



## Small Business Development Division Project Worksheet

Project/Contract Title: COST ALLOCATION PLANS

Project/Contract No: RQFN1700003

Department: INTERNAL SERVICES

Estimated Cost of Project/Bid: \$60,000.00

Description of Project/Bid: Bid Waiver purchase of professional services to obtain cost allocation plans

Funding Source:  
GENERAL FUND

Received Date: 03/07/2017

Resubmittal Date(s):

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

### Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, the factors contained in Implementing Order 3-41 indicates a No Measure is appropriate for this contract, as this is a Bid Waiver, contract to be awarded to MAXIMUS Consulting Services, LLC.

Commodity Code: 92045-Software Maintenance/Support

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Software Maintenance/Support	SBE/GS			

Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION

Tier 1 Set Aside	Tier 2 Set Aside		
Set Aside	Level 1	Level 2	Level 3
Trade Set Aside (MCC)	Goal	Bid Preference	
No Measure	Deferred	Selection Factor	
CWP	SBD Director		Date

3-13-17