



## Small Business Development Division Project Worksheet

Project/Contract Title: RFP-00565 EMPLOYEE GROUP LIFE INSURANCE PROGRAM  
Project/Contract No: RQHR1700002  
Department: HUMAN RESOURCES  
Estimated Cost of Project/Bid: \$85,000,000.00  
Description of Project/Bid: Employee Group Life Insurance Program

Funding Source:  
TRUST FUND AND  
EMPLOYEE  
CONTRIBUTIONS

Received Date: 04/17/2017

Resubmittal Date(s):

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

### Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41, a No Measure is appropriate for this project due to insufficient availability and the funding source.

There are three (3) SBE Certified firms under this commodity code.

Commodity Code: 953-Insurance, All Types

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Insurance, All Types	SBE/GS			

Total

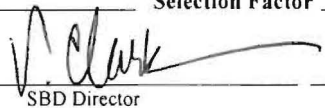
Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_  
Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_  
Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_  
No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_  
CWP \_\_\_\_\_

  
SBD Director

4/21/17  
Date