DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR	Sole Source	Bid Waiver	Emergency	Previous Cont	ract/Project No.		
Contract				RFP796			
Re-Bid Othe	er	onton the constant part of	LIVING WAGE APF	LIES: YES	NO		
Requisition No./Projec	t No.: RQFN1500010		TERM OF CONT	RACT YEAR(S)) WITH YEAR(S) OTR		
Requisition /Project Ti	tle: External Independe	ent Auditing Serv	ices				
the County's fina Amendment and External Auditor Segment, Water	his solicitation is to obtain incial statements. In acc Charter, the County is solic for the following discretand Sewer Segment, Trepates awarded up to 4	ordance with Sec eeking proposals ete operations (Se ansit Segment	tion 5.03(G) of the from qualified firegments) of the C	e Miami-Dade Coms to be engaged ounty: General S	ounty Home Rule separately as		
Issuing Department: ISD		Contact Person: Beth Goldsmith			ne: 305-375-5683		
Estimate Cost: \$6,000							
Estimate Cost.* GENERAL FEDERAL OTHER							
Funding Source: Tes							
Commodity Codes:	94620 92	6		**************************************			
Contract/Project History of previous purchases three (3) years							
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Contractor:			purchase with no pre 2 ND YEA	vious history.	3 RD YEAR		
Contractor: Small Business Enterp	EXIS:		purchase with no pre 2 ND YEA	vious history. AR	3 RD YEAR		
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Date	returned	ltο	ISD:
Date	reimned	ı w	DU.

Revised April 2005

2.1 Background

Miami-Dade County (County), as represented by the Miami-Dade County Finance Department, is soliciting proposals for External Independent Auditing Services for the annual examination of the County's financial statements. In accordance with Section 5.03(G) of the Miami-Dade County Home Rule Amendment and Charter, the County is seeking proposals from qualified firms to be engaged separately as External Auditors for the following discrete operations ("Segments") of the County:

- General Segment To include audit of Miami-Dade County general fund, other government funds, and
 enterprise funds not separately audited, including: audit of Waste Management Enterprise Fund; audit of
 Seaport Enterprise Fund, audit of Rickenbacker Causeway Fund, development of Agreed Upon Procedures
 for Special Taxing Districts as well as additional reports. Detailed information regarding audit and report
 requirements for this Segment can be found in Section 2.6.1.
- Aviation Segment To include audit of Aviation Enterprise Fund. Detailed information regarding audit and report requirements for this Segment can be found in Section 2.6.2.
- Water and Sewer Segment To include audit of Water and Sewer Enterprise Fund. Detailed information regarding audit and report requirements for this Segment can be found in Section 2.6.3.
- Transit Segment To include audit of Miami-Dade Transit Enterprise Fund. Detailed information regarding audit and report requirements for this Segment can be found in Section 2.6.4.

The most recent Comprehensive Annual Financial Reports (CAFR) and audited Financial Statements and Required Supplementary Documents for all Segments and enterprise funds can be found at the following link: http://www.miamidade.gov/transparency/annual-reports.asp

2.2 Qualifications

2.2.1 Minimum Qualification Requirements:

The Minimum Qualification Requirements for this Solicitation are:

- A. The selected Proposer's Partners and Managers primarily responsible for the completion of the services outlined herein must have an active license in good standing to practice Public Accounting as a Certified Public Accountant (CPA) in the State of Florida.
- B. The selected Proposer shall have a current, valid license to practice public accounting in the State of Florida pursuant to Florida State Statutes, Chapter 473-3101.

Note: The above requirements are also a continuing condition of award, as the selected Proposer must maintain these minimum qualifications throughout the duration of the contract.

2.2.2 Additional Qualifications:

The selected Proposer should:

- A. Be in good standing with the State of Florida Board of Accountancy (SFBA), American Institute of Certified Public Accountants (AICPA) and the Florida Institute of Certified Public Accountants (FICPA). Note: This preferred qualification includes the selected Proposer and/or its key personnel, as applicable.
- B. Have completed within the last three (3) years as the prime contractor an external governmental audit comparable in size and scope to the audit segment proposing for.
- C. Meet all appropriate guidelines for independence pursuant to Florida Statute 473.315 and Florida Administrative Order 61H1-21.001.

- **D.** Assign key personnel to this audit that have successfully completed the number of required hours of continuing professional education for CPA's engaged in governmental auditing pursuant to Florida Statute 473.312 and Government Auditing Standards (Yellow Book).
- E. Have completed an external quality control review (peer review), without a failing score, within the past three (3) years in accordance with Generally Accepted Government Auditing Standards (GAGAS).

2.3 <u>Annual Audit Requirements For All Segments</u>

The selected Proposer(s) shall:

- a. Provide dedicated key personnel (i.e., Audit Partners, Audit Managers, Senior Staff, Support Staff, etc.) for the performance of the resultant Contract(s), who will be primarily responsible for the timely completion of each Segment audit.
- b. Submit an annual audit work plan which shall identify the audit schedule; the key personnel assigned to the engagement including the responsibilities and number of hours allocated to the County's audit engagement; information on certification, licensure and CPE training; key tasks, audit quality control measures, and specific policies, procedures and techniques to be used for the timely completion of the audit 30 days prior to the commencement of each County audit. The work plan shall specifically address any substitution of the key personnel which were previously approved by the County to perform services for the County's audit engagement. The recommended substitute shall have the same or higher qualifications, years of government experience, etc. as the personnel they are substituting for. The County reserves the right to reject or approve substitution of key personnel. For the audit conducted in the first year of the Contract, the County will work with the selected Proposer(s) to establish the timeline for that year's audit plan.
- C. Submit to the respective Segment Finance Office (e.g., General Segment to Miami-Dade Finance Department; Aviation Segment to Miami-Dade Aviation Department; Water and Sewer Segment to Miami-Dade Water and Sewer Department; Transit Segment to Miami-Dade Transit) a Management Letter which shall identify control and management weaknesses observed, assess their effect on financial management and propose steps to eliminate them, for which the County shall provide responses. In accordance with Ordinance 96-180, the selected Proposer(s) shall then submit the Management Letter to the County Mayor, Clerk of Circuit and County Courts, and members of the Board of County Commissioners which shall include the County's responses to such findings identified by the selected Proposer. Please refer to the individual Segment requirements for the deadlines for Management Letters.
- d. Provide the County with analysis of current developments of Governmental Accounting Standards Board (GASB) and Financial Accounting Standards Board (FASB) pronouncements.
- Make available the selected Proposer(s)'s work papers to any Federal or State Agency upon request and in accordance with Federal and State Law and Regulations (without additional charge to the County).
- f. Supply all necessary equipment, office supplies, computers, printers and software to conduct the onsite audit Services requested herein including any broadband access equipment (e.g., "air card") that will allow connection to internet for access to selected Proposer(s)'s work e-mail and Virtual Private Network without reliance on, or interference with, County's own network.
- g. Within five (5) days of completion of the final audit, deliver the final audit reports in bound, hardcopy format to the County Mayor, Clerk of Circuit and County Courts, and members of the Board of County Commissioners in accordance with Ordinance 96-180.

2.4 Performance Requirements For All Segments

The selected Proposer(s), in performing the Services requested herein, shall adhere to the applicable professional standards and relevant Federal, State and County statutes in effect at the time of the audit, including but not limited to:

- 1) U.S. Generally Accepted Government Auditing Standards (GAGAS) applicable to governmental units, as promulgated by the Government Auditing Standards issued by the Comptroller of the United States.
- 2) Governmental Accounting and Financial Standards promulgated by the Governmental Accounting Standards Board.
- 3) Federal and State statutes, reporting requirements under the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996 (the Single Audit Act) as well as the Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and the Uniform Administrative Rules, Cost Principles and Audit Requirements for Federal Awards (2 Code of Federal Regulations Part 200)
- 4) Accounting Standards promulgated by the Financial Accounting Standards Board.
- 5) Generally Accepted Auditing Standards (GAAS) promulgated by the American Institute of Certified Public Accountants Auditing Standards Board.
- 6) AU-C section 600, Special Considerations—Audits of Group Financial Statements, as per GAAS.
- Rules of the Auditor General for Local Governmental Entity Audits (Chapter 10.550, Florida Statutes) which prescribe requirements for Financial Audits and Florida Single Audit Act Audits

2.5 Services To Be Provided For All Segments

2.5.1 Financial Statements

The examinations conducted by the selected Proposer(s) will be financial and compliance audits in accordance with Florida Statutes 11.45, Chapter 10.550 Rules of the Auditor General, and US Office of Management and Budget (OMB) in order to express opinions on the financial statements of the County Segments identified in Section 2.1. The examinations should be to the extent necessary for the selected Proposer(s) to express opinions on the fairness with which the financial statements present the financial position, results of operations, and changes in financial position in conformity with U.S. Generally Accepted Accounting Principles (GAAP), the requirements of the Federal Single Audit Act of 1996, as amended, and the Florida Single Audit Act.

The selected Proposer shall be familiar with the compliance requirements of any and all Federal, State, and County rules and regulations that may pertain to the Work required including, but not limited to, the following:

- 1) Florida Statutes Section 11.45 and Chapter 10.550 Rules of the Auditor General
- AICPA Audit Guide for Government Auditing Standards and Circular A-133 Audits and the Audit and Accounting Guide for State and Local Governments.
- 3) Comptroller General of the United States Government Auditing Standards
- 4) 2 Code of Federal Regulations Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 5) OMB Compliance Supplement
- 6) Florida Single Audit Act
- 7) Federal Grant Contract Requirements
- 8) State Grant Contract Requirements

The statements to be audited will be prepared by the County's Finance Department and/or the Segment's Finance Unit. The selected Proposer(s) shall submit any proposed adjusting journal entries to the County's Finance Department and/or appropriate Segment finance personnel for approval in a timely manner.

The County understands and agrees that the underlying books and records of account must be properly closed as required by Florida Statutes and the selected Proposer(s) must be allowed reasonable time to meet completion deadlines. Please refer to the individual audit Segments for the County's set deadlines.

2.5.2 Review of Internal Control

The selected Proposer(s) shall conduct an evaluation of the system of internal control to assess the extent it can be relied upon to ensure accurate information, compliance with laws and regulations, and to provide for efficient and effective operations. The study of internal control should include:

- 1) Review of processes, which consist of obtaining an understanding of the organization and its prescribed procedures to serve as the basis for tests of compliance and evaluation of internal controls.
- Tests of controls, which are made to provide reasonable assurance that accounting control procedures are being applied as prescribed.

2.5.3 Data Processing Review

The selected Proposer(s) shall conduct a review to compare the calculating operations of the computerized systems with the desired results by tests of transactions, including a review of controls designed to assure protection of files and prevention of processing errors and a review of the data processing reports.

2.5.4 Additional Services

If Services are required which are related to, but not included in the Scope of Services for independent external auditing services, the County may request the selected Proposer(s) to provide additional Services which may include, but are not limited to:

- The preparation of special reports for financing purposes as determined by the County's Finance Director, litigation support as determined by the County Attorney, and any other special audits as deemed necessary by the County's Finance Director.
- 2) Any other additional Work, such as special internal control reviews, efficiency reviews, benchmarking studies, rate matters or specialized research, or training.

All additional Services must be pre-approved by the County's Finance Director in writing.

2.6 Services To Be Provided Per Segment

2.6.1 General Segment Audit

The selected Proposer shall perform an annual audit of the County's Basic Financial Statement, auditing approximately sixty-six (66) funds including the County's General Fund, other governmental funds, and enterprise funds not separately audited for the County. Please see **Attachment E** for the Miami-Dade County fiscal year 2014 list of audited General Segment Funds.

A. Annual Audit Requirements

The selected Proposer shall:

- a. Complete audit field work for all General Segment funds (excluding those enterprise funds outlined separately below) by January 15 each year and submit required independent auditor's report to the County's Finance Department no later than February 28 each year for inclusion in the General Segment CAFR. The CAFR includes the basic financial statements, combining individual fund financial statements, certain required supplementary information, and certain other supplementary financial data, exclusive of the Segment enterprise funds separately contracted and audited by other independent certified public accountants.
- b. Submit an annual General Segment Management Letter (excluding those enterprise funds outlined separately below) within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.

- c. Complete all audit field work for the Waste Management enterprise fund by December 31 each year and submit an Independent Auditor's Report and the Financial Statements and Required Supplementary Information to the Public Works and Waste Management Finance Office no later than January 31 each year. This is a critical Deliverable that is required for completion of the County's CAFR.
- d. Provide the Waste Management CAFR no later than February 10 each year. The Waste Management CAFR includes, but is not limited: the letter of transmittal, independent auditors report, management discussion and analysis, financial statements, notes to financial statements, required supplemental information, and statistical section.
- e. Submit an annual Waste Management Management Letter within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.
- f. Complete all audit field work for the Seaport enterprise fund by December 31 each year and submit an Independent Auditor's Report and the Financial Statements and Required Supplementary Information to the Seaport Finance Office no later than January 31 each year. This is a critical Deliverable that is required for completion of the County's CAFR.
- g. Provide the Seaport CAFR no later than February 10 each year. The Seaport CAFR includes, but is not limited: the letter of transmittal, independent auditors report, management discussion and analysis, financial statements, notes to financial statements, required supplemental information, and statistical section.
- h. Submit an annual Seaport Management Letter within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.
- Complete all audit field work for the Rickenbacker Causeway enterprise fund by December 31 each year and submit an Independent Auditor's Report and the Financial Statements and Required Supplementary Information to the Public Works and Waste Management Finance Office no later than January 31 each year. This is a critical Deliverable that is required for completion of the County's CAFR.
- Submit an annual Rickenbacker Causeway Management Letter within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.
- k. Provide an annual financial and compliance audit (Single Audit) of all Federal and State financial assistance programs and loans due 30 days subsequent to the Independent Auditor's Report but no later than June 30th in accordance with OMB Uniform Guidance (2 CFR 200) or any other applicable audit requirements.
- I. Review and approve the release of the County's CAFR no later than March 31 each year to meet Government Finance Officer's Association (GFOA) certification requirements.

B. Other General Segment Required Reports

The selected Proposer for the General Segment shall provide annual reports to include:

a. Agreed Upon Procedures on the Special Taxing Districts due March 31 each year in accordance with Section 18-19 of the Code of Miami-Dade County. This includes, at minimum, an examination and evaluation of each District's activities whether active or inactive to include

the revenues and expenditures for each of type of Special Taxing District to determine if funds were used for the District purpose (lighting, guard services, maintenance of grounds, etc.) and the benefit of the area in the Special Taxing District, and that the expenditures were borne on an equitable basis by those who received the benefits thereof. The selected Proposer will also review each District's balance sheet, and report on sufficiency of fund balance for each District in accordance with Section 18.

- Statement of County Funded Court Related Functions (Section 29.0085, Florida Statutes) due January 31 each year.
- c. Educational Facilities Impact Fee Agency Funds Audit (Section 235.19, Florida Statutes and Miami-Dade County Ordinance 95-79) due March 31 each year.
- d. Agreed Upon Procedures on the Full Cost Disclosure Report of the Waste Management Enterprise Fund, pursuant to Florida Department of Environmental Protection Rule 62-708 due March 31 each year.
- e. Agreed Upon Procedures on the Solid Waste Facility Financial Test, pursuant to Florida Department of Environmental Protection (FDEP) Rule 62-701.630(6)(a) due March 31 each year.
- f. Safe Neighborhood Parks Bonds examination in compliance with requirements of Miami-Dade County Ordinance 96-115 no later than June 30 each year:

2.6.2 Aviation Segment Audit

The select Proposer shall perform an annual audit of the Aviation Department's financial position and results of operations for the preparation and issuance of the Aviation Segment CAFR.

A. Annual Audit Requirements

The selected proposer shall:

- a. Complete all audit field work by December 31 each year and submit an Independent Auditor's Report and the Financial Statements and Required Supplementary Information to the Aviation Finance Office no later than January 31 each year. This is a critical Deliverable that is required for completion of the County's CAFR.
- b. Provide the Aviation Segment CAFR no later than February 10 each year. The Aviation Segment CAFR includes, but is not limited: the letter of transmittal, independent auditors report, management discussion and analysis, financial statements, notes to financial statements, required supplemental information, statistical section, and certain other supplementary financial data in accordance with the covenants of the Trust Agreement (an agreement between the County and certain banks), as amended, and applicable laws and regulations.
- c. Provide an annual financial and compliance audit (Single Audit) of all Federal and State financial assistance programs and loans due 30 days subsequent to the Independent Auditor's Report but no later than June 30th in accordance with OMB Uniform Guidance (2 CFR 200) or any other applicable audit requirements.
- d. Submit an annual Aviation Segment Management Letter within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.
- e. Review and approve the release of the CAFR for the Aviation Segment.
- f. Perform subsequent events procedures as required by AU-C 600.40 and respond in a timely manner to the Contractor completing the General Segment audit in accordance with AU-C 600-41-.42. The Aviation Segment financial statements will be consolidated into the County's CAFR.

B. Other Aviation Segment Reports

The selected Proposer for the Aviation Segment shall provide annual reports to include:

- a. FAA Form 5100-127, Operating and Financial Summary Report which pertains to the total revenue and expenditures at an airport, including surplus revenue.
- b. FAA Form 5100-126, Financial Government Payment Report which pertains to amounts paid to other units of government for services received.

2.6.3 Water And Sewer Segment Audit

The select Proposer shall perform an annual audit of the Water and Sewer Department's financial position and results of operations for the preparation and issuance of the Water and Sewer Segment CAFR.

A. Annual Audit Requirements

The selected proposer shall:

- a. Complete all audit field work by December 31 each year and submit an Independent Auditor's Report and the Financial Statements and Required Supplementary Information to the Water and Sewer Finance Office no later than January 31 each year. This is a critical Deliverable that is required for completion of the County's CAFR.
- b. Provide the Water and Sewer Segment CAFR no later than February 10 each year. The Water and Sewer Segment CAFR includes, but is not limited: the letter of transmittal, independent auditors report, management discussion and analysis, financial statements, notes to financial statements, required supplemental information, and statistical section.
- g. Provide an annual financial and compliance audit (Single Audit) of all Federal and State financial assistance programs and loans due 30 days subsequent to the Independent Auditor's Report but no later than June 30th in accordance with OMB Uniform Guidance (2 CFR 200) or any other applicable audit requirements.
- Review and approve the release of the Water and Sewer Segment CAFR.
- d. Submit an annual Water and Sewer Segment Management Letter within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.
- Perform subsequent events procedures as required by AU-C 600.40 and respond in a timely manner to the Contractor completing the General Segment audit in accordance with AU-C 600-41-42. The Water and Sewer Segment financial statements will be consolidated into the County's CAFR.

B. Other Water and Sewer Segment Reports

The selected Proposer for the Water and Sewer Segment shall provide annual reports to include:

a. Debt Compliance Letters Report

2.6.4 Transit Segment Audit

The select Proposer shall perform an annual audit of the Miami Dade Transit financial position and results of operations for the preparation and issuance of the Miami Dade Transit Financial Statements.

A. Annual Audit Requirements

The selected Proposer shall:

- a. Complete all audit field work by December 31 each year and submit an Independent Auditor's Report and the Financial Statements and Required Supplementary Information to the Transit Finance Office no later than January 31 each year. This is a critical Deliverable that is required for completion of the County's CAFR.
- b. Provide an annual financial and compliance audit (Single Audit) of all Federal and State financial assistance programs and loans due 30 days subsequent to the Independent Auditor's Report but no later than June 30th in accordance with OMB Uniform Guidance (2 CFR 200) or any other applicable audit requirements.
- c. Submit an annual Transit Segment Management Letter within 30 days after delivery of auditor's findings in accordance with the Auditor General Rules 10.550, pursuant to Florida Statutes Chapter 218.39 to make known certain recommendations of the selected Proposer which if implemented would, in the selected Proposer's opinion, increase efficiency, improve internal controls, improve management, etc.
- d. Perform subsequent events procedures as required by AU-C 600.40 and respond in a timely manner to the Contractor completing the General Segment audit in accordance with AU-C 600-41-.42. The Transit Segment financial statements will be consolidated into the County's CAFR.

B. Other Transit Segment Reports

The selected Proposer for the Transit Segment shall provide annual reports to include:

- a. Independent Auditor's Report on applying Agreed Upon Procedures as specified by the Federal Transit Administration (FTA) in the declarations section of the most current National Transit Database (NTD) Reporting Manual. This is a certification of the data reported for Federal Funding Allocation and describes discrepancies for any reported data that does not conform to the NTD requirements.
- b. Agreed Upon Procedures Report on compliance with certain limitations of the State of Florida Public Transit Block Grant funds received by Miami-Dade Transit.

Washington, Latoya (ISD)

From:

Washington, Latova (ISD)

Sent:

Thursday, September 17, 2015 3:58 PM

To:

(SPEE) WEP Portal Request

Cc:

Johnson, Laurie (ISD); White Jr., Tyrone (ISD); Taylor, Coralee (ISD); Castellanos, Ruth

(ISD); Martin, Marcia (ISD); White, Lourdes (ISD)

Subject:

SBE-Goods & Services - Tyrone

Attachments:

rqfn1500010-project-package.pdf

Good afternoon:

Please update the **SBE - Goods & Services** Project Review Website as follows:

Date Received: September 17, 2015

Project No.: RQFN1500010

Project Title.: External Independent Auditing Services

RQFN1500010-Project Package

Department's Recommendation –

Bid Preference

No Measure (Federally Funded)

Additional Information - N/A

Verification of Availability - N/A

SBD Analysis and Recommendation - Under Review

SBD Final Recommendation - Under Review

Regards

LaToya Washington

Clerk IV
Internal Services Department
Small Business Development Division
111 N.W. 1ST Street, 19TH Floor
Miami, Florida, 33128

(305) 375-3149 | ■ (305) 375-3160

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"For the New Project Review & Analysis Process"

Click on our new website

Website: http://www.miamidade.gov/internalservices/small-business.asp

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White Jr., Tyrone (ISD)

From:

Goldsmith, Beth (ISD)

Sent:

Friday, September 25, 2015 3:11 PM

To:

White Jr., Tyrone (ISD)

Subject:

FW: RQFN1500010 -External Independent Auditing Services

Attachments:

RQFN1500010SBDinput.doc; ExternalIndependentAuditingServices-ScopeOfServices.pdf

Importance:

High

Hi Tyrone,

Per our conversation, here is the information regarding the breakdown of funding per Segment:

- General Segment \$2,800,000 General/Federal/State Funds Federal funds from the previous year amounted to \$115,000, which would be \$575,000 for the five year period.
- Aviation Segment \$1,400,000 Proprietary Funds
- Transit Segment \$820,000 MDT Operating Funds
- Water and Sewer \$980,000 Proprietary Funds

Thank you!

Beth Goldsmith, CPPB, Procurement Contracting Manager Miami-Dade County Internal Services Department, Procurement Management Services Division
111 N.W. 1st Street, Suite 1300, Miami, FL 33128-1977
305-375-5683 Phone 305-372-4407 Fax
www.miamidade.gov/internalservices
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Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Email messages are covered under such laws and thus subject to disclosure.

From: Goldsmith, Beth (ISD)

Sent: Thursday, September 17, 2015 2:11 PM

To: Johnson, Laurie (ISD)

Cc: Office of Commission Auditor (OCA)

Subject: RQFN1500010 -External Independent Auditing Services

Good Afternoon Laurie,

I have attached the input document and scope of services for the above referenced item for review for measures. Please note that these contracts will have partial federal and state grant funding.

Thank you,

Beth Goldsmith, CPPB, Procurement Contracting Manager **Miami-Dade County Internal Services Department, Procurement Management Services Division** 111 N.W. 1st Street, Suite 1300, Miami, FL 33128-1977