



Small Business Development Division

Project Worksheet

Project/Contract Title: Law Enforcement Records Management System Received Date: 2/14/2020
 Project/Contract No: RQET2000003 Funding Source: Other
 Department: Internal Services
 Estimated Cost of Project/Bid: \$8,500,000.00

Description of Project/Bid: This system will be for law enforcement personnel to keep records of various documents including, but not limited to: arrest forms, offense incident reports, citations, supplemental reports, crash reports, and field reports.

| Contract Measures | | |
|-------------------|---------|--------------|
| Measure | Program | Goal Percent |
| Selection Factor | SBE-G&S | |

| Reasons for Recommendation |
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| An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Selection Factor is appropriate for this project. |
| There are six (6) SBE certified firms under these commodity codes, however none of them responded as being able to meet the project requirements. |
| NIGP 95882 Records Management Services, Including Document Management Services and Technology Integration, NIGP 20857 Law Enforcement Software, Microcomputer |

Living Wages: YES NO Highway: YES NO Heavy Construction: YES NO

Responsible Wages: YES NO Building: YES NO



 SBD Director

2-24-20

 Date