



Fuses /Flares (Traffic & Marine Signals)
Program Estimated Cost – \$249,996.00
FB-00360-Verification of Availability

April 7, 2020

SBD is attempting to place a Small Business Measure on **FB-00360**. Please review this document to determine if your firm would be able **provide the contract's scope of services and is willing to participate on this solicitation**. If your firm is interested, please include *a copy of your firm's resume or list of projects or list 3 similar projects on the last page of this document*.

The deadline to respond to this Verification of Availability is 12:00 p.m., April 10, 2020.

Jacqueline Stewart

SBD Capital Improvement Project Specialist

Miami-Dade County Internal Services Department – Small Business Development

111 N.W. 1st Street, 19th Floor, Miami, Florida 33128

Phone: 305-375-3164

Fax: 305-375-3160

Email: Jdavis@miamidade.gov

“Help stimulate Miami’s economy by supporting Small Businesses”

Please familiarize yourself with the Project Review Process Website:
<http://www.miamidade.gov/smallbusiness/projects-under-review.asp>

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3164 **FAX: 375-3160**

CONTRACT SPECIALIST: **Jacqueline Stewart**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: FUSES/FLARES (TRAFFIC & MARINE SIGNALS)

PROJECT NUMBER: FB-00360

Estimated Contract Amount: \$249,996.00

(Scope of work and minimum requirements for this project are attached.)

NAME OF FIRM

ADDRESS **CITY** **ZIP CODE**

Certification Expires: _____

DATE: _____

Telephone: (_____) _____ - _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE **DATE**

Please complete the following:

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

SECTION 2

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of fuses/flares (Traffic/Marine Signals) in conjunction with the County's needs.

Does your firm understand Section 2.1 in its entirety? _____ Yes ___ No

2.2 TERM OF CONTRACT FIVE (5) YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the Internal Services Department, Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the contract term.

Does your firm understand Section 2.2 in its entirety? _____ Yes ___ No

2.3 METHOD OF AWARD TO A SINGLE BIDDER

Award of this contract will be made to the responsive and responsible bidder who submits the lowest price for the item listed in this solicitation.

If the primary Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

Does your firm understand Section 2.3 in its entirety? _____ Yes _____ No

2.4 PRICE ADJUSTMENT

The prices proposed by the bidder shall remain fixed for a one-year period. The County may consider on an annual basis a price adjustment based on changes in the following pricing index: **Producer Price Index (PPI) (Series id: PCU3251803251808A, Industry code 325180)** for other basic inorganic chemical manufacturing, potassium and sodium compounds, excluding bleaches, alkalis, and alum.

The County reserves the right to negotiate a lower pricing based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing during any subsequent years based on the downward movement of the applicable index.

It is the bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of each anniversary year, the bidder's request for adjustment should be submitted no later than ninety (90) days prior to expiration of the then current year. The bidder adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the bidder, the County will assume that the bidder has agreed to the current pricing. Any adjustment request received after the commencement of a new period may not be considered.

The County reserves the right to reject any price adjustments submitted by the bidder.

Does your firm understand Section 2.4 in its entirety? _____ Yes _____ No

2.5 INSURANCE REQUIREMENTS IN SECTION 1, PARAGRAPH 1.21 TERMS AND CONDITION ARE NOT APPLICABLE

2.6 A. DELIVERY TIME

The bidder shall make deliveries within the time frame indicated on the purchase order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the bidder(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the bidder fail to deliver in the number of days stated within the purchase order, the County reserves the right to cancel the order on a default basis after any back order period has lapsed. If the order is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and

to charge the incumbent bidder with any re-procurement costs. If the bidder fails to honor these re- procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Bidder shall require presentation of this written authorization. The bidder shall maintain a copy of the authorization. If the bidder is in doubt about any aspect of material pick-up, bidder shall contact the appropriate user department to confirm the authorization.

Can your firm meet the delivery time requirements as indicated in Section 2.6(A)? Yes No

B. PACKING SLIP/DELIVERY TICKET

Bidder shall enclose a complete packing slip/delivery ticket with any items to be delivered in conjunction with this bid. The packing slip/delivery ticket shall be attached to the shipping carton(s), which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip/delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered.

Can your firm meet the packing slip/delivery ticket requirements as indicated in Section 2.6(B)? Yes No

C. DELIVERY LOCATIONS AND HOURS SPECIFIED

The bidder shall deliver the items to the following Miami –Dade County facilities during the prescribed hours:

Miami-Dade Police Department- Quartermaster
9111 N.W. 25TH Street

Miami, Florida 33172

(305) 471-2891

Deliveries between: 7:00 A.M. and 4:30 P.M.

Fire Department

8010 N.W. 60TH Street

Miami, Florida 33166

Deliveries between: 8:30 A.M. and 2:00 P.M.

Can your firm meet the delivery locations and hours requirements as indicated in Section 2.6(C)? Yes No

2.7 CONTACT PERSONS

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Shantrell Page, at (305) 375-4708 email shantrell.page@miamidade.gov

2.8 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION

While the County has listed the major item within this solicitation which is utilized by County departments in conjunction with their operations, there may be similar item(s) that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary bidder to obtain a price quote for the similar items. If there are multiple bidders on the contract, the County representative may also obtain price quotes from these bidders. The County reserves the right to award these similar items to the primary contract bidder, another contract bidder based on the lowest price quoted, or to acquire the items through a separate solicitation.

Does your firm understand Section 2.8 in its entirety? Yes No

2.9 SHELF LIFE OF STOCK

Bidders(s) shall supply the County with fresh stock only and shall insure that items with a limited shelf life are inspected and certified prior to shipment to the County.

Can your firm meet the requirements indicated in Section 2.9? Yes No

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

Furnish and deliver fuses/flares for various Miami-Dade County Departments for safety and emergency purposes, per the specifications below:

3.2 TRAFFIC FLARES

The fuses/flares shall:

- a. Be standard highway flares with burn time of 30 minutes at a minimum.
- b. Work in all weather conditions, and will not extinguish due to wind or, rain.
- c. Perform to Underwrites Laboratories (UL) and Bureau of Explosive, Specification and Department of Transportation (DOT)
- d. Not roll
- e. Contain a safety cap
- f. Have wire-holders

Can your firm provide ALL traffic flares as indicated in Section 3.2? ____ Yes ____ No

3.3 MARINE FLARES

Flares shall be:

- a. For used day and/or night
- b. Handheld use
- c. red locator
- d. minimum 5-mile visibility
- e. USCG approved for day and or night use

Can your firm provide ALL marine flares as indicated in Section 3.3? ____ Yes ____ No

CONTRACTOR QUALIFICATIONS QUESTIONNAIRE

This questionnaire will assist SBD in identifying the qualified contractors that can provide the aforementioned good(s)/service(s). Indicate yes "Y" or no "N" on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: jdavis@miamidade.gov

or via fax (305) 375-3160 attention Jacqueline Stewart.

____ PROPOSER (PRIME) has experience completing projects with a similar size and scope as this project, meets the requirements of the PROPOSER (if any) and can perform the work as required.

____ PRIME **DOES NOT** have experience providing the required good(s) and/or services required by this solicitation.

I certify that to the best of my knowledge all the information provided is verifiable and correct.

Name of Firm: _____ Certification #: _____

Representative's Name: _____

Title: _____ Signature: _____

Please respond by **12:00 PM, FRIDAY, APRIL 10, 2020.**

Any questions feel free to contact me at (305) 375-3164.

PLEASE LIST YOUR FIRMS HISTORY OF SIMILAR PROJECTS, REASON(S) WHY YOUR FIRM DOES NOT MEET THE EXPERIENCE REQUIREMENTS (IF APPLICABLE) AND ANY COMMENTS YOU MAY HAVE ON THE NEXT PAGE

SIMILAR PROJECTS AS PRIME OR SUB-CONTRACTOR

Please attach a copy of your firms resume or list your firm's history of "Projects with Similar Scopes of Services"

Project Title: _____

Client Name: _____

Contact #: (____) _____ - _____ / _____

Contract Amount: \$ _____

Scope of Service(s):

Project Title: _____

Client Name: _____

Contact #: (____) _____ - _____ / _____

Contract Amount: \$ _____

Scope of Service(s):

Project Title: _____

Client Name: _____

Contact #: (____) _____ - _____ / _____

Contract Amount: \$ _____

Scope of Service(s):
