWaterLine	John Preston Water Lines
WasteManagement	DumpSite	Solid Waste Management Sites (Landfill , Trash/Recycling Centers)
WasteManagement	GarbagePickupRoute	Solid Waste Management Garbage Pickup Routes
WasteManagement	RecyclingRoute	Boundaries Curbside Recycling Route Boundaries
WasteManagement	RecyclingZone	Curbside Recycling Zones

WasteManagement	WCSBulkyBook	Waste Collection Service Bulky Books
WasteManagement	DSWMServiceArea	Service Area for the Department of Solid Waste Management
WasteManagement	WCSArea	Waste Collection System Areas
WasteManagement	WCSZipcode	ZIPCode Zones used in WCS-GIS Daily batch jobs
WTDDDdataset	DistWaterMain	WASD Distribution Water Main discrepancy
WTDDDdataset	WNRevision	WASD WN Revision
WTDDDdataset	WMGeneral	WASD WM General
WTDDDdataset	WMABRevision	WASD WMAB Revision
WTDDDdataset	DistWaterNode	WASD Distribution Water Node
WTDDDdataset	DistWaterMeter	WASD Distribution Water Meter
Zoning_Model	Zone_line_I	Municipal zone boundaries and overlays derived from the Zoning
Zoning_Model	Zone_poly_I	Municipal zone areas and overlays derived from the Zoning
Zoning_Model	Zone_poly_U	County zone boundaries and overlays derived from the Zoning
Zoning_Model	MunicipalZone	Municipal Zones

EXHIBIT 2 – MIAMI-DADE COUNTY REPORT CATALOG

Listed below is an inventory containing a vast majority of present day system reports. Additionally, a sample set of reports follows the inventory list.

No.	Job No.	Description	Notes
1.	CJSR950100A	DAILY FINAL BOND HEARING CALENDAR	
2.	CJSR950100B	FELONY PRIORS HISTORY	
3.	CJSR950105A	DAILY ALIAS CAPIAS/PROBATION WARRANT CALENDAR	
4.	CJSR950105B	DAILY AOC ALIAS CAPIAS/PROBATION WARRANT CALENDAR	
5.	CJSR950105C	DAILY PW WITH NO ISSUE DATE	
6.	CJSR950110A	DAILY FINAL JAIL ARRAIGNMENT CALENDAR	
7.	CJSR950110B	JAIL ARRAIGNMENT LOCAL HISTORY PRIORS REPORT	
8.	CJSR950110C	DAILY FINAL TGK JAIL ARRAIGNMENT	
9.	CJSR950110D	DAILY FINAL MAIN JAIL ARRAIGNMENT	
10.	CJSR950110E	TGK LOCAL PRIORS	
11.	CJSR950110F	MAIN LOCAL PRIORS	
12.	CJSR950115A	PRELIMINARY BOND HEARING CALENDAR	
13.	CJSR950120A	PRELIMINARY JAIL ARRAINGMENT	
14.	CJSR950120B	PRELIMINARY TGK JAIL ARRAINGME	
15.	CJSR950120C	PRELIMINARY MAIN JAIL ARRAINGM	
16.	CJSR950125A	FINAL BOND HEARING CALENDAR	
17.	CJSR950130A	DAILY FINAL BOND HEARING CALENDAR	
18.	CJSR950135A	FINAL JAIL ARRAINGMENT CALENDAILY	
19.	CJSR950135B	FINAL TGK JAIL ARRAINGMENT	
20.	CJSR950135C	FINAL MAIN JAIL ARRAINGMENT CA	
21.	CJSR950140A	FINAL JAIL ARRAINGMENT CALENDAILY	
22.	CJSR950140B	FINAL TGK JAIL ARRAINGMENT	
23.	CJSR950140C	FINAL MAIN JAIL ARRAINGMENT	
24.	CJSR950141A	FTAA SUMMIT ARRESTS REPORT	
25.	CJSR950141B	FTAA SUMMIT CHARGES REPORT	
26.	CJSR950141C	FTAA SUMMIT RELEASES REPORT	
27.	CJSR950141D	FTAA SUMMIT REPORT BY AGENCY	
28.	CJSR950170I	DAILY FELONY LOCAL HISTORY PRIORS	
29.	CJSR950175C	DAILY MISDEMEANOR LOCAL HISTORY PRIORS	
30.	CJSR950177A	OR PRINT THE FINAL DV JAIL ARR	
31.	CJSR950177B	OR PRINT DV LOCAL PRIORS HIST	
32.	CJSR950178A	OR PRINT THE FINAL JAIL ARRAIG	
33.	CJSR950178B	OR PRINT LOCAL PRIORS HISTORY	
34.	CJSR950180E	DAILY JUVENILE PRIORS (NON-DETAINED)	
35.	CJSR950182A	DAILY DV FINAL BOND HEARING CALEN	
36.	CJSR950182B	DAILY LOCAL HISTORY PRIOR	
37.	CJSR950183B	OR LOCAL PRIORS	
38.	CJSR950185E	DAILY JUVENILE PRIORS NON-DETAINED/PET FILE	
39.	CJSR950186A	DAILY PROMISE TO APPEAR HISTORY PRIORS	
40.	CJSR950186B	DAILY PROMISE TO APPEAR HISTORY	
41.	CJSR950196A	DAILY FINAL DRUG COURT CALENDAR	
42.	CJSR950210A	WEEKLY NO OF OUTSTANDING WARRANTS	
43.	CJSR95110D	DAILY INMATE POPULATION BY FACILITY	

44.	CJSR951100A	DAILY INMATE POPULATION BY FACILITY	
45.	CJSR951100B	DAILY INMATE POPULATION BY FACILITY	
46.	CJSR951100C	DAILY INMATE POPULATION BY FACILITY	
47.	CJSR951100D	DAILY INMATE POPULATION TGK	
48.	CJSR951100E	DAILY INMATE POPULATION MWD	
49.	CJSR951100F	DAILY INMATE POPULATION BY FACILITY	
50.	CJSR951100G	DAILY INMATE POPULATION MONITORED	
51.	CJSR951100H	DAILY INMATE POPULATION PTD	
52.	CJSR951100I	DAILY INMATE POPULATION BY FACILITY	
53.	CJSR951100J	DAILY INMATE POPULATION TTC	
54.	CJSR951100K	DAILY INMATE POPULATION WDC	
55.	CJSR951100L	DAILY INMATE POPULATION ALL FACILITY	
56.	CJSR951100M	TOTAL INMATE POPULATION BY NAME	
57.	CJSR951100N	DAILY INMATE POP REPORT BY FACILITY	
58.	CJSR951100O	DAILY INMATE POPULATION WIT	
59.	CJSR951100P	DAILY FACILITY/CELL TOTALS REPORT	
60.	CJSR951102C	DAILY JAIL #'S BLOCKED FROM WEB VIEW	
61.	CJSR951105A	DAILY LOG OF NON-BOOKS	
62.	CJSR951110A	DAILY JAIL BOOKING LOG NUMERIC	
63.	CJSR951110B	DAILY JAIL BOOKING LOG ALPHABETIC	
64.	CJSR951110C	DAILY AUDIT OF BOOKING TRANSFERS	
65.	CJSR951113A	DAILY TRANS AUDIT OF BKEI IMMIGRA	
66.	CJSR951115A	DAILY DEFENDANT NAME MODIFICATION RPT	
67.	CJSR951115B	NEW JAIL CARD/BOOKING INFO MODIFICATION RPT	
68.	CJSR951120A	DAILY AUDIT OF BOOKING TRANSFERS	
69.	CJSR951140A	DAILY SUBJECT BOOKED/FELONY WARRANT ALPHABETIC	
70.	CJSR951140B	DAILY SUBJECT BOOKED/FELONY WARRANT NUMERIC	
71.	CJSR951150A	DAILY INMATE POPULATION CENSUS	
72.	CJSR951150B	DAILY INMATES WITH INCOMPLETE INFORMATION	
73.	CJSR951150C	DAILY INMATES WITH INCOMPLETE INFORMATION	
74.	CJSR951150D	DAILY INMATE POPULATION CENSUS	
75.	CJSR951150E	DAILY INMATE W/SENTENCE EXP DATE	
76.	CJSR951152A	DAILY HOLDS FOR IMMIGRATION BY FACILITY	Listing of defendants held for Immigration
77.	CJSR951152B	DAILY HOLDS FOR IMMIGRATION BY IN	
78.	CJSR951155A	DAILY JAIL MATRIX REPORT	
79.	CJSR951155B	DAILY JAIL MATRIX SUMMARY REPORT	
80.	CJSR951155C	DAILY JAIL MATRIX CELL HISTORY REPORT	
81.	CJSR951155D	DAILY INCIDENTS RELATIONS REPORT	
82.	CJSR951155E	DAILY JAIL MATRIX CHARGES	
83.	CJSR951160A	DAILY TOTAL BOOKINGS PER FACILITY PER SHIFT	
84.	CJSR951165A	DAILY INMATE POPUL.RPT BY FACILITY	
85.	CJSR951165B	DAILY INMATE POPUL. NOT RELEASE REPORT	
86.	CJSR951170A	DAILY EXCEPTION REPORT OF CELL CHANGES	
87.	CJSR951170B	DAILY EXCEPTION REPORT OF CELL CHANGES	
88.	CJSR951170C	DAILY EXCEPTION REPORT OF CELL CHANGES	
89.	CJSR951170D	DAILY EXCEPTION REPORT OF CELL CHANGES	

90.	CJSR951170E	DAILY EXCEPTION REPORT OF CELL CHANGES	
91.	CJSR951170F	DAILY EXCEPTION REPORT OF CELL CHANGES	
92.	CJSR951170G	DAILY EXCEPTION REPORT OF CELL CHANGES	
93.	CJSR951170H	DAILY EXCEPTION REPORT OF CELL CHANGES	
94.	CJSR951170I	DAILY EXCEPTION REPORT OF CELL CHANGES	
95.	CJSR951170J	DAILY EXCEPTION REPORT OF CELL CHANGES	
96.	CJSR951170K	DAILY EXCEPTION REPORT OF CELL CHANGES	
97.	CJSR951170L	DAILY EXCEPTION REPORT OF JAIL CELL	
98.	CJSR951200A	DAILY INMATE POPULATION BY FACILITY	
99.	CJSR951200B	DAILY INMATE POP CELLHIST BY NAME	
100.	CJSR951200C	DAILY INMATES DETAINED > 48 HOURS	
101.	CJSR951205A	WEEKLY REPORT OF ROBBERY	
102.	CJSR951205B	WEEKLY REPORT OF SEXUAL BATTERY	
103.	CJSR951210A	DAILY CURRENT JAIL CARD OVERRIDE RPT	
104.	CJSR951212A	WEEKLY GANG RELATED ARREST	
105.	CJSR951215A	WEEKLY CASEBKG NOT FOUND	
106.	CJSR951230A	WEEKLY SENTENCE EXPIRATION DATE	
107.	CJSR951235A	WEEKLY AUDIT REPORT LAST 200 JAIL	
108.	CJSR951400A	MONTHLY TOTAL INMATE POPULATION CELL HIST	
109.	CJSR951400B	DAILY HISPANICS BOOKED DURING MONTH	
110.	CJSR951400C	DAILY JUVENILE BOOKED DURING MONTH	
111.	CJSR951405A	DAILY ISLANDERS BOOKED IN DADE COUNTY	
112.	CJSR951405B	COLUMBIANS BOOKED IN DADE COUNTY	Listing of defendants of a particular citizenship, who are in custody
113.	CJSR951405C	NICARAGUANS BOOKED IN DADE COUNTY	
114.	CJSR951405D	AUTO THEFT BOOKINGS FOR MONTHLY	
115.	CJSR951405E	DOMINICANS BOOKED IN DADE COUNTY	
116.	CJSR951405F	VIRGIIN ISLANDERS BOOKED IN DADE COUNTY	
117.	CJSR951405G	BERNUDIANS BOOKED IN DADE COUNTY	
118.	CJSR951405H	BAHAMIANS BOOKED IN DADE COUNTY	
119.	CJSR951405I	HAITIANS BOOKED IN DADE COUNTY	
120.	CJSR951405J	NIGERIANS ISLANDERS BOOKED IN DADE COUNTY	
121.	CJSR951410A	DAILY MONTHLY LOG OF NON-BOOKS	
122.	CJSR951420A	DAILY JAIL MATRIX RELEASE REPORT	
123.	CJSR951421A	MONTHLY GANG RELATED ARREST	
124.	CJSR951425A	DAILY MONTHLY HOLDS	
125.	CJSR951430A	DAILY ETHNIC ORGIN BOOKED INTO DCJ	
126.	CJSR951435A	DAILY MONTHLY ADULT ARREST REPORT	
127.	CJSR951440A	DAILY DOMESTIC VIOLENCE REPORT	
128.	CJSR951445A	DAILY C & R D.U.I. ARREST DATA	
129.	CJSR951460A	DAILY HOLD FOR IMMIGRATION	
130.	CJSR951470A	MONTHLY ASIANS BOOKED INTO DCJ	
131.	CJSR951475A	MONTHLY INMATES INCARCERATED > 1 YEARLY	
132.	CJSR951500A	QUARTERLY CURRENT INMATE POPULATION C	
133.	CJSR951700A	YEARLY JAIL BOOKING REC. BY CAL.	
134.	CJSR951700B	YEARLY JAIL BOOKING REC. BY CAL.	
135.	CJSR951900A	DAILY ERROR REPORT FOR THE BATCH APPLY	

136.	CJSR951900B	DAILY ERROR REPORT FOR THE BATCH APPLY	
137.	CJSR951900C	DAILY ERROR REPORT FOR THE BATCH APPLY	
138.	CJSR951900D	DAILY ERROR REPORT FOR THE BATCH APPLY	
139.	CJSR951900E	DAILY ERROR REPORT FOR THE BATCH APPLY	
140.	CJSR951900F	DAILY ERROR REPORT FOR THE BATCH APPLY	
141.	CJSR951900G	BOOKING THAT MISSING MUG SHOT ID – ON REQ	
142.	CJSR952100A	DAILY BOND EDIT OF PREVIOUS DAY'S ENTRY	
143.	CJSR952100B	DAILY BOND PROC. EDIT PREV D'S ENTR MODIFIED	
144.	CJSR952102A	DAILY BOND ACTIVITY REPORT	
145.	CJSR952104A	DAILY BOND TRANSFER TO TRAFFIC	
146.	CJSR952105A	BOND CHANGES FOR PTS	
147.	CJSR952105B	BOND LABELS	
148.	CJSR952110A	DAILY BOND DISCHARGE REPORT-A	
149.	CJSR952110B	DAILY BOND DISCHARGE REPORT-B	
150.	CJSR952110C	DAILY MISDEMEANOR BOND DISCHARGE DV	
151.	CJSR952130A	DAILY CLOSED CASE CASH REPORT	
152.	CJSR952150A	DAILY F/M/B BOND ACTIVITY REPORT	
153.	CJSR952225A	WEEKLY INACTIVE BONDSMAN	
154.	CJSR952225B	WEEKLY INACTIVE INSURANCE AGENCY	
155.	CJSR953113R	DAILY CCIS ERROR LOG	DAILY CCIS ERROR LOG
156.	CJSR953113S	DAILY CCIS ERROR SUMMARY	DAILY CCIS ERROR SUMMARY
157.	CJSR953123S	DAILY TCATS: FAILURE TO PAY DHSMV	TCATS: FAILURE TO PAY DHSMV
158.	CJSR953125N	DAILY FEL TCATS MISSING CITATION	FEL TCATS MISSING CITATION
159.	CJSR953125P	DAILY FEL TCATS ERROR LOG	FEL TCATS ERROR LOG
160.	CJSR953125W	DAILY FEL TCATS MISSING CITATION	FEL TCATS MISSING CITATION
161.	CJSR953125X	DAILY FEL TCATS MISSING CITATIONS	FEL TCATS MISSING CITATIONS BY DIVISION, CLOSED DATE, CASE #
162.	CJSR9531256	DAILY TCATS DRL REPORT BY CASE TYPE/#	TCATS DRL REPORT BY CASE TYPE/CASE NUMBER
163.	CJSR9531257	DAILY TCATS DRL REPORT BY DRIVER	TCATS DRL REPORT BY DRIVER
164.	CJSR953200A	WEEKLY GEN INDEX DISP. LOG-CRIML.	
165.	CJSR953200B	WEEKLY GEN INDEX DISP. LOG CRIMES	
166.	CJSR953200C	WEEKLY GEN.INDX. AND DISP. LOG JU	
167.	CJSR953200D	WEEKLY GENERAL INDEX DISPOSITION	
168.	CJSR953400A	DAILY GEN.INDX. DISP. LOG-CRIMINAL	
169.	CJSR953400B	DAILY GEN INDEX DISP. LOG-MISD CRIMES	
170.	CJSR953400C	DAILY GEN.INDX.DISP. LOG-JUVENILE	
171.	CJSR953415A	CASES WITH PENDING PROBATION VIOLATION	
172.	CJSR953416A	MONTHLY FILE TRACKING LOCATION	
173.	CJSR953416W	MONTHLY FILE TRACK REPORT EXPUNGED/	
174.	CJSR953417A	INACTIVE FILE TRACKING LOCATION	
175.	CJSR954100A	DAILY JUVENILE NON-JUDICIAL ACTION RPT	
176.	CJSR954100B	DAILY JUVENILE NON-JUDICIAL ACTION RPT	
177.	CJSR954103A	MONTHLY MISDEMEANOR STAY RECORDS	
178.	CJSR954104A	DAILY FELONY MERGE REPORT	
179.	CJSR954104B	DAILY CONSOLIDATED CASES REPORT	
180.	CJSR954105A	WEEKLY COMMITMENTS TO STATE PENN/YOUTH	

181.	CJSR954105B	WEEKLY PROBATION & PAROLE LIST	
182.	CJSR954107A	DAILY BOATING VIOLATION POSTCARD	
183.	CJSR954108A	DAILY DISPOSITION TO DHSMV	
184.	CJSR954108B	DHSMV FORMS	
185.	CJSR954109A	DAILY SHERIFF'S COST OF EXTRADITION	
186.	CJSR954109A	DAILY SHERIFF'S COST OF EXTRADITION	
187.	CJSR954110A	DAILY SENTENCE EXPIRATION LIST	
188.	CJSR954110B	DAILY STUDENT CONVICTION REPORT	
189.	CJSR954112A	FELONY CASES EXPUNGED/SEALED PER COURT	Comprehensive Index listing of Cases Sealed or Expunged – grouped by case type
190.	CJSR954112B	EXPUNGE/SEALED - MISDEMEANOR	Comprehensive Index listing of Cases Sealed or Expunged – grouped by case type
191.	CJSR954112C	EXPUNGE/SEALED CONFLICT RPT-FELONY	
192.	CJSR954112D	EXPUNGE/SEAL CONFLICT RPT - MISDEMEANOR	
193.	CJSR954112E	CASES EXP/SEALED P/COURT ORDER – MISD NON-DV	Comprehensive Index listing of Cases Sealed or Expunged – grouped by case type
194.	CJSR954112F	DAILY EXP/SEALED CONFLICT- MISDEMEANOR DV	Comprehensive Index listing of Cases Sealed or Expunged – grouped by case type
195.	CJSR954112G	DAILY EXPUNGE/SEALED W/CASH BONDS	List of Expunged/Sealed Cases with Open bonds / Exception
196.	CJSR954115A	DAILY DISPOSITION FELONY REPORT -FINAL	
197.	CJSR954115B	DAILY DISPOSITION FELONY RPT-INITIAL	
198.	CJSR954115C	DAILY DISPOSITION JUVENILE RPT-INITIAL	
199.	CJSR954115D	DAILY DISPOSITION COUNTY REPORT	
200.	CJSR954120A	DAILY DISPOSITION REPORTS COMPLETED	
201.	CJSR954120B	DAILY VICTIM INFO. FOR COMMITMENTS	
202.	CJSR954120C	DAILY VICTIM INFO. FOR COMMITMENTS	
203.	CJSR954122A	DAILY FELONY CASE CLOSED - BOND STATUS = 'I'	
204.	CJSR954125A	DAILY CLOSED CASE FINE COST REPORT	CLOSED CASE FINE COST REPORT
205.	CJSR954135A	DAILY EXPUNGE/SEAL INDEX REPORT	
206.	CJSR954135B	DAILY EXPUNGE/SEAL INDEX REPORT	
207.	CJSR954135C	DAILY EXPUNGE/SEAL INDEX REPORT	
208.	CJSR954135D	DAILY EXPUNGE/SEAL INDEX REPORT	
209.	CJSR954135E	DAILY EXPUNGE/SEAL INDEX REPORT	
210.	CJSR954135F	DAILY EXPUNGE/SEAL INDEX REPORT	
211.	CJSR954135G	DAILY EXPUNGE/SEAL M&B TYPE NO DV NUM REPORT	
212.	CJSR954135H	DAILY EXPUNGE/SEAL INDEX REPORT	
213.	CJSR954140A	DAILY SHERIFF'S CERTIFICATE TO FLORIDA	
214.	CJSR954155A	DAILY COURT COLLECTION PILOT PROJECT	
215.	CJSR954155B	DAILY COURT COLLECTION PILOT PROJECT	
216.	CJSR954156A	DAILY MEMORANDUM OF COSTS REVIEW	DAILY MEMORANDUM OF COSTS REVIEW – print outs of all MOC issued prior day with possible under assessments and warnings
217.	CJSR954156B	DAILY FINC WORKSHEET WARNINGS	LIST OF CLOSED CASES W/ POSSIBLE OVER/UNDER ASSESSMENT OF FINES % FEES BASED ON STATUTORY &

			LOCAL ORDINANCE MANDATES. BY DIVISION
218.	CJSR954160A	DAILY COLLETIONS DUE RPT SECT F002	
219.	CJSR954170A	DAILY FOREIGN BORN INMATES CONVICTED	
220.	CJSR954200A	WEEKLY MISDEMEANOR RECORDS IN STAY STAT	
221.	CJSR954205A	WEEKLY FELONS TO BE SET FOR JAIL	
222.	CJSR954205B	WEEKLY CASE DISPOSITION REPORT	
223.	CJSR954210A	WEEKLY CASES SEALED PER COURT ORDER	
224.	CJSR954210B	WEEKLY CASES SEALED PER COURT ORDER	
225.	CJSR954210C	WEEKLY EXPUNGE/SEAL CONFLICT REPORT	
226.	CJSR954210D	WEEKLY EXPUNGE/SEAL CONFLICT REPORT	
227.	CJSR954210Z	WEEKLY FELONY SEAL / EXPUNGE REPORT	
228.	CJSR954215A	WEEKLY CASES CLOSED LAST WEEK	
229.	CJSR954215B	WEEKLY 2ND CLOSING REPORT(CASES CLOSED)	
230.	CJSR954230A	ID THEFT CHARGE WITH NO #61	ID THEFT CHARGE WITH NO #61
231.	CJSR954230P	WEEKLY DUPLICATED SENTENCE DOCKETS	List of cases with Duplicate dockets/Exception
232.	CJSR954240A	THE SAS SYSTEM	
233.	CJSR954240B	WEEKLY CONVICTED FELONY CASES CLOSED	
234.	CJSR954245A	WEEKLY PROBATION LIST	
235.	CJSR954245B	WEEKLY JUVENILE SANCTIONS LIST	
236.	CJSR954260A	WEEKLY FOREIGN BORN CURR CONV	
237.	CJSR954400A	MONTHLY DEPENDENCY CASE CLS FOR JUV > 18	
238.	CJSR954401A	MONTHLY CASES WITH AN ASSESSMENT ENTERED	CASES WITH AN ASSESSMENT ENTERED
239.	CJSR954401B	MONTHLY WAIVED ASSESSMENTS	WAIVED ASSESSMENTS
240.	CJSR954401C	MONTHLY QTY/YTD CASE ASSESSMENTS REPORT	QTY/YTD CASE ASSESSMENTS REPORT
241.	CJSR954403A	MONTHLY FINANCIAL PAYMENT ERROR REPORT	
242.	CJSR954403B	MONTHLY FINANCIAL MISMATCH	
243.	CJSR954405A	MONTHLY CASES CLOSED REPORT	
244.	CJSR954407C	YEARLY INCARTN/INDIGCY CASE ASMTS	
245.	CJSR954409A	MONTHLY SAO FELONY DESTRUCTION	
246.	CJSR954410A	MONTHLY FELONY CONVICTIONS RPT FOR ELECTIONS	
247.	CJSR954410B	VACATED DAILY FELONY CONVICTIONS	
248.	CJSR954415A	MONTHLY EXPUNGE/SEAL INDEX REPORT NUMERIC	
249.	CJSR954415B	MONTHLY EXPUNGE SEAL INDEX REPORT	
250.	CJSR954415C	MONTHLY EXPUNGE SEAL INDEX ALPHABETIC	
251.	CJSR954415D	MONTHLY NUMERIC + ALPHA INDEXES	
252.	CJSR954415E	MONTHLY EXPUNGE/SEAL INDEX REPORT-NUNERIC	
253.	CJSR954415F	MONTHLY EXPUNGE/SEAL INDEX REPORT-ALPHABETIC	
254.	CJSR954420A	MONTHLY DISPOSITION EXCEPTION REPORT	
255.	CJSR954420B	MONTHLY DISPOSITION EXCEPTION REPORT BRANCH/MISD	
256.	CJSR954420C	MONTHLY DISPOSITION EXCEPTION REPORT JUVENNILE	
257.	CJSR954420D	MONTHLY MISD DV DISPOSITION EXCEPTION REPORT	
258.	CJSR954430A	MONTHLY ALL DIVISION 51 CASES CLS PRE MTH	
259.	CJSR954430B	CASES CLOSED - GUILTY PLEAS	
260.	CJSR954435A	DAILY DISPOSITION REPORTS REQUIRED	
261.	CJSR954435B	FELONY MONTHLY CASES CLOSED W/O DISPOSTION	

262.	CJSR954435C	JUVENILE MONTHLY CASES CLOSED W/DISPOSTION	
263.	CJSR954440A	MONTHLY JUVENILE NON-JUDICIAL ACTION RPT	
264.	CJSR954440B	MONTHLY INCOMPETENT/INSANTITY DISP UNIT	
265.	CJSR954440C	MONTHLY MENTAL INCAPACITY REPORT	FDLE mandated Miami-Dade County Mental Incapacity Report (MECOM) as mandated by Florida Statutes (FS) 790.065(4) and (FS) 916.013.
266.	CJSR954441B	MONTHLY SENTENCE SHEET RPT FELONY CASES CLOSED	
267.	CJSR954445A	MONTHLY PROBATION REPORT	
268.	CJSR954445B	MONTHLY JUVENILE SANCTIONS LIST	
269.	CJSR954455A	MONTHLY ARTICLES5 OUTCOMES	FCCC CRIMINAL OUTCOMES (Article V) – MONTHLY & FISCAL YTD REPORTS OF CRIMINAL DEFENDANTS FILES, CRIMINAL CASES FILED & CASE PLEADINGS DOCKETED BROKEN DOWN BY DIVISION (Fel/Misd/Juv/Dep)
270.	CJSR954455B	MONTHLY FCCC CRIM MISD SUBC OUTCOME	FCCC CRIMINAL OUTCOMES (Article V) - MONTHLY & FISCAL YTD REPORTS OF MISDEMEANOR SUB CLASS (MISD, CITY/MUNI ORD, PAYABLE, DV) CRIMINAL DEFENDANTS FILED, CASES FILED, & CASE PLEADINGS DOCKETED
271.	CJSR954455C	MONTHLY FCCC CRIM DEP SUBC OUTCOMES	FCCC CRIMINAL OUTCOMES (Article V) - MONTHLY & FISCAL YTD REPORTS OF DEPENDENCY CASES BY SUB CLASS of CASES FILED, CASES OPENED, CASE PLEADINGS DOCKETED
272.	CJSR954455D	MONTHLY FCCC CRIM FEL SUBC OUTCOMES	FCCC CRIMINAL OUTCOMES (ARTICLE V) – MONTHLY & FISCAL YTD REPORTS OF FELONY CASES by SUB CLASS (SRS Categories) of CRIMINAL DEFENDANTS FILED, CASES OPENED, & CASE PLEADINGS DOCKETED.
273.		MONTHLY APPEALS SRS REPORT PER FLORIDA STATUTE	
274.	CJSR954455W	MONTHLY FELONY OFFENSE MISSING SUBC	
275.	CJSR954455W	MONTHLY FELONY OFFENSE MISSING SUBC	
276.	CJSR954460A	DAILY FOREIGN BORN INMATES-CONVICTED	
277.	CJSR954470A	MONTHLY MISDEMEANOR CASES REPORT	
278.	CJSR954475A	MONTHLY CASES SEALED/EXPUNGED WITH DISP.	
279.	CJSR954480A	DAILY CASES WITH DISPO 362	
280.	CJSR954482A	MONTHLY JUVENILE CLOSED CASE REPORT	
281.	CJSR954482B	MONTHLY JUVENILE DISMISSED CASE REPORT	
282.	CJSR954483A	MONTHLY FELONY CASES WITH 564 STAY AWAY ORDER	
283.	CJSR954484A	MONTHLY COST OF DEFENSE FELONY CASE	
284.	CJSR954484B	MONTHLY COST OF DEFENSE MISDEMEANOR	
285.	CJSR954484C	MONTHLY COST OF DEFENSE JUVENILE CA	
286.	CJSR954485A	MONTHLY/YEARLY SCORESHEET NOT SUBMITTED	
287.	CJSR954900A	DEP. CASES NO ACT LAST 5 YRS. – ON REQ.	
288.	CJSR954900B	EXCEPTN REP DEP CASES NO ACTS 5Y – ON REQ.	
289.	CJSR954902A	YEARLY SAO DESTRUCTION REPORT	
290.	CJSR954905A	ON REQ FELONY CLOSED 1ST DEGREE MU	

291.	CJSR956100A	DAILY BLIND FILING REPORT CRIMINAL / FELONY	List of New Cases Placed in a Judicial Section (Blind filed) from the previous day (J956100). May be new cases or cases that were transferred from another section. Provides details and totals per section.
292.	CJSR956100B	DAILY BLIND FILING REPORT MISD. CRIMES	List of New Cases Placed in a Judicial Section (Blind filed) from the previous day (J956100). May be new cases or cases that were transferred from another section. Provides details and totals per section.
293.	CJSR956100C	DAILY BLIND FILING REPORT BRANCH	List of New Cases Placed in a Judicial Section (Blind filed) from the previous day (J956100). May be new cases or cases that were transferred from another section. Provides details and totals per section.
294.	CJSR956100D	DAILY BLIND FILING REPORT DELINQUENCY	List of New Cases Placed in a Judicial Section (Blind filed) from the previous day (J956100). May be new cases or cases that were transferred from another section. Provides details and totals per section.
295.	CJSR956100E	DAILY BLIND FILING REPORT DEPENDENCY	List of New Cases Placed in a Judicial Section (Blind filed) from the previous day (J956100). May be new cases or cases that were transferred from another section. Provides details and totals per section.
296.	CJSR956100F	BLIND FILING LABELS FELONY	
297.	CJSR956100G	DAILY BLIND FILING EXCEPTION (CRIMINAL)	
298.	CJSR956100H	DAILY BLIND FILING EXCEPTION (MISD CRIMES)	
299.	CJSR956100I	DAILY BLIND FILING EXCEPTION (BRANCH)	
300.	CJSR956100J	DAILY BLIND FILING EXCEPTION (DELINQUENCY)	
301.	CJSR956100K	DAILY BLIND FILING EXCEPTION (DEPENDENCY)	
302.	CJSR956100L	BLIND FILING LABELS MISD CRIMES	
303.	CJSR956100M	BLIND FILING LABELS BRANCH	
304.	CJSR956100N	BLIND FILING LABELS JUV DELINQUENCY	
305.	CJSR956100O	BLIND FILING LABELS JUV DEPENDENCY	
306.	CJSR956100O	BLIND FILING LABELS MISD DV	
307.	CJSR956100R	DAILY DV BLIND FILING REPORT	
308.	CJSR956100S	DAILY LOCAL HISTORY PRIORS (JUVENILE)	
309.	CJSR956105A	DAILY CASE CREATE REPORT	
310.	CJSR956105B	DAILY CASE HISTORY SHEET - JUVENILE	
311.	CJSR956105C	DAILY CASE CREATE REPORT	
312.	CJSR956105D	DAILY CASE CREATE REPORT	
313.	CJSR956105E	DAILY CASE CREATE REPORT DELINQUENCY	
314.	CJSR956105F	DAILY CASE CREATE REPORT DEPENDENCY	
315.	CJSR956105G	DAILY DOMESTIC VIOLENCE REPORT	
316.	CJSR956107A	DAILY FELONY CASE INVALID ADDRESS	
317.	CJSR956107C	DAILY MISDEMEANOR CASE INVALID AD	
318.	CJSR956107D	DAILY BRANCH CASE INVALID ADDRESS	

319.	CJSR956107G	DAILY DOMESTIC VIOLENCE M/B CASE	
320.	CJSR956110A	DAILY D-TYPE CASES FROM CSCA	
321.	CJSR956115A	SAO LABELS	
322.	CJSR956115B	DAILY NEW CASE ENTRY REPORT	
323.	CJSR956115C	DAILY NEW CASE ENTRY REPORT	
324.	CJSR956120A	DAILY TRANSFERS TO COUNTY COURT-	
325.	CJSR956120B	DAILY TRANSFERS TO COUNTY COURT-BRANCH	
326.	CJSR956120C	DAILY DV TRANSFERS TO COUNTY COURT	
327.	CJSR956120D	DAILY TRANSFERS TO COUNTY COURT	
328.	CJSR956125A	DAILY INVALID CHARGE REPORT	
329.	CJSR956130A	DAILY EXCEPTION RPT OF CIVIL INFRACTIONS	
330.	CJSR956135A	DAILY 1ST DEGREE MURDER CHARGE CASES	
331.	CJSR956200A	JUVENILE HISTORY PRIORS	
332.	CJSR956210A	CASES BOUND DOWN TO JUVENILE	
333.	CJSR956212A	WEEKLY CASES CREATED THRU BINDUP / BINDOVER	
334.	CJSR957100A	DAILY PRISONER BRINGUP/BY FLR EA	
335.	CJSR957100B	DAILY PRISONER BRINGUP/BY FLR EA	
336.	CJSR957100C	DAILY PRISONER BRINGUP/BY FLR EA	
337.	CJSR957100D	DAILY PRISONER BRINGUP/BY FLR EA	
338.	CJSR957100E	DAILY PRISONER BRINGUP/BY FLR EA	
339.	CJSR957100F	DAILY PRISONER BRINGUP/BY FLR EA	
340.	CJSR957100G	DAILY PRISONER BRINGUP/BY FLR EA	
341.	CJSR957100H	DAILY PRISONER BRINGUP/BY FLR EA	
342.	CJSR957100I	DAILY PRISONER BRINGUP/BY FLR EA	
343.	CJSR957100J	DAILY PRISONER BRINGUP/BY FLR EA	
344.	CJSR957100K	DAILY PRISONER BRINGUP/BY JDG EA	
345.	CJSR957100L	DAILY PRISONER BRINGUP/BY JDG EA	
346.	CJSR957100M	DAILY PRISONER BRING UP STOCKADE	
347.	CJSR957100N	DAILY PRISONER BRING-UP TRIAL ONLY	
348.	CJSR957100O	DAILY PRISONER BRING UP	COMPREHENSIVE INMATE/JUVENILE DELINQUENT BRING UP LISTS (BUL) OF INCARCERATED/DETAINED DEFENDANTS/RESPONDENTS IN THE CUSTODY OF MDCR OR DJJ. SHALL INVOLVE AN INTERFACE TO JMS AND JJIS.
349.	CJSR957104B	FAILURE TO PAY TO DHSMV OVERLAY	
350.	CJSR957104E	FAILURE TO PAY TO DHSMV FORMS	
351.	CJSR957104F	DELINQUENT PAYMENT OF FELONY	DELINQUENT PAYMENT OF FELONY
352.	CJSR957104J	DELINQUENT PAYMENT FOR JUVENILE	DELINQUENT PAYMENT FOR JUVENIL
353.	CJSR957104M	DELINQUENT PMT FOR MISDEM & BRANCH NON-DV	DELINQUENT PAYMENT FOR MISD. NON-DV
354.	CJSR957104V	DELINQUENT PAYMENT FOR MISD. DV	DELINQUENT PAYMENT FOR MISD. DV
355.	CJSR957105A	DAILY SUPPLEMENTARY CALENDAR CRIMINAL DIVISIONS	Daily Supplementary Court Hearing Calendar (J957105) per division per session generated prior day of session for late case add-ons.
356.	CJSR957105B	DAILY SAO SUPPLEMENTARY CIRCUIT CALENDAR	
357.	CJSR957105C	DAILY SUPPLEMENTARY CALENDAR MISD. CRIMES	

358.	CJSR957105D	DAUILY SUPPLEMENTARY CALENDAR BRANCHES	
359.	CJSR957105E	DAILY SUPPLEMENTARY ARTHUR HEARING CALENDAR	
360.	CJSR957105F	DAILY SUPPLEMENTAL JUV JUDICIAL REVIEW CALENDAR	Daily Juvenile Dependency Judicial Review Calendar
361.	CJSR957105G	DAILY SUPP SAO CRIMINAL COURT CALENDAR / SUPPLE. SAO CRIMINAL CASES BY UNIT	
362.	CJSR957105H	DAILY DV SUPPLEMENTAL CRIMES CALENDAR	
363.	CJSR957105I	DAILY SUPLEMENTAL CALENDARS - AOC	
364.	CJSR957107A	TCATS: FAILURE TO PAY DHSMV	TCATS: FAILURE TO PAY DHSMV
365.	CJSR957107K	DAILY FEL TCATS DATA ENTRY AUDIT	FEL TCATS DATA ENTRY AUDIT
366.	CJSR957107L	DAILY FEL TCATS DATA ENTRY WARNIN	FEL TCATS DATA ENTRY WARNING
367.	CJSR957110A	DAILY PRELIMINARY CALENDARS CRIMINAL COURT	Daily Preliminary Court Hearing Calendar (J957110) per division per session
368.	CJSR957110B	DAILY SAO PRELIMINARY CRIMINAL COURT CALENDAR	
369.	CJSR957110C	DAILY PRELIMINARY CALENDARS MISD. CRIMES	
370.	CJSR957110D	DAILY PRELIMINARY CALENDARS BRANCHES	
371.	CJSR957110E	DAILY PRELIMINARY ARTHUR HEARING CALENDARS	
372.	CJSR957110F	DAILY PRELIMINARY JUV JUDICIAL REVIEW CALENDARS	Daily Juvenile Dependency Judicial Review Calendar
373.	CJSR957110G	DAILY PRELIMINARY SAO CRIMINAL CALENDAR BY UNIT	
374.	CJSR957110H	DAILY MISD DV PRELIMINARY CRIMES CALENDAR	
375.	CJSR957110I	DAILY PRELIINARY CRIMINAL COURT CALENDAR - AOC	
376.	CJSR957110J	DAILY PRELIMINARY CALENDARS CRIME	
377.	CJSR957110K	DAILY PRELIMINARY CALENDARS BRANC	
378.	CJSR957110L	DAILY DV PRELIMINARY CRIMES CALENDAR	
379.	CJSR957110M	DAILY PRELIMINARY CALENDARS CRIME	
380.	CJSR957110N	DAILY PRELIMINARY CALENDARS BRANCHES	
381.	CJSR957112A	DAILY TCATS REPORT	DAILY TCATS AUDIT REPORT FOR CASES ENTERED/UPDATED PREVIOUS DAY
382.	CJSR957112N	DAILY FEL TCATS TRANSMISSION REPORT	FEL TCATS TRANSMISSION REPORT
383.	CJSR957112T	DAILY FEL TCATS ERROR LOG	FEL TCATS ERROR LOG REPORT
384.	CJSR957115A	DAILY PRELIMINARY JUVENILE COURT CALENDAR	
385.	CJSR957115B	DAILY SUPPLEMENTAL JUVENILE COURT CALENDAR	
386.	CJSR957115C	DAILY JUVENILE DISPOSITION CALENDAR	
387.	CJSR957118A	DAILY CASES NOT UPD. THRU ONLINE CALENDAR	
388.	CJSR957118B	DAILY CASES NOT UPD. THRU ONLINE CALENDAR	
389.	CJSR957118C	DAILY CASES NOT UPD. THRU ONLINE CALENDAR	
390.	CJSR957118D	DAILY CASES NOT UPD. THRU ONLINE CALENDAR	
391.	CJSR957120A	DAILY EDIT OUT OF COURT UPDATES	
392.	CJSR957125A	DAILY PTS ALPHABETIC CALENDAR	
393.	CJSR957125B	DAILY CUSTODY DAILY COURT CALENDAR	
394.	CJSR957126A	DAILY CIVIL INFRACTION CANCELLATION	
395.	CJSR957130A	DAILY UNIFIED ALPHABETIC CALENDAR	
396.	CJSR957130B	DAILY UNIFIED ALPHA CALENDAR JUVENILE BY JUDGE	Daily Unified Alphabetic Hearing Calendar for a Division/Judge
397.	CJSR957130C	DAILY UNIFIED ALPHABETIC CALENDAR BY NAME	
398.	CJSR957130D	DAILY PTS-ALPHABETIC DISPOSITION CALENDAR	

399.	CJSR957135A	DAILY SUBREPORT OF JAIL BOOKING LOG	
400.	CJSR957136A	DAILY FULL SESSION RPT WITH CASES ATTACHED	
401.	CJSR957136B	DAILY CASES ELIGIBLE TO BE RESET	
402.	CJSR957136C	DAILY CASES NOT SET AFTER UPDATE SETTING RUN	
403.	CJSR957136D	DAILY CASES ELIGIBLE BUT WERE NOT SET	
404.	CJSR957140A	DAILY PSYCHOLOGICAL EVALUATIONS ORDERED	
405.	CJSR957140B	CERTIFICATION OF CONFLICT OF INTEREST	
406.	CJSR957140C	DAILY JUVENILE CONFLICT OF INTEREST	
407.	CJSR957142A	DAILY BOND NOTICES	
408.	CJSR957145A	DAILY FELONY SCREENING UNIT CALENDAR	
409.	CJSR957145B	DAILY JUVENILE CALENDAR OF SPECIAL	
410.	CJSR957145C	DAILY SUPPLEMENTAL JUVENILE CALENDAR	
411.	CJSR957150A	DAILY SPECIAL APPOINTED PDO MEMOS	
412.	CJSR957150B	DAILY PROGRAM CJSB222 COUNTERS	
413.	CJSR957150C	DAILY SPECIAL APPOINTED PDO MEMOS	
414.	CJSR957150D	DAILY PROGRAM CJSB222 COUNTERS	
415.	CJSR957150E	DAILY REGIONAL CONFLICT ATTORNEY FORMS	Regional Counsel/PCAC Appointment Memo (J957150) – On demand as appointments are made
416.	CJSR957150F	DAILY PROGRAM CJSB1153 COUNTERS	
417.	CJSR957150G	DAILY COURT APPOINTED ATTORNEY	
418.	CJSR957150H	DAILY REGIONAL CONFLICT ATTORNEY FORMS	Regional Counsel/PCAC Appointment Memo (J957150) – On demand as appointments are made
419.	CJSR957151A	DAILY MISDEMEANOR PRIVATE COURT APP ATTORNEY	
420.	CJSR957151B	DAILY MISDEMEANOR PRIVATE COURT APP ATTORNEY	
421.	CJSR957151C	DAILY REGIONAL CONFLICT MISDEMEANOR ATTORNEY FORM	
422.	CJSR957151D	DAILY MISDEMEANOR REGIONAL CONFLICT COUNTERS	
423.	CJSR957151E	DAILY COURT APPOINTED ATTORNEY FORMS	
424.	CJSR957151F	DAILY REGIONAL CONFLICT ATTORNEY	
425.	CJSR957152A	DAILY DELETE CASE REPORT	
426.	CJSR957152B	DAILY DELETE CASE REPORT/PER PAGE	
427.	CJSR957153A	DAILY DOMESTIC VIOLENCE PRIV COURT APPOINTED ATTORNEY	
428.	CJSR957153B	DAILY DOMESTIC VIOLENCE PRIVATE CT APPOINTED ATTORNEY	
429.	CJSR957153C	DAILY DV REGIONAL COUNSEL CONFLICT	
430.	CJSR957153D	DAILY DOMESTIC VIOLENCE REGIONAL COUNSEL APPOINTED	
431.	CJSR957153E	COUNT APPOINTED ATTORNEY FORMS	
432.	CJSR957153F	REGIONAL CONFLICT ATTORNEY FORMS	
433.	CJSR957154A	DAILY JUVENILE PRIVATE COURT APPOINTED ATTORNEY	
434.	CJSR957154B	DAILY JUV PRIVATE COURT APP ATTORNEY C	
435.	CJSR957154C	DAILY JUVENILE REGIONAL CONFLICT ATTORNEY	
436.	CJSR957154D	DAILY JUV REGIONAL CONFLICT COUNTERS	
437.	CJSR957154E	DAILY COURT APPOINTED ATTORNEY FORMS	
438.	CJSR957154F	DAILY REGIONAL CONFLICT ATTORNEY FORMS	
439.	CJSR957155A	DAILY SAO CASE ACCESS REPORT	

440.	CJSR957155B	DAILY CRIMES CASE SET FOR 18 DAY	
441.	CJSR957157A	DAILY DEPENDENT PRIVATE COURT APP	
442.	CJSR957157B	DAILY REGIONAL CONFLICT DEPENDENT	
443.	CJSR957157C	DAILY ATTORNEY FORMS	
444.	CJSR957157D	DAILY ATTORNEY FORMS	
445.	CJSR957160A	DAILY PRELIM. DISPO. CALENDAR RPRT-BRANCH	
446.	CJSR957160B	DAILY PRELIM. DISPO. CALENDAR RPRT-CENTRAL	
447.	CJSR957160C	PRELIMINARY DISPOSITION CALENDAR	
448.	CJSR957160D	DAILY SUPPLEMENTAL DISPO. RPRT CALEDNAR -BRANCH HRGS	
449.	CJSR957160E	DAILY SUPPLEMENTAL DISPO. RPRT CALEDNAR - CENTRAL HRGS	
450.	CJSR957160F	DAILY SUPPLEMENTARY DISPOSITION CALENDAR	
451.	CJSR957160G	DAILY MISD-DV PRELIMINARY DISPOSITION CALENDAR	
452.	CJSR957160H	DAILY MISD-DV SUPPLEMENTAL DISPOSITION CALENDAR	
453.	CJSR957161A	DAILY WRITE-IN DISPOSITION CALENDAR	
454.	CJSR957161B	DAILY WRITE-IN DISPOSITION CALENDAR	
455.	CJSR957161C	DAILY WRITE-IN DISPOSITION CALENDAR	
456.	CJSR957161D	DAILY WRITE-IN DISPOSITION CALENDAR	
457.	CJSR957161E	DAILY DV WRITE-IN DISPOSITION CALENDAR	
458.	CJSR957162A	DAILY DISPO CALENDAR FOR MISD. JAIL ARRAIG - 9AM WEEKDAY HRGS	
459.	CJSR957162B	DAILY DISPO CALENDAR FOR MISD. JAIL ARRAIG – 130PM WEEKDAY HRGS	
460.	CJSR957162C	DAILY MISD-DV DISPOSITION CALENDAR	
461.	CJSR957163A	DISPOSITION RPRT-9AM WEEKDAY JA HRGS	
462.	CJSR957163B	DOMESTIC VIOL.DISP. CALENDAR	
463.	CJSR957165A	DAILY DEFERRED PROSECUTION REPORT	
464.	CJSR957166A	DAILY DOMESTIC VIOLENCE JUDICIAL REV.	
465.	CJSR957167A	DAILY CIVIL INFRACTION DAILY OFFICER/CRT LIST	
466.	CJSR957175A	DAILY PRELIM. COURT CALENDAR CROSS REF.CRIMINAL	
467.	CJSR957175B	DAILY PRELIM. COURT CALENDAR CROSS REF.MISD	
468.	CJSR957175C	DAILY PRELIM. COURT CALENDAR CROSS REF.BRANCH	Daily Court Calendar Index of all Cases set for a Hearing (J957175)
469.	CJSR957175D	DAILY PRELIM. COURT CALENDAR CROSS REF.DEPENDENCY	
470.	CJSR957175E	DAILY PRELIM. COURT CALENDAR CROSS REF.DELINQUENCY	
471.	CJSR957175F	DAILY PRELIM.COURT CAL.CROSS REF.CRIMES - AOC	
472.	CJSR957175G	DAILY PRELIM .JUDICIAL REVIEW CROSS REF CALENDAR	
473.	CJSR957180A	DAILY SUPPLEMENTAL CALENDAR CROSS REF.- CRIMES	
474.	CJSR957180B	DAILY SUPPLEMENTAL CALENDAR CROSS REF.- MISD	
475.	CJSR957180C	SUPPLEMENTAL CALENDAR CROSS REF.- BRANCHES	
476.	CJSR957180D	DAILY PRELIMINARY JUVENILE CROSS REFERENCE	
477.	CJSR957180E	DAILY SUPPLEMENTAL JUV. CROSS REFERENCE	
478.	CJSR957180F	DAILY SUPPLEMENTAL CALENDAR CROSS REF.- CRIM	
479.	CJSR957180G	DAILY SUPPLEMENTAL .JUV. JUDICIAL REVIEW CALENDAR CROSS REF	
480.	CJSR957185A	DAILY CANCELLATION NOTICE - FILE	
481.	CJSR957185B	DAILY CANCELLATION NOTICE INDV.	

482.	CJSR957195A	DAILY CASES SET BY CLERK'S OFFICE	Listing of Cases Scheduled by the COC for a Hearing from the prior day (Court Case Setting Sheets) grouped by division, hearing type. Setting sheets would be generated for each prosecutorial entity, (e.g. SAO, Miami Beach Prosecutor, etc.)
483.	CJSR957195B	DAILY DV CASE SETTING REPORT	
484.	CJSR957195C	DAILY MISD/BRANCH CASES SET BY CLERK'S OFFICE	
485.	CJSR957195D	DAILY MISD/BRANCH CASES SETTING PDO PREV DAY	
486.	CJSR957195E	DAILY MIAMI BEACH CASE SETTING REPORT	
487.	CJSR957195F	DAILY MIAMI BEACH CASES SET BY CO	
488.	CJSR957195G	DAILY MIAMI BEACH CASES CANCELLED	
489.	CJSR957197A	DAILY UNIT CHANGE REPORT	
490.	CJSR957197B	DAILY EXCEPTION REPORT	
491.	CJSR957198A	DAILY MDPD WARRANTS BOOKED IN ABSENTIA	
492.	CJSR957200A	WEEKLY JAIL OVERCROWDING REPORT	
493.	CJSR957200B	WEEKLY JAIL OVERCROWDING REPORT	
494.	CJSR957202A	DAILY SOUNDING CALENDAR	
495.	CJSR957202B	TABLE OF CONTENTS BY CASE NUMBER	
496.	CJSR957202C	TABLE OF CONTENTS BY NAME	
497.	CJSR957202D	DAILY SOUNDING CALENDAR DV	
498.	CJSR957202E	TABLE OF CONTENT BY CASE NUMBER DV	
499.	CJSR957202F	TABLE OF CONTENT BY NAME DV	
500.	CJSR957205A	WEEKLY PENDING MINIMUM HOUSING VIOLATION	
501.	CJSR957207A	WEEKLY DUPLICATE CASE	
502.	CJSR957210A	WEEKLY TRIAL CUSTODY DET REPORT	
503.	CJSR957210B	WEEKLY JUVENILE CASES NOT FILED	
504.	CJSR957210C	WEEKLY TRIAL CUSTODY-DETENTION	
505.	CJSR957215A	WEEKLY FUTURE CASELOAD ANALYSIS	
506.	CJSR957217A	WEEKLY JUVENILE FILING REPORT	
507.	CJSR957218A	WEEKLY ORS DISPOSITION REPORT	
508.	CJSR957218B	WEEKLY CITATION DOCKET TRAN	
509.	CJSR957220I	WEEKLY ALPHABETICAL SHELTER CASE	
510.	CJSR957220Q	WEEKLY SHELTER CASE INDEX-EXCEP RPT	
511.	CJSR957230A	WEEKLY CODE ENFORCEMENT SCHEDULE	
512.	CJSR957235A	WEEKLY PROTEC.SERV.CASES-OUT OF HOME PL	Weekly Protective Services Cases – Out of Home Placement without a Judicial Review Hearing date
513.	CJSR957240A	WEEKLY JUVENILE FUTURE CASELOAD ANALYSIS	
514.	CJSR957245A	WEEKLY AUDIT/FELON GANG ACTIVITY	
515.	CJSR957260A	WEEKLY FELONY CASES W/A BACKUP JUDGE & NO FUTURE HEARING	
516.	CJSR957265A	WEEKLY NO FUTURE HEARING DATE - Report listing of open cases/incarcerated defendants/detained juveniles without future hearing dates	List of Active, open cases without future hearing dates posted excluding those under long term diversion or those with Set After dates entered. "No Future Haring Date Report" (J957265) - Exception

517.		WEEKLY LIST OF OPEN CASES WITHOUT A FILING DATE BY DIVISION	Exception
518.		LIST OF CASES W/FUGITIVE WARRANT CHARGES WITH OPEN DISPOSITIONS, AND W/OUT A FUTURE HEARING	Exception
519.		LIST OF CASES WITH ACTIVE BENCH WARRANTS WITH OPEN RELEASES THAT HAVE NOT BEEN DISCHARGED.	Exception
520.		LIST OF CLOSED CASES WITH OPEN RELEASES (I.E. NOT DISCHARGED).	Exception
521.	CJSR957265B	WEEKLY DELINQUENCY 19YEARLY OLD EXCEPTION	
522.	CJSR957265C	WEEKLY NO FUTURE HEARING DATE RPT- MISD. DV	
523.	CJSR957265D	WEEKLY NO FUT. HEARING DATE CIVIL INFRACTIONS	
524.	CJSR957265E	WEEKLY PRINTS WITH NO FUTHRG REPORT	
525.	CJSR957300A	PRNT DEF HRNG PNDG JUD MONITOR	
526.	CJSR957300A	PRNT DEF HRNG PNDG JUD MONITOR	
527.	CJSR957400A	TEST CJS REPORTS	
528.	CJSR957405A	DAILY NO FUTURE HEARING DATE REPORT	
529.	CJSR957405B	DAILY DELINQUENCY 19YEARLY OLD EXCEPTION RPT	
530.	CJSR957405C	DAILY NO FUTURE HEARING DATE RPT – MISD. DV	
531.	CJSR957405D	DAILY NO FUTURE HEARING DATE CIVIL INFRACTIONS	
532.	CJSR957407A	DAILY DEPENDENCY CASES REPORT	
533.	CJSR957407B	DAILY DEPENDENCY CASES REPORT	
534.	CJSR957407C	DAILY DEPENDENCY CASES REPORT	
535.	CJSR957407D	DAILY DEPENDENCY CASES REPORT	
536.	CJSR957408A	LIST OF DEFN JUDICIAL MONITORING PROGRAM	
537.	CJSR957410A	DAILY DRUG TRAFFICKING REPORT	
538.	CJSR957410B	MONTHLY REPORT OF DUI CASES	
539.	CJSR957411A	DAILY POST CONVICTION RELIEF REPORT	
540.	CJSR957415A	DAILY PUBLIC ASSISTANCE FRAUD PENDNG REPORT	
541.	CJSR957415B	DAILY PUBLIC ASSISTANCE FRAUD FILED	
542.	CJSR957415C	DAILY PUBLIC ASSISTANCE FRAUD CLOSED	
543.	CJSR957420A	DAILY RAPE REPORT CASES PENDING	
544.	CJSR957420B	DAILY RAPE REPORT CASES CLOSED	
545.	CJSR957420C	DAILY RAPE REPORT W/O OUTSTANDING WARRANT	
546.	CJSR957425A	JUDGE BARR SOUNDING CALENDAR	
547.	CJSR957425B	JUDGE BARR SOUNDING CALENDAR	
548.	CJSR957425C	JUDGE BARR SOUNDING CALENDAR	
549.	CJSR957427A	DAILY DELETE CASE REPORT	
550.	CJSR957430A	MONTHLY DEPENDENCY CASES ASSIGNED	Monthly Dependency Cases Assigned to Protective Services/Supervision grouped by judicial division
551.	CJSR957430B	MONTHLY EXCEPTION REPORT-NUMERIC	
552.	CJSR957430C	MONTHLY DEPENDENCY CASES ASSIGNED	Monthly Dependency Cases Assigned to Protective Services/Supervision grouped by judicial division
553.	CJSR957430D	MONTHLY EXCEPTION REPORT ALPHABETIC	
554.	CJSR957435A	MONTHLY HART-CLOSED FELONY	
555.	CJSR957435B	MONTHLY HART-PREV CLOSED FELONY	
556.	CJSR957435C	MONTHLY HART STATS-CLOSED FELONY	
557.	CJSR957435D	MONTHLY HART STAT-PREV CLOSED	

558.	CJSR957435E	MONTHLY HART-CURRENT MONTH CLOSED	
559.	CJSR957435F	MONTHLY HART-CURRENT MONTH PREV CL	
560.	CJSR957435G	MONTHLY HART-CLOSED FELONY BY NCIC	
561.	CJSR957435H	MONTHLY HART-CLOSED FELONY PREV BY NCIC	
562.	CJSR957435I	MONTHLY HART-CURRENT MONTH CLOSED FELONY NCIC	
563.	CJSR957435J	MONTHLY HART-CUR MONTH CLO FEL PREV NCIC	
564.	CJSR957435K	HART-OPEN FELONY CASES	
565.	CJSR957435L	HART-OPEN FELONY CASES PREV	
566.	CJSR957435M	HART-OPEN FELONY CASES STATS	
567.	CJSR957435N	HART-OPEN FELONY PREV STATS	
568.	CJSR957435O	HART-CURRENT MONTH OPEN FELONY	
569.	CJSR957435P	HART-CURRENT MONTH OPEN FEL PREV	
570.	CJSR957435Q	HART-OPEN FELONY BY NCIC	
571.	CJSR957435R	HART-OPEN FELONY PREV BY NCIC	
572.	CJSR957435S	HART-CURRENT MONTH OPEN FEL NCIC	
573.	CJSR957435T	HART-CURR MTH OPEN FEL PREV NCIC	
574.	CJSR957440A	RPT UNDISPOSED PROBATION VIOLATIONS	List of Cases with Probation Violation charges and No Future Hearing date scheduled - Exception
575.	CJSR957440B	RPT UNDISPOSED PROBATION VIOLATION	List of Cases with Probation Violation charges and No Future Hearing date scheduled - exception
576.	CJSR957440C	RPT OF UNDISPOSED PROBAT VIOLATIONS	List of Cases with Probation Violation charges and No Future Hearing date scheduled - exception
577.		REPORT OF PROBATION WARRANTS W/O ISSUE DATE.	Exception
578.	CJSR957445A	MONTHLY PCAC & REGIONAL ASSIGNED AT	
579.	CJSR957510A	QUARTERLY OPEN FOSTER CARE, PROTECTIVE SRV	
580.	CJSR957510B	QUARTERLY EXCEPTION REPORT - NUMERIC	
581.	CJSR957510C	QUARTERLY OPEN FOSTERCARE PROTECTIVE SRV.	
582.	CJSR957510D	QUARTERLY EXCEPTION REPORT ALPHA	
583.	CJSR957910A	ON REQ JUVENILE COURT CALENDAR	
584.	CJSR957910B	ON REQ ADD-ON CALENDAR SUMMONS	
585.	CJSR958110A	DAILY OFFENSE REQUIRING AN NCIC CODE	
586.	CJSR958110B	DAILY OFFENSE REQUIRING AN SRS CATEGORY	
587.	CJSR958115A	DAILY OFFENSE AUDIT REPORT	
588.	CJSR958115B	DAILY ATTORNEY FILE AUDIT REPORT	
589.	CJSR958130A	DAILY TCATS REPORT	DAILY TCATS REPORT
590.	CJSR958210A	WEEKLY FELONY WARRANT REC. W/NO WAR ISSUE DATE	Exception
591.	CJSR958210B	WEEKLY MISD. WARRANT REC. W/NO WAR ISSUE DATE	Exception
592.	CJSR958210C	WEEKLY DV MISD. WARRANT REC. W/NO WAR ISSUE DATE	Exception
593.	CJSR958210D	WEEKLY BRANCH WARRANT REC. W/NO WAR ISSUE DATE	Exception
594.	CJSR958210E	WEEKLY JUV. DEL. WARRANT REC. W/NO WAR ISSUE DATE	Exception
595.	CJSR958210F	WEEKLY JUV. DEP. WARRANT REC. W/NO WAR ISSUE DATE	Exception
596.	CJSR958210G	WEEKLY FELONY CASES W/NO CLERK FILE DATE	Exception
597.	CJSR958210H	WEEKLY MISD. CASES W/NO CLERK FILE DATE	Exception
598.	CJSR958210I	WEEKLY DV MISD. CASES W/NO CLERK FILE DATE	Exception
599.	CJSR958210J	WEEKLY BRANCH CASES W/NO CLERK FILE DATE	Exception

600.	CJSR958210K	WEEKLY JUV. DEL. CASES W/NO CLERK FILE DATE	Exception
601.	CJSR958210L	WEEKLY JUV. DEP. CASES W/NO CLERK FILE DATE	Exception
602.		LIST OF CASES WITH AN OPEN WARRANT THAT HAVE A BOOKING DATE AFTER THE WARRANT ISSUE DATE	Exception
603.	CJSR958210M	WEEKLY FELONY CLOSED CASES W/NO CLOSING JUDGE	Exception
604.	CJSR958210N	WEEKLY MISD. CLOSED CASES W/NO CLOSING JUDGE	Exception
605.	CJSR958210O	WEEKLY DV MISD. CLOSED CASES W/NO CLOSING JUDGE	Exception
606.	CJSR958210P	WEEKLY BRANCH CLOSED CASES W/NO CLOSING JUDGE	Exception
607.	CJSR958210Q	WEEKLY JUV. DEL. CLOSED CASES W/NO CLOSING JUDGE	Exception
608.	CJSR958210R	WEEKLY JUV. DEP. CLOSED CASES W/NO CLOSING JUDGE	Exception
609.	CJSR958210S	WEEKLY FELONY CASES WITH INVALID DATES	Exception
610.	CJSR958210T	WEEKLY MISD. CASES WITH INVALID DATES	Exception
611.	CJSR958210U	WEEKLY DV MISD. CASES WITH INVALID DATES	Exception
612.	CJSR958210V	WEEKLY BRANCH CASES WITH INVALID DATES	Exception
613.	CJSR958210W	WEEKLY JUV. DEL. CASES WITH INVALID DATES	Exception
614.	CJSR958210X	WEEKLY JUV. DEP. CASES WITH INVALID DATES	Exception
615.	CJSR958210Y	WEEKLY FEL PW WARRANT PURGED AFT 9	
616.	CJSR958400A	ATTORNEY LISTING (NUMERIC)	
617.	CJSR958400B	ATTORNEY LISTING (ALPHA)	
618.	CJSR958400C	DEFENSE ATTORNEY LIST (NUMERIC)	
619.	CJSR958400D	DEFENSE ATTORNEY LIST (ALPHA)	
620.	CJSR958400E	STATE ATTORNEY LIST (NUMERIC)	
621.	CJSR958400F	STATE ATTORNEY LIST (ALPHA)	
622.	CJSR958405A	JUDGE LISTING (NUMERIC)	
623.	CJSR958405B	JUDGE LISTING (ALPHA)	
624.	CJSR958405C	COURTROOM LISTING BUILDING ABRV.	
625.	CJSR958405D	COURTROOM LISTING COURTROOM CODE	
626.	CJSR958410A	OFFENSE CHARGE LISTING (NUMERIC)	
627.	CJSR958410B	OFFENSE CHARGE LISTING ALPHABETIC	
628.	CJSR958411A	MONTHLY TCATS REPORT	MONTHLY TCATS REPORT
629.	CJSR958415A	FOSTER HOME LISTING (NUMERIC)	Foster Home Listing – On Demand
630.	CJSR958415B	FOSTER HOME LISTING (ALPHA)	Foster Home Listing – On Demand
631.	CJSR958420A	BONDSMAN & RUNNER LISTING NUMERIC	
632.	CJSR958420B	BONDSMAN & RUNNER LISTING ALPHA	
633.	CJSR958900A	REPORT/MOTION CODE LISTING ALPHA	
634.	CJSR958900B	REPORT/MOTION CODE LISTING NUMER	
635.	CJSR958905A	DOCKET CODE LISTING (NUMERIC)	
636.	CJSR958905B	DOCKET CODE LISTING (ALPHABETIC)	
637.	CJSR958905C	DISPOSITION CODE LISTING NUMERIC	
638.	CJSR958905D	DISPOSITION CODE LISTING ALPHABETIC	
639.	CHS958925A	COURTROOM LISTING/COURTROOM CODE	
640.	CHS958925B	COURTROOM LISTING/BUILDING ABRV.	
641.	CJSR960101A	DAILY ACTIVE BENCH WARRANT REPORT	
642.	CJSR960101B	DAILY ACTIVE BENCH WARRANT REPORT	
643.	CJSR960101C	DAILY ACTIVE BENCH WARRANT BCIC CARD	
644.	CJSR960105A	DAILY BRANCH/MISD PAYMENT APPLICATION	
645.	CJSR960105B	DAILY BRANCH/MISD PAYMENT EXCEPTION	

646.	CJSR960105C	DAILY FELONY PAYMENT APPLICATION	
647.	CJSR960105D	DAILY JUVENILE PAYMENT APPLICATION	
648.	CJSR960105E	DAILY FELONY PAYMENT EXCEPTION	
649.	CJSR960105F	DAILY JUVENILE PAYMENT EXCEPTION	
650.	CJSR960106A	DAILY CJIS DOCKET EXCEPTIONS	
651.	CJSR960107A	DAILY E-NOTIFY TO CJIS SUBPOENA E	
652.	CJSR960109A	DAILY E-NOTIFY OFFICER SCHEDULE E	
653.	CJSR960110A	DAILY TRAFFIC/WIS ERROR REPORT	
654.	CJSR960112A	DAILY E-NOTIFY CASE STATUS EXCEPT	
655.	CJSR960112E	DAILY EXCEPTION REPORT	
656.	CJSR960113A	DAILY IDTHEFT CHARGE WITH N	
657.	CJSR960117A	DAILY E-NOTIFY OFFICER EXCEPTIONS	
658.	CJSR960117B	DAILY E-NOTIFY OFFICER SCHEDULE E	
659.	CJSR960118A	DAILY CITATION DOCKET REPORT	CONSOLIDATED TCATS CASES W/CERTAIN DOCKETS
660.	CJSR960119A	DAILY PD LIEN DAILY OVERAGE REPORT	PD LIEN OVERAGE REPORT (Payment w/o assessment)
661.	CJSR960119B	DAILY PD LIEN DAILY ACTIVITY REPORT	PD LIEN ACTIVITY REPORT (assessment, payments, refunds)
662.	CJSR960121A	DAILY E-NOTIFY DOCKET DETAIL REPORT	
663.	CJSR960122A	DAILY E-NOTIFY TO CJIS DOCKET EXCEPTION	
664.	CJSR960125A	DAILY CASE MANAGEMENT PAYMENT POSTING REPORT	DAILY PAYMENT POSTING REPORT
665.	CJSR960125B	DAILY PAYMENT DISTRIBUTION	DAILY PAYMENT DISTRIBUTION
666.	CJSR960125C	DAILY RESTITUTION REPORT	RESTITUTION REPORT - DETAILED AND SUMMARIZED RESTITUTION RELATED REPORTING INCLUDING COLLECTIONS RECEIVED, SERVICES FEES, LIABILITIES PENDING, CHECKS ISSUED, ETC. FOR USER DEFINED TIME PERIOD BY CRIMINAL DIVISION
667.	CJSR960125D	DAILY RECONCILIATION REPORT	RECONCILIATION REPORT
668.	CJSR960125E	DAILY DEBUG SYSOUT FROM CJSB192	
669.	CJSR9601255	DAILY PAYMENT DISTRIBUTION	DAILY PAYMENT DISTRIBUTION
670.	CJSR960126S	DAILY PAYMENT PLAN CONSOLIDATION	PAYMENT PLAN CONSOLIDATION
671.	CJSR960126U	DAILY INVESTIGATIVE COST RECOVERY	INVESTIGATIVE COST RECOVERY DISTRIBUTION REPORT
672.	CJSR960127K	DAILY COLLECTION AGENCY PAYMENTS	COLLECTION AGENCY PAYMENTS
673.	CJSR960128A	DAILY INACTIVE CASE RESTORE	DAILY INACTIVE CASE RESTORE
674.	CJSR960128B	WEEKLY INACTIVE CASE RESTOR	WEEKLY INACTIVE CASE RESTORE
675.	CJSR960128C	WEEKLY PAYMENT PLAN SDD UPDATE REPORT	PAYMENT PLAN SDD UPDATE REPORT & PAY PLAN STAY DUE DATE (SDD) EXCEPTION REPORT
676.		LIST OF CASES WITH STAY DUE DATES THAT ARE PRIOR TO PAYMENT PLAN START DATE.	EXCEPTION REPORT
677.	CJSR960128D	DAILY FINC INDIGENT ASSESSMENT WA	FINC INDIGENT ASSESSMENT WARNING REPORT
678.	CJSR960130A	DAILY CJIS-SAO REPROCESS	
679.	CJSR960130B	DAILY CJIS-SAO ERROR RPT	
680.	CJSR960145A	CIVIL INFRACTION 30 DAY REPORT	
681.	CJSR960145B	DAILY CIVIL INFRACTION > 30 DAY REPORT	

682.	CJSR960145C	DAILY NO ARRAIGNMENT DATE SET	List of cases with an Arrest Date and without a Future Arraignment Hearing date and without a Trial Hearing Date (J960145).
683.	CJSR960151D	DAILY PRINT PAYMENT PLANS BATCH DEPECDENCY	PRINT PAYMENT PLANS BATCH DEPENDENCY
684.	CJSR960151F	DAILY PRINT PAYMENT PLANS BATCH FELONY	PRINT PAYMENT PLANS BATCH FELONY
685.	CJSR960151J	DAILY PRINT PAYMENT PLANS BATCH JUVENILE	PRINT PAYMENT PLANS BATCH JUVENILE
686.	CJSR960151M	DAILY PRINT PAYMENT PLANS BATCH MISD.	PRINT PAYMENT PLANS BATCH MISDEMEANOR
687.	CJSR960151R	DAILY FELONY PAY PLAN WITH ERRORS	FELONY PAY PLAN WITH ERRORS
688.	CJSR960151V	DAILY PRINT PAYMENT PLANS BATCH MISD. DV	PRINT PAYMENT PLANS BATCH DOM. VIOLENCE
689.	CJSR960151X	WEEKLY MISD PAY PLAN WITH ERRORS	MISD PAY PLAN WITH ERRORS
690.	CJSR960152D	DAILY PRINT PAYMENT PLANS WEB DEPENDENCY	
691.	CJSR960152D	DAILY PRINT PAYMENT PLANS WEB DEPENDENCY	
692.	CJSR960152F	DAILY PRINT PAYMENT PLANS WEB FELONY	
693.	CJSR960152F	DAILY PRINT PAYMENT PLANS WEB FELONY	
694.	CJSR960152J	DAILY PRINT PAYMENT PLANS WEB JUVENILE	
695.	CJSR960152J	DAILY PRINT PAYMENT PLANS WEB JUVENILE	
696.	CJSR960152M	DAILY PRINT PAYMENT PLANS WEB MISD	
697.	CJSR960152M	DAILY PRINT PAYMENT PLANS WEB MISD	
698.	CJSR960152R	DAILY REPORT OF WEB PLANS	
699.	CJSR960152R	DAILY REPORT OF WEB PLANS	
700.	CJSR960152V	DAILY PRINT PAYMENT PLANS WEB MISD.DV	
701.	CJSR960152V	DAILY PRINT PAYMENT PLANS WEB MSD. DV	
702.	CJSR960162A	DAILY COLLECTION AGENCY BAL E-MAIL HEADER	COLLECTION AGENCY BAL E-MAIL HEADER
703.	CJSR960162B	DAILY COLLECTION AGENCY BAL E-MAIL DETAIL	COLLECTION AGENCY BAL E-MAIL DETAIL
704.	CJSR960163A	DAILY COLLECTION AGENCY CFS WARNINGS	COLLECTION AGENCY CFS WARNING RPT
705.	CJSR960163B	DAILY COLLECTION AGENCY CFS MESSAGES	COLLECTION AGENCY CFS MESSAGES
706.	CJSR960164A	DAILY COLLECTION AGENCY FISCAL YTD PAYMENTS	COLLECTION AGENCY FISCAL YTD
707.	CJSR960185A	DAILY RCDA TRANS PROCESSD FOR PREV DAY	
708.	CJSR960190J	AFFIDAVIT OF INDIGENCY	
709.	CJSR960200A	CASH MANAGEMENT PAYMENT REPORT	
710.	CJSR960210A	BOOKING MISSING MUGSHOT ID	
711.	CJSR960235A	WEEKLY STAY STATUS REPORT	
712.	CJSR960240D	COLLECTIONS WEEKLY AGENCY CHAN	COLLECTIONS WEEKLY AGENCY CHANGES FOR DV MISDEMEANOR
713.	CJSR960240F	COLLECTIONS WEEKLY AGENCY CHAN	COLLECTIONS WEEKLY AGENCY CHANGES FOR FELONY
714.	CJSR960240J	COLLECTIONS WEEKLY AGENCY CHAN	COLLECTIONS WEEKLY AGENCY CHANGES FOR JUVENILE DELINQUENCIES
715.	CJSR960240M	COLLECTIONS WEEKLY AGENCY CHAN	COLLECTIONS WEEKLY AGENCY CHANGES FOR MISDEMEANOR
716.	CJSR960400A	CASH MANAGEMENT PAYMENT REPORT	
717.	CJSR960420A	MONTHLY PAYMENT DISTRIBUTION RPT	(NEW CASHIERING) MONTHLY PAYMENT DISTRIBUTION REPORT –

			Distribution of Money Collected to Agencies
718.	CJSR960420B	MONTHLY DETAIL CIVIL DISTRIB RPT	MONTHLY CIVIL DISTRIBUTION RPT
719.	CJSR960420S	MONTHLY BAL > 0 < \$1.00 REPORT	MONTHLY REPORT OF BALANCE DUE > 0 AND <= \$10.00
720.	CJSR960420T	MONTHLY INVESTIGATIVE COST RECOVERY	INVESTIGATIVE COST RECOVERY
721.	CJSR960422A	MONTHLY CRIMINAL PAYMENT PLAN MONTHLY	CRIMINAL PAYMENT PLAN MONTHLY RESULTS
722.	CJSR960422L	MONTHLY REPORT OF WEB PLANS	
723.	CJSR960422L	MONTHLY REPORT OF WEB PLANS	
724.	CJSR960423A	MONTHLY SATISFACTION OF LIEN LETTER	SATISFACTION OF LIEN LETTER
725.	CJSR960423B	MONTHLY OUTSTANDING PD LIEN ACTIVIT	OUTSTANDING PD LIEN ACTIVITY REPORT
726.	CJSR960423C	MONTHLY MISAPPLIED PD LIEN REP	MONTHLY MISAPPLIED PD LIEN REPORT
727.	CJSR960423D	MONTHLY PD LIEN ACTIVITY REPORT	
728.	CJSR960425A	MONTHLY FELONY PAYMENT BAL DUE	FELONY PAYMENT BAL DUE
729.	CJSR960425B	MONTHLY JUVENILE PAYMENT BAL DUE	JUVENILE PAYMENT BAL DUE
730.	CJSR960425C	MONTHLY MISDEMEANOR PAYMENT BAL DUE	MISDEMEANOR PAYMENT BAL DUE
731.	CJSR960425D	MONTHLY DV MISDEMEANOR PAY BAL DUE	DV MISDEMEANOR PAY BAL DUE
732.	CJSR960440A	MONTHLY OVERAGE PAYMENT REPORT / OVERAGES > \$9.99 & > 30 DAYS OLD	OVERAGE PAYMENT REPORT FOR OVERAGES OVER \$9.99 AND OVER 30 DAYS OLD GROUPED by CASE TYPE
733.	CJSR960441A	MONTHLY REFUND REPORT	OVERAGE/REFUND REPORT of REFUNDS ISSUED PRIOR MONTH
734.	CJSR960450A	MONTHLY COURT COLLECTIONS	MONTHLY COURT COLLECTIONS
735.	CJSR960455A	MONTHLY RECYCLE TRANSACTIONS	RECYCLE TRANSACTIONS
736.	CJSR960461A	MONTHLY POSTING OF FDLE SID & FBI	
737.	CJSR960500A	QUARTERLY COLLECTIONS COURT REPORT	
738.	CJSR960501A	QUARTERLY COLLETED OUTCOME SUMMARY REPORT	RATE OUTCOME DETAIL REPORT
739.	CJSR960501B	QUARTERLY COLLETED OUTCOME SUMMARY REPORT	RATE OUTCOME SUMMARY RPT
740.	CJSR960501C	QUARTERLY QLY RATE OUTCOME DRUG DETAIL	QLY RATE OUTCOME DRUG DETAIL REPORT
741.	CJSR960501D	QUARTERLY QLY RATE OUTCOME DRUG SUMMARY	QLY RATE OUTCOME DRUG SUMMARY REPORT
742.	CJSR960910A	ON REQ. CSD CRIMINAL HISTORY CHECK	
743.	CJSR960910B	ON REQ. CJS LOCKSMITH CRIM.HIST.CH	
744.	CJSR961105A	DAILY REPORT OF ACTIVE MESSAGES	
745.	CJSR961110A	DAILY REPORT OF MSGA TRANSACTIONS	
746.	CJSR961115A	DAILY CJS INQUIRY LOG	
747.	CJSR961130A	DAILY WANTED MESSAGES CANCELLATION	
748.	CJSR961300A	DAILY WANTED MESSAGES CANCELLATION	
749.	CJSR961300B	DAILY WANTED MESSAGES CANCELATION	
750.	CJSR961400A	MONTHLY MSG.VALIDATION RPT.	
751.	CJSR961401A	MONTHLY REPORT OF MSGA	
752.	CJSR962100A	DAILY BENCH WARRANT REACTIVATION	
753.	CJSR962100B	DAILY DOMESTIC BENCH WARR REACTIVATION	
754.	CJSR962105A	DAILY PIEA TRANSACTIONS	
755.	CJSR962110A	DAILY REPORT OF PIMH TRANSACTION	
756.	CJSR962115A	DAILY DEFENDENTS WHO HAVE BEEN PIDED	

757.	CJSR962120A	DAILY REPORT OF NEW CIN NUMBERS	
758.	CJSR962200A	JAIL BOOKINGS AWAITING POSITIVE I.D.	
759.	CJSR962210A	DAILY MDTA EMPLOYEE CHECK	
760.	CJSR962400A	SIGNAL 100 MESSAGE VAILIDATION	
761.	CJSR962410A	DAILY PIMG TRANS PROCESSED END OF MTH	
762.	CJSR962600A	BIYEARLY SIGNAL 100 MESSAGE VALIDATION	
763.	CJSR962700A	BIYEARLY SIGNAL 100 MESSAGE VAILIDATION	
764.	CJSR962900A	CAREER CRIMINAL LISTING	
765.	CJSR962921A	CRIMINAL HISTORY LETTER (CHIS) / HISTORY CHECK PRINT	FINAL COURT CASE DISPOSITION LETTERS (E.G. CHIS) OF A PERSON'S CRIMINAL CASE HISTORY. LETTERS WOULD BE GENERATED THROUGH THE USE OF A PERSON'S UNIQUE NUMERICAL IDENTIFIERS AND SHALL BE AVAILABLE BY SPECIFIC DATE RANGE, AS WELL AS, CASE TYPE
766.	CJSR962930A	USER ID REPORT - ON REQ	
767.	CJSR963405E	SUBJECT REQ HISTORY LOG PURGE	
768.	CJSR963410I	SPECIAL ACCESS TERMINAL REQ. EOM	
769.	CJSR963420A	CORRECTIONS REHAB. PURGE REPORT	
770.	CJSR963510A	PURGE DUP CASES / COMPRESS BY NA	
771.	CJSR963510B	PURGE DUP CASES / COMPRESS BY CA	
772.	CJSR963525A	QTR PURGE FELONY DOCKETS	
773.	CJSR963525B	QTR PURGE MISDEMEANOR DOCKETS	
774.	CJSR963525C	QTR PURGE BRANCH DOCKETS	
775.	CJSR963525D	QTR PURGE DELINQUENCY DOCKETS	
776.	CJSR963525E	QTR PURGE DEPENDENCY DOCKETS	
777.	CJSR963525F	QTR PURGE EXPUNGED/SEALED DOCKET	
778.	CJSR964210A	WEEKLY CASES WITH NO CASE FILE DAT	
779.	CJSR965100A	DAILY JUV PENDING CASES BY JUDGE & DATE	Case Audit report listing (J965100) all open cases with future hearing dates scheduled, broken down by division/judge.
780.	CJSR965100B	DAILY JUVENILE ALPHA-ORDER PENDING CASES	List of Daily Juvenile Delinquency/Dependency Pending Cases in Alphabetical Order
781.	CJSR965100C	DAILY JUV PENDING CASE BY JUDGE	
782.	CJSR965100D	DAILY AUDIT OF PENDING CASES FOR GAL	
783.	CJSR965100E	DAILY JUV. PENDING CASES BY SECTION	
784.	CJSR965100F	DAILY JUV PENDING CASES JUDGE/DATE/CASE	
785.	CJSR965100G	DAILY JUV. CASE PENDING JUDGE/HEARING/DATE	
786.	CJSR965100H	DAILY JUV PENDING CASES BY JUDGE & DATE	
787.	CJSR965100H	DAILY JUV PENDING CASES BY JUDGE & DATE	
788.	CJSR965100I	DAILY JUV PENDING CASES BY JUDGE & DATE	
789.	CJSR965100I	DAILY JUV PENDING CASES BY JUDGE & DATE	
790.	CJSR965105A	DAILY FOSTER CARE CASE INDEX BY JUDGE	Foster Care Case Index in Judicial Review Due Date order sorted alphabetically or by judicial division
791.	CJSR965105B	DAILY FOSTER CARE CASE INDEX BY JUDGE	

792.	CJSR965105C	DAILY ALPHABETIC FOSTER CARE CASE INDEX	Foster Care Case Index in Judicial Review Due Date order sorted alphabetically or by judicial division
793.	CJSR965105D	DAILY ALPHABETIC FOSTER CARE CASE INDEX	
794.	CJSR965107A	DAILY RECORDS ON APPEAL REPORT	
795.	CJSR965110A	DAILY JAIL AUDIT	
796.	CJSR965115A	DAILY AUDIT OF ARTHUR HEARING SET	
797.	CJSR965115B	DAILY AUDIT OF ARTHUR HEARING SET	
798.	CJSR965115C	DAILY COUNTY COURT/BRANCH CRIME LIST ALPHABETIC	
799.	CJSR965115E	DAILY COUNTY COURT/BRANCH CRIME BY JUDGE	
800.	CJSR965115G	DAILY CRIMINAL DIVISION ALPHABETIC BY JUDGE	
801.	CJSR965115H	DAILY JUDGE SUMMARY REPORT	
802.	CJSR965115I	DAILY CRIMINAL DIVISION LIST BY JUDGE	Case Audit report listing all open cases with future hearing dates scheduled, broken down by division/judge.
803.	CJSR965115J	DAILY AUDIT LIST OF CRIMINAL CASES	
804.	CJSR965116A	DAILY AUDIT LIST OF CRIME CASES BY PD	
805.	CJSR965116B	DAILY AUDIT LIST OF CRIME CASES BY PD	
806.	CJSR965116C	DAILY CRIMES BRANCH AUDIT ALPHABATIC	Case Audit report listing all open cases with future hearing dates scheduled, broken down by division/judge.
807.	CJSR965116D	DAILY CRIMES BRANCH AUDIT BY JUDGE	Case Audit report listing all open cases with future hearing dates scheduled, broken down by division/judge.
808.	CJSR965116E	DAILY CRIME DIVISION ALPHA LIST BY JUDGE	
809.	CJSR965116F	DAILY JUDICIAL PENDING CASE SUMMARY	
810.	CJSR965116G	DAILY CRIME DIV CHRONOLOGICAL LIST BY JUDGE	
811.	CJSR965116H	DAILY AUDIT LIST OF CRIME CASES	
812.	CJSR965116I	DAILY TMC CASES-ALPHA LIST BY JUDGE	
813.	CJSR965125A	DAILY JUV. PENDING CASES IN PD/ALPHABETIC	
814.	CJSR965125B	DAILY JUV PENDING CASES IN PD/BY JUDGE	
815.	CJSR965140A	DAILY AUDIT OF D-CASES FOR SAO	
816.	CJSR965140B	DAILY JUVENILE SPECIAL PROSECUTION	
817.	CJSR965150A	OR FILE TRACKING UPDATE RPT	
818.	CJSR965152A	PURGE REPORT	
819.	CJSR965155A	DAILY FILE TRAKING REPORT	
820.	CJSR965155B	DAILY DATE REPORT	
821.	CJSR965155C	DAILY DATE REPORT	
822.	CJSR965160E	DAILY CASES BLINDFILED TROU CSBH	
823.	CJSR965165A	DAILY CASE APPOINTED TO PDO FOR APPEALS	
824.	CJSR965170A	DAILY DOCKET 619 DLY RPT APPEALS	
825.	CJSR965173A	DAILY FILE TRACKING MASTER CALENDAR	
826.	CJSR965173B	DAILY FILE TRACKING MASTER CALENDAR	
827.	CJSR965173C	DAILY FILE TRACKING MASTER CALENDAR – MISD.	
828.	CJSR965173D	DAILY FILE TRACKING MASTER CALENDAR – MISD.	
829.	CJSR965173E	DAILY FILE TRACKING MASTER CALENDAR – JUVENILE	
830.	CJSR965173F	DAILY FILE TRACKING MASTER CALENDAR - JUVENILE	
831.	CJSR965173G	DAILY FILE TRACKING MASTER CALENDAR	
832.	CJSR965173H	DAILY FILE TRACKING MASTER CALENDAR	

833.	CJSR965173F	DAILY CASE FILES NOT IN FILE ROOM	
834.	CJSR965173G	DAILY FILE TRACKING MASTER CALENDAR	
835.	CJSR965173H	DAILY FILE TRACKING MASTER CALENDAR	
836.	CJSR965200A	WEEKLY CRIMINAL PENDING CASES/ALPHABETIC ORD	
837.	CJSR965200B	WEEKLY CRIMINAL DIV. ALPHA LIST JD-KNIG	
838.	CJSR965200C	WEEKLY SAO CRIMINAL DIV. CHRONO BY ASA	
839.	CJSR965200D	WEEKLY SAO CRIMINAL DIV. SUMMARY LISTING	
840.	CJSR965200E	WEEKLY SAO CRIMINAL DIV CHRONO LIST/ASA	Listing of open cases by Assistant State Attorney/DCF attorney
841.	CJSR965200F	WEEKLY SAO CRIMINAL DIV SUMMARY LIST	
842.	CJSR965200G	WEEKLY TMS CASES-CHRONO LIST BY ASA	
843.	CJSR965205A	OPERATOR WORKLOAD REPORT	
844.	CJSR965206A	WEEKLY FOSTER CARE CASE INDEX BY JUDGE	
845.	CJSR965206B	WEEKLY FOSTER CARE CASE INDEX BY JUDGE	
846.	CJSR965206D	WEEKLY ALPHA FOSTER CARE CASE INDEX BY JUDGE	
847.	CJSR965210A	WEEKLY JUVENILE DIRECT FILE REPOR	
848.	CJSR965215A	WEEKLY PRE-TRIAL RELEASE AUDIT	
849.	CJSR965215B	WEEKLY AUDIT CUT OF DEFERRED CASE	
850.	CJSR965220A	WEEKLY CRIMINAL DIVISION ALPHA BY JUDGE	
851.	CJSR965220B	WEEKLY CRIMINAL DIV. CHRONOLOGICAL LIST	
852.	CJSR965230A	WEEKLY SAO-JUV CHRONOLOGICAL REPORT	
853.	CJSR965235A	MONTHLY DESTRUCT DATE REPO	
854.	CJSR965235B	MONTHLY DESTRUCT DATE REPO	
855.	CJSR965235C	MONTHLY DESTRUCT DATE REPO	
856.	CJSR965240A	DAILY NOTICE OF APPEAL REPORT	
857.	CJSR965241A	WEEKLY MONTHLY BONDS WITHOUT A 480	List of cases with bonds w/out a certain docket code (480 – Bond received w/power #) /Exception
858.	CJSR965242A	WEEKLY BOND EXPIRATION REPORT	Listing of Defendants with open cases with surety bonds which are due to expire prior to three year expiration (Weekly Bond Expiration Report) J965242/CJSR3320
859.	CJSR965250A	WEEKLY RECORDED PUBLIC DEFENDER LIENS	
860.	CJSR965400A	CJS - PDO MSTR LIST	
861.	CJSR965401A	MONTHLY FELONY CASES DUE DATE EXPIRED	
862.	CJSR965403A	MONTHLY DESTRUCT DATE REPORT	
863.	CJSR965403B	MONTHLY DESTRUCT DATE REPORT	
864.	CJSR965403C	MONTHLY DESTRUCT DATE REPORT	
865.	CJSR965405A	MONTHLY DKT546 REPORT	
866.	CJSR965415A	DAILY PRE-TRIAL AUDIT	
867.	CJSR965415B	DAILY AUDIT-DEFERRED CASES	
868.	CJSR965420A	MONTHLY OPERATOR WORKLOAD REPORT	
869.	CJSR965421A	MONTHLY FELONY DEATH CASE	
870.	CJSR965423A	MONTHLY FELONY CASES WITH OPEN SVP	
871.	CJSR965430A	MONTHLY FOSTER CARE DOCKET	
872.	CJSR965901A	FILE TRACKING FICHE REPORT	
873.	CJSR966100A	DAILY INMATES RELEASED FROM FACILITY	
874.	CJSR966100B	DAILY INMATES RELEASED BY FACILITY	

875.	CJSR966100C	DAILY INMATES RELEASED BY FACILITY	
876.	CJSR966100D	DAILY INMATES RELEASED BY FACILITY	
877.	CJSR966100E	DAILY INMATES RELEASED BY FACILITY	
878.	CJSR966100F	DAILY INMATES RELEASED BY FACILITY	
879.	CJSR966100G	DAILY INMATES RELEASED BY FACILITY	
880.	CJSR966100H	DAILY INMATES RELEASED BY FACILITY	
881.	CJSR966100I	DAILY INMATES RELEASED BY FACILITY	
882.	CJSR966100J	DAILY INMATES RELEASED BY FACILITY	
883.	CJSR966100K	DAILY INMATES RELEASED BY FACILITY	
884.	CJSR966100L	DAILY INMATES RELEASED BY FACILITY	
885.	CJSR966100M	DAILY INMATES RELEASED BY FACILITY	
886.	CJSR966100N	DAILY INMATES RELEASED BY FACILITY	
887.	CJSR966100O	DAILY INMATES RELEASED BY FACILITY	
888.	CJSR966100P	DAILY INMATES RELEASED BY FACILITY	
889.	CJSR966100Q	DAILY INMATES RELEASED BY FACILITY	
890.	CJSR966100R	DAILY INMATES RELEASED BY FACILITY	
891.	CJSR966100S	DAILY INMATES RELEASED BY FACILITY	
892.	CJSR966105A	PENDING FELONY CASES W/NO VICTIM	List of Pending Cases without Victim
893.	CJSR966105B	PENDING FELONY CASES W/NO VICTIM	
894.	CJSR966110A	DAILY TOTAL RELEASES BY FACILITY	
895.	CJSR966125A	VICTIM NOTIFICATION POST CARDS	
896.	CJSR966125B	VICTIM NOTIFICATION POST CARDS	
897.	CJSR966125C	VICTIM NOTIFICATION POST CARDS	
898.	CJSR966130A	ROR JAIL REL RPT COLL CRT	
899.	CJSR966150G	DAILY ANTICIPATED RELEASE REPORT	
900.	CJSR966150P	DAILY 2 WEEK FUTURE ANTICIPATED R	
901.	CJSR966300G	MONTHLY RCCG RELEASE DATE AUDIT CHA	
902.	CJSR966400A	OPEN JAIL RECORDS WITH CLS CASES	
903.	CJSR967700A	YEARLY ALL CJIS USERS WITH EXPUNGE/SEAL ACCESS	
904.	CJSR967700B	ALL CJIS USERS WITH FCIC ACCESS	
905.	CJSR967700C	ALL CJIS USERS WITH JUVENILE ACCESS	
906.	CJSR967700D	ALL CJIS USERS WITH MASTER ACCESS	
907.		LISTING OF USERS THAT HAVE NOT LOGGED INTO THE SYSTEM AFTER USER SPECIFIED DATE.	Exception
908.	CJSR967900I	ON REQ CJIS JUV USER RPT	
909.	CJSR968100A	BOND ESTREATURE STATUS REPORT	
910.	CJSR968100B	BOND VACATE STATUS REPORT	
911.	CJSR968100C	BOND ESTREASURE STATUS REPORT	
912.	CJSR968100D	BOND VACATE STATUS REPORT	
913.	CJSR968200A	WEEKLY CRIMINAL AUDIT LIST BY JUDGE	
914.	CJSR968200B	CRIMINAL EXCEPTION REPORT	
915.	CJSR968200C	CRIM JUDICIAL PENDING CASE SUMMARY	
916.	CJSR968200D	JUDICIAL PENDING CASES JMP	
917.	CJSR968200U	WEEKLY MISD BRANCH CASES SETTING TO PDO	
918.	CJSR968205A	CASEFLOW MANAGEMENT REPORT	
919.	CJSR968205B	CASEFLOW MANAGEMENT REPORT	
920.	CJSR968210A	WEEKLY CASE TYPE APPOINTED DEFENSE ATTORNEY REPORT	

921.	CJSR968210B	WEEKLY CASE TYPE APPOINTED DEFENSE ATTORNEY REPORT	
922.	CJSR968215A	JES WEEKLY SUMMARY REPORT	
923.	CJSR968215B	JES REPORT DISPALYS	
924.	CJSR968301A	BW PENDING DEPENDENCY CASE PLA	
925.	CJSR968400A	COUNTY DETENTION FACILITY RPT	
926.	CJSR968400B	DADE COUNTY JAIL ARREST REPORT	
927.	CJSR968400C	D/C JAIL ARREST STATS. FOR MAN	
928.	CJSR968405A	MONTHLY REOPEN MEASURES RPT FOR ALL / SRS STATS CLSD CTY CASES CHG CAT	REOPEN MEASURES RPT FOR ALL CASES
929.	CJSR968405B	SRS STATS CLSD CTY CASES TRL CHG	
930.	CJSR968405D	MONTHLY REOPEN MEASURES RPT FOR DV	REOPEN MEASURES RPT FOR DV
931.	CJSR968405F	MONTHLY REOPEN MEASURES RPT FOR FEL	REOPEN MEASURES RPT FOR FEL
932.	CJSR968405M	MONTHLY REOPEN MEASURES RPT FOR MIS	REOPEN MEASURES RPT FOR MIS
933.	CJSR968405P	MONTHLY REOPEN MEASURES FOR ALL CAS	REOPEN MEASURES FOR ALL CASES BY SECTION
934.	CJSR968405S	MONTHLY REOPEN MEASURES FOR DV CASE	REOPEN MEASURES FOR DV CASE
935.	CJSR968405V	MONTHLY REOPEN MEASURES FOR FELONY	REOPEN MEASURES FOR FELONY
936.	CJSR968405Y	MONTHLY REOPEN MEASURES FOR MISD/BR	REOPEN MEASURES FOR MISD/BR
937.	CJSR968406A	MONTHLY CCOC BUDGET PROJECTION - AL	CCOC BUDGET PROJECTION - ALL CASES REPORT
938.	CJSR968406D	MONTHLY CCOC BUDGET PROJECTION - DV	CCOC BUDGET PROJECTION - DV CASES REPORT
939.	CJSR968406F	MONTHLY CCOC BUDGET PROJECTION - FE	CCOC BUDGET PROJECTION - FELONY CASES REPORT
940.	CJSR968406J	MONTHLY CCOC BUDGET PROJECTION - JU	CCOC BUDGET PROJECTION - JUV DELINQUENCY CASES REPORT
941.	CJSR968406K	MONTHLY CCOC BUDGET PROJECTION - DE	CCOC BUDGET PROJECTION - DEPENDENT CASES REPORT
942.	CJSR968406M	MONTHLY CCOC BUDGET PROJECTION - MI	CCOC BUDGET PROJECTION - MISDEMEANOR/BANCH CASES REPORT
943.	CJSR968406N	MONTHLY CCOC BUDGET PROJECTION - NO	CCOC BUDGET PROJECTION - NOTICE OF APPEALS REPORT
944.	CJSR968410A	PUBLIC DEFENDER AUDIT TRAIL	
945.	CJSR968410B	CASELOAD STATISTICAL REPORT	
946.	CJSR968410C	SPEEDY TRAIL DISMISSALS	
947.	CJSR968412A	MONTHLY FACC PERFORMANCE MEASURES	
948.	CJSR968413M	MONTHLY FILED CHARGES FOR BOATING, SMOKE	
949.	CJSR968413O	MONTHLY FCCC DOCKET ACTIVITY FOR DIV	
950.	CJSR968415A	MONTHLY SAO AUTO THEFT OPEN CASES	
951.	CJSR968415B	MONTHLY SAO AUTO THEFT CLOSED CASES	
952.	CJSR968415C	MONTHLY SAO CAREER CRIMINAL	
953.	CJSR968415D	MONTHLY SAO BOUND	
954.	CJSR968415E	MONTHLY SAO SECURITY	
955.	CJSR968415F	MONTHLY SAO SECRETARY PHONE	
956.	CJSR968415G	MONTHLY SAO SECRETARY NAME	
957.	CJSR968415H	MONTHLY SAO SECREATRY SECTION	
958.	CJSR968415I	SAO TRAVEL	
959.	CJSR968415J	MONTHLY SAO ROBBERY FELONY CASES	
960.	CJSR968415K	MONTHLY SAO DOMESTIC FELONY CASES	

961.	CJSR968415L	MONTHLY SAO HABITUAL CRIMINAL	
962.	CJSR968420A	JUVENILE SRS STATS/SUPREME COURT	JUVENILE SRS STATS/SUPREME COURT AUDIT TRAIL MONTHLY REPORT DELINQUENCY COMPLAINTS FILED
963.	CJSR968420B	JUVENILE SRS STATISTICAL REPORT	JUVENILE SRS STATISTICAL AUDIT TRAIL REPORT OF DELINQUENCY PETITIONS OF VIOLATION
964.	CJSR968420C	SUMMARY FOR MONTH-JUV STATISTICS	SUPREME COURT SUMMARY FOR MONTH-JUV STATISTICS PURSUANT TO THE REQUIREMENTS OF F.S. 25.075
965.	CJSR968420D	SUMMARY FOR MONTH-JUV STATISTICS	SUPREME COURT SUMMARY FOR MONTH-JUV STATISTICS for LOCAL USE ONLY
966.	CJSR968425A	CCF MONTHLY STATISTIC SUMMARY RPT.	
967.	CJSR968425B	CCF EXCEPTION REPORT FELONY	
968.	CJSR968425C	CCF EXCEPTION REPORT MISDEMEANOR	
969.	CJSR968425D	CCF EXCEPTION REPORT MISDEMEANOR	
970.	CJSR968425E	CCF EXCEPTION REPORT JUVENILE	
971.	CJSR968430A	MONTHLY DEFENSE ATTORNEY REPORT-1 M	
972.	CJSR968430B	MONTHLY DEFENSE ATTORNEY REPORT-2 M	
973.	CJSR968435A	MONTHLY AOC COMPARATIVE	
974.	CJSR968435B	MONTHLY AOC COMPARATIVE	
975.	CJSR968440A	PERSON MONTHLY REPORT/CASES PENDING 120 DAYS OR MORE	
976.	CJSR968445K	MONTHLY ICCSVP/JRA AUDIT TRAIL REPORT	
977.	CJSR968445M	MONTHLY ICCSVP/JRA SUMMARY REPORT	SRS REPORTING FOR INVOLUNTARY CIVIL COMMITMENT OF SEXUALLY VIOLENT PREDATOR (ICCSVP) CASES.
978.	CJSR968450A	FELONY FILING DECISION BY POLICE	
979.	CJSR968450B	FELONY FILING DECISIONS BY IAS	
980.	CJSR968455A	ASSIGNED JUDGE REPORT	
981.	CJSR968455B	COMPARATIVE REPORT	
982.	CJSR968455C	CHANGE DATA FOR AOC STATS	
983.	CJSR968455D	CHANGE DATA FOR AOC STATS	
984.	CJSR968455E	PSYC EVALUATION REPORT	
985.	CJSR968455F	MONTHLY CIRCUIT CRIMINAL STAT SUMMARY	
986.	CJSR968455G	MONTHLY PENDING CAPITAL MURDER CASES	
987.	CJSR968455H	MONTHLY MURDER CASES 1ST DEG MURDER	
988.	CJSR968460A	MONTHLY CASES FILED REPORT	MONTHLY CASES FILED REPORT
989.	CJSR968460B	MONTHLY NO FILE DATE REPORT	MONTHLY CASES WITH NO FILE DATE REPORT
990.	CJSR968460C	MONTHLY NO DISP REPORT	MONTHLY REPORT OF CLOSED CASES WITH MISSING DISPOSITIONS
991.	CJSR968460D	MONTHLY CASES WITH NO FILE DATE (JUVENILE)	MONTHLY CASES REPORT OF JUVENILE CASES WITH NO FILE DATE
992.	CJSR968460E	MONTHLY CASES WITH NO DISPOSITION (JUVENILE)	MONTHLY CASES REPORT OF CLOSED JUVENILE CASES WITH MISSING DISPOSITIONS
993.	CJSR968465A	MONTHLY AOC CASEFLOW MGMT REPORT	
994.	CJSR968465B	MONTHLY JUVENILE DEPENDENCY BY SECT	
995.	CJSR968470A	MONTHLY INDIGENCY SCREENING	
996.	CJSR968472A	MONTHLY INDIGENT STATISTICS REPORT	

997.	CJSR968472B	MONTHLY INDIGENT STATISTICS REPORT	
998.	CJSR968475A	MONTHLY DRUG COURT	
999.	CJSR968480A	BIYEARLY RECIDIVISM REPORT	
1000.	CJSR968480B	RECIDIVISM FOR REFUSED DEFENDANT	
1001.	CJSR968480C	RECIDIVISM FOR DEFENDANTS WHO WITHDREW	
1002.	CJSR968480D	RECIDIVISM FOR DEFENDANT WHO COMPLETE PROGRAM	
1003.	CJSR968482A	MONTHLY COLLECTIONS AGING REPORT	
1004.	CJSR968482Q	MONTHLY COLLECTION AGENCY PAYMENTS	
1005.	CJSR968485A	REPEAT OFFENDER OPENED MONTHLY REPORT	
1006.	CJSR968485B	REPEAT OFFENDER CLOSED MONTHLY REPORT	
1007.	CJSR968485C	REPEAT OFFEND OPEN/PEND SNAPSHOT	
1008.	CJSR968485D	REPEAT OFFEND OPEN/CLOS CUMMULATIVE	
1009.	CJSR968495A	MONTHLY FREQ OF CLOSE CASES DKT575	
1010.	CJSR968497A	RECDIVISM REPORT DPDTS SENT. TASC DISP	
1011.	CJSR968500A	SRS QTRLY JUV-CASE AGE BY CHARGE	
1012.	CJSR968500B	SRS QTRLY JUV-AGE GRP BY CASE TYPE	
1013.	CJSR968501A	QUARTERLY REOPEN MEASURES RPT FOR ALL	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT - F/M/B AND DV
1014.	CJSR968501D	QUARTERLY REOPEN MEASURES RPT FOR DV	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT - FOR DV
1015.	CJSR968501F	QUARTERLY REOPEN MEASURES RPT FOR FEL	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT - FOR FELONY
1016.	CJSR968501M	QUARTERLY REOPEN MEASURES RPT FOR MIS	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT FOR MISD/BRANCH
1017.	CJSR968501P	QUARTERLY REOPEN MEASURES FOR ALL CAS	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT FOR ALL CASES BY SECTION
1018.	CJSR968501S	QUARTERLY REOPEN MEASURES FOR DV CASE	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT FOR ALL DV CASES BY SECTION
1019.	CJSR968501V	QUARTERLY REOPEN MEASURES FOR FELONY	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT FOR ALL FELONY CASES BY SECTION
1020.	CJSR968501Y	QUARTERLY REOPEN MEASURES FOR MISD/BR	QUARTERLY FCCC REOPEN OUTPUT MEASURES REPORT FOR ALL MISD/BR CASES BY SECTION
1021.	CJSR968502A	QUARTERLY CCOC BUDGET PROJECTION - AL	CCOC BUDGET PROJECTION - ALL CASES- F/J/D/M/B/DV
1022.	CJSR968502D	QUARTERLY CCOC BUDGET PROJECTION - DV	CCOC BUDGET PROJECTION - DV CASES REPORT
1023.	CJSR968502F	QUARTERLY CCOC BUDGET PROJECTION - FE	CCOC BUDGET PROJECTION - FELONY CASES REPORT
1024.	CJSR968502J	QUARTERLY CCOC BUDGET PROJECTION - JU	CCOC BUDGET PROJECTION - JUVENILE DELINQUENCY CASES REPORT
1025.	CJSR968502K	QUARTERLY CCOC BUDGET PROJECTION - DE	CCOC BUDGET PROJECTION - DEPENDENCY CASES REPORT
1026.	CJSR968502M	QUARTERLY CCOC BUDGET PROJECTION - MI	CCOC BUDGET PROJECTION - MISDEMEANOR CASES REPORT
1027.	CJSR968502N	QUARTERLY CCOC BUDGET PROJECTION - NO	CCOC BUDGET PROJECTION - NOTICE OF APPEALS REPORT
1028.	CJSR968505A	DEFENSE ATTORNEY REPORT-1 QRTLY	
1029.	CJSR968505B	DEFENSE ATTORNEY REPORT-2 QRTLY	

1030.	CJSR968510A	JES QUATERLY COMPARATIVE REPORT	
1031.	CJSR968512A	QUARTERLY FACC PERFORMANCE MEASURES	
1032.	CJSR968700E	YEARLY FILED CHARGES FOR BOATING, SMOKE, GAME FISH	YEARLY FISCAL BOATING, SMOKING, GAMEFISH AND DOCKETS REPORT
1033.	CJSR968700I	YEARLY FISCAL YEAR ORDINANCE TOTAL	FISCAL YEAR ORDINANCE TOTAL / MUNICIPAL & COUNTY ORDINANCES FILED
1034.	CJSR969100A	JUVENILE SOUNDING SUMMONS LARGE	
1035.	CJSR969100B	ADJ/DET/DISP SMALL SUMMONS	
1036.	CJSR969100C	24HR SUMMONS FOR JUVENILE CASES	
1037.	CJSR969100D	CLERK SUMMONS FORM 7126	
1038.	CJSR969100E	CARBON JUV SOUNDING SUMMONS	
1039.	CJSR969103A	NOTICES BAIL BOND	
1040.	CJSR969103B	FORFEITURE BAIL BOND	
1041.	CJSR969103C	DAILY ESTREATURE NO MAILER REPORT	
1042.	CJSR969105A	JUDICIAL REVIEW - SECOND NOTICES	
1043.	CJSR969105B	JUDICIAL REVIEW - SECOND NOTICES	
1044.	CJSR969105C	ORDER OF REFERRAL NOTICES	
1045.	CJSR969105D	ORDER OF REFERRAL NOTICES	
1046.	CJSR969105E	DAILY ORDER OF REFFERAL NOTICE FOR 6969	
1047.	CJSR969105F	DAILY REFERRAL NOTICES FOR EG/ATTY	
1048.	CJSR969105G	DAILY ORDER OF REFFERAL NOTICE FOR 7122	
1049.	CJSR969106D	PRNTS ORDER REF NOTICE GUARDIANS	
1050.	CJSR969106E	PRNTS ORDER REF NOTICE GUARDIAN(EARLY)	
1051.	CJSR969106I	PRNT ORDER REF NOTICE ATTY	
1052.	CJSR969106J	PRNT ORDER REF NOTICE ATTY/REFERRAL NOTICES(EARLY)	
1053.	CJSR969106N	PRNT ORDER REF NOTICE GAL	
1054.	CJSR969106O	PRNT ORDER REF NOTICE GAL	
1055.	CJSR969107D	PRINTS HRS NOTICES	
1056.	CJSR969107E	PRINTS EHRS NOTICES	
1057.	CJSR969107I	PRINTS EHRS NOTICES	
1058.	CJSR969107J	PRINTS EM ATTY NOTICES	
1059.	CJSR969107N	NOTICES FOR GAL	
1060.	CJSR969107O	PRINTS EFATTY NOTICES / REFERRAL NOTICES(EARLY)	
1061.	CJSR969107S	PRINTS PAR NOTICES	
1062.	CJSR969107T	PRINTS EPAR NOTICES	
1063.	CJSR969107X	PRINTS FOST NOTICES	
1064.	CJSR969107Y	PRINTS EFOST NOTICES	
1065.	CJSR969110A	NOTICE OF COURT APPEARANCE	Notices of Appearances for Case Participants per hearing
1066.	CJSR969110B	DV NOTICE OF COURT APPEARANCE	
1067.	CJSR969116A	WITNESS AVAILABILITIES (FELONY)	
1068.	CJSR969116B	WITNESS AVAILABILITIES (MISD. CRIMES)	
1069.	CJSR969116C	WITNESS AVAILABILITIES -JUVENILE	
1070.	CJSR969120A	MISDEMEANOR COURT NOTICES	
1071.	CJSR969120B	MISD PRAECIPES	
1072.	CJSR969120C	FELONY COURT NOTICES	
1073.	CJSR969120D	FELONY PRAECIPES	

1074.	CJSR969120E	DV COURT NOTICES	
1075.	CJSR969120F	DV PRAECIPE	
1076.	CJSR969120G	MISD. CANCELLATIONS	
1077.	CJSR969120H	FELONY CANCELLATIONS	
1078.	CJSR969120I	DV CANCELLATIONS	
1079.	CJSR969125A	VICTIM NOTICES	
1080.	CJSR969125B	VICTIM NOTICES	
1081.	CJSR969150A	SUBPOENAS FELONY CIVILIAN	
1082.	CJSR969150B	SUBPOENAS FELONY OFFICER	
1083.	CJSR969150C	SUBPOENAS JUVENILE CIVILIAN	
1084.	CJSR969150D	SUBPOENAS JUVENILE OFFICER	
1085.	CJSR969150E	SUBPOENAS COUNTY CIVILIAN	
1086.	CJSR969150F	SUBPOENAS COUNTY OFFICER	
1087.	CJSR969150G	DAILY E-NOTIFY FELONY OFFICER SUB	
1088.	CJSR969150H	DAILY E-NOTIFY JUVENILE OFFICER S	
1089.	CJSR969150I	DAILY E-NOTIFY MISDEMEANOR OFFICE	
1090.	CJSR969160A	MPD OFFICER SUBPOENAS-FELONY	
1091.	CJSR969160B	MPD OFFICER SUBPOENAS-JUVENIL E	
1092.	CJSR969160C	MPD OFFCR SUBPOENAS COUNTY COURT	
1093.	CJSR969165A	MAILER NOTICES 1177	
1094.	CJSR969165B	WEEKLY MAILER NOTICES 1176	
1095.	CJSR969165C	DUPLICATE COPY 969165A	
1096.	CJSR969165D	DUPLICATE COPY 969165B	
1097.	CJSR969200A	JUDICIAL REVIEW 1ST NOTICE	
1098.	CJSR969400A	SUBPOENA TOTALS REPORT	
1099.	CJSR969900A	FELONY OFFICER SUBPOENAS	
1100.	CJSR969900B	JUVENILE OFFICER SUBPOENAS	
1101.	CJSR969900C	COUNTY OFFICER SUBPOENAS	
1102.	CJSR970100A	NEW JUV ARREST W/OPEN PICKUP ORDER	
1103.	CJSR970100B	DAILY LIST ALL ACTIVE PICKUPS FOR HRS	
1104.	CJSR970100C	DAILY LIST ALL ACTIVE PICKUPS FOR HRS	
1105.	CJSR970103A	SUMMONS FOR DEFENDANT	
1106.	CJSR970103B	SUMMONS FOR DEFENDANT	
1107.	CJSR970105A	WANT STATUS REPORT NUMERIC	
1108.	CJSR970105B	WANT STATUS REPORT ALPHABETIC	
1109.	CJSR970105C	WANT STATUS REPORT BY JUDGE	
1110.	CJSR970105D	WANT STATUS REPORT JUVENILE	
1111.	CJSR970105E	WANT STATUS REPORT BY JUDGE	
1112.	CJSR970106A	WANT STATUS REPORT OF DV CASES NUMERIC	
1113.	CJSR970106B	WANT STATUS REPORT OF DV CASES ALPHABETIC	
1114.	CJSR970106C	WANT STATUS REPORT OF DV CASES BY JUDGE	
1115.	CJSR970107A	NOTICE TO SUSPEND DRIVERS	
1116.	CJSR970110A	BENCH WARRANTS	
1117.	CJSR970115A	WARRANTS INITIATED BY THE SAO	
1118.	CJSR970120A	DAILY ACTIVE WARRANTS BY NAME	
1119.	CJSR970120B	DAILY WARRANTS	
1120.	CJSR970120C	WARRANTS PRINTED ON: 99/99/99	

1121.	CJSR970130A	DAILY FUGITIVE WARRANT LOG	
1122.	CJSR970140A	DAILY ALPHABETICAL DC LOG	
1123.	CJSR970140B	DAILY NUMERICAL DC LOG	
1124.	CJSR970170A	DAILY ACTIVE WARRANT BCIC CARD	
1125.	CJSR970170C	DAILY CANCEL WARRANT BCIC CARD	
1126.	CJSR970200A	PENDING AC WARRANTS FOR SEC.F051	
1127.	CJSR970205A	WARRANT STATUS REPORT	
1128.	CJSR970220A	JUV. PICK UP ORD./NRS SIGNAL 150	
1129.	CJSR970270A	EXTRADICTION WARRANTS RPT LIST	
1130.	CJSR970400A	MONTHLY 18 YRS.OR OLDER DEPENDENCY	
1131.	CJSR970400B	MONTHLY 19 YRS. OR OLDER DELINQUENCY REP	
1132.	CJSR970405A	WARRANT CASES INACTIVE FOR 1>MTH	
1133.	CJSR970405B	FELONY CASES W/OPEN PROB WARRANT	
1134.	CJSR970410A	FELONY CASES WITH OPEN WARRANTS	
1135.	CJSR970415A	MONTHLY ACTIVE WARRANT	
1136.	CJSR970420A	BENCH WARRANTS CITY OF S. MIAMI	
1137.	CJSR970425A	OPEN FELONY & MISDEMEANOR WARRANTS	
1138.	CJSR970430A	OUTSTANDING FELONY WARRTS MIAMI LAKES	
1139.	CJSR970435A	CAREER CRIMINALS WITH OUTSTAN WARRANTS	
1140.	CJSR970450A	OPEN PICK-UP ORDERS	
1141.	CJSR970500A	TOTAL NUMBER OF OPEN FELONY WARRANTS	
1142.	CJSR970500B	TOTAL NUMBER OF OPEN FELONY WARRANTS	
1143.	CJSR970500C	TOTAL NUMBER OF OPEN FELONY WARRANTS	
1144.	CJSR970510A	OPEN FELONY WARRANTS TOTALS	
1145.	CJSR970700A	OPEN FELONY WARRANTS BY NAME	
1146.	CJSR971100A	OFFICER PENDING CASE LOAD	
1147.	CJSR971105A	SAO-FELONY EDIT/ERROR REPORT	
1148.	CJSR971105B	WITNESS ERROR LIST	
1149.	CJSR971105C	SUBPOENA WITNESS ACTIVITY LIST	
1150.	CJSR971105D	CHARGE EDIT ERROR LIST	
1151.	CJSR971105E	SAO CHARGE ACTIVITY	
1152.	CJSR971110A	OFFICER ACTIVITY LIST	
1153.	CJSR971115C	CHARGE TRANSACTIONS	
1154.	CJSR971120A	DOMESTIC VIOLENCE VICTIM PROFILE	
1155.	CJSR971125A	SAO DELINQUENCY EDIT/ERROR REPORT	
1156.	CJSR971125B	CHARGE EDIT ERROR LIST	
1157.	CJSR971125C	CHARGE TRANSACTIONS	
1158.	CJSR971130A	FELONY RJE ERROR REPORT	
1159.	CJSR971130B	JUVENILE RJE ERROR REPORT	
1160.	CJSR971130C	COUNTY COURT ERROR REPORT	
1161.	CJSR971130D	DATABASE ERROR REPORT	
1162.	CJSR971130E	VAN RJE MERROR REPORT	
1163.	CJSR971130F	WITNESS ACTIVITY LIST	
1164.	CJSR971135B	JUVENILE RJE ERROR REPORT	
1165.	CJSR971135E	DATABASE RJE ERROR REPORT	
1166.	CJSR971200A	CASES SET FOR TRAIL W/O WITNESS	List of Cases set for Trial without Witnesses

1167.	CJSR971200B	CASES SET FOR TRIAL W/O WITNESS	
1168.	CJSR971200C	CASES SET FOR TRIAL W/O WITNESS	
1169.	CJSR971300A	OFFICER WRK SCHEDULE ROSTER NUM / BIWEEKLY	
1170.	CJSR971300B	OFFICER WRK SCHED ROSTER NUMERIC	
1171.	CJSR971300C	OFFICER WORK SCHEDULE ROSTER	
1172.	CJSR971300D	OFFICER WORK SCHEDULE ROSTER BY BADGE #	
1173.	CJSR971300E	OFF.WORK SCHE.ROSTER BY MUNIC	
1174.	CJSR971300F	OFFICER WORK SCHEDULE ROSTER	
1175.	CJSR971300G	OFFICER WORK SCHEDULE ROSTER	
1176.	CJSR971300H	MONTHLY OFFICER WRK SCHED ALPHABETIC	
1177.	CJSR971300I	OFF WRK SCHED ROSTER NUM. BY MUNICIPALITY	
1178.	CJSR971300J	OFF WRK SCHED ROSTER ALPHA BY MUNICIPALITY	
1179.	CJSR971300K	OFF WRK SCHED ROSTER ALPHA BY MUNICIPALITY	
1180.	CJSR971300L	OFF WRK SCHED ROSTER ALPHA BY MUNICIPALITY	
1181.	CJSR971300M	OFF WRK SCHED ROSTER NUM. BY MUNICIPALITY	
1182.	CJSR971300N	OFF WRK SCHED ROSTER NUM. BY MUNICIPLAITY	
1183.	CJSR971305A	OFFICER WRK SCHED EXCEPTION LIST	
1184.	CJSR971305B	OFFICER WRK SCHED EXCEPTION LIST	
1185.	CJSR971305C	OFFICER WRK SCHED EXCEPTION LIST	
1186.	CJSR971400A	MONTHLY DELETE OFFICER DATA	
1187.	CJSR971405A	POLICE OFFICER ASSAULT REPORT	
1188.	CJSR971415A	MONTHLY STATIST DOMESTIC VIOLENCE	
1189.	CJSR971440A	DELETE OFFICER WORK SCHEDULES	
1190.	CJSR972100A	OCS REJECT REPORT	
1191.	CJSR972110A	OCS REJECT REPORT	
1192.	CJSR972205A	ARREST REPORT LABELS	
1193.	CJSR972205B	ARREST REPORT	
1194.	CJSR972205C	WEEKLY ARREST REPORT	
1195.	CJSR972205D	ARREST REPORT LABELS	
1196.	CJSR972205I	ARREST LABEL NO PRINT	
1197.	CJSR972205J	ARREST LABEL NO PRINT	
1198.	CJSR972205M	ARREST LABEL NO PRINT	
1199.	CJSR972205N	ARREST LABEL NO PRINT	
1200.	CJSR972205Q	ARREST REPORT	
1201.	CJSR972205R	ARREST LABELS	
1202.	CJSR972210A	ARREST REPORT ** NO LABELS **	
1203.	CJSR972210D	ARREST REPORT	
1204.	CJSR972215A	ARREST REPORT ** NO LABELS **	
1205.	CJSR972400A	MONTHLY MUNICIPAL BILLING	
1206.	CJSR972400B	MONTHLY ORDINANCE BILLING FOR SAO	
1207.	CJSR973100A	DETENTION CRITERIA EXCEPTION RPT	
1208.	CJSR973105A	SCREENER'S LOG REPORT	
1209.	CJSR973105B	JAC LOG	
1210.	CJSR973140A	SECURE DETENTION BY DIVISION	
1211.	CJSR973145A	SECURE DETENTIONS AFTER CASE	
1212.	CJSR973155A	ON REQ CASE ASSIGNMENT REPORT	
1213.	CJSR973155B	ON REQ QUASH REPORT	

1214.	CJSR973176A	DAILY BOOKING REPORT	
1215.	CJSR973177A	CURRENT TRIAL/DISPO SETTINGS	
1216.	CJSR973178A	JUVENILE PROCESSING BY DATE&TIME	
1217.	CJSR973180A	IDS TRANSFER REPORT	
1218.	CJSR973182A	DAILY DET/NON-DETAINABLE REPORT	
1219.	CJSR973185A	SHOCAP REPORTS	
1220.	CJSR973185B	SHOCAP REPORTS	
1221.	CJSR973200A	WEEKLY SCREENERS ACTIVITY RPT	
1222.	CJSR973205A	HOME DETENTIONS OVER 21 DAYS	
1223.	CJSR973205B	SECURE DETENTIONS OVER 21 DAY	
1224.	CJSR973210A	HOME DETENTIONS WITH FUTURE HEARINGS	
1225.	CJSR973220A	CASE LOAD FOR COMMUNITY YOUTH LD	
1226.	CJSR973225A	SECURE DETENTION WEEKLY REPORT	
1227.	CJSR973230A	HOME DETENTION WEEKLY REPORT	
1228.	CJSR973235A	TOTAL JAC ARREST	
1229.	CJSR973240A	MONTHLY & YTD TOTAL FOR BOMBS OFF.	
1230.	CJSR973240B	ARREST FOR OFF.RELATED TO BOMBS	
1231.	CJSR973400A	CLIENT STATUS REPORT STATISTICS	
1232.	CJSR973400B	CLIENT STATUS REPORT BY RACE	
1233.	CJSR973405A	SCREENING PROCESSING TIME EXE	
1234.	CJSR973406A	JAC PROCESSING TIME-EXCEPT RPT	
1235.	CJSR973410A	HOME DETENTION STATISTICS	
1236.	CJSR973410B	SECURE DETENTION MONTHLY STATISTICS	
1237.	CJSR973410C	MONTHLY AVERAGE POP. BY UNIT	
1238.	CJSR973410D	MONTHLY SUMMARY REPORT	
1239.	CJSR973410E	MONTHLY NCIC LISTING	
1240.	CJSR973410F	MONTHLY FAILURE REPORT	
1241.	CJSR973415A	MONTHLY HOME DETENTIONS REPORT	
1242.	CJSR973415B	MONTHLY ELEC. MONITOR REPORT	
1243.	CJSR973420A	MONTHLY/YTD ARREST TOTALS-CRIME	
1244.	CJSR973421A	JAC PROCESS.DISTRIB.BY DAY&TIME	
1245.	CJSR973422A	JAC PROCESS.DISTRIB.BY DAY&TIME	
1246.	CJSR973424A	JUVENILE RELEASED TO THE PROGRAM	
1247.	CJSR973425A	MULTIPLE JAC ARRESTS BY OFFENDER	
1248.	CJSR973435A	MONTHLY DETENTION STATIS.REPORT	
1249.	CJSR973440A	MONTHLY OFFENSE STATISTICS	
1250.	CJSR973445A	HOME DETENTION REVIEW REPORT	
1251.	CJSR973445B	SECURE DETENTION REVIEW REPORT	
1252.	CJSR973455A	MONTHLY LIST OF ESCAPEES	
1253.	CJSR973481A	MONTHLY AND YTD ARREST STATISTICS	
1254.	CJSR973481B	MONTHLY AND YTD 12 AND UNDER ARREST STATS	
1255.	CJSR973482A	NEW COURT CASES GENERATED BY JAC	
1256.	CJSR973482B	NEW JAC CASES BY AGENCY	
1257.	CJSR973483A	DETAINABLE/NON-DETAINABLE TOTALS	
1258.	CJSR973484A	NEW NON-JAC CASES BY DATE/CASE #	
1259.	CJSR973484B	NEW NON-JAC CASES-AGENCY TOTALS	

1260.		LISTING OF ALL CASE UPDATES RECEIVED FROM EXTERNAL APPLICATIONS FOR A GIVEN DATE RANGE	Exception
1261.		LIST OF CASE UPDATES RECEIVED FROM EXTERNAL SYSTEMS THAT WERE UNABLE TO BE PROCESSED (E.G. WITNESS ERROR REPORT FOR SAO WITNESS UPDATES)	Exception
1262.		RECONCILIATION REPORTING WITH SBT GL ACCOUNTS (E.G. MONTHLY CHECK REGISTER OF PAYMENTS MADE TO VICTIMS (INCLUDING VOIDS, AND CHECK STOPS) ON DEMAND FOR ANY GIVEN TIME PERIOD BY CRIMINAL DIVISION.	On Request
1263.		REPORTING IDENTIFYING CASES WITH ADJUSTMENTS TO COURT FEE ASSESSMENTS AFTER THEIR INITIAL ASSESSMENT IS ENTERED FOR USER DEFINED TIME PERIOD BY CRIMINAL DIVISION.	On Request
1264.		REPORTING OF OVERALL PAYMENTS, OUTSTANDING BALANCES, OVERAGES ON DEMAND FOR A USER SPECIFIED TIME PERIOD. FEATURE SHALL PROVIDE DETAILS AND/OR SUMMARY INFORMATION BY CRIMINAL DIVISION.	On Request
1265.		SUMMARIZED AND DETAILED PAYMENT PLAN SPECIFIC REPORTING OF PLANS ASSESSED, PAYMENTS RECEIVED AND CURRENT BALANCE. RESULTS TALLIED BY CASES AND GROUPED BY CRIMINAL DIVISION.	On Request
1266.		REPORTS OF COURT ASSESSMENT OF FINES AND COURT COSTS BROKEN DOWN BY ASSESSMENT BY TYPE AND CASE TYPE	On Request
1267.		MONTHLY PAYMENT DISTRIBUTION REPORT BROKEN DOWN BY GL ACCOUNT AND GROUPED BY CRIMINAL DIVISION.	On Request
1268.		COURT APPOINTED COUNSEL REGISTRY PURSUANT TO SECTION 27.40(3)(d) - QUARTERLY REGISTRY REPORTS	Quarterly
1269.		COURT APPOINTED COUNSEL REGISTRY PURSUANT TO SECTION 27.40(3)(d) "ANNUAL REPORT FOR NEW COUNSEL CONTRACTS"	yearly
1270.		FDLE MANDATED MONTHLY ACQUITTALS REPORT	
1271.		CITIZEN RIGHT TO KNOW WEEKLY REGISTER AND A RELATED ANNUAL REPORT MANDATED BY FL. STATUTE (FS) 907.043(4) (A)(B) 1 – 10.	Weekly / yearly
1272.		Yearly CONTINUOUS CASE WORKLOAD REPORT: Tally of cases with activity occurring within a fiscal year (e.g. FY17) grouped by case file date range (Case Files in 2016)	yearly
1273.	960340A	BIWEEKLY OVERAGE PAYMENT REPORT	
1274.		SUMMARY LISTING OF OPEN CASES BY AGENCY (DCF, SAO, GAL, ETC.)	summary
1275.		TALLY/COUNT OF CASES THAT HAD ASSESSMENTS UPDATED AFTER CASE CLOSURE.	summary
1276.		SUMMARY CASE SCHEDULING COUNTS BY HEARING DATE, DIVISION, BY HEARING TYPE, FOR USER-SPECIFIED DATE RANGE FOR THE AOC.	summary
1277.		SUMMARY OF CASE ACTIVITY BY JUDGE AND TYPE OF HEARING	summary
1278.		SUMMARY OF ALL CASES FILED BY USER DEFINED DATE RANGE.	summary

1279.		JUDICIAL CASE WORKLOAD ANALYSIS REPORT GROUPED BY DIVISION, JUDGE / DIVISION, AND JUDGE FOR A USER DEFINED TIME PERIOD, SUB-GROUPED BY "CURRENTLY CLOSED" CASES INCLUDES ALL CASES "RE-CLOSED" WITHIN THE SELECTED TIMEFRAME, AND CASE TYPE. DRILL DOWN DETAILS REPORT PROVIDING ASSOCIATED CASE INFO SHOULD ALSO BE INCLUDED (CCIS REQUIREMENT).	summary
1280.		JUDICIAL CASE WORKLOAD ANALYSIS REPORT GROUPED BY DIVISION, JUDGE / DIVISION, AND JUDGE FOR A USER DEFINED TIME PERIOD, SUB-GROUPED BY "CURRENTLY OPEN" CASES INCLUDING THOSE RE-OPENED DURING THE REQUESTED TIME PERIOD, AND CASE TYPE. DRILL DOWN DETAILS REPORT PROVIDING ASSOCIATED CASE INFO SHOULD ALSO BE INCLUDED (CCIS REQUIREMENT).	summary
1281.		SUMMARIZED BASED DEPENDENCY CASE REPORTING BASED UPON THEIR PETITION FILING DATE AND A USER SPECIFIED DATE RANGE, SUCH AS: <ul style="list-style-type: none"> ▪ CASES THAT RESULT IN A SUBSEQUENT TPR CASE ▪ CASES WHERE ICPC IS ORDERED ▪ CASES REFERRED TO UCC ▪ CASE COUNTS BY FAMILY ▪ CASE CLOSURE STATISTICS INCLUDING TOTAL DAYS IN THE SYSTEM PRIOR TO CLOSURE ▪ CHILD SUPPORT ORDERED ▪ DILIGENT SEARCH FOR PARENT ▪ HLA/PATERNITY TESTING ORDERED 	summary
1282.	J965406A	MONTHLY PROTECTIVE CLASS REPORT	Report with detailed listing of cases with protected class defendants
1283.	J965406B	MONTHLY PROTECTIVE CLASS TRANSACTION REPORT	
1284.	J968110	DAILY REPORT OF ANY NEW PROTECTED CLASS DEFENDANTS	Cases/Defendants booked previous day with protective class.
1285.		CASE LISTINGS BY CLOSED DATES, CASE TYPES, STATUS AND DISPOSITIONS TO ASSIST WITH RE-LOCATION/PURGE REPORTING	Detailed
1286.		LISTING OF CASES SLATED FOR SEALING/EXPUNCTION	Detailed
1287.		LISTING OF OPEN CASES FOR A SPECIFIC ATTORNEY (ASSISTANT STATE ATTORNEY, PUBLIC DEFENDER, DEFENSE ATTORNEY, DCF, ETC.)	Detailed
1288.		LISTING OF CLOSED WARRANTS/CAPIASES/PICK UP ORDERS (QUASHED, SERVED, CANCELLED, ETC.) BY CLOSE DATE RANGE, CASE TYPE	Detailed
1289.		LISTING OF CASES CLOSED WITHIN A USER SPECIFIED MONTH GROUPED BY CASE TYPE AND TYPE OF CLOSURE/ADJUDICATION.	Detailed
1290.		LISTING OF CLOSED CASES FOR USER SPECIFIED DATE RANGE WITH USER SELECTED CHARGES, USER SELECTED DISPOSITIONS, AND USER SELECTED PENALTIES/SANCTIONS.	Detailed

1291.		LISTING OF CASES FILED WITHIN A USER SPECIFIED DATE RANGE WITH USER SELECTED CHARGES AND/OR DISPOSITION(S).	Detailed
1292.		LISTING OF CASES WITH OPEN WARRANTS/PICK UP ORDERS BY WARRANT TYPE, CASE TYPE, WARRANT ISSUE DATE, FILE DATE, CHARGE, ETC.	Detailed
1293.		AUDIT REPORTING BY DATE OF ACTION, USER ID, OR TYPE OF CASE UPDATES, TYPE OF CASE, ETC.	Detailed
1294.		MONTHLY LIST OF OPEN DEPENDENCY WARRANTS FOR RESPONDENTS 18 YEARS OR OLDER	Detailed
1295.		LISTING OF ALL DEFENSE ATTORNEY NOTICES OF APPEARANCES AND PLEAS DOCKETED FOR A CERTAIN DATE RANGE.	Detailed
1296.		LISTING OF CASES FILED AND CLOSED BY DIVISION FOR USER-DEFINED DATE RANGES.	Detailed
1297.		LISTING OF ALL CRIMINAL/JUVENILE DELINQUENCY PENDING CASES IN ALPHABETICAL ORDER GROUPED BY VARIOUS ITEMS (DEFENDANT NAME, SAO TRIAL ATTORNEY, JUDGE/DIVISION).	Detailed
1298.		LISTING OF USER SPECIFIED DOCKET ENTRIES FOR A GIVEN DATE RANGE	Detailed
1299.		LISTING OF CASES RESULTING IN TRAFFIC FATALITIES THAT HAVE A MANDATORY REVOCATION OR SUSPENSION OF DRIVER LICENSE (TCATS RELATED)	Detailed
1300.		LISTING OF CASE FILES NEEDED FOR COURT HEARING GROUPED BY LOCATION OF FILE (FILE ROOM, WAREHOUSE, ETC.). TIED TO DAILY HEARING CALENDARS	Detailed
1301.		LISTING OF PRIOR DAYS ARREST FORM/BOOKINGS TO VALIDATE ALL CASES CREATED GROUPED BY CASE TYPE, BOOKING TYPE, BOND-OUTS, BOOKINGS BY CASE TYPE, DV WARRANTS, ALL BOOKINGS WITH CIVIL CASE# (WRIT OF ATTACHMENTS WITH CIVIL CASE#), ETC.	Detailed
1302.		LISTING OF OPEN DV CASES BROKEN DOWN BY FELONY OR MISDEMEANOR	Detailed
1303.		LISTING OF ALL CASES UNDERGOING A BOND RELATED TRANSACTION FOR A GIVEN DATE/TIME RANGE (ISSUANCE, DISCHARGE, ESTREATURE, ETC.)	Detailed
1304.		LISTING OF OPEN JUVENILE DELINQUENCY CASES.	Detailed
1305.		LISTING ALL DJJ & DCF COMMITMENTS FOR A GIVEN TIME PERIOD AS DETERMINED BY THE TYPE OF FACILITY	Detailed
1306.		LIST OF CASES WITH PROPOSED FUTURE HEARING DATES BASED ON RESET DAYS/DATES.	Detailed
1307.		LISTING ALL STATE PENITENTIARY SENTENCES FOR A GIVEN TIME PERIOD AS DETERMINED BY THE TYPE OF FACILITY	Detailed

1308.		LISTING OF CASES PLACED IN USER SPECIFIED INTERIM DISPOSITION WITHIN A USER GIVEN DISPOSITION DATE RANGE	Detailed
1309.		LISTING OF CIVIL INFRACTION CASES THAT REMAIN UNPAID AND ARE NEARING THE 30 DAY LIMIT FROM ISSUE DATE.	Detailed
1310.		LISTING OF CASES CREATED/ ASSIGNED BY TYPE/DIVISION, BY DATE CREATED	Detailed
1311.		LISTING OF ALL CURRENT AND/OR PRIOR DEFENDANTS BROKEN DOWN ASSIGNED BY RELEASE PROGRAMS/CONDITIONS (ROR, TAP, JASS, ETC.).	Detailed
1312.		DAILY LISTING OF PDO CASE ASSIGNMENTS & DISCHARGES INCLUDING ASSIGNMENT TO APPEAL CASES	Detailed
1313.		LISTING OF DEFENDANTS CONVICTED WITH STATE OR COUNTY SENTENCES BY DAY OF SENTENCING.	Detailed
1314.		LIST OF TRANSFERRED CASES (BIND DOWNS/UPS) BETWEEN DIVISIONS INCLUDING TRAFFIC FOR A USER -DEFINED PERIOD, BY DIVISION	Detailed
1315.		LIST OF CONSOLIDATED CASES FOR A USER -DEFINED PERIOD, BY DIVISION	Detailed
1316.		LISTING OF CASES DELETED BY DATE DELETED	Detailed
1317.		DETAILED LISTING OF OPEN CASES ASSIGNED TO ASSISTANT STATE ATTORNEY BY SAO UNIT (ATTORNEY ASSIGNMENT AUDIT)	Detailed
1318.		DETAILED LISTING OF OPEN CASES ASSIGNED TO ASSISTANT PUBLIC DEFENDER BY DIVISION (ATTORNEY ASSIGNMENT AUDIT)	Detailed
1319.		LISTING OF CASES ON APPEAL BY CASE TYPE/DIVISION	Detailed
1320.		APPELLATE PROCESS RELATED REPORTING: <ul style="list-style-type: none"> ▪ CASE DUE FOR A GIVEN TIME PERIOD ▪ ALL OPEN CASES ▪ CASES FILED DURING A GIVEN TIME PERIOD ▪ DUE DATES FOR SELECTED CASE ▪ MOTION JUDGE PANEL REPORTS ▪ OPINIONS (OVER 30 DAYS DUE) ▪ CASES THAT CAN BE SET ("RIPE" CASES) 	Detailed
1321.		LIST OF SUBPOENA WITNESS ACTIVITY	Detailed
1322.		LISTING OF A DEFENDANT'S PREVIOUS SENTENCING/DISPOSITION HISTORY ENCOMPASSING ALL PRIOR CLOSED LOCAL CASES	Detailed
1323.		REPORT OF USER DESIGNATED CASES THAT HAVE AN OUTSTANDING WARRANT	Detailed
1324.		LISTING OF CASES WITH PRE TRIAL STAY WAY ORDERS DOCKETED THAT DO NOT HAVE ORDER TERMINATING PRE- TRIAL CONDITIONS	Detailed

1325.		LISTING OF CASES GROUPED BY JUDICIAL SECTIONS FOR SELECTED CHARGE DISPOSITIONS, FILED OR CLOSED WITHIN A GIVEN DATE RANGE	Detailed
1326.		LISTING OF CASES GROUPED BY JUDICIAL SECTIONS, FILED OR CLOSED WITHIN A GIVEN DATE RANGE, CONTAINING A CERTAIN STATUTE/CHARGE	Detailed
1327.		LISTING OF ALL CASES ASSOCIATED TO A DRIVER'S LICENSE OR OTHER PERSONAL NUMERIC IDENTIFIER	Detailed
1328.		LISTING OF ALL FIRST DEGREE MURDER CASES FILED BETWEEN A USER DEFINED DATE/TIME PERIOD, WITH OPTIONAL FILTER ON OPEN OR CLOSED STATUS.	Detailed
1329.		LISTING ALL CAPITAL & LIFE FELONY CASES FOR USER DEFINED TIME PERIOD AS DETERMINED BY THE CASE'S CHARGES/STATUTES	Detailed
1330.		LISTING OF DEFENDANTS/RESPONDENTS THAT HAVE BEEN PLACED UNDER A COLLECTION AGENCY FOR OUTSTANDING FEE PAYMENT.	Detailed
1331.		LISTING OF COUNTY SENTENCED INMATES BY PENDING RELEASE DATE.	Detailed
1332.		LISTING REPORT OF DJJ COMMITTED JUVENILES BY PENDING RELEASE DATE.	Detailed
1333.		CASE SUMMARY LISTING INCLUDING A COMPREHENSIVE DOCKET HISTORY.	Detailed
1334.		LISTING OF CASES CONTAINING USER-SPECIFIED DOCKET CODES/TYPES, CAN BE LIMITED TO CERTAIN CASE TYPES (E.G. FELONY) WITHIN A USER SPECIFIED DISPOSITION OR FILED DATE RANGE.	Detailed
1335.		LISTING OF CASES WITH A USER SPECIFIED DOCKET CODE(S) (E.G. 972) FALLING WITHIN A USER SPECIFIED DOCKET ACTIVITY DATE RANGE.	Detailed
1336.		LISTING OF SELECTED CASES WITH USER SPECIFIED TEXT INCLUDED WITHIN A DOCKET COMMENT.	Detailed
1337.		LISTING OF ALL SYSTEM CODES/VALUES (E.G. DOCKET, DISPO. CODES) THAT HAVE NOT BEEN USED WITHIN A USER DEFINED DATE/TIME PERIOD.	Detailed
1338.		LISTING OF CASES W/DEFENDANTS/RESPONDENTS UNDER LONG TERM DIVERSION	Detailed
1339.		REPORT OF CASES WHERE A SPECIFIC CHARGE CODE (E.G. 972) ENTRY WAS ENTERED ON A CERTAIN DAY/DATE RANGE	Detailed
1340.		REPORT OF CASES & ASSOCIATED DEFENDANTS DEEMED INCOMPETENT BY THE COURT AS IDENTIFIED IN THE CHARGING DISPOSITIONS, GROUPED BY CASE TYPE (E.G. FELONY, MISDEMEANOR, ETC.).	Detailed
1341.		CASES APPOINTED TO THE PUBLIC DEFENDER'S OFFICE	Detailed
1342.		LISTING OF CASES APPOINTED TO THE REGIONAL COUNSEL (RC3) BY CASE TYPE/DATE ASSIGNED	Detailed

1343.		DAILY LISTING OF JUVENILES RELEASED	Detailed
1344.		TOTAL DAILY DETAINED JUVENILE POPULATION REPORT	Detailed
1345.		LISTING/LOG OF ALL NOTICE OF APPEARANCE AND PLEAS DOCKETED FOR SPECIFIED DATE RANGE	Detailed
1346.		DAILY CASE DISPOSITION REPORT LISTING ALL CASE UPDATES PERFORMED ON CASES FROM THE PREVIOUS DAY'S SESSION CALENDARS FOR QC AUDITING.	Detailed
1347.		LISTING OF CASES & ASSOCIATED DEFENDANTS/RESPONDENTS DEEMED INCOMPETENT BY THE COURT AS IDENTIFIED IN THE CHARGING DISPOSITIONS, GROUPED BY CASE TYPE (E.G. FELONY, MISDEMEANOR, JUVENILE, ETC.).	Detailed
1348.		CASES/DEFENDANTS ASSIGNED TO 3RD PARTY PROVIDERS (MENTAL HEALTH, PRE-TRIAL DIVERSION, SUBSTANCE ABUSE, ETC.).	Detailed
1349.		DELINQUENCY 19 YEAR OLD EXCEPTION REPORT	Detailed
1350.		STATE PENITENTIARY COMMITMENT PACKAGES AND DJJ COMMITMENT PACKAGES	Detailed
1351.		LISTING OF OFFENSES/CHARGES WITH USER SELECTED SANCTIONS/PENALTIES (E.G. MANDATED DL REVOCATION)	Detailed
1352.		<p>DEPENDENCY CASE REPORTING BASED UPON PETITION FILING DATE AND A USER SPECIFIED DATE RANGE, SUCH AS:</p> <ul style="list-style-type: none"> ▪ CASES THAT RESULT IN A SUBSEQUENT TPR CASE ▪ CASES WHERE ICPC IS ORDERED ▪ CASES REFERRED TO UCC ▪ CHILD SUPPORT ORDERED ▪ DILIGENT SEARCH FOR PARENTS ▪ HLA/PATERNITY TESTING ORDERED ▪ JUVENILE PRIORS NON-DETAINED/PET FILE ▪ CASE HISTORY SHEETS ▪ BLIND FILLING REPORTS DEPENDENCY ▪ 24 HOURS SUMMONS ▪ LIST OF PICKUPS FOR HRS 	Detailed
1353.		<p>DEPENDENCY DAILY/WEEKLY/MONTHLY REPORTS:</p> <ul style="list-style-type: none"> ▪ ALPHABETICAL & CHRONOLOGICAL JUDGE LISTINGS OF ALL CASES PENDING & SET ON A SECTION'S CALENDAR INCLUDING TOTAL COUNTS BY HEARING TYPE PER DAY. ▪ ALPHABETICAL SHELTER CASE INDEX - LIST OF OPEN CASES WHERE CHILD WAS PLACED IN A SHELTER. ▪ SHELTER CASE INDEX EXCEPTION REPORT – LISTING OF SHELTER RELATED CASES WITH HEARING DATES FALLING OUTSIDE MANDATED TIMELINES. ▪ PROTECTION SERVICES CASES OUT OF HOME – LISTING PROTECTIVE SERVICES CASES-OUT OF HOME PLACEMENT ▪ NO J.R. DATE 	Detailed

		<ul style="list-style-type: none">▪ DEPENDENCY CASES ASSIGN- LIST OF DEPENDENCY CASES ASSIGNED TO PROTECTIVE SERVICES/SUPERVISION▪ FOSTER HOME LISTING (ALPHA)▪ FOSTER CARE CASE INDEX BY JUDICIAL▪ ALPHA FOSTER CASE INDEX/SEC▪ DEPENDENCY ATTORNEY FORMS▪ ORDER OF REFERRAL NOTICES▪ NOTICES FOR ATTY▪ NOTICES FOR GAL▪ HRS NOTICES▪ EHRS NOTICES▪ EM ATTY NOTICES▪ F ATTY NOTICES▪ JUDICIAL REVIEW 1ST NOTICE▪ 18 YRS OR OLDER DEPENDENCY REP.▪ PRELIM. JUVENILE CROSS REF.	
1354.		LISTING OF JUVENILE CASES WITHIN A SECTION HAVING A CERTAIN DISPOSITION AND CLOSED WITHIN A GIVEN DATE/TIME PERIOD.	
1355.		LISTING OF CASES WITH USER SPECIFIED DISPOSITIONS, CHARGES, THAT HAVE NOT HAD ANY ACTIVITY SINCE A USER SPECIFIED DATE	

DRAFT FORM AGREEMENT

(This is the form of agreement the County anticipates awarding to the selected Proposer.)

Criminal Court Case Management & Court Docket System

THIS AGREEMENT made and entered into as of this _____ day of _____ by and between _____, a corporation organized and existing under the laws of the State of _____, having its principal office at _____ (hereinafter referred to as the "Contractor"), and Miami-Dade County, a political subdivision of the State of Florida, having its principal office at 111 N.W. 1st Street, Miami, Florida 33128 (hereinafter referred to as the "County"),

WITNESSETH:

WHEREAS, the Contractor has offered to provide a Criminal Court Case Management & Court Docket System, on a non-exclusive basis, that shall conform to the Scope of Services (Appendix A); Miami-Dade County's Request for Proposals (RFP) No. _____ and all associated addenda and attachments, incorporated herein by reference; and the requirements of this Agreement; and,

WHEREAS, the Contractor has submitted a written proposal dated _____, hereinafter referred to as the "Contractor's Proposal" which is incorporated herein by reference; and,

WHEREAS, the County desires to procure from the Contractor such Criminal Court Case Management & Court Docket System for the County, in accordance with the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

ARTICLE 1. DEFINITIONS

The following words and expressions used in this Agreement shall be construed as follows, except when it is clear from the context that another meaning is intended:

- a) The words "Contract" or "Agreement" to mean collectively these terms and conditions, the

Scope of Services (Appendix A), all other appendices and attachments hereto, all amendments issued hereto, **RFP No.** and all associated addenda, and the Contractor's Proposal.

- b) The words "Contract Date" to mean the date on which this Agreement is effective.
- c) The words "Contract Manager" to mean Miami-Dade County's Director, Internal Services Department, or the duly authorized representative designated to manage the Contract.
- d) The word "Contractor" to mean _____ and its permitted successors.
- e) The word "Days" to mean Calendar Days.
- f) The word "Deliverables" to mean all documentation and any items of any nature submitted by the Contractor to the County's Project Manager for review and approval pursuant to the terms of this Agreement.
- g) The words "directed", "required", "permitted", "ordered", "designated", "selected", "prescribed" or words of like import to mean respectively, the direction, requirement, permission, order, designation, selection or prescription of the County's Project Manager; and similarly the words "approved", "acceptable", "satisfactory", "equal", "necessary", or words of like import to mean respectively, approved by, or acceptable or satisfactory to, equal or necessary in the opinion of the County's Project Manager.
- h) The words "Extra Work" or "Additional Work" to mean additions or deletions or modifications to the amount, type or value of the Work and Services as required in this Contract, as directed and/or approved by the County.
- i) The words "Project Manager" to mean the County Mayor or the duly authorized representative designated to manage the Project.
- j) The words "Scope of Services" to mean the document appended hereto as Appendix A, which details the work to be performed by the Contractor.
- k) The word "subcontractor" or "subconsultant" to mean any person, entity, firm or corporation, other than the employees of the Contractor, who furnishes labor and/or materials, in connection with the Work, whether directly or indirectly, on behalf and/or under the direction of the Contractor and whether or not in privity of Contract with the Contractor.
- l) The words "Work", "Services" "Program", or "Project" to mean all matters and things required to be done by the Contractor in accordance with the provisions of this Contract.

ARTICLE 2. ORDER OF PRECEDENCE

If there is a conflict between or among the provisions of this Agreement, the order of precedence is as follows: 1) these terms and conditions, 2) the Scope of Services (Appendix A), 3) the Miami-Dade County's **RFP No.** and any associated addenda and attachments thereof, and 4) the Contractor's Proposal.

ARTICLE 3. RULES OF INTERPRETATION

- a) References to a specified Article, section or schedule shall be construed as reference to

that specified Article, or section of, or schedule to this Agreement unless otherwise indicated.

- b) Reference to any agreement or other instrument shall be deemed to include such agreement or other instrument as such agreement or other instrument may, from time to time, be modified, amended, supplemented, or restated in accordance with its terms.
- c) The terms "hereof", "herein", "hereinafter", "hereby", "herewith", "hereto", and "hereunder" shall be deemed to refer to this Agreement.
- d) The titles, headings, captions and arrangements used in these Terms and Conditions are for convenience only and shall not be deemed to limit, amplify or modify the terms of this Contract, nor affect the meaning thereof.

ARTICLE 4. NATURE OF THE AGREEMENT

- a) This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained in this Agreement. The parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this Agreement, and that this Agreement contains the entire agreement between the parties as to all matters contained herein. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that any oral representations or modifications concerning this Agreement shall be of no force or effect, and that this Agreement may be modified, altered or amended only by a written amendment duly executed by both parties hereto or their authorized representatives.
- b) The Contractor shall provide the services set forth in the Scope of Services, and render full and prompt cooperation with the County in all aspects of the Services performed hereunder.
- c) The Contractor acknowledges that this Agreement requires the performance of all things necessary for or incidental to the effective and complete performance of all Work and Services under this Contract. All things not expressly mentioned in this Agreement but necessary to carrying out its intent are required by this Agreement, and the Contractor shall perform the same as though they were specifically mentioned, described and delineated.
- d) The Contractor shall furnish all labor, materials, tools, supplies, and other items required to perform the Work and Services that are necessary for the completion of this Contract. All Work and Services shall be accomplished at the direction of and to the satisfaction of the County's Project Manager.
- e) The Contractor acknowledges that the County shall be responsible for making all policy decisions regarding the Scope of Services. The Contractor agrees to provide input on policy issues in the form of recommendations. The Contractor agrees to implement any and all changes in providing Services hereunder as a result of a policy change implemented by the County. The Contractor agrees to act in an expeditious and fiscally sound manner in providing the County with input regarding the time and cost to implement said changes and in executing the activities required to implement said changes.

ARTICLE 5. CONTRACT TERM

The Contract shall become effective on _____ and shall continue through the last day of the _____ month. The County reserves the right to exercise its option to extend this Contract for up to one hundred-eighty (180) calendar days beyond the current Contract period and will notify the Contractor in writing of the extension. This Contract may be extended beyond the initial one hundred-eighty (180) calendar day extension period by mutual agreement between the County and the Contractor, upon approval by the Board of County Commissioners.

ARTICLE 6. SOFTWARE LICENSE

- a) Grant of Rights. Contractor grants to the JBEs a perpetual, irrevocable, worldwide, non-exclusive license to: (i) install and use the Licensed Software for the purpose of conducting the County's business; and (ii) make a reasonable number of copies of the Licensed Software for archival and/or backup purposes. The County's rights hereunder shall permit the installation and/or reproduction and copying of the Licensed Software, or portions thereof, to the extent reasonably necessary to enable access to and use of the Licensed Software by. Such use and access may be directly enabled or web enabled via Internet or intranet or enabled via any other communication facility.
- b) License Restrictions. Unless expressly permitted in this Agreement or as permitted by applicable law, the County shall not (i) transfer, rent or lease the Licensed Software or its usage without Contractor's prior written consent, or (ii) reverse engineer, decompile, or disassemble any portion of the Licensed Software. Any permitted transfer of the Licensed Software must include all updates and all prior versions thereof. Except with regard to any permitted transfers hereunder, the County shall keep the Licensed Software confidential and utilize its best efforts to prevent the unauthorized disclosure or use of the Licensed Software, and shall require its employees and third party Contractors to comply with such obligation.

ARTICLE 7. LICENSE SOFTWARE MAINTENANCE AND SUPPORT SERVICES

- a) Maintenance. Except as otherwise provided in Article 8, during the term of this Agreement Contractor shall provide the County with Maintenance for the Licensed Software as follows: (i) such improvements, enhancements, upgrades, updates, new releases, extensions and other changes to the Licensed Software, as and when made generally available by Contractor to its other customers, including but not limited to modifications, improvements, renamed products, correction of defects, and fixes relative to the usual, general, and ordinary use and application of the Licensed Software; (ii) updates to the Licensed Software if and as required to cause the Licensed Software to operate under new versions or releases of the County's then-current operating system or database platform, within a reasonable time after the general release of such new versions or releases; (iii) updates to the Licensed Software if and as required to cause the Licensed Software to support business operations of the County conducted in order to comply with specific provisions of Florida and other applicable law, as and when such law may change from time to time during the term; and (iv) Maintenance Releases to the Licensed Software if and as required.

Maintenance Releases shall not include those new modules, improvements, enhancements, upgrades or extensions which provide additional features or additional material functionality not provided or performed by the Licensed Software originally licensed to the County; provided, however, that such new modules, improvements, enhancements, upgrades or extensions which provide additional features or additional material functionality shall be considered Maintenance Releases (a) in the event that such modules, improvements, enhancements, upgrades or extensions are distributed by Contractor free of charge to its customers, (b) if Contractor requires the County to install

such new module, improvement, enhancement, upgrade or extension in order to receive or continue receiving a Maintenance Release(s) of the Licensed Software, or (c) if such modules, improvements, enhancements, upgrades or extensions constitute a new product, released by Contractor as a substitute for the Licensed Software, under circumstances where Contractor discontinues releases of or support for the Licensed Software.

- b) Installation of Maintenance Releases. The County shall have the right to refuse the installation or implementation of any Maintenance Release that necessitates: (i) re-training of the County users, (ii) conversion of the County's system to a new platform or operating system, or (iii) significant reprogramming or reconfiguration of the Licensed Software.
- c) Support Services. After the expiration of the Warranty Period set forth in Article 9 and thereafter during the term of this Agreement, Contractor shall provide to the County the Support Services, via such method as is appropriate given the nature of the required Support Services, including without limitation telephone support, remote access support or in-person support at the County's location or such other location as the County may specify.
- d) Support Service Levels. In the event that the Licensed Software fails to perform in accordance with the Specifications or otherwise contains errors, defects, bugs, nonconformity or malfunctions, the County shall notify the Contractor of such condition, and Contractor shall respond to the County's requests for Support Services in accordance with the Service Levels set forth in Article 8. The County shall assign the applicable Service Level, as described in Article 8 to each request for Support Services and Contractor shall respond according to the applicable response requirements set forth in Article 8, based on the severity of the error, defect, bug, nonconformity or malfunction designated by the County. Contractor shall perform such correction or repair at no additional charge to the County. In the event that Contractor is unable to complete the corrections or repairs necessary to permit the Licensed Software to perform and conform to the Specifications or to correct such error, bug, nonconformity or malfunction, then the parties shall invoke the Escalation Procedure set forth in Article 8.
- e) Suspension of Maintenance. As long as the County has paid any undisputed amounts of the Maintenance and Support Fee, the County shall be entitled to receive Maintenance and Support Services from Contractor. Contractor shall not suspend or terminate Maintenance and/or Support Services without first obtaining either the County's prior written consent or an order of a court of competent jurisdiction (from which no appeal has been or can be taken) affirmatively authorizing such suspension or termination.

ARTICLE 8. MAINTENANCE AND SUPPORT

- a) Classification of Errors. "Error" shall mean a defect which causes the Licensed Software not to function substantially in conformance with the Specifications. Errors are classified as follows:

Service Level 1: An Error causing (i) "crashes" of the Licensed Software, (ii) irrecoverable loss or corruption of data or (iii) loss of essential Licensed Software functionality for which there is no documented means of Circumvention. "Circumvention" shall mean, as applied to an Error, a change in operating procedures whereby the County can conveniently avoid any deleterious effects of such Error. (A Service Level 1 Error is sometimes referred to as "Urgent").

Service Level 2: An Error causing (i) recoverable loss or corruption of data, (ii) loss of

essential Licensed Software functionality that can be Circumvented in a manner that is documented or easily identified or (iii) loss of non-essential Licensed Software functionality that cannot be Circumvented. (A Service Level 2 Error is sometimes referred to as "Critical").

Service Level 3: An Error causing (i) loss of non-essential Licensed Software functionality that can be Circumvented in a manner that is documented or easily identified or (ii) difficulties in the user interface. (A Service Level 3 Error is sometimes referred to as "Serious").

Service Level 4: An Error causing no loss of data or functionality that can conveniently be Circumvented by appropriate JBE action or procedures. (A Service Level 4 Error is sometimes referred to as "Minor").

- b) Error Correction. Contractor acknowledges that Errors in the Licensed Software other than Service Level 3 and 4 Errors are extremely serious and must be resolved with the greatest possible urgency. Therefore, Contractor agrees to correct reported Errors in accordance with the following provisions:

a) Contractor shall provide the County with names and telephone numbers of Contractor engineering and/or support staff who are to be contacted by the County at any time on a seven (7) day a week, twenty-four (24) hours a day basis to report Errors.

b) Contractor shall provide an initial response to all Errors reported by the County support personnel within one (1) clock hour for Service Level 1 or 2 Errors, and within four (4) working hours for Service Level 3 or 4 Errors, and Contractor and the County shall promptly agree in good faith what additional information and/or Error documentation will be required to permit Contractor to resolve such Errors.

c) Contractor shall resolve Service Level 1 Errors within one (1) calendar day. Contractor shall resolve Service Level 2 Errors within two (2) working days. Contractor shall use its best efforts to resolve Service Level 3 Errors within five (5) working days. Contractor shall use its best efforts to resolve Service Level 1 and 2 Errors by delivering emergency releases to the County, shall generally resolve Service Level 3 Errors by documenting a means of Circumvention, and shall resolve Service Level 4 Errors by means of the next regularly scheduled update.

- c) Escalation Procedure. In the event Contractor has responded to the County's request for corrections to the Licensed Software or for warranty service but has been unable to provide either a permanent or a mutually acceptable temporary resolution within the applicable timeframe as set forth in Sections 1 and 2 of this Exhibit 9, Contractor shall initiate the following escalation procedure:

(1)

(2) Escalation Stage 1: Contractor's technicians attempting to correct the situation shall notify the Contractor's Contract Manager. Upon such notification, Contractor will immediately assign, at Contractor's sole expense, additional resources to include at a minimum one senior-level technician or engineer. Such resources shall be on-site at the County's location, or at such location as is appropriate given the nature of the required corrections. For a Service Level 1 or Level 2 situation, the Contractor's Engineering Manager shall notify the County at four (4) hour intervals of the status of the situation until the situation is resolved or for the next twenty four (24) hours, whichever occurs first.

(3)

(4) Escalation Stage 2: After the previous Stage 1 timeframe, if the situation is still unresolved, the Contractor's President shall be notified, and shall assign additional and

more experienced or senior technical staff or engineers. For Service Level 1 or Level 2 situations, Contractor's President shall contact the County at two (2) hour intervals until the situation is resolved.

(5)

(6) Escalation Stage 3: If a total of seventy-two (72) hours has elapsed since the initial call of the County to Contractor for a Service Level 1 or Level 2 situation and the situation is still unresolved to the County's satisfaction, the County shall be entitled to receive a five percent (5%) reduction or refund of the annual Maintenance Fee for the current year for each twenty-four (24) hour period that the Licensed Software situation is unresolved, commencing with the date and hour of the instigation of the escalation procedures contained in this Article 8. At the sole discretion of the County, this reduction may (i) be applied to any accrued fees due to Contractor hereunder, or (ii) refunded to the County in cash or, at the County's option, other good funds. In addition to the annual Maintenance Fee refund, after a total of seventy-two (72) hours has lapsed since the date and hour of the instigation of the escalation procedures contained in this Article 8 for a Service Level 1 or Level 2 situation and the situation is still unresolved, at the sole discretion of the County, Contractor shall immediately send, at Contractor's sole expense, Contractor's most technically qualified representative to the County site and said representative will continue to address and work to remedy the failure, malfunction, defect or nonconformity until such failure, malfunction, defect or nonconformity is resolved to the satisfaction of the County.

- d) Service Levels. Any cloud-based services, hosted service (including Licensed Software hosted services), or software as a service provided under the Agreement (collectively, the "Hosted Services") shall, at a minimum, meet the following service levels:

(7)

(8) The Hosted Services shall be available twenty-four (24) hours per day, 365 days per year, with an availability of 99.9% as measured on a monthly basis (excluding agreed-upon maintenance downtime).

(9)

(10) In addition to its other remedies, in the event that the Hosted Services fail to meet an availability of 99.9% in any calendar month, the County will be entitled to a service credit equal to five percent of the monthly Hosted Services fee for each 30 minutes of unavailability below 99.9% in that month. All daily service credits accrued during a month will be aggregated to produce a total credit due for that month. Contractor will provide a report to the County by the tenth day of each calendar month detailing the percentage availability of the Hosted Services for the previous month. The report will be in a format, and contain such information, as may be reasonably be required by the County.

(11)

(12) If the Hosted Services monthly availability averages less than 99.9% (excluding agreed-upon maintenance downtime), for three (3) or more months in a rolling twelve-month period, the County may, in addition to its other remedies, terminate the Agreement for material breach.

(13)

ARTICLE 9. WARRANTIES

- a) Services Warranty. Contractor warrants and represents that the Work and all Deliverables furnished will conform to the requirements of this Agreement for a period of **x (x) year** from the date of first productive use of the Work or Deliverable, as applicable, and that such Work and Deliverables will be merchantable, fit for their intended purposes, free from all defects in materials and workmanship, and, to the extent not manufactured pursuant to detailed designs furnished by the County, free from defects in design. The County's approval of designs or specifications furnished by Contractor will not relieve Contractor of its obligations under this warranty.

- b) Licensed Software Warranty. Contractor hereby warrants and represents that, commencing on the date of the County's acceptance, final cutover or first productive use of the Licensed Software, whichever is latest, and for a period of **x (x) year** thereafter, that (i) the Licensed Software, as installed and configured on the County's systems, will perform in accordance with and conform to the applicable Specifications in all material respects, and (ii) the Licensed Software will be appropriately adapted, as and to the extent necessary, to operate effectively using the County's existing environment as installed as of the Effective Date hereof.
- c) Virus Protection Warranty. Contractor hereby warrants and represents that, any time the Licensed Software or any Maintenance Release(s) are delivered to the County, whether delivered via electronic media or the internet, no portion of the Licensed Software or Maintenance Release(s), or the media upon which it is stored or delivered, will have any type of software routine or other element which is designed to facilitate or is capable of facilitating: (i) unauthorized access to or intrusion upon; (ii) disabling or erasure of; or (iii) unauthorized interference with, the operation of any hardware, software, data or peripheral equipment of or utilized by the County, or any contamination which might impact the County's network or data.
- e) Warranty of Title. Contractor warrants and represents that (i) it has good title to the Licensed Software; (ii) it has the absolute right to grant to the County the licenses granted hereunder; (iii) the County shall quietly and peacefully possess and use any Licensed Software provided hereunder, subject to and in accordance with the provisions of this Agreement; and (iv) Contractor shall be responsible for, has and shall have full authority to license all proprietary and/or third party software modules, algorithms and protocols that are incorporated into the Licensed Software (the "Title Warranty").

ARTICLE 10. REVIEWING DELIVERABLES

The Contractor agrees to submit all Deliverables required to be submitted for review and approval by the County in accordance with the specific requirements in the Scope Of Services, and as specified herein. The Contractor understands that the County shall have final approval on all Deliverables.

In reviewing the Deliverables, the Contractor understands that the County will provide the Contractor with:

- i. a written notification of the County's approval,
- ii. a written notification that each Deliverable is approved subject to the Contractor providing prompt correction of a minor deficiency, or,
- iii. in the case of a Deliverable that does not meet the requirements of the Agreement, a written notification of the County's disapproval. The County's disapproval notification will state with reasonable detail to sufficiently advise the Contractor of the basis on which the Deliverable was determined to be unacceptable.

The Contractor understands that failure by the County to provide a notice of approval does not constitute approval.

Furthermore:

- a) For each Deliverable made hereunder, the County shall have thirty (30) business days, commencing on the first business day after receipt by the County of the Deliverable, to determine whether the Deliverable is approved as submitted, is approved subject to the correction by the Contractor of minor discrepancies, or whether it is unacceptable and therefore disapproved.
- b) Unless an extension of time has been granted by the County pursuant to Article 38 "Extension of Time", within five business days after receipt of the County's notification of "disapproval", the Contractor shall deliver to the County the necessary revisions and/or modifications for a second review by the County.
- c) If after the second review period the Deliverable remains unacceptable for the County's approval, the County may direct the Contractor to:
 - Proceed with the Work subject to the correction of all outstanding deficiencies which led to the County's determination that a Deliverable was not acceptable for approval on or before a specific date established by the County for correcting such deficiency or deficiencies; or,
 - Suspend all Work being performed in regard to the execution of the Agreement, except those services necessary for the correction of outstanding deficiencies, until such time that all such outstanding deficiencies have been corrected by the Contractor and resubmitted to the County for approval. Any suspension of the Work under this provision shall not alter the County's right to assess liquidated damages in the event that the Work are not completed in accordance with other provisions of this Agreement.
- d) The County shall have the right to approve or accept part of any Deliverable. Any such approval shall be regarded as partial and conditional upon the County's approval or acceptance of all aspects of the Deliverable. The Contractor must correct any deficiencies within the time the County specifies for such correction in the County's notice concerning a partial approval (including approvals subject to correction of minor deficiencies) or, if no time is given, promptly. If the County does not subsequently approve or accept all aspects of the Deliverable, the earlier conditional acceptance or approval may, in the sole absolute discretion of the County, be regarded as void and of no effect.

ARTICLE 11. SOFTWARE RELATED DOCUMENTATION

The Licensed Software-related Documentation ("Documentation") will consist of the source code for all Licensed Software for which source code is a Deliverable hereunder, any and all operator's

and user's manuals, training materials, guides, listings, design documents, specifications, flow charts, data flow diagrams, commentary, and other materials and documents that explain the performance, function or operation of individual programs and the interaction of programs within the system; control file and scripts used to compile, link, load and/or make the applications and systems; test scripts, test plans and test data and other materials for use in conjunction with the applicable software. The Documentation will in all cases be fully applicable to the use of the Programs with the Equipment, and will identify and reflect any particular features of the Equipment which may affect the normal use and operation of the Programs. The Contractor shall deliver to the County three copies of said Documentation. The County will have the right, as part of the license granted herein, to make as many additional copies of the Documentation as it may deem necessary.

ARTICLE 12. SOFTWARE ENHANCEMENTS/MODIFICATIONS

The Contractor understands the County may require changes to the Licensed Software, which is outside the specification of the existing Licensed Software. When requested by the County, the Contractor shall provide the requested system enhancements/modifications including all relevant source code. Upon the County's request for such enhancements/modifications the County shall prepare a scope of work and the Contractor shall submit a cost proposal including all costs pertaining to furnishing the County with the enhancements/modifications.

Thereafter the County and the Contractor shall agree to a not-to-exceed number of hours for the requested modification/enhancement. In no event shall the Contractor perform any Services on the task unless the County issues a written notice to the Contractor to proceed with the task. The Contractor shall not be reimbursed for the preparation of proposals.

When the source code is completed, tested and accepted by the County, the Contractor shall deliver said source code to the County. The County may revise and modify this source code. The Contractor shall, upon the County's request, install the enhancement/modification and shall provide the County with such services as required, at no additional cost, to enable the County to continue the County's intended use of the Licensed Software. Following the County's enhancements/modification acceptance of all enhancements/modification, such enhancements/modification shall thereafter be considered a part of the Licensed Software for all purposes under this Agreement. The Contractor shall provide the County, if so requested with written confirmation of the date the enhancements/modification was applied to the Licensed Software, and any and all Documentation relating to the Licensed Software and or enhancements/modification thereto.

If any such enhancements/modification is not acceptable to the County, the County may refuse to accept same, and, in such event, the Contractor agrees to maintain the Licensed Software in the form in effect on the date the Contractor requested the County to accept such update.

ARTICLE 13. TESTS

- a) Each System provided to the County and installed at a specific site will be subject to several tests, including a System Acceptance test as further defined in the Scope Of

Service and Contractor's proposal dated _____. In order to assure System performance, the County will require a sequence of tests that shall be conducted at no additional cost the County. These tests are: First Article, Prototype and System Acceptance Tests.

- b) Prior to shipment, Contractor shall fully inspect and test the first article of each item of Software when first ordered by the County, and provide evidence thereof in the form of an inspection and/or test report that the items perform in accordance with the Original Software Manufacturers specifications and the requirements set forth in the Scope Of Services. Contractor shall not ship any Software unless it has received the County's written approval, that the Software has satisfied the First Article Test criteria. Failure of the Software to satisfy the criteria of the First Article Test by the timeframe set forth in the Implementation Schedule may result in the County assessing liquidated damages as further defined in Article 18.
- c) Within ten (10) days after issuance of the County's written approval of the First Article test results the Contractor shall deliver a prototype of the System for testing by County personnel. Contractor shall not ship any additional Software until it has received the County's written approval that the prototype system has satisfied all parameters identified in the Scope Of Services and Contractor's proposal dated _____. Failure of the prototype system to satisfy the criteria set forth in the Scope Of Services and Contractor's proposal dated _____ by the timeframes set forth in the Implementation Schedule may result in the County assessing liquidated damages as further defined in Article 18.
- d) Upon issuance, the County's written approval of the Prototype Test results Contractor may commence to furnish, deliver and install System(s) and other ancillary equipment and Software provided that Orders have been issued by the County.

ARTICLE 14. EXTENSION OF TIME

- a. If the Contractor is delayed at any time hereunder due to any of the following then the affected schedule or the required performance of Work may be extended by the County in the reasonable exercise of its discretion for such reasonable time as the County may determine, subject to the following conditions:
 - i. The cause of the delay is beyond the Contractor's control and arises without its fault or negligence, and arises after the execution hereof and neither was nor could have been anticipated by the Contractor by reasonable investigation; and
 - ii. The completion of the Work will be actually and necessarily delayed by the causes set forth in "i" above; and
 - iii. The effect of such cause cannot be avoided or mitigated by the exercise of all reasonable precautions, efforts and measures whether before or after the occurrence of the cause of delay; and

- iv. The Contractor has provided a written request and other information to the County, as described in subsection (d) below, within ten (10) days after the time the Contractor knows or reasonably should have known of any cause which might result in a delay for which the Contractor may request an extension of time. The Contractor shall specifically state in such notice that an extension is or may be requested and identify the cause of the delay, describing the nature and its effect on the completion of the affected portions of the Work identified in the notice. If the Contractor shall fail to give the foregoing notice, the right to request an extension for such cause shall be waived. All of the conditions of this subsection (a) must be met in order to be deemed an Excusable Delay.
- b. All references in this Article to the Contractor shall be deemed to include subcontractors and suppliers, all of whom shall be considered as agents of the Contractor.
- c. The period of any extension of time shall be only that which is necessary to make up the time actually lost. The County reserves the right to rescind or shorten any extension previously granted if the County subsequently determines that any information provided by the Contractor in support of its request for an extension of time was erroneous or that there has been a material change in the facts stated.
- d. The County may require the Contractor to furnish such additional information or documentation, as the County shall reasonably deem necessary or helpful in considering a extension request. The Contractor understands an extension of time will not be granted unless the Contractor affirmatively demonstrates to the County's reasonable satisfaction that the circumstances shown justify such extension.
- e. Within thirty (30) days of its receipt of all information and documentation as may be required by the County, the County shall advise the Contractor of its decision on such requested extension. Notwithstanding the foregoing, where it is not reasonably practicable for the County to render its decision within such thirty (30) day period, it shall, prior to the expiration of such period, advise the Contractor that it will require additional time and the approximate date upon which it expects to render such decision.
- f. Since the granting of an extension of time may materially alter the scheduling plans and other actions of the County and since, with sufficient notice, the County might, if it should so elect, attempt to mitigate the effect of the delay for which an extension of time might be claimed, and since mere oral notice may cause a dispute as to the existence or substance thereof, the giving of written notice as required in subsection (a.) (iv.) above shall be a condition precedent to the Contractor's rights hereunder.
- g. Should any person seek a restraining order, preliminary injunction or an injunction, of which the Contractor becomes aware, which may delay the Services, the Contractor

shall promptly give the County a copy of all legal papers received or prepared or received by the Contractor in connection with such action or proceeding.

- h. Neither permitting the Contractor to proceed with the Work subsequent to any missed schedule or performance of any Work (as such date may have been extended pursuant to Article 39 "Extension of Time Not Cumulative") nor the making of any payments to the Contractor shall compromise the County's contractual right to assess liquidated damages or to declare the Contractor in default.

ARTICLE 15. EXTENSION OF TIME NOT CUMULATIVE

In the event the Contractor shall be delayed concurrently by two or more of the causes identified in Article 14 above, the Contractor shall be entitled to a separate extension of time for each one of the causes but only one period of extension shall be granted for the delay. In addition, the Contractor shall not be entitled, by reason of a delay, to an extension of time for the completion of the overall Work unless the overall Work is necessarily affected by the delay. Accordingly, in the event of a delay, the Contractor shall proceed continuously and diligently with the performance of the unaffected portions of the Work.

ARTICLE 16. NO DAMAGES FOR DELAY

The Contractor hereby agrees to make no claim for damages for delay, whether contemplated or not contemplated, in the performance hereunder occasioned by any acts or omissions to act of the County, or any of its representatives or other contractors, and agree that any such claim shall be fully compensated for by an extension of time to complete performance of the Work, as provided for in Articles 14, 15, and 16.

ARTICLE 17. CHANGES AND EXTRA WORK

- a. The County reserves the right to order changes which may result in additions to, reductions to or deletions from the amount, type or value of the Work required by this Agreement. Any such work shall be known as "Extra Work". It is understood and agreed by the Contractor that the amount to be paid or deducted from payment by the County for Extra Work shall be computed on the basis of the applicable rates set forth in the Price Schedule for equivalent items as determined by the Project Manager. Extra Work so ordered must be performed by the Contractor.
- b. No Extra Work shall be performed except pursuant to written orders of the Project Manager expressly and unmistakably indicating his intention to treat the work described therein as Extra Work. In the absence of such an order, if the Project Manager shall direct, order or require any work which the Contractor deems to be Extra Work, the Contractor shall nevertheless comply therewith and shall promptly, and in no event after beginning the performance thereof or incurring cost attributable thereto, give written notice to the Project Manager stating why he/she deems such work (hereinafter "Disputed Work") to be Extra Work. Said notice is for the purposes of (1) affording an opportunity to Project Manager to cancel promptly such order, direction or requirement; (2) affording an opportunity to the Project Manager to keep

an accurate record of the materials, labor and other items involved; and (3) affording an opportunity to the County to take such action as it may deem advisable in light of such disputed work.

- c. No change in or modification, termination or discharge of this Agreement in any form whatsoever, shall be valid or enforceable unless it is in writing and signed by the party to be charged therewith or his duly authorized representative; provided, however, that any change in or modification, termination or discharge of this Agreement, expressly provided for in this Agreement shall be effective as so provided. The County may only be bound hereunder by a properly authorized officer of the County.
- d. In the event that the County shall order Extra Work for which there are no applicable rates set forth in the Price Schedule for equivalent items as determined by the Project Manager, it is understood and agreed by the Contractor that the County and the Contractor shall negotiate a mutually agreeable price to be paid by the County for the Contractor's performance of such Extra Work.

ARTICLE 18. LIQUIDATED DAMAGES

The Contractor acknowledges that time is of the essence in the performance of the Work and that damages in the event of the delays and disruptions set forth below will be difficult to ascertain. The Contractor agrees that the amounts set forth below are fair and reasonable as liquidated damages, as a result of the delays described below:

1. In the event the Contractor's Software does not successfully complete satisfactory delivery of documentation and the installation of software, as set forth in this contract, by the time frame set forth in the Implementation Schedule, Contractor shall be assessed liquidated damages in an amount equal to \$1000.00 per day for each day until delivery of documentation and the installation of software and pursuant to the implementation schedule are successfully completed.
2. In the event Contractor fails to furnish acceptable Deliverables by the time frames set forth in the Implementation Schedule of the Scope of Services, Contractor shall be assessed liquidated damages in an amount equal to \$1000.00 for each day until the County accepts the Deliverable.
3. In the event testing of each module, training of the test group, data conversion and testing is not completed by the timeframe set forth in the Implementation Schedule, Contractor shall be assessed liquidated damages in an amount equal to \$1000.00 per day for each day until testing of each module, training of the test group, data conversion and testing is successfully completed.
4. In the event satisfactory completion of system customization, testing and training is not completed by the timeframe set forth in the Implementation Schedule, Contractor shall be assessed liquidated damages in an amount equal to

\$1000.00 per day for each day until satisfactory completion of system customization, testing and training is successfully completed.

5. In the event any Software (module) fails to successfully complete System Acceptance Testing, software customization is not completed and in the event complete documentation and installation services are not completed and provided to the County by the timeframe set forth in this contract, and in the Implementation Schedule, Contractor shall be assessed liquidated damages in an amount equal to \$1000.00 per day for each day until all software (module) successfully completes System Acceptance Testing, software customization is completed and complete documentation and installation services are successfully completed
6. In the event the County does not accept the system because the software does not perform as stipulated in the Scope of Services, the Contractor shall refund all dollars paid to the Contractor, less any amounts paid for Liquidated Damages.

ARTICLE 19. ESCROW

The County requires that the Contractor maintain a software escrow account throughout the life of the Agreement to protect against failure of the Contractor to provide the agreed upon services. A copy of the vendor's source code is to be kept by a trusted third party to ensure that the County will have access to the source code in the event that the Contractor is unable to support the software. The Contractor is required to maintain the most current version of the application with the escrow agent including but not limited to all incremental releases and upgrades.

ARTICLE 20. PRODUCT ACCEPTANCE

Unless otherwise provided by mutual agreement of the Eligible Users and the Contractor, Eligible User(s) shall have thirty (30) days from the date of delivery to accept all newly licensed software Product(s). Eligible users shall accept renewal of software maintenance or renewal of software licenses upon the effective date of the Eligible User contract or purchase order. Where the Contractor is responsible for installation, acceptance shall be from completion of installation, configuration and setup, including training, as specified in the Eligible User contract or purchase order. Failure to provide notice of acceptance or rejection or a deficiency statement to the Contractor by the end of the period provided for under this clause constitutes acceptance by the Eligible User(s) as of the expiration of that period. The License Term shall be extended by the time periods allowed for trial use, testing and acceptance unless the Eligible User agrees to accept the Product at completion of trial use.

Unless otherwise provided by mutual agreement of the Eligible User and the Contractor, Eligible User shall have the option to run testing on the Product prior to acceptance, such tests and data sets to be specified by Eligible User. Where using its own data or tests, Eligible User must have the tests or representative set of data available upon delivery.

This demonstration will take the form of a documented installation test, capable of observation by the Eligible User, and shall be made part of the Contractor's standard documentation. The test data shall remain accessible to the Eligible User after completion of the test.

In the event that the documented installation test cannot be completed successfully within the specified acceptance period, and the Contractor or Product is responsible for the delay,

Eligible User shall have the option to cancel the order in whole or in part, or to extend the testing period for an additional thirty (30) day increment. The Eligible User shall notify Contractor of acceptance upon successful completion of the documented installation test. Such cancellation shall not give rise to any cause of action against the Eligible User for damages, loss of profits, expenses, or other remuneration of any kind.

If the Eligible User elects to provide a deficiency statement specifying how the product fails to meet the specifications within the testing period, the Contractor shall have thirty (30) days to correct the deficiency, and the Eligible User shall have an additional thirty (30) days to evaluate the Product as provided herein. If the Product does not meet the specifications at the end of the extended testing period, the Eligible User, upon prior written notice to the Contractor, may then reject the Product and return all defective Product to the Contractor, and the Contractor shall refund any monies paid by the Eligible User to Contractor. Costs and liabilities associated with a failure of the Product to perform in accordance with the functionality tests or product specifications during the acceptance period shall be borne fully by the Contractor to the extent that said costs or liabilities shall not have been caused by negligent or willful acts or omissions of the Eligible User's agents or employees.

ARTICLE 21. NOTICE REQUIREMENTS

All notices required or permitted under this Agreement shall be in writing and shall be deemed sufficiently served if delivered by Registered or Certified Mail, with return receipt requested; or delivered personally; or delivered via e-mail (if provided below) and followed with delivery of hard copy; and in any case addressed as follows:

(1) to the County

a) to the Project Manager:

Miami-Dade County
Attention:
Phone:
E-mail:

and,

b) to the Contract Manager:

Miami-Dade County
Internal Services Department, Strategic Procurement Division
Attention: Chief Procurement Officer
111 N.W. 1st Street, Suite 1375
Miami, FL 33128-1974
Phone: (305) 375-4900
E-mail: uppaln@miamidade.gov

(2) To the Contractor

Attention:
Phone:
E-mail:

Either party may at any time designate a different address and/or contact person by giving notice as provided above to the other party. Such notices shall be deemed given upon receipt by the addressee.

ARTICLE 22. PAYMENT FOR SERVICES/AMOUNT OBLIGATED

The Contractor warrants that it has reviewed the County's requirements and has asked such questions and conducted such other inquiries as the Contractor deemed necessary in order to determine the price the Contractor will charge to provide the Work and Services to be performed under this Contract. The compensation for all Work and Services performed under this Contract, including all costs associated with such Work and Services, shall be in the total amount of _____ (\$_____). The County shall have no obligation to pay the Contractor any additional sum in excess of this amount, except for a change and/or modification to the Contract, which is approved and executed in writing by the County and the Contractor.

All Services undertaken by the Contractor before County's approval of this Contract shall be at the Contractor's risk and expense.

With respect to travel costs and travel-related expenses, the Contractor agrees to adhere to Section 112.061 of the Florida Statutes as they pertain to out-of-pocket expenses, including employee lodging, transportation, per diem, and all miscellaneous cost and fees. The County shall not be liable for any such expenses that have not been approved in advance, in writing, by the County.

ARTICLE 23. PRICING

Prices shall remain firm and fixed for the term of the Contract, including any option or extension periods; however, the Contractor may offer incentive discounts to the County at any time during the Contract term, including any renewal or extension thereof.

ARTICLE 24. METHOD AND TIMES OF PAYMENT

The Contractor agrees that under the provisions of this Agreement, as reimbursement for those actual, reasonable and necessary costs incurred by the Contractor, which are directly attributable or properly allocable to the Services, the Contractor may bill the County periodically, but not more than once per month, upon invoices certified by the Contractor pursuant to Appendix B – Price Schedule. All invoices shall be taken from the books of account kept by the Contractor, shall be supported by copies of payroll distribution, receipt bills or other documents reasonably required by the County, shall show the County's contract number, and shall have a unique invoice number assigned by the Contractor. It is the policy of Miami-Dade County that payment for all purchases by County agencies and the Public Health Trust shall be made in a timely manner and that interest payments be made on late payments. All firms, including Small Business Enterprises, providing goods and services to the County, shall receive payment to maintain sufficient cash flow. In accordance with Section 218.74 of the Florida Statutes, and Section 2-8.1.4 of the Code of Miami-Dade County, the time at which payment shall be due from the County or the Public Health Trust shall be forty-five (45) days from receipt of a proper invoice. Billings from prime Contractors under services and goods contracts with the County or Public Health Trust, that are Small Business Enterprise contract set-aside, bid preference or contain a subcontractor goal, shall be promptly reviewed and payment made by the County or Trust on those amounts not under dispute within fourteen (14) calendar days of receipt of such billing by the County or the Trust pursuant to

Sections 2-8.1.1.1.1 and 2-8.1.1.1.2 of the Code of Miami-Dade. All payments due from the County or the Public Health Trust, and not made within the time specified by this section shall bear interest from thirty (30) days after the due date at the rate of one percent (1%) per month on the unpaid balance. Further, proceedings to resolve disputes for payment of obligations shall be concluded by final written decision of the County Mayor, or his or her designee(s), not later than sixty (60) days after the date on which the proper invoice was received by the County or the Public Health Trust.

In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.

Invoices and associated back-up documentation shall be submitted in duplicate by the Contractor to the County as follows:

Miami-Dade County

Attention: _____

The County may at any time designate a different address and/or contact person by giving written notice to the other party.

ARTICLE 25. INDEMNIFICATION AND INSURANCE

The Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. The Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. The Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

Upon County's notification, the Contractor shall furnish to the Internal Services Department, Strategic Procurement Division, Certificates of Insurance that indicate that insurance coverage has been obtained, which meets the requirements as outlined below:

1. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
2. Public Liability Insurance on a comprehensive basis in an amount not less than \$300,000

combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**

3. Automobile Liability Insurance covering all owned, non-owned, and hired vehicles used in connection with the Services, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.
4. Professional Liability Insurance in an amount not less than \$_____ per claim.

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

OR

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida", issued by the State of Florida Department of Financial Services and are members of the Florida Guaranty Fund.

The mailing address of Miami-Dade County as the certificate holder must appear on the certificate of insurance as follows:

**Miami-Dade County
111 N.W. 1st Street
Suite 1300
Miami, Florida 33128-1974**

Compliance with the foregoing requirements shall not relieve the Contractor of this liability and obligation under this section or under any other section in this Agreement.

Award of this Contract is contingent upon the receipt of the insurance documents, as required, within ten (10) business days. If the insurance certificate is received within the specified timeframe but not in the manner prescribed in this Agreement, the Contractor shall have an additional five (5) business days to submit a corrected certificate to the County. If the Contractor fails to submit the required insurance documents in the manner prescribed in this Agreement within fifteen (15) business days, the Contractor shall be in default of the contractual terms and conditions and award of the Contract may be rescinded, unless such timeframe for submission has been extended by the County.

The Contractor shall assure that the Certificates of Insurance required in conjunction with this Section remain in full force for the term of the Contract, including any renewal or extension periods that may be exercised by the County. If the Certificate(s) of Insurance is scheduled to expire during the term of the Contract, the Contractor shall submit new or renewed Certificate(s) of Insurance to the County a minimum of ten (10) calendar days before such expiration. In the event that expired Certificates of Insurance are not replaced or renewed to cover the Contract period, the County may suspend the Contract until the new or renewed certificates are received by the County in the manner prescribed herein. If such suspension exceeds thirty (30) calendar days, the County may, at its sole discretion, terminate the Contract for cause and the Contractor shall be responsible for all direct and indirect costs associated with such termination.

ARTICLE 26. MANNER OF PERFORMANCE

- a) The Contractor shall provide the Services described herein in a competent and professional manner satisfactory to the County in accordance with the terms and conditions of this Agreement. The County shall be entitled to a satisfactory performance of all Services described herein and to full and prompt cooperation by the Contractor in all aspects of the Services. At the request of the County, the Contractor shall promptly remove from the project any Contractor's employee, subcontractor, or any other person performing Services hereunder. The Contractor agrees that such removal of any of its employees does not require the termination or demotion of any employee by the Contractor.
- b) The Contractor agrees to defend, hold harmless and indemnify the County and shall be liable and responsible for any and all claims, suits, actions, damages and costs (including attorney's fees and court costs) made against the County, occurring on account of, arising from or in connection with the removal and replacement of any Contractor's personnel performing services hereunder at the behest of the County. Removal and replacement of any Contractor's personnel as used in this Article shall not require the termination and or demotion of such Contractor's personnel.
- c) The Contractor agrees that at all times it will employ, maintain and assign to the performance of the Services a sufficient number of competent and qualified professionals and other personnel to meet the requirements to which reference is hereinafter made. The Contractor agrees to adjust its personnel staffing levels or to replace any its personnel if so directed upon reasonable request from the County, should the County make a determination, in its sole discretion, that said personnel staffing is inappropriate or that any individual is not performing in a manner consistent with the requirements for such a position.
- d) The Contractor warrants and represents that its personnel have the proper skill, training, background, knowledge, experience, rights, authorizations, integrity, character and licenses as necessary to perform the Services described herein, in a competent and professional manner.
- e) The Contractor shall at all times cooperate with the County and coordinate its respective work efforts to most effectively and efficiently maintain the progress in performing the Services.
- f) The Contractor shall comply with all provisions of all federal, state and local laws, statutes, ordinances, and regulations that are applicable to the performance of this Agreement.

ARTICLE 27. EMPLOYEES OF THE CONTRACTOR

All employees of the Contractor shall be considered to be, at all times, employees of the Contractor under its sole direction and not employees or agents of the County. The Contractor shall supply competent employees. Miami-Dade County may require the Contractor to remove an employee it deems careless, incompetent, insubordinate or otherwise objectionable and whose continued employment on County property is not in the best interest of the County. Each employee shall have and wear proper identification.

ARTICLE 28. INDEPENDENT CONTRACTOR RELATIONSHIP

The Contractor is, and shall be, in the performance of all work services and activities under this Agreement, an independent contractor, and not an employee, agent or servant of the County. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all

times, and in all places, be subject to the Contractor's sole direction, supervision and control. The Contractor shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Contractor's relationship and the relationship of its employees to the County shall be that of an independent contractor and not as employees and agents of the County.

The Contractor does not have the power or authority to bind the County in any promise, agreement or representation other than specifically provided for in this Agreement.

ARTICLE 29. AUTHORITY OF THE COUNTY'S PROJECT MANAGER

- a) The Contractor hereby acknowledges that the County's Project Manager will determine in the first instance all questions of any nature whatsoever arising out of, under, or in connection with, or in any way related to or on account of, this Agreement including without limitations: questions as to the value, acceptability and fitness of the Services; questions as to either party's fulfillment of its obligations under the Contract; negligence, fraud or misrepresentation before or subsequent to acceptance of the Contractor's Proposal; questions as to the interpretation of the Scope of Services; and claims for damages, compensation and losses.
- b) The Contractor shall be bound by all determinations or orders and shall promptly comply with every order of the Project Manager, including the withdrawal or modification of any previous order and regardless of whether the Contractor agrees with the Project Manager's determination or order. Where orders are given orally, they will be issued in writing by the Project Manager as soon thereafter as is practicable.
- c) The Contractor must, in the final instance, seek to resolve every difference concerning the Agreement with the Project Manager. In the event that the Contractor and the Project Manager are unable to resolve their difference, the Contractor may initiate a dispute in accordance with the procedures set forth in this Article. Exhaustion of these procedures shall be a condition precedent to any lawsuit permitted hereunder.
- d) In the event of such dispute, the parties to this Agreement authorize the County Mayor or designee, who may not be the Project Manager or anyone associated with this Project, acting personally, to decide all questions arising out of, under, or in connection with, or in any way related to or on account of the Agreement (including but not limited to claims in the nature of breach of contract, fraud or misrepresentation arising either before or subsequent to execution hereof) and the decision of each with respect to matters within the County Mayor's purview as set forth above shall be conclusive, final and binding on parties. Any such dispute shall be brought, if at all, before the County Mayor within 10 days of the occurrence, event or act out of which the dispute arises.
- e) The County Mayor may base this decision on such assistance as may be desirable, including advice of experts, but in any event shall base the decision on an independent and objective determination of whether Contractor's performance or any Deliverable meets the requirements of this Agreement and any specifications with respect thereto set forth herein. The effect of any decision shall not be impaired or waived by any negotiations or settlements or offers made in connection with the dispute, whether or not the County Mayor participated therein, or by any prior decision of others, which prior decision shall be deemed subject to review, or by any termination or cancellation of the Agreement. All such disputes shall be submitted in writing by the Contractor to the County Mayor for a decision, together with all evidence and other pertinent information in regard to such questions, in order that a fair and impartial decision may be made. Whenever the County

Mayor is entitled to exercise discretion or judgement or to make a determination or form an opinion pursuant to the provisions of this Article, such action shall be fair and impartial when exercised or taken. The County Mayor, as appropriate, shall render a decision in writing and deliver a copy of the same to the Contractor. Except as such remedies may be limited or waived elsewhere in the Agreement, Contractor reserves the right to pursue any remedies available under law after exhausting the provisions of this Article.

ARTICLE 30. MUTUAL OBLIGATIONS

- a) This Agreement, including attachments and appendices to the Agreement, shall constitute the entire Agreement between the parties with respect hereto and supersedes all previous communications and representations or agreements, whether written or oral, with respect to the subject matter hereto unless acknowledged in writing by the duly authorized representatives of both parties.
- b) Nothing in this Agreement shall be construed for the benefit, intended or otherwise, of any third party that is not a parent or subsidiary of a party or otherwise related (by virtue of ownership control or statutory control) to a party.
- c) In those situations where this Agreement imposes an indemnity obligation on the Contractor, the County may, at its expense, elect to participate in the defense if the County should so choose. Furthermore, the County may at its own expense defend or settle any such claims if the Contractor fails to diligently defend such claims, and thereafter seek indemnity for costs from the Contractor.

ARTICLE 31. QUALITY ASSURANCE/QUALITY ASSURANCE RECORD KEEPING

The Contractor shall maintain, and shall require that its subcontractors and suppliers maintain, complete and accurate records to substantiate compliance with the requirements set forth in the Scope of Services. The Contractor and its subcontractors and suppliers, shall retain such records, and all other documents relevant to the Services furnished under this Agreement for a period of three (3) years from the expiration date of this Agreement and any extension thereof.

ARTICLE 32. AUDITS

The County, or its duly authorized representatives and governmental agencies, shall until the expiration of three (3) years after the expiration of this Agreement and any extension thereof, have access to and the right to examine and reproduce any of the Contractor's books, documents, papers and records and of its subcontractors and suppliers which apply to all matters of the County. Such records shall subsequently conform to Generally Accepted Accounting Principles requirements, as applicable, and shall only address those transactions related to this Agreement.

Pursuant to Section 2-481 of the Code of Miami-Dade County, the Contractor will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds. The Contractor agrees to maintain an accounting system that provides accounting records that are supported with adequate documentation, and adequate procedures for determining the allowability and allocability of costs.

ARTICLE 33. SUBSTITUTION OF PERSONNEL

In the event the Contractor wishes to substitute personnel for the key personnel identified by the Contractor's Proposal, the Contractor must notify the County in writing and request written approval for the substitution at least ten (10) business days prior to effecting such substitution.

ARTICLE 34. CONSENT OF THE COUNTY REQUIRED FOR ASSIGNMENT

The Contractor shall not assign, transfer, convey or otherwise dispose of this Agreement, including its rights, title or interest in or to the same or any part thereof without the prior written consent of the County.

ARTICLE 35. SUBCONTRACTUAL RELATIONS

- a) If the Contractor will cause any part of this Agreement to be performed by a Subcontractor, the provisions of this Contract will apply to such Subcontractor and its officers, agents and employees in all respects as if it and they were employees of the Contractor; and the Contractor will not be in any manner thereby discharged from its obligations and liabilities hereunder, but will be liable hereunder for all acts and negligence of the Subcontractor, its officers, agents, and employees, as if they were employees of the Contractor. The services performed by the Subcontractor will be subject to the provisions hereof as if performed directly by the Contractor.
- b) The Contractor, before making any subcontract for any portion of the services, will state in writing to the County the name of the proposed Subcontractor, the portion of the Services which the Subcontractor is to do, the place of business of such Subcontractor, and such other information as the County may require. The County will have the right to require the Contractor not to award any subcontract to a person, firm or corporation disapproved by the County.
- c) Before entering into any subcontract hereunder, the Contractor will inform the Subcontractor fully and completely of all provisions and requirements of this Agreement relating either directly or indirectly to the Services to be performed. Such Services performed by such Subcontractor will strictly comply with the requirements of this Contract.
- d) In order to qualify as a Subcontractor satisfactory to the County, in addition to the other requirements herein provided, the Subcontractor must be prepared to prove to the satisfaction of the County that it has the necessary facilities, skill and experience, and ample financial resources to perform the Services in a satisfactory manner. To be considered skilled and experienced, the Subcontractor must show to the satisfaction of the County that it has satisfactorily performed services of the same general type which is required to be performed under this Agreement.
- e) The County shall have the right to withdraw its consent to a subcontract if it appears to the County that the subcontract will delay, prevent, or otherwise impair the performance of the Contractor's obligations under this Agreement. All Subcontractors are required to protect the confidentiality of the County's and County's proprietary and confidential information. Contractor shall furnish to the County copies of all subcontracts between Contractor and Subcontractors and suppliers hereunder. Within each such subcontract, there shall be a clause for the benefit of the County in the event the County finds the Contractor in breach of this Contract, permitting the County to request completion by the Subcontractor of its performance obligations under the subcontract. The clause shall include an option for the County to pay the Subcontractor directly for the performance by such Subcontractor. Notwithstanding, the foregoing shall neither convey nor imply any obligation or liability on the part of the County to any subcontractor hereunder as more fully described herein.

ARTICLE 36. ASSUMPTION, PARAMETERS, PROJECTIONS, ESTIMATES AND

EXPLANATIONS

The Contractor understands and agrees that any assumptions, parameters, projections, estimates and explanations presented by the County were provided to the Contractor for evaluation purposes only. However, since these assumptions, parameters, projections, estimates and explanations represent predictions of future events the County makes no representations or guarantees; and the County shall not be responsible for the accuracy of the assumptions presented; and the County shall not be responsible for conclusions to be drawn therefrom; and any assumptions, parameters, projections, estimates and explanations shall not form the basis of any claim by the Contractor. The Contractor accepts all risk associated with using this information.

ARTICLE 37. SEVERABILITY

If this Agreement contains any provision found to be unlawful, the same shall be deemed to be of no effect and shall be deemed stricken from this Agreement without affecting the binding force of this Agreement as it shall remain after omitting such provision.

ARTICLE 38. TERMINATION AND SUSPENSION OF WORK

- a) The County may terminate this Agreement if an individual or corporation or other entity attempts to meet its contractual obligation with the County through fraud, misrepresentation or material misstatement.
- b) The County may, as a further sanction, terminate or cancel any other contract(s) that such individual or corporation or other entity has with the County and that such individual, corporation or other entity shall be responsible for all direct and indirect costs associated with such termination or cancellation, including attorney's fees.
- c) The foregoing notwithstanding, any individual, corporation or other entity which attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement may be debarred from County contracting for up to five (5) years in accordance with the County debarment procedures. The Contractor may be subject to debarment for failure to perform and all other reasons set forth in Section 10-38 of the Code of Miami-Dade County.
- d) In addition to cancellation or termination as otherwise provided in this Agreement, the County may at any time, in its sole discretion, with or without cause, terminate this Agreement by written notice to the Contractor.
- e) In the event that the County exercises its right to terminate this Agreement, the Contractor shall, upon receipt of such notice, unless otherwise directed by the County:
 - i. stop work on the date specified in the notice ("the Effective Termination Date");
 - ii. take such action as may be necessary for the protection and preservation of the County's materials and property;
 - iii. cancel orders;
 - iv. assign to the County and deliver to any location designated by the County any non-cancelable orders for Deliverables that are not capable of use except in the

- performance of this Agreement and has been specifically developed for the sole purpose of this Agreement and not incorporated in the Services;
- v. take no action which will increase the amounts payable by the County under this Agreement; and
 - f) In the event that the County exercises its right to terminate this Agreement, the Contractor will be compensated as stated in the payment Articles herein for the:
 - i. portion of the Services completed in accordance with the Agreement up to the Effective Termination Date; and
 - ii. non-cancelable Deliverables that are not capable of use except in the performance of this Agreement and has been specifically developed for the sole purpose of this Agreement, but not incorporated in the Services.
 - g) All compensation pursuant to this Article are subject to audit.

ARTICLE 39. EVENT OF DEFAULT

- a) An Event of Default shall mean a breach of this Agreement by the Contractor. Without limiting the generality of the foregoing, and in addition to those instances referred to herein as a breach, an Event of Default shall include the following:
 - i. the Contractor has not delivered Deliverables on a timely basis;
 - ii. the Contractor has refused or failed to supply enough properly skilled staff personnel;
 - iii. the Contractor has failed to make prompt payment to subcontractors or suppliers for any Services;
 - iv. the Contractor has become insolvent (other than as interdicted by the bankruptcy laws), or has assigned the proceeds received for the benefit of the Contractor's creditors, or the Contractor has taken advantage of any insolvency statute or debtor/creditor law or if the Contractor's affairs have been put in the hands of a receiver;
 - v. the Contractor has failed to obtain the approval of the County where required by this Agreement;
 - vi. the Contractor has failed to provide "adequate assurances" as required under subsection b below;
 - vii. the Contractor has failed in the representation of any warranties stated herein.
- b) When, in the opinion of the County, reasonable grounds for uncertainty exist with respect to the Contractor's ability to perform the Services or any portion thereof, the County may request that the Contractor, within the timeframe set forth in the County's request, provide adequate assurances to the County, in writing, of the Contractor's ability to perform in accordance with the terms of this Agreement. Until the County receives such assurances, the County may request an adjustment to the compensation received by the Contractor for portions of the Services which the Contractor has not performed. In the event that the Contractor fails to provide to the County the requested assurances within the prescribed

timeframe, the County may:

- i. treat such failure as a repudiation of this Agreement; and
- ii. resort to any remedy for breach provided herein or at law, including but not limited to, taking over the performance of the Services or any part thereof either by itself or through others.
- c) In the event the County shall terminate this Agreement for default, the County or its designated representatives may immediately take possession of all applicable equipment, materials, products, documentation, reports and data.

ARTICLE 40. NOTICE OF DEFAULT - OPPORTUNITY TO CURE

If an Event of Default occurs in the determination of the County, the County may so notify the Contractor ("Default Notice"), specifying the basis for such default, and advising the Contractor that such default must be cured immediately or this Agreement with the County may be terminated. Notwithstanding, the County may, in its sole discretion, allow the Contractor to rectify the default to the County's reasonable satisfaction within a thirty (30) day period. The County may grant an additional period of such duration as the County shall deem appropriate without waiver of any of the County's rights hereunder, so long as the Contractor has commenced curing such default and is effectuating a cure with diligence and continuity during such thirty (30) day period or any other period which the County prescribes. The default notice shall specify the date the Contractor shall discontinue the Services upon the Termination Date.

ARTICLE 41. REMEDIES IN THE EVENT OF DEFAULT

If an Event of Default occurs, the Contractor shall be liable for all damages resulting from the default, including but not limited to:

- a) lost revenues;
- b) the difference between the cost associated with procuring Services hereunder and the amount actually expended by the County for re-procurement of Services, including procurement and administrative costs; and
- c) such other direct damages.

The Contractor shall also remain liable for any liabilities and claims related to the Contractor's default. The County may also bring any suit or proceeding for specific performance or for an injunction.

ARTICLE 42. PATENT AND COPYRIGHT INDEMNIFICATION

- a) The Contractor shall not infringe on any copyrights, trademarks, service marks, trade secrets, patent rights, other intellectual property rights or any other third party proprietary rights in the performance of the Work.
- b) The Contractor warrants that all Deliverables furnished hereunder, including but not limited to: equipment, programs, documentation, software, analyses, applications, methods, ways, processes, and the like, do not infringe upon or violate any copyrights, trademarks, service marks, trade secrets, patent rights, other intellectual property rights or any other third party proprietary rights.

- c) The Contractor shall be liable and responsible for any and all claims made against the County for infringement of patents, copyrights, service marks, trade secrets or any other third party proprietary rights, by the use or supplying of any programs, documentation, software, analyses, applications, methods, ways, processes, and the like, in the course of performance or completion of, or in any way connected with, the Work, or the County's continued use of the Deliverables furnished hereunder. Accordingly, the Contractor at its own expense, including the payment of attorney's fees, shall indemnify, and hold harmless the County and defend any action brought against the County with respect to any claim, demand, cause of action, debt, or liability.
- d) In the event any Deliverable or anything provided to the County hereunder, or portion thereof is held to constitute an infringement and its use is or may be enjoined, the Contractor shall have the obligation to, at the County's option to (i) modify, or require that the applicable subcontractor or supplier modify, the alleged infringing item(s) at its own expense, without impairing in any respect the functionality or performance of the item(s), or (ii) procure for the County, at the Contractor's expense, the rights provided under this Agreement to use the item(s).
- e) The Contractor shall be solely responsible for determining and informing the County whether a prospective supplier or subcontractor is a party to any litigation involving patent or copyright infringement, service mark, trademark, violation, or proprietary rights claims or is subject to any injunction which may prohibit it from providing any Deliverable hereunder. The Contractor shall enter into agreements with all suppliers and subcontractors at the Contractor's own risk. The County may reject any Deliverable that it believes to be the subject of any such litigation or injunction, or if, in the County's judgment, use thereof would delay the Work or be unlawful.

ARTICLE 43. CONFIDENTIALITY

- a) All Developed Works and other materials, data, transactions of all forms, financial information, documentation, inventions, designs and methods obtained from the County in connection with the Services performed under this Agreement, made or developed by the Contractor or its subcontractors in the course of the performance of such Services, or the results of such Services, or which the County holds the proprietary rights, constitute Confidential Information and may not, without the prior written consent of the County, be used by the Contractor or its employees, agents, subcontractors or suppliers for any purpose other than for the benefit of the County, unless required by law. In addition to the foregoing, all County employee information and County financial information shall be considered Confidential Information and shall be subject to all the requirements stated herein. Neither the Contractor nor its employees, agents, subcontractors or suppliers may sell, transfer, publish, disclose, display, license or otherwise make available to others any part of such Confidential Information without the prior written consent of the County. Additionally, the Contractor expressly agrees to be bound by and to defend, indemnify and hold harmless the County, and their officers and employees from the breach of any federal, state or local law in regard to the privacy of individuals.
- b) The Contractor shall advise each of its employees, agents, subcontractors and suppliers who may be exposed to such Confidential Information of their obligation to keep such information confidential and shall promptly advise the County in writing if it learns of any unauthorized use or disclosure of the Confidential Information by any of its employees or agents, or subcontractor's or supplier's employees, present or former. In addition, the Contractor agrees to cooperate fully and provide any assistance necessary to ensure the

confidentiality of the Confidential Information.

- c) It is understood and agreed that in the event of a breach of this Article damages may not be an adequate remedy and the County shall be entitled to injunctive relief to restrain any such breach or threatened breach. Unless otherwise requested by the County, upon the completion of the Services performed hereunder, the Contractor shall immediately turn over to the County all such Confidential Information existing in tangible form, and no copies thereof shall be retained by the Contractor or its employees, agents, subcontractors or suppliers without the prior written consent of the County. A certificate evidencing compliance with this provision and signed by an officer of the Contractor shall accompany such materials.

ARTICLE 44. PROPRIETARY INFORMATION

As a political subdivision of the State of Florida, Miami-Dade County is subject to the stipulations of Florida's Public Records Law.

The Contractor acknowledges that all computer software in the County's possession may constitute or contain information or materials which the County has agreed to protect as proprietary information from disclosure or unauthorized use and may also constitute or contain information or materials which the County has developed at its own expense, the disclosure of which could harm the County's proprietary interest therein.

During the term of the contract, the Contractor will not use directly or indirectly for itself or for others, or publish or disclose to any third party, or remove from the County's property, any computer programs, data compilations, or other software which the County has developed, has used or is using, is holding for use, or which are otherwise in the possession of the County (hereinafter "Computer Software"). All third-party license agreements must also be honored by the contractors and their employees, except as authorized by the County and, if the Computer Software has been leased or purchased by the County, all hired party license agreements must also be honored by the contractors' employees with the approval of the lessor or Contractors thereof. This includes mainframe, minis, telecommunications, personal computers and any and all information technology software.

The Contractor will report to the County any information discovered or which is disclosed to the Contractor which may relate to the improper use, publication, disclosure or removal from the County's property of any information technology software and hardware and will take such steps as are within the Contractor's authority to prevent improper use, disclosure or removal.

ARTICLE 45. PROPRIETARY RIGHTS

- a) The Contractor hereby acknowledges and agrees that the County retains all rights, title and interests in and to all materials, data, documentation and copies thereof furnished by the County to the Contractor hereunder or furnished by the Contractor to the County and/or created by the Contractor for delivery to the County, even if unfinished or in process, as a result of the Services the Contractor performs in connection with this Agreement, including all copyright and other proprietary rights therein, which the Contractor as well as its employees, agents, subcontractors and suppliers may use only in connection with the performance of Services under this Agreement. The Contractor shall not, without the prior written consent of the County, use such documentation on any other project in which the

Contractor or its employees, agents, subcontractors or suppliers are or may become engaged. Submission or distribution by the Contractor to meet official regulatory requirements or for other purposes in connection with the performance of Services under this Agreement shall not be construed as publication in derogation of the County's copyrights or other proprietary rights.

- b) All rights, title and interest in and to certain inventions, ideas, designs and methods, specifications and other documentation related thereto developed by the Contractor and its subcontractors specifically for the County, hereinafter referred to as "Developed Works" shall become the property of the County.
- c) Accordingly, neither the Contractor nor its employees, agents, subcontractors or suppliers shall have any proprietary interest in such Developed Works. The Developed Works may not be utilized, reproduced or distributed by or on behalf of the Contractor, or any employee, agent, subcontractor or supplier thereof, without the prior written consent of the County, except as required for the Contractor's performance hereunder.
- d) Except as otherwise provided in subsections a, b, and c above, or elsewhere herein, the Contractor and its subcontractors and suppliers hereunder shall retain all proprietary rights in and to all Licensed Software provided hereunder, that have not been customized to satisfy the performance criteria set forth in the Scope of Services. Notwithstanding the foregoing, the Contractor hereby grants, and shall require that its subcontractors and suppliers grant, if the County so desires, a perpetual, irrevocable and unrestricted right and license to use, duplicate, disclose and/or permit any other person(s) or entity(ies) to use all such Licensed Software and the associated specifications, technical data and other Documentation for the operations of the County or entities controlling, controlled by, under common control with, or affiliated with the County, or organizations which may hereafter be formed by or become affiliated with the County. Such license specifically includes, but is not limited to, the right of the County to use and/or disclose, in whole or in part, the technical documentation and Licensed Software, including source code provided hereunder, to any person or entity outside the County for such person's or entity's use in furnishing any and/or all of the Deliverables provided hereunder exclusively for the County or entities controlling, controlled by, under common control with, or affiliated with the County, or organizations which may hereafter be formed by or become affiliated with the County. No such License Software, specifications, data, documentation or related information shall be deemed to have been given in confidence and any statement or legend to the contrary shall be void and of no effect.

ARTICLE 46. VENDOR REGISTRATION/CONFLICT OF INTEREST

a) Vendor Registration

The Contractor shall be a registered vendor with the County – Internal Services Department, Strategic Procurement Division, for the duration of this Agreement. In becoming a registered vendor with Miami-Dade County, the Contractor confirms its knowledge of and commitment to comply with the following:

- | | |
|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 1. Miami-Dade County Ownership Disclosure Affidavit
(Section 2-8.1 of the Code of Miami-Dade County) | (Section 2-8.1.2(b) of the Code of Miami-Dade County) |
| 2. Miami-Dade County Employment Disclosure Affidavit
(Section 2.8.1(d)(2) of the Code of Miami-Dade County) | 4. Miami-Dade County Disability and Nondiscrimination Affidavit
(Section 2-8.1.5 of the Code of Miami-Dade County) |
| 3. Miami-Dade County Employment Drug-free Workplace Certification | 5. Miami-Dade County Debarment Disclosure Affidavit
(Section 10.38 of the Code of Miami-Dade County) |

6. **Miami-Dade County Vendor Obligation to County Affidavit**
(Section 2-8.1 of the Code of Miami-Dade County)
7. **Miami-Dade County Code of Business Ethics Affidavit**
(Sections 2-8.1(i), 2-11.1(b)(1) through (6) and (9), and 2-11.1(c) of the Code of Miami-Dade County)
8. **Miami-Dade County Family Leave Affidavit**
(Article V of Chapter 11 of the Code of Miami-Dade County)
9. **Miami-Dade County Living Wage Affidavit**
(Section 2-8.9 of the Code of Miami-Dade County)
10. **Miami-Dade County Domestic Leave and Reporting Affidavit** (Article VIII, Section 11A-60 - 11A-67 of the Code of Miami-Dade County)
11. **Miami-Dade County E-Verify Affidavit**
(Executive Order 11-116)
12. **Miami-Dade County Pay Parity Affidavit**
(14) (Resolution R-1072-17)
13. **Subcontracting Practices**
(Section 2-8.8 of the Code of Miami-Dade County)
14. **Subcontractor/Supplier Listing**
(Section 2-8.1 of the Code of Miami-Dade County)
15. **Form W-9 and 147c Letter**
(as required by the Internal Revenue Service)
16. **FEIN Number or Social Security Number**
In order to establish a file, the Contractor's Federal Employer Identification Number (FEIN) must be provided. If no FEIN exists, the Social Security Number of the owner or individual must be provided. This number becomes Contractor's "County Vendor Number". To comply with Section 119.071(5) of the Florida Statutes relating to the collection of an individual's Social Security Number, be aware that the County requests the Social Security Number for the following purposes:
 - Identification of individual account records
 - To make payments to individual/Contractor for goods and services provided to Miami-Dade County
 - Tax reporting purposes
 - To provide a unique identifier in the vendor database that may be used for searching and sorting departmental records
17. **Office of the Inspector General**
(Section 2-1076 of the Code of Miami-Dade County)
18. **Small Business Enterprises**
The County endeavors to obtain the participation of all small business enterprises pursuant to Sections 2-8.1.1.1.1, 2-8.1.1.1.2 and 2-8.2.2 of the Code of Miami-Dade County and Title 49 of the Code of Federal Regulations.
19. **Antitrust Laws**
By acceptance of any contract, the Contractor agrees to comply with all antitrust laws of the United States and the State of Florida.



b) Conflict of Interest and Code of Ethics

Section 2-11.1(d) of the Code of Miami-Dade County requires that any County employee or any member of the employee's immediate family who has a controlling financial interest, direct or indirect, with Miami-Dade County or any person or agency acting for Miami-Dade County, competing or applying for a contract, must first request a conflict of interest opinion from the County's Ethics Commission prior to their or their immediate family member's entering into any contract or transacting any business through a firm, corporation, partnership or business entity in which the employee or any member of the employee's immediate family has a controlling financial interest, direct or indirect, with Miami-Dade County or any person or agency acting for Miami-Dade County. Any such contract or business engagement entered in violation of this subsection, as amended, shall be rendered voidable. All autonomous personnel, quasi-judicial personnel, advisory personnel, and employees wishing to do business with the County are hereby advised they must comply with the applicable provisions of Section 2-11.1 of the Code of Miami-Dade County relating to Conflict of Interest and Code of Ethics. In accordance with Section 2-11.1 (y), the Miami-Dade County Commission on Ethics and Public Trust (Ethics Commission) shall be empowered to review, interpret, render advisory opinions and letters of instruction and enforce the Conflict of Interest and Code of Ethics Ordinance.

ARTICLE 47. INSPECTOR GENERAL REVIEWS

Independent Private Sector Inspector General Reviews

Pursuant to Miami-Dade County Administrative Order 3-20, the County has the right to retain the services of an Independent Private Sector Inspector General (hereinafter "IPSIG"), whenever the County deems it appropriate to do so. Upon written notice from the County, the Contractor shall make available to the IPSIG retained by the County, all requested records and documentation pertaining to this Agreement for inspection and reproduction. The County shall be responsible for the payment of these IPSIG services, and under no circumstance shall the Contractor's prices and any changes thereto approved by the County, be inclusive of any charges relating to these IPSIG services. The terms of this provision apply to the Contractor, its officers, agents, employees, subcontractors and assignees. Nothing contained in this provision shall impair any independent right of the County to conduct an audit or investigate the operations, activities and performance of the Contractor in connection with this Agreement. The terms of this Article shall not impose any liability on the County by the Contractor or any third party.

Miami-Dade County Inspector General Review

According to Section 2-1076 of the Code of Miami-Dade County, Miami-Dade County has established the Office of the Inspector General which may, on a random basis, perform audits on all County contracts, throughout the duration of said contracts. The cost of the audit for this Contract shall be one quarter (1/4) of one (1) percent of the total contract amount which cost shall be included in the total contract amount. The audit cost will be deducted by the County from progress payments to the Contractor. The audit cost shall also be included in all change orders and all contract renewals and extensions.

Exception: The above application of one quarter (1/4) of one percent fee assessment shall not apply to the following contracts: (a) IPSIG contracts; (b) contracts for legal services; (c) contracts for financial advisory services; (d) auditing contracts; (e) facility rentals and lease agreements; (f) concessions and other rental agreements; (g) insurance contracts; (h) revenue-generating contracts; (i) contracts where an IPSIG is assigned at the time the contract is approved by the Commission; (j) professional service agreements under \$1,000; (k) management agreements; (l) small purchase orders as defined in Miami-Dade County Implementing Order 3-38; (m) federal, state and local government-funded grants; and (n) interlocal agreements. ***Notwithstanding the foregoing, the Miami-Dade County Board of County Commissioners may authorize the inclusion of the fee assessment of one quarter (1/4) of one percent in any exempted contract at the time of award.***

Nothing contained above shall in any way limit the powers of the Inspector General to perform audits on all

County contracts including, but not limited to, those contracts specifically exempted above. The Miami-Dade County Inspector General is authorized and empowered to review past, present and proposed County and Public Health Trust contracts, transactions, accounts, records and programs. In addition, the Inspector General has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. Monitoring of an existing project or program may include a report concerning whether the project is on time, within budget and in conformance with plans, specifications and applicable law. The Inspector General is empowered to analyze the necessity of and reasonableness of proposed change orders to the Contract. The Inspector General shall have the power to audit, investigate, monitor, oversee, inspect and review operations, activities, performance and procurement process, including but not limited to project design, specifications, proposal submittals, activities of the Contractor, its officers, agents and employees, lobbyists, County staff and elected officials to ensure compliance with contract specifications and to detect fraud and corruption.

Upon written notice to the Contractor from the Inspector General or IPSIG retained by the Inspector General, the Contractor shall make all requested records and documents available to the Inspector General or IPSIG for inspection and copying. The Inspector General and IPSIG shall have the right to inspect and copy all documents and records in the Contractor's possession, custody or control which, in the Inspector General's or IPSIG's sole judgment, pertain to performance of the contract, including, but not limited to original estimate files, change order estimate files, worksheets, proposals and agreements form and which successful and unsuccessful subcontractors and suppliers, all project-related correspondence, memoranda, instructions, financial documents, construction documents, proposal and contract documents, back-charge documents, all documents and records which involve cash, trade or volume discounts, insurance proceeds, rebates, or dividends received, payroll and personnel records, and supporting documentation for the aforesaid documents and records.

ARTICLE 48. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS

Contractor agrees to comply, subject to applicable professional standards, with the provisions of any and all applicable Federal, State and the County orders, statutes, ordinances, rules and regulations which may pertain to the Services required under this Agreement, including, but not limited to:

- a) Equal Employment Opportunity (EEO), in compliance with Executive Order 11246 as amended and applicable to this Contract.
- b) Miami-Dade County Small Business Enterprises Development Participation Provisions, as applicable to this Contract.
- c) Environmental Protection Agency (EPA), as applicable to this Contract.
- d) Section 2-11.1 of the Code of Miami-Dade County, "Conflict of Interest and Code of Ethics."
- e) Section 10-38 of the Code of Miami-Dade County, "Debarment of Contractors from County Work."
- f) Section 11A-60 - 11A-67 of the Code of Miami-Dade County, "Domestic Leave."
- g) Section 21-255 of the Code of Miami-Dade County, prohibiting the presentation, maintenance, or prosecution of false or fraudulent claims against Miami-Dade County.
- h) The Equal Pay Act of 1963, as amended (29 U.S.C. 206(d)).
- i) Section 448.07 of the Florida Statutes "Wage Rate Discrimination Based on Sex Prohibited."
- j) Chapter 11A of the Code of Miami-Dade County (§ 11A-1 et seq.) "Discrimination."
- k) Chapter 22 of the Code of Miami-Dade County (§ 22-1 et seq.) "Wage Theft."
- l) Chapter 8A, Article XIX, of the Code of Miami-Dade County (§ 8A-400 et seq.) "Business Regulations."

- m) Any other laws prohibiting wage rate discrimination based on sex.

Pursuant to Resolution R-1072-17, by entering into this Contract, the Contractor is certifying that the Contractor is in compliance with, and will continue to comply with, the provisions of items "h" through "m" above.

The Contractor shall hold all licenses and/or certifications, obtain and pay for all permits and/or inspections, and comply with all laws, ordinances, regulations and building code requirements applicable to the work required herein. Damages, penalties, and/or fines imposed on the County or Contractor for failure to obtain and maintain required licenses, certifications, permits and/or inspections shall be borne by the Contractor. The Project Manager shall verify the certification(s), license(s), permit(s), etc. for the Contractor prior to authorizing work and as needed.

Notwithstanding any other provision of this Agreement, Contractor shall not be required pursuant to this Agreement to take any action or abstain from taking any action if such action or abstention would, in the good faith determination of the Contractor, constitute a violation of any law or regulation to which Contractor is subject, including but not limited to laws and regulations requiring that Contractor conduct its operations in a safe and sound manner.

ARTICLE 49. NONDISCRIMINATION

During the performance of this Contract, Contractor agrees to not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, gender identity or gender expression, status as victim of domestic violence, dating violence or stalking, or veteran status, and on housing related contracts the source of income, and will take affirmative action to ensure that employees and applicants are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not limited to: recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on the job training.

By entering into this Contract, the Contractor attests that it is not in violation of the Americans with Disabilities Act of 1990 (and related Acts) or Miami-Dade County Resolution No. R-385-95. If the Contractor or any owner, subsidiary or other firm affiliated with or related to the Contractor is found by the responsible enforcement agency or the County to be in violation of the Act or the Resolution, such violation shall render this Contract void. This Contract shall be void if the Contractor submits a false affidavit pursuant to this Resolution or the Contractor violates the Act or the Resolution during the term of this Contract, even if the Contractor was not in violation at the time it submitted its affidavit.

ARTICLE 50. CONFLICT OF INTEREST

The Contractor represents that:

- a) No officer, director, employee, agent, or other consultant of the County or a member of the immediate family or household of the aforesaid has directly or indirectly received or been promised any form of benefit, payment or compensation, whether tangible or intangible, in connection with the award of this Agreement.
- b) There are no undisclosed persons or entities interested with the Contractor in this Agreement. This Agreement is entered into by the Contractor without any connection with any other entity or person making a proposal for the same purpose, and without collusion, fraud or conflict of interest. No elected or appointed officer or official, director, employee, agent or other consultant of the County, or of the State of Florida (including elected and appointed members of the legislative and executive branches of government), or a member of the immediate family or household of any of the aforesaid:
 - i) is interested on behalf of or through the Contractor directly or indirectly in any manner whatsoever in the execution or the performance of this Agreement, or in the services, supplies

or work, to which this Agreement relates or in any portion of the revenues; or

- ii) is an employee, agent, advisor, or consultant to the Contractor or to the best of the Contractor's knowledge any subcontractor or supplier to the Contractor.
- c) Neither the Contractor nor any officer, director, employee, agency, parent, subsidiary, or affiliate of the Contractor shall have an interest which is in conflict with the Contractor's faithful performance of its obligation under this Agreement; provided that the County, in its sole discretion, may consent in writing to such a relationship, provided the Contractor provides the County with a written notice, in advance, which identifies all the individuals and entities involved and sets forth in detail the nature of the relationship and why it is in the County's best interest to consent to such relationship.
- d) The provisions of this Article are supplemental to, not in lieu of, all applicable laws with respect to conflict of interest. In the event there is a difference between the standards applicable under this Agreement and those provided by statute, the stricter standard shall apply.
- e) In the event Contractor has no prior knowledge of a conflict of interest as set forth above and acquires information which may indicate that there may be an actual or apparent violation of any of the above, Contractor shall promptly bring such information to the attention of the County's Project Manager. Contractor shall thereafter cooperate with the County's review and investigation of such information, and comply with the instructions Contractor receives from the Project Manager in regard to remedying the situation.

ARTICLE 51. PRESS RELEASE OR OTHER PUBLIC COMMUNICATION

Under no circumstances shall the Contractor without the express written consent of the County:

- a) Issue or permit to be issued any press release, advertisement or literature of any kind which refers to the County, or the Work being performed hereunder, unless the Contractor first obtains the written approval of the County. Such approval may be withheld if for any reason the County believes that the publication of such information would be harmful to the public interest or is in any way undesirable; and
- b) Communicate in any way with any contractor, department, board, agency, commission or other organization or any person whether governmental or private in connection with the Services to be performed hereunder except upon prior written approval and instruction of the County; and
- c) Except as may be required by law, the Contractor and its employees, agents, subcontractors and suppliers will not represent, directly or indirectly, that any product or service provided by the Contractor or such parties has been approved or endorsed by the County.

ARTICLE 52. BANKRUPTCY

The County reserves the right to terminate this contract, if, during the term of any contract the Contractor has with the County, the Contractor becomes involved as a debtor in a bankruptcy proceeding, or becomes involved in a reorganization, dissolution, or liquidation proceeding, or if a trustee or receiver is appointed over all or a substantial portion of the property of the Contractor under federal bankruptcy law or any state insolvency law.

ARTICLE 53. GOVERNING LAW

This Contract, including appendices, and all matters relating to this Contract (whether in contract, statute, tort (such as negligence), or otherwise) shall be governed by, and construed in accordance with, the laws of the State of Florida. Venue shall be Miami-Dade County.

ARTICLE 54. COUNTY USER ACCESS PROGRAM (UAP)

- a) **User Access Fee**

Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this Contract, or any contract resulting from the solicitation referenced on the first page of this Contract, and the utilization of the County Contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The Contractor providing goods or services under this Contract shall invoice the Contract price and shall accept as payment thereof the Contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Contractor participation in this invoice reduction portion of the UAP is mandatory.

b) Joint Purchase

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive County Contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The Contractor must obtain the participation number from the entity prior to filling any order placed pursuant to this Section. Contractor participation in this joint purchase portion of the UAP, however, is voluntary. The Contractor shall notify the ordering entity, in writing, within three (3) business days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the Contractor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

The County shall have no liability to the Contractor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the Contractor and shall be paid by the ordering entity less the 2% UAP.

c) Contractor Compliance

If a Contractor fails to comply with this Article, that Contractor may be considered in default by the County in accordance with Article 39 of this Contract.

ARTICLE 55. FIRST SOURCE HIRING REFERRAL PROGRAM

Pursuant to Section 2-2113 of the Code of Miami-Dade County, for all contracts for goods and services, the Contractor, prior to hiring to fill each vacancy arising under a County contract shall (1) first notify the South Florida Workforce Investment Board ("SFWIB"), the designated Referral Agency, of the vacancy and list the vacancy with SFWIB according to the Code, and (2) make good faith efforts as determined by the County to fill a minimum of fifty percent (50%) of its employment needs under the County contract through the SFWIB. If no suitable candidates can be employed after a Referral Period of three to five days, the Contractor is free to fill its vacancies from other sources. Contractor will be required to provide quarterly reports to the SFWIB indicating the name and number of employees hired in the previous quarter, or why referred candidates were rejected. Sanctions for non-compliance shall include, but not be limited to: (i) suspension of contract until Contractor performs obligations, if appropriate; (ii) default and/or termination; and (iii) payment of \$1,500/employee, or the value of the wages that would have been earned given the noncompliance, whichever is less. Registration procedures and additional information regarding the FSHRP are available at <https://iapps.careersourcesfl.com/firstsource/>.

ARTICLE 56. PUBLIC RECORDS AND CONTRACTS FOR SERVICES PERFORMED ON BEHALF OF MIAMI-DADE COUNTY

The Contractor shall comply with the Public Records Laws of the State of Florida, including by not limited to, (1) keeping and maintaining all public records that ordinarily and necessarily would be required by the County in order to perform the service; (2) providing the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law; (3) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (4) meeting all requirements for retaining public records and transferring, at no cost, to the County all public records in possession of the Contractor upon termination of the contract and destroying any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements upon such transfer. In addition, all records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County. Failure to meet any of these provisions or to comply with Florida's Public Records Laws as applicable shall be a material breach of this Agreement and shall be enforced in accordance with the terms and conditions of the Agreement.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (305) 375-5773, ISD-VSS@MIAMIDADE.GOV, 111 NW 1st STREET, SUITE 1300, MIAMI, FLORIDA 33128

ARTICLE 57. SURVIVAL

The parties acknowledge that any of the obligations in this Agreement will survive the term, termination and cancellation hereof. Accordingly, the respective obligations of the Contractor and the County under this Agreement, which by nature would continue beyond the termination, cancellation or expiration thereof, shall survive termination, cancellation or expiration hereof.

ARTICLE 58. INDIVIDUALLY IDENTIFIABLE HEALTH INFORMATION and/or PROTECTED HEALTH INFORMATION

Any person or entity that performs or assists Miami-Dade County with a function or activity involving the use or disclosure of "Individually Identifiable Health Information (IIHI) and/or Protected Health Information (PHI) shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Miami-Dade County Privacy Standards Administrative Order. HIPAA mandates for privacy, security and electronic transfer standards, include but are not limited to:

1. Use of information only for performing services required by the contract or as required by law;
2. Use of appropriate safeguards to prevent non-permitted disclosures;
3. Reporting to Miami-Dade County of any non-permitted use or disclosure;
4. Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Contractor and reasonable assurances that IIHI/PHI will be held confidential;
5. Making Protected Health Information (PHI) available to the customer;
6. Making PHI available to the customer for review and amendment; and incorporating any amendments requested by the customer;
7. Making PHI available to Miami-Dade County for an accounting of disclosures; and
8. Making internal practices, books and records related to PHI available to Miami-Dade County for compliance audits.

PHI shall maintain its protected status regardless of the form and method of transmission (paper records, and/or electronic transfer of data). The Contractor must give its customers written notice of its privacy information practices including specifically, a description of the types of uses and disclosures that would be made with protected health information.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the contract date herein above set forth.

Contractor

Miami-Dade County

By: _____

Name: _____

Title: _____

Date: _____

Attest: _____

Corporate Secretary/Notary Public

By: _____

Name: _____

Carlos A. Gimenez

Title: _____

Mayor

Date: _____

Attest: _____

Clerk of the Board

Corporate Seal/Notary Seal

Approved as to form
and legal sufficiency

Assistant County Attorney