



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Auto Tag Courtesy Renewal Notices and Parking Perm Received Date: 4/8/2020  
 Project/Contract No: RQFN2000002 Funding Source: Other  
 Department: Internal Services  
 Estimated Cost of Project/Bid: \$850,000.00

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of printing and mailing services for auto tag reminder notices and parking permits in conjunction with the County's needs.

Contract Measures		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	
Reasons for Recommendation		
<p>An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a <b>Bid Preference</b> is appropriate for this project.</p> <p>There are nineteen (19) SBE certified firms under this commodity code, however none of them were able to meet the project requirements.</p> <p>NIGP 96600 PRINTING AND TYPESETTING SERVICES</p>		

Living Wages: YES  NO  Highway: YES  NO  Heavy Construction: YES  NO   
 Responsible Wages: YES  NO  Building: YES  NO

  
 \_\_\_\_\_  
 SBD Director

4/14/20  
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 Date