



Small Business Development Division Project Worksheet

Project/Contract Title: CONFIRMATION PURCHASE OF T-SHIRTS **Received Date:** 10/29/2015
Project/Contract No: RQGL1600001 **Funding Source:**
Department: COMMUNITY INFORMATION AND OUTREACH **GENERAL FUNDS**
Estimated Cost of Project/Bid: \$1,017.00 **Resubmittal Date(s):**
Description of Project/Bid: To establish a contract for the unauthorized purchase of 225 t-shirts in various sizes by Communications Department.

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

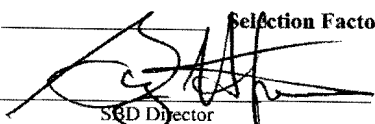
Reasons for Recommendation
NO MEASURE - CONFIRMATION PURCHASE This is a Confirmation Purchase: Global Trading, Inc. will provide future T-shirt orders for various campaigns. As of 11/02/2015 there are no SBE/G&S firms certified in the required commodity code (200-56). Commodity Code: 20056-Recycled Clothing

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Recycled Clothing	SBE/GS			
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	11/3/15 Date	