



Small Business Development Division Project Worksheet

Project/Contract Title: CREDIT UNDERWRITING & SUBSIDY LAYERING PRE-QUALIFICATION
Project/Contract No: RQHD1500001
Department: PUBLIC HOUSING AND COMMUNITY DEVELOPE
Estimated Cost of Project/Bid: \$600,000.00

Received Date: 06/22/2015

Funding Source:

Resubmittal Date(s):

Description of Project/Bid: To establish a pool of pre-qualified vendors capable of delivering/providing Credit Underwriting (CU) Services; Subsidy Layering Reviews (SLK), and Other Related Services for two distinct Public Housing and Community Development (PHCD) programs: Multi-Family Affordable Housing (Affordable Housing) Development and Commercial Special Economic Development (SPED). Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling vendors to qualify at any time after the initial RTQ opening date.

Contract Measures Recommendation

| <u>Measure</u> | <u>Program</u> | <u>Goal Percent</u> |
|----------------|----------------|---------------------|
| No Measure | SBE/GS | |

Reasons for Recommendation

NO MEASURE - FEDERALLY FUNDED

 There are three (3) SBE-G&S firms certified in the required commodity code.

 Commodity Code: 946-Financial Services

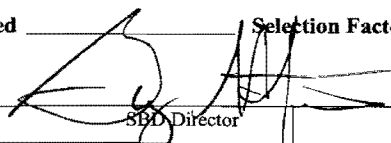
Small Business Contract Measure Recommendation

| Subtrade | Cat. SBE/GS | Estimated Value | % of Items to Base Bid | Availability |
|--------------|----------------|-----------------|---------------------------|--------------|
| Total | | | | |

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

| | |
|-----------------------------|--|
| Tier 1 Set Aside _____ | Tier 2 Set Aside _____ |
| Set Aside _____ | Level 1 _____ Level 2 _____ Level 3 _____ |
| Trade Set Aside (MCC) _____ | Goal _____ Bid Preference _____ |
| No Measure _____ | Deferred _____ Selection Factor _____ |
| CWP _____ |  SBD Director |
| | Date <u>6/23/15</u> |