

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. Contract N/A
 Re-Bid Other Accessing City of Doral RFP 2010-03 LIVING WAGE APPLIES: NO

Requisition No./Project No.: ROID1200040 TERM OF CONTRACT 2 MONTHS WITH TWO (2) OTR'S FOR ONE (1) YEAR(S) EACH

Requisition /Project Title: Video Surveillance and Automatic License Plate Recognition System

Description: Same as above

Issuing Department: MDPD & Seaport

Contact Person: Laura Roman (MDPD)
Gyselle Pina (Seaport)

Phone: 305-471-2520
305-347-4833

Estimate Cost: \$138,097.55

Funding Source:

MDPD Federal Funds- **\$40,046.88**
 Seaport Federal Funds - **\$98,050.67**

ANALYSIS

Commodity Codes: 550-91					
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.					
	EXISTING	2ND YEAR	3RD YEAR		
Contractor:					
Small Business Enterprise:					
Contract Value:					
Comments:	[REDACTED]				
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO					
<u>RECOMMENDATIONS</u>					
	Set-aside	Sub-contractor goal	Bid preference	Selection factor	
SBE	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
Basis of recommendation:					
[REDACTED]					
Signed: <i>Sherry Y. Crockett, CPFB</i>			Date sent to DBD: 03/07/12		
			Date returned to DPM: [REDACTED]		

Revised April 2005

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2012 MAR -8 AM 8:46

SECTION # 4
AWARD OF OTHER GOVERNMENT AGENCY CONTRACT

CONTRACT #: RFP-2010-03

BCC DATE: N/A

TITLE:	Automatic License Plate Recognition System
DESCRIPTION:	Automatic License Plate Recognition System
PURPOSE:	To purchase automatic license plate recognition system for MDPD and Seaport

GOVERNMENT AGENCY: Federal State Other: City of Doral contract

<u>Department(s):</u>	<u>Allocation(s):</u>	<u>Funding Source:</u>	<u>Project Manager:</u>
MDPD	\$40,046.88	Federal Funds	Laura Romano
Seaport	\$98,050.67	Federal Funds	Gyselle Pino
TOTAL	\$138,097.55		

Term of Contract
 : Period * March 24, 2012 through May 31, 2012
 Option to renew for two (2) one year periods

Review Committee Date: _____ **Item #:** _____

UAP Included: YES NO
 • Will CITT Funds be used? NO
 • Will Federal Funds be used? YES
 • If UAP is not included, **Attach written approval to waive UAP and provide an explanation in the "Comments" section**

Vendor: Aware Digital Inc.-- 200477932 01

Contract Value: \$ 138,097.55

Background/Need to Know: Seaport and the Miami Dade Police Department (MDPD) seek to deploy an automated license plate recognition system. The system goals is to be able to read vehicle license plates, make inquiries of crime computer databases, and relay the acquired information to the desired enforcement agencies in real time.
Potential Issues: MDPD federal grant to purchase these items expire on 3/24/12.

SECTION # 4
AWARD OF OTHER GOVERNMENT AGENCY CONTRACT

CONTRACT #: RFP-2010-03

Signature(s):

Procurement Contracting Officer

Date

Procurement Manager

Date

Purchasing Div. Director

Date

Procurement Director

Date

Vendor Assistance Section

Release Date

RESOLUTION No. 10 - 175

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA WAIVING THE COMPETITIVE PROCUREMENT REQUIREMENTS AND AUTHORIZING THE CITY MANAGER TO INCREASE THE DOLLAR AMOUNT OF THE AGREEMENT WITH AWARE DIGITAL, INC. FOR THE PROVISION OF A VIDEO SURVEILLANCE AND AUTOMATIC LICENSE PLATE RECOGNITION SYSTEM BY AN AMOUNT NOT TO EXCEED \$810,000 FOR PURPOSES OF IMPLEMENTING THE COPS SECURE OUR SCHOOLS GRANT; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to RFP #2010-03 titled "Video Surveillance with License Plate Recognition System," the City Council of the City of Doral (the "City") has authorized the City Manager to negotiate and enter into an agreement with Aware Digital, Inc. ("Aware") in an amount not to exceed \$1,200,000, such funds coming from COPS Technology grants; and

WHEREAS, subsequent to the issuance of RFP #2010-03, the City received an additional grant from the U.S. Department of Justice pursuant to the COPS Secure Our Schools Grant in the amount of \$405,000. This grant is for the installation of surveillance cameras around specific schools located in the City, and requires a matching grant from the City; and

WHEREAS, the equipment required for implementing the Secure Our Schools program is identical to that being purchased from Aware and will operate/on the same infrastructure and use the same architecture as that being purchased from Aware; and

WHEREAS, the City has just completed a competitive procurement process for the Aware contract and it represents best practices that the City's video surveillance system is based on compatible technology and system architecture; and

WHEREAS, City staff respectfully requests an increase to the contract issued to Aware under RFP #2010-03 by \$810,000 in order to reflect the additional surveillance cameras to be installed around selected schools in the City under the COPS SOS Grant;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. The City Council of the City of Doral, Florida hereby finds that it is in the best interests of the City to waive competitive procurement requirement, and hereby authorizes the City Manager to increase the contract issued to Aware Digital, Inc. under RFP #2010-03 by an amount not to exceed \$810,000 to reflect the additional surveillance cameras to be installed around selected schools in the City.

Section 2. The City Council authorizes the City Manager to accept the COPS SOS Grant for \$405,000 and further authorizes the allocation of matching City funds for the program.

Section 3. This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by Vice Mayor DiPietro who moved its adoption. The motion was seconded by Councilman Cabrera and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermúdez	Yes
Vice Mayor Michael DiPietro	Yes
Councilman Luigi Boria	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana María Rodríguez	Yes

PASSED and ADOPTED this 8th day of December, 2010.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



BARBARA HERRERA, CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



JIMMY MORALES, ESQ., CITY ATTORNEY



City of Doral

Request for Proposal

Video Surveillance with

Automatic License Plate

Recognition System

RFP # 2010-03

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City of Doral

Request for Proposal

Video Surveillance with Automatic License Plate Recognition System

RFP# 2010-03

NOTICE: Pursuant to the City of Doral Procurement Ordinance, sealed proposals for consideration to provide the services detailed in the scope of services listed below, shall be received by Yvonne Soler-McKinley, City Manager, City of Doral, 8300 NW 53rd Street, Suite 100, Doral, Florida 33166 until **11:00 am on Thursday, February 11, 2010**. The proposals shall be clearly marked "**Video Surveillance with Automatic License Plate Recognition System RFP# 2010-03.**"

All proposals shall be publicly opened and recorded on February 11, 2010 at 11 am. Late submittals shall **not** be accepted or considered.

Respondents are to deliver **One (1) original and Five (5) copies** of the submittal statements of qualifications and experience and other pertinent information for consideration. The original and all five copies shall be **marked** accordingly as "original" or "copy," and shall be submitted in **three-ring binders**. In addition, respondents are to deliver **one (1) CD containing a PDF copy of all materials submitted in the proposal.**

The City of Doral reserves the right to accept any proposal deemed to be in the best interest of the City or to waive any informality in any proposal. The city may reject any or all proposals and re-advertise.

PROJECT OVERVIEW

The City of Doral is seeking proposals from qualified vendors for the installation of a Video Surveillance with Automatic License Plate Recognition System. This system will encompass seventeen (17) points of entry and exits to the City. The Automatic License Plate Recognition shall be capable of scanning and analyzing license plates a minimum of 30 frames per second (FPS)/ 4SIF. In addition, the license plate reader system shall have real-time connection with FCIC, NCIC, and compatible with OSSI. All camera systems should be fully operational regardless of weather, daylight or nighttime conditions.

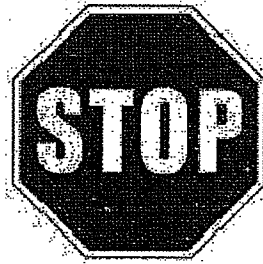
This system should combine Video Surveillance and Automatic License Plate Recognition technology with a complete program for supplying, installing, powering and maintaining the video system.

The City seeks systems that can interface with multiple platforms and vendors. The City discourages proprietary systems that are confined to one vendor.

All questions or comments should be directed to the following email: doral@munipro.com.

All inquiries must reference "Video Surveillance with Automatic License Plate Recognition System RFP # 2010-03" in the subject line. No phone calls will be accepted in reference to this RFP.

REMAINDER OF PAGE LEFT BLANK



THE FOLLOWING ARE REQUIREMENTS OF THIS RFP, AS INDICATED BELOW. USE OF THIS CHECKLIST MAY HELP ENSURE THAT YOUR SUBMISSION IS COMPLETE.

Place a check mark in the "Submitted" column as you complete and enclose each item. Requirements that do not apply to this RFP will be denoted by "N/A" (not applicable).

	Checklist	Required	Submitted
	Requirement		
	Solicitation Response Form	✓	
A	Title Page	✓	
B	Table of Contents	✓	
C	Letter of Transmittal	✓	
D	General Information	✓	
	City Forms		
	Addendums (original & signed)	✓	
	ADA Form	✓	
	Non Collusion Affidavit	✓	
	Public Entity Crimes	✓	
	Drug Free Workplace Program	✓	
	Certificate of Authority	✓	
	Conflict of Interest/Code of Ethics Disclosure	✓	
	Copeland "Anti-Kickback" Act	✓	
	Cone of Silence Certification	✓	
	Tie Bids Certification	✓	
	EEO Certification	✓	
	RFP Signature Page for Sole Proprietor or Partnership	✓	
	RFP Signature Page for a Corporation	✓	
E	W-9	✓	
F	Proposers Qualification Statement	✓	
G	Insurance	✓	
H	Statement of No Response (if applicable)	✓	
I	Occupational/Business License	✓	

This checklist is for your guidance only. Please read the entire RFP thoroughly to ensure that your submission is complete.

Solicitation Response Form

Name: RFP# 2010-03 Video Surveillance with Automatic License Plate Recognition System

Due Date: February 11, 2010 at 11am

Delivery Location: City of Doral
City Manager's Office
8300 NW 53rd Street, Suite 100
Doral, FL 33166

Submitted by:
(name of company and address)

For Office Use Only

Date and Time Received:

Received by: _____

ATTACH THIS FORM TO THE EXTERIOR OF THE SEALED PACKET.

1.0 GENERAL CONDITIONS

This proposed procurement is authorized by the City Council and the City Manager of the City of Doral, Florida. The conditions of this proposal are mandatory. The instruction to Proposers, the General Conditions, all Forms, the Insurance Requirements, the Special Conditions, the Scope of Work, the Proposal Response form and Evaluation Process are collectively and integrally part of the contract between the City and the successful Proposer.

1.1 DEFINITIONS

1.1.1 WE/US/OUR/CITY

These terms refer to the City of Doral, Florida, a duly organized public entity. They may also be used as pronouns for various subsets of the City organization including, as content will indicate.

1.1.2 PROCUREMENT DIVISION

The Procurement Specialist.

1.1.3 DEPARTMENTS

The City Department(s) and offices for which this solicitation is prepared, which will be the end user of the goods and/or services sought.

1.1.4 AUTHORIZED REPRESENTATIVE

The user Department's Contact(s) for interaction regarding contract administration.

1.1.5 PROPOSER

Any business entity submitting a response to this solicitation.

1.1.6 SUCCESSFUL PROPOSER

The Proposer whose response to this solicitation is deemed to be the most advantageous to the City. A Contractor will be approved for award by the City Council, and a contract will be executed for the provisions of the goods and/or services specified in the RFP and a Notice of Commencement will be issued.

1.1.7 REQUEST FOR PROPOSAL (RFP)

A solicitation is a formal sealed proposal, this entire document, including attachments. The kind of information this RFP seeks is indicated by the title appearing at the top of the first page. A "Request for Proposal" (RFP) is normally used when considering solutions which may not vary significantly from each other or from initial expectations, and/or where the award is not solely based on price.

1.1.8 PROPOSAL

The written, sealed document submitted by the Proposer according to the RFP instructions. A response to this RFP shall not include any verbal interactions with the City apart from submittal of a formal written proposal.

1.1.9 WORK, SERVICES, PROGRAM OR PROJECT

Shall refer to all matters and things that will be required to be done by the Successful Proposer in accordance with the Scope of Work and the Terms and Conditions of this Solicitation.

1.1.10 SHALL/MUST

Indicates a mandatory requirement. Failure to meet a mandatory requirement will, if material, result in the rejection of a proposal as non-responsive.

1.2 CLARIFICATION

Questions regarding this RFP should be directed in writing by email, to the Procurement Specialist specified on the title page. Answers, citing the question but not identifying the questioner, will be distributed simultaneously to all known prospective Proposers.

1.3 WRITTEN ADDENDA

If it becomes evident that this RFP must be amended, we will issue a formal written addendum to all known prospective Proposers. If necessary, a new proposal opening date may be established by addendum.

1.4 COST OF PREPARATION

The City will not be responsible for any expenses incurred by the Proposers for the preparation of Proposal related to this procurement, or for conduct of any negotiations related to potential award of the Contract.

1.5 EXAMINATION OF DOCUMENTS

The Proposer must thoroughly examine each section. If there is any doubt or obscurity as to the meaning of any part of these conditions, the Proposer may request clarification at the pre-proposal conference, or by written request to the Procurement Specialist. Interpretations or clarification in response to such questions will be issued in the form of a written addendum, emailed to all parties recorded by the City's Procurement Specialist as having received the proposal documents. No person is authorized to give oral interpretations of, or make oral changes to the proposal. The issuance of written addendum shall be the only official method whereby such an interpretation or clarification is made.

1.6 PROPOSAL FORMAT AND SIGNATURES

To receive consideration, proposal must be submitted on the proposal forms as provided by the City. This Request for Proposal must be resubmitted in its entirety, with all forms executed, each section signed as read and understood, and the response forms completely filled out. Proposal must be typed or printed in black or blue ink only. Use of erasable ink is not permitted. All corrections must be initialed. Any information to be submitted as part of the proposal may be attached behind the Proposal Response form. Copies may be obtained from the City Clerk, 8300 NW 53 Street, Suite 100, Doral, FL, 33166. Proposals by corporations must be executed in the corporate name by the President or other corporate officer accompanied by evidence of authority to sign. The corporate address and state of incorporation must be shown below the signature. Proposals by partnerships must be executed in the Partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

The original Proposal, with five (5) copies and one (1) CD containing a PDF file of all documents submitted, must be presented to the City Manager's Office, 8300 NW 53 Street, Suite 100, Doral, FL 33166 at or prior to the time noted on the proposal opening date. Proposals received after that time will not be accepted. It will be the sole responsibility of the Proposer to deliver their proposal to the City Manager's Office on or before the closing hour and date indicated. Proposals shall be submitted in a sealed envelope clearly marked in the exterior "Video Surveillance with Automatic License Plate Recognition System RFP# 2010-03."

ANY PROPOSAL RECEIVED AFTER THE STATED OPENING DATE AND TIME SHALL BE REJECTED AND WILL BE RETURNED UNOPENED.

1.7 PUBLIC RECORDS

Upon award recommendation or ten (10) days after the Proposal opening, whichever is earlier, any material submitted in response to this Request for Proposals will become a "Public Record" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes (Public Record Law). Proposers must claim the applicable exemptions to disclosure provided by law in their response to the Request for Proposals by identifying materials to be protected and must state the reasons why exclusions from public disclosure is necessary and legal. The City reserves the right to make any final determination on the applicability of the Public Records Law.

1.8 WITHDRAWAL OF PROPOSAL

A Proposer may, without prejudice, withdraw, modify, or correct the Proposal after it has been deposited with the City, provided the request and any subsequent modifications and/or corrections are filed with the City in writing **before the time for opening Proposals.** The original Proposal as modified by such writing will be considered

as the Proposal submitted by the Proposer. No oral proposal modifications will be considered.

1.9 RIGHT TO REJECT ANY AND/OR ALL PROPOSALS

The City reserves the right to reject any and/ or all Proposals or sections thereof, and waive any technicalities. As a matter of information, the City Council does not bind itself to accept the minimum specifications stated herein, but reserves the right to accept any Proposal, which, in the judgment of the City, will best serve the needs and interests of the City. This offering of Request for Proposal itself does not in any way constitute a contractual agreement between the City of Doral and the Proposer. However, the contents of the offered document, as well as the proposed documents may be used for details of the actual agreement between the Proposer and the City of Doral. Furthermore, the City reserves the right to award without further discussion.

1.10 GOVERNMENTAL RESTRICTIONS

In the event that any governmental restrictions are imposed which would necessitate alteration of the performance to the services offered in this proposal prior to delivery, it shall be the responsibility of the Proposer to notify the City at once. The City reserves the right to accept the alteration or cancel the Contract at no expense to the City.

1.11 INQUIRIES

Any questions regarding this Proposal should be directed in writing to the Procurement Division via email at: Doral@munipro.com. All inquiries must have in the subject line the following: **Video Surveillance with Automatic License Plate Recognition System RFP# 2010-03.**

Proposers requiring clarification or interpretation of the RFP must submit them via e-mail on or before the close of business at 5:00 pm, February 4th, 2010. The person or firm submitting the request shall be responsible for its timely delivery. Written responses will be compiled and shall be issued only in addendum format and distributed to all potential Proposers. In addition, inquiries and responses may also be posted on the City of Doral website.

1.12 PURPOSE

The purpose of this RFP is to, by means of sealed proposals, procure a qualified company(s) to provide services for the comprehensive installation of a Video Surveillance and Automatic License Plate Recognition System.

1.13 DUE DATE

All proposals are due no later than Thursday, February 11, 2010 at 11 am, EST or anytime prior thereto at the City Manager's Office, City Hall, 8300 NW 53 Street, Suite 100, Doral, FL 33166. All proposals received will be publicly open on the date and the time specified. All proposals received after that time shall be returned, unopened.

Original proposal and five (5) copies must be submitted in three ring binders properly tabbed in conjunction with the provided checklist. A CD copy of proposal must be located in the front pocket of the binder containing the original proposal. A CD copy must be properly labeled with the Proposers name and "Video Surveillance with Automatic License Plate Recognition System RFP #2010-03."

Original proposal and five (5) copies must be submitted in a sealed envelope or box/container clearly marked with the RFP title. EMAILED OR FAXED proposals will not be accepted.

Proposals received after the closing time and date, for any reason whatsoever, will not be considered. Any disputes regarding timely receipt of proposals shall be decided in the favor of the City of Doral. Proposers shall assume full responsibility for timely delivery at the location designated for receipt of proposals. The City of Doral cannot be responsible for proposals received after opening time and encourages early submittal. Proposals received by the City after the time specified for receipt will not be considered.

All information required by the Request for Proposal must be supplied to constitute a regular proposal.

1.14 TERMS AND CONDITIONS OF AGREEMENT

The Agreement to be entered into with the successful proposer will include, but not be limited to, the following terms and conditions.

A. The proposer shall agree to indemnify and save harmless the City, its officers, agents, and employees, from and against any and all liability, claims, demands, damages, fines, fees, expenses, penalties, suits, proceedings, actions and cost of action, including attorney's fees for trial and on appeal, and of any kind and nature arising or growing out of or in any way connected with the performance of the Agreement whether by act or omission of the proposer, its agents, servants, employees or others, or because of or due to the mere existence of the Agreement between the parties; unless said claim for liability is caused solely by the negligence of the City or its agents or employees.

B. The proposers shall pay all royalties and assume all costs arising from the use of any invention, design, process materials, equipment, product or device which is the subject of patent rights or copyrights. Proposer shall, at its own expense, hold harmless and defend the City against any claim, suit or proceeding brought against the City which is based upon a claim, whether rightful or otherwise, that the goods or services, or any part thereof, furnished under the contract, constitute an infringement of any patent or copyright of the United States. The proposer shall pay all damages and costs awarded against the City.

C. An understanding and agreement, by and between the proposer and the City, that the completion time as specified in proposer's submission will be met and that all work

shall be executed regularly, diligently, and uninterrupted at such rate of progress as will ensure full completion thereof within the time specified.

1.15 INSURANCE REQUIREMENTS

Contractor shall maintain, at its sole expense, during the term of this agreement the following insurances:

A. **Commercial General Liability Insurance naming the City as an additional insured** with not less than the following limits:

General Aggregate \$1,000,000

Products-Comp/Op Aggregate \$1,000,000

Personal and Advertising Injury \$1,000,000

Each Occurrence \$1,000,000

Fire Damage \$ 50,000

Coverage shall include contractual liability assumed under this agreement, products and completed operations, personal injury, broad form property damage, and premises operations.

B. **Commercial Automobile Liability Insurance naming the City as an additional insured** with not less than the following limits:

Combined Single Limit \$500,000.

Coverage shall include contractual liability assumed under this agreement, owned, hired and non-owned vehicles.

Worker's Compensation:

C. **Worker's compensation insurance covering the contractor and the contractor's employees** with not less than the following limits:

Worker's Compensation \$100,000/500,000/100,000 for coverage

Please Note: The Certificate shall contain a provision that coverage afforded under the policy will not be cancelled until at least thirty (30) days prior written notice has been given to the City. Certificates of insurance, reflecting evidence of the required insurance, shall be provided to the City. In the event the Certificate of Insurance provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the vendor shall furnish, at least thirty (30) days prior to the expiration of the date of such

insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Agreement or extension hereunder is in effect.

The City reserves the right to require additional insurance in order to meet the full value of the contract.

The successful bidder must submit, prior to commencement of any work, a Certificate of Insurance showing the City of Dorai as additional named insured on each of the policies referenced above.

Proposer must provide a copy of the Declaration of Coverage Page containing the policy forms and exclusions on all policies listed above.

1.16 INTERVIEWS

The City reserves the right to conduct personal interviews or require presentations prior to selection. The City will not be liable for any costs incurred by the proposer in connection with such interviews/ presentations (i.e. travel, accommodations, etc.).

1.17 REQUEST FOR MODIFICATIONS

The City reserves the right to request that the proposer modify his proposal to more fully meet the needs of the City.

1.18 PROPOSAL ACKNOWLEDGMENT

By submitting a proposal, the proposer certifies that he/she has fully read and understands the proposal method and has full knowledge of the scope, nature, and quality of work to be Performed.

1.19 ACCEPTANCE/REJECTION/MODIFICATION TO PROPOSAL

The City reserves the right to negotiate modifications to proposals that it deems acceptable, reject any and all proposals, and to waive minor irregularities in the proposals.

1.20 PROPOSALS BINDING

All proposals submitted shall be binding for three hundred sixty-five (365) calendar days following opening. Furthermore, the proposer shall guarantee the proposed prices for 180 (one-hundred and eighty) calendar days following the opening of proposals.

1.21 ALTERNATE PROPOSALS

An alternate proposal will not be accepted by the City.

1.22 ECONOMY OF PREPARATION

Proposals should be prepared simply and economically, providing a straightforward and concise description of the proposer's ability to fulfill the requirements of the proposal.

1.23 PROPRIETARY INFORMATION

In accordance with Chapter 119 of the Florida Statutes (Public Records Law), and except as may be provided by other applicable State and Federal Law, all proposers should be aware that Request for Proposals/Qualifications and the responses are in the public domain. However, the proposers are required to *identify specifically* any information contained in their proposals which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing specifically the applicable exempting law.

All proposals received from proposers in response to this Request for a Proposal will become the property of the City of Doral and will not be returned to the proposers. In the event of contract award, all documentation produced as part of the contract will become the exclusive property of the City.

1.24 SCHEDULE OF EVENTS

Deadline for Written Questions:	5:00 pm, Thursday, February 4, 2010
Deadline for submittal & Proposal Opening:	11:00 am, Thursday, February 11, 2010
	City of Doral, City Hall
	Conference Room
	8300 NW 53 Street, Suite 100
	Doral, FL 33166
	For directions, please call 305-593-6725

2.0 SPECIAL CONDITIONS

Any and all Special Conditions that may vary from these General Conditions shall have precedence.

2.1 ATTACHED FORMS/CERTIFICATIONS

2.1.1 Non-Collusion Affidavit

Each Proposer shall complete the Non-Collusion Affidavit and shall submit the executed form with the proposal. City considers the failure of the Proposer to submit this document to be a major irregularity and shall be cause of rejection of the Proposal.

By offering a submission pursuant to this Invitation to Participate, the Proposer certifies the Proposer has not divulged, discussed or compared his Proposal with other Proposers and has not colluded with any other proposers or parties to this proposal whatsoever. Also, the Proposer certifies, and in the case of a joint proposal, each party thereto certifies, as to his own organization, that in connection with this Proposal.

No attempt has been made or will be made by the Proposer to induce any other person or firm to submit or not to submit a Proposal for the purpose of restricting competition.

The only person or persons interested in this Proposal, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this proposal or in the contract to be entered into.

No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or established commercial agencies maintained by the Proposer for the purpose of doing business.

2.1.2 Americans with Disabilities

As part of any proposal, each vendor must submit an executed American with Disabilities Act Non-Discrimination Statement, in accordance with attesting to compliance with 42 U.S.C. Section 12101 et, seq.

2.1.3 Compliance with Equal Employment Opportunity

The Proposer shall comply with Title VII of the Civil Rights Act of 1964 42 U.S.C Section 2000e et seq., Section 504 of the Rehabilitation Act of 1973 29 U.S.C Section 701 et seq., and Title I of the Americans with Disabilities Act, 42 U.S.C

Section 12101as of 1990 in that: No person in the United States shall on the grounds of race, creed, color, national origin, sex, age, political affiliation, beliefs or disability be subject to discrimination under any program or activity which the Proposer has agreed to undertake by and through the covenants, and provisions set forth in this Contract.

2.1.4 Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Proposal to provide any goods or services to a public entity, may not submit a Proposal with a public entity for the construction or repair of a public building or public work, may not submit Proposals on lease of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in F.S. 287.017 for CATEGORY TWO for a period of Thirty-Six (36) months from the date of being place on the convicted vendors list.

2.1.5 Tie Bids

Whenever two or more proposals are equal with respect to price, quality, and service are received by the City or by any political subdivision for procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids/ proposals will be followed if none of the tied vendors have a drug free workplace program.

The attached Sworn Statement regarding Public Entities Crimes (PEC), Americans with Disabilities Act Non-Discrimination Statement (ADA), Business Entity Affidavit, W9 form, Proposer's Certification Form, Non-Collusion Statement, Qualifications Packet, Signature Sheet and all other forms included in this package shall be completed and submitted with proposal.

2.2 COMPLIANCE WITH ORDERS AND LAWS

Successful Proposers shall comply with all local, state, and federal directives, ordinances, rules, orders, and laws as applicable to this RFP and subsequent contracting including, but not limited to:

Executive Order 11246 (which prohibits discrimination against any employee, applicant, or client because of race, creed, color, national origin, sex, or age with regard to, but not limited to employment practices, rate of pay or other compensation methods, and training.)

Occupational, Safety and Health Act (OSHA)

The State of Florida Statutes Section 287.133(3)(A) on Public Entity Crimes

Environment Protection Agency (EPA)
Uniform Commercial Code (Florida Statutes, Chapter 672)
American with Disabilities Act of 1990, as amended
National Institute of Occupational Safety Hazards (NIOSH)
National Forest Products Association (NFPA)
State of Florida Department of Transportation- Rule 14-90, Florida Admin. Code
U.S. Department of Transportation
Cone of Silence, City Provision Code
The State of Florida Statutes Sections 218.73 and 218.74 on Prompt Payment

Bidder or Vendor hereby recognizes and certifies that no elected official, board member, or employee of the City of Doral (the "City") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no City employee, nor any elected or appointed officer (including City Board members) of the City, nor any spouse, parent or child of such employee or elected or appointed officer of the City, may be a partner, officer, director or proprietor of Bidder or Vendor, and further, that no such City employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Bidder. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Bidder. Any exception to these above described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by City. Further, Bidder or Vendor recognizes that with respect to this transaction or bid, if any Bidder or Vendor violates or is a party to a violation of the ethics ordinances or rules of the City, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to City, or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Bidder or Vendor may be disqualified from furnishing the goods or services for which the bid or proposal is submitted and may be further disqualified from submitting any future bids or proposals for goods or services to City. Bidder or Vendor must complete and execute the Business Entity Affidavit form. The terms "Bidder" or "Vendor," as used herein, include any person or entity making a proposal herein to City or providing goods or services to City.

Lack of knowledge by the Proposer will in no way be a cause for relief from responsibility. Non-compliance with all local, state, and federal directives, orders, and laws may be considered grounds for termination of contract(s).

2.3 CONE OF SILENCE

Notwithstanding any other provision of these specifications, the provisions of City "Cone of Silence" are applicable to this transaction. The "Cone of Silence", as used herein, means a prohibition on any communication regarding a particular Request for Proposal (RFP), Request for Qualification (RFQ), or bid, between a potential vendor, service provider, proposer, bidder, lobbyist, or consultant, and the City Council, City's

professional staff including, but not limited to, the City Manager and his or her staff, any member of the City's selection or evaluation committee.

The Cone of Silence shall be imposed upon each RFP, RFQ, and bid after the advertisement of said RFP, RFQ, or bid.

The Cone of Silence shall terminate at the beginning of the City Council meeting at which the City Manager makes his or her written recommendation to the City Council. However, if the City Council refers the Manager's recommendation back to the Manager or staff for further review, the Cone of Silence shall be re-imposed until the beginning of such meeting where the City Manager will make his/her recommendation to the City Council.

The Cone of Silence shall not apply to:

- (1) oral communications at pre-bid conferences;
- (2) oral presentations before selection or evaluation committees;
- (3) public presentations made to the City Council during any duly noticed public meeting;
- (4) written communications regarding a particular RFP, RFQ, or bid between a potential vendor, service provider, proposer, bidder, lobbyist or consultant and the City's Purchasing Agent or City employee designated responsible for administering the procurement process of such RFP, RFQ, or bid, provided the communication is limited strictly to matters of process or procedure already contained in the corresponding solicitation document;
- (5) communications with the City Attorney and his or her staff;
- (6) duly noticed site visits to determine the competency of bidders/proposers regarding a particular bid/proposal during the time period between the opening of bids and the time the City Manager makes his or her written recommendation;
- (7) any emergency procurement of goods or services pursuant to City Code;
- (8) responses to the City's request for clarification or additional information pursuant to section 1.10 of this RFP;
- (9) contract negotiations during any duly noticed public meeting;
- (10) communications to enable City staff to seek and obtain industry comment or perform market research, provided all communications related thereto between a potential vendor, service provider, proposer, bidder, lobbyist, or consultant and any member of the City's professional staff including, but not limited to, the City Manager and his or her staff are in writing or are made at a duly noticed public meeting.

Please contact the City Attorney for any questions concerning Cone of Silence compliance.

Violation of the Cone of Silence by a particular bidder or proposer shall render any RFP award, RFQ award, or bid award to said bidder or proposer voidable by the City Council and/or City Manager.

2.4 Florida Government in the SUNSHINE LAW

As a political subdivision, the City of Doral is subject to the Florida Sunshine Act and Public Records Law. By submitting a Bid, Contractor acknowledges that the materials submitted with the Bid and the results of the City of Doral evaluation are open to public inspection upon proper request. Contractor should take special note of this as it relates to proprietary information that might be included in its Bid.

2.5 CANCELLATION

In the event any of the provisions of this bid are violated by the contractor, the City Manager shall give written notice to the contractor stating the deficiencies and unless deficiencies are corrected within ten (10) days, recommendation will be made to the City Council for immediate cancellation. The City Council of Doral, Florida reserves the right to terminate any contract resulting from this invitation at any time and for any reason, upon giving thirty (30) days prior written notice to the other party. No consideration will be given for anticipated loss of revenue on the canceled portion of the Contract.

2.6 ASSIGNMENT

The contractor shall not assign, transfer, convey, sublet or otherwise dispose of this contract, including any or all of its right, title or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City of Doral.

2.7 INDEMNIFICATION

The proponent shall defend, indemnify and save harmless the City, its officers, agents, and employees, from and against any and all liability, claims, demands, or damages, caused by the negligent acts or omissions, misfeasance, or malfeasance of the bidder, its agents, servants, or employees, including fines, fees, expenses, penalties, and attorney's fees for trial and on appeal, and of any kind and nature arising out of the actions of the bidder connected with the bid or the performance of any agreement resulting from this bid, whether by act or omission of the bidder, its agents, servants, employees or others; and including those claims or liabilities arising from City's negligence, unless said claim

or liability is caused by the sole negligence or intentional wrongful act of the City or City's agents or employees.

2.8 PROPERTY

Property owned by the City of Doral is the responsibility of the City of Doral. Such property furnished to a Contractor for repair, modification, study, etc., shall remain the property of the City of Doral. Damages to such property occurring while in possession of the Contractor shall be the responsibility of the Contractor. Damages occurring to such property while in route to the City of Doral shall be the responsibility of the Contractor. In the event that such property is destroyed or declared a total loss, the Contractor shall be responsible for replacement value of the property at the current market value, less depreciation of the property if any.

2.9 TERMINATION FOR DEFAULT

If Contractor defaults in its performance under this Contract and does not cure the default within 30 days after written notice of default, the City Manager may terminate this Contract, in whole or in part, upon written notice without penalty to the City of Doral. In such event the Contractor shall be liable for damages including the excess cost of procuring similar supplies or services: provided that if, (1) it is determined for any reason that the Contractor was not in default or (2) the Contractor's failure to perform is without his control, fault or negligence, the termination will be deemed to be a termination for the convenience of the City of Doral.

2.10 TERMINATION FOR CONVENIENCE

The City Manager may terminate this Contract, in whole or in part, upon 30 days prior written notice when it is in the best interests of the City of Doral. If this Contract is for supplies, products, equipment, or software, and so terminated for the convenience by the City of Doral the Contractor will be compensated in accordance with an agreed upon adjustment of cost. To the extent that this Contract is for services and so terminated, the City of Doral shall be liable only for payment in accordance with the payment provisions of the Contract for those services rendered prior to termination.

2.11 CONFIDENTIALITY

As a political subdivision, the City of Doral is subject to the Florida Sunshine Act and Public Records Law. If this Contract contains a confidentiality provision, it shall have no application when disclosure is required by Florida law or upon court order.

2.12 ANTI-TRUST PROVISION

At such times, as may serve its best interest, the City of Doral reserves the right to advertise for, receive, and award additional bids for these herein items, and to make use of other competitively bid (government) contracts for the purchase of these goods and/or services as may be available.

2.13 AUDIT RIGHTS AND RECORDS RETENTION

The successful Proposer agrees to provide access to the City, or any of their duly authorized representatives, to any books, documents, papers, and records of the contractor which are directly pertinent to this contract, for the purposes of audit, examination, excerpts, and transcriptions. The Proposer shall maintain and retain any and all of the aforementioned records for three years after the expiration and/or termination of this agreement.

2.14 CAPITAL EXPENDITURES

Successful Proposer understands that any capital expenditures that the Proposer makes, or prepares to make, in order to perform the services and /or work required by the City of Doral, is a business risk which the Proposer must assume. The City of Doral will not be obligated to reimburse amortized or unamortized capital expenditures, any other expenses, or to maintain the approved status of the Proposer. If Proposer has been unable to recoup its capital expenditures during the time it is rendering such services, it shall not have any claim upon the City of Doral.

2.15 GOVERNING LAW AND VENUE

The validity and effect of the Contract shall be governed by the laws of the State of Florida. The parties agree that any action, mediation, or arbitration arising out of this Contract shall take place in Miami-Dade County, Florida.

2.16 ATTORNEY FEES

In connection with any litigation, mediation, or arbitration arising out of this Contract, the prevailing party shall be entitled to recover its costs and reasonable attorney fees through and including appellate litigation and any post-judgment proceedings.

2.17 NO PARTNERSHIP OR JOINT VENTURE

Nothing contained in this Contract will be deemed or construed to create a partnership or joint venture between the City of Doral and Contractor, or to create any other similar relationship between the parties.

2.18 LICENSING AND PERMITS

A. Contractor shall be required to obtain and furnish a certified copy of all licenses, certificates of competency or other licensure requirements necessary to perform services hereunder as required by Florida State Statute, Florida Building Code, Miami-Dade County or City Code, if any. These documents shall be furnished to the City along with the proposal response. Failure to furnish these documents or to have required licensure will be grounds for rejecting the proposal.

B. The successful proposer shall be licensed and certified by all appropriate State and Local agencies. The contractor shall procure; at its own expense, all necessary licenses and permits. The contractor shall conform to all applicable laws, regulations, or ordinances of the State, County and City.

2.19 PAYMENTS

Payment will be made after commodities/services have been received, accepted, and properly invoiced as indicated in the contract and/or purchase order. Invoices must bear the purchase order number.

2.20 DISCREPANCIES

If there is a discrepancy in the unit and extended prices, the unit price(s) will prevail and the extensions adjusted to coincide. Proposers are responsible for checking their calculations. Failure to do so will be at the Proposer's risk and errors will not release the proposer from his responsibility as noted herein.

2.21 BRAND NAMES

If a brand name, make, of any "or equal" manufacturer trade name, trade name, or vendor catalog is mentioned whether or not followed by the words "approved equal" it is for the purpose of establishing a grade or quality of material only. Vendor may offer equals with appropriate identification, samples and/or specifications on such item(s). The City shall be the sole judge concerning the merits of items proposed as equals.

Provision of any written indication of intent to quote an alternative brand or model number, or designation of objective of the proposal will be considered as a quotation in complete compliance with the specifications as listed, at the discretion of the City, which would best serve the City's interest.

2.22 MATERIAL

Acceptance of any materials delivered under this proposal shall remain the property of the seller until accepted to the satisfaction of the City. In the event material(s) supplied to the City is found to be defective or does not conform to specifications, the City reserves the right to return the product(s) to the seller at the seller's expense.

2.23 WARRANTY

Vendor will warrant and maintain all equipment provided to City through the duration of the initial contract and any extensions approved by mutual consent.

2.24 PRICING

Prices should be stated in units of quantity specified in the proposal specifications. In case of a discrepancy, the City reserves the right to make the final determination at the lowest net cost to the City.

2.25 SAFETY STANDARDS

The proposer warrants that the product(s) supplied to the City conforms in all respects to the standards set forth in the occupational safety and health act and its amendments. Proposals must be accompanied by materials data safety sheets (MDSS) when applicable.

END OF SECTION

3.0 INSTRUCTIONS TO PROPOSERS

THE FOLLOWING INFORMATION IS CONSIDERED ESSENTIAL AND NON-WAIVABLE FOR ANY RESPONSE TO AN INVITATION TO REQUEST FOR PROPOSAL. PROPOSER SHALL SUBMIT ALL INFORMATION SET FORTH IN THIS SECTION.

3.1 INFORMATION REQUIRED OF PROPOSERS

A. Binder and Labeling/Marking Requirements

All submissions (one original and five copies) shall be placed in three-ring binders. The original and all copies shall be clearly marked accordingly as "original" or "copy."

B. Title Page

Show the name of proposer's agency/firm, address, telephone number, and name of contact person, email address, date, and the subject: RFP 2010-03

B. Table of Contents

Include a clear identification of the material by section and by page number

C. Letter of Transmittal

1. Briefly state the proposer's understanding of the work to be done and make a positive commitment to perform the work.
2. Give the name of the person(s) who will be authorized to make representations for the proposer, their titles, addresses, email addresses and telephone numbers and a list of their qualifications [resume(s)].

D. General Information

1. Name of business;
2. Mailing address/ phone number;
3. Names of persons to be contacted for information or services if different from name of person in charge;
4. Business hours;
5. Business legal status (Corporation, Partnership, ect.);
6. Provide the date business was organized and/ or incorporated;
7. Provide proof that the business is licensed, permitted, and/ or certified to do business in the State of Florida and attach copies of all such licenses issued to the business entity;
8. Provide a list of key personnel/staff that will be involved in the proposed project, along with their positions, qualifications and experience.

3.2 EXCEPTIONS TO SPECIFICATIONS

No exceptions to the specifications set forth in this document will be accepted unless approved by the City in writing.

3.3 LICENSING

All proposers must submit, with their packet, a copy of their occupational/business license and State registration. Florida state registration can be downloaded and printed via www.sunbiz.org and must be submitted with their bid.

3.4 MINIMUM QUALIFICATIONS

All firms that submit a proposal shall meet the following minimum qualifications.

1. The firm, or principals of the firm, shall be regularly engaged in the business of providing the services as described herein. The firm shall have a record of performance and operation within Miami-Dade County for a three-year period of time immediately preceding this request for proposal. The firm shall have sufficient financial support, equipment, and organization to insure that they can satisfactorily execute the services if awarded a Contract under the terms and conditions herein stated. There shall not be any pending criminal charges against the firm, principal owners, partners, corporate officers, or management employees.

The term "equipment and organization" as used herein shall be construed to mean a fully equipped and well established operation as determined by officials of the Police Department of The City of Doral.

2. Proposer shall be fully licensed to perform the work described herein and shall comply with all applicable State Statutes and local codes and ordinances.
3. The applicant is presumed to be familiar with all laws, ordinances, rules, and regulations that may in any way affect the work. Ignorance on the part of the Contractor will in no way relieve him from responsibility. The successful bidder shall be responsible for all thefts and damage to materials occurring throughout the duration of the project.

3.5 REFERENCES AND EXPERIENCE

Proposer shall have a minimum of three (3) years of successful experience in installing, managing and servicing Video Surveillance and Video Surveillance and Automatic License Plate Recognition Systems. Experience with providing services to state/county/local governmental entities is strongly preferred. Proposer shall provide a list of five (5) clients or business references [preferably public agencies] of prior experience, with whom the City may speak during the evaluation phase that have utilized the work being proposed to the City or transacted similar business with Proposer.

Proposer shall include: A summary of all of the most recently awarded and serviced jobs with beginning and completion dates, project size, total project cost, name of the company, a contact person, address, telephone number, fax number, and email address. Each proposal must have a minimum of five (5) professional references. **NO PROPOSALS WILL BE CONSIDERED WITHOUT THIS LIST COMPLETED.**

4.0 TECHNICAL SPECIFICATIONS

4.1 SCOPE

The City of Doral is inviting qualified firms to submit proposals for the comprehensive installation of a Closed Circuit Video Surveillance with Automatic License Plate Recognition System including all necessary labor, equipment, materials, supervision and mobilization. The system shall be installed on a City-wide basis at seventeen (17) points of entry to the city. The Automatic License Plate Recognition shall be capable of scanning and analyzing license plates a minimum of 30 frames per second (FPS)/ 4SIF. In addition, the license plate reader system shall have real-time connection with FCIC, NCIC, and compatible with OSSI. All camera systems should be fully operational regardless of weather conditions and daylight or nighttime conditions.

This system should combine Video Surveillance and Automatic License Plate Recognition technology with a complete program for supplying, installing, powering and maintaining the video system.

The City seeks systems that can interface with multiple open platforms and vendors. The City discourages proprietary systems that are confined to one vendor.

4.1.2. Explain why the proposer's Video Surveillance and Automatic License Plate Recognition technology is the best solution for the City of Doral.

- a) How does the license plate recognition detect more infractions?
- b) Does it capture clearer images?
- c) Describe mechanisms for the continuity of service during power outages and hurricanes.

4.1.3. The proposal should describe fully the proposed products, their features and components. Provide a list, with photos and dimensions of all major equipment (e.g., cameras, flash or lighting units, cabinets [including generally what the cabinets contain], what will be installed at a two (2) or four (4) approach, up to a five (5) lane intersection that may require both left and right turn monitoring). System capabilities should be described with specificity, and illustrated with examples and/or cross-referenced to user and technical manuals where appropriate. However, reliance on generic or superficial brochures is not satisfactory. The vendor shall describe in detail the hardware and operating system software configuration requirements for successful operation of the proposed software product at the City of Doral. All systems must be non-intrusive to roadway or transportation signal cabinetry. The City of Doral will issue thru addendum information on the requirements and standards of Miami-Dade County Enterprise Technology Services Department. Equipment installed at intersections must comply and pass approval of Miami-Dade County Traffic Signal Division.

4.1.4. Hardware required by the standard and for the proposed system must be described in detail in the proposal, including, but not limited to servers. Equipment/hardware descriptions should include functional specifications as well as makes and models satisfying the functional specification.

4.1.5. Submit the itemized unit and extended price for each product and service proposed as part of the proposed solution. This section must include a breakdown of all costs associated with the proposal, including all software, server hardware, data migration, services, training and maintenance for the first through fifth year of operation after installation.

4.1.6. Describe your ongoing user support, including whether you provide a service call desk, procedures for handling different types of calls, ability to prioritize critical calls, and ability to respond to calls within a reasonable time period. Describe your process for receiving, evaluating, and implementing requests for enhancements to the proposed system, after it is installed and in use.

4.1.7. It is the desire of the City to begin implementation of this program in a timely manner. Provide a timeline that describes how long installation and training will take in order to meet that goal.

4.2 SELECTION PROCESS

All submittals shall be reviewed and evaluated by the City of Doral to determine if they meet the minimum qualifications and for compliance with the RFP requirements. Award shall be made to the responsible Proposer whose proposal is determined to be the most advantageous to the City. The evaluation shall be based on the Proposer's ability to exceed minimum qualifications and requirements including the criteria displayed under Section 5.0 of this document. For a proposal to be eligible, the format must be strictly followed. During this RFP process, any intentional omissions, alterations, or false representations will be grounds for rejection of any proposal. Proponents must score a minimum of 80 points to be eligible for award.

4.3 SUPPLIES AND PROGRAM

The Contractor shall supply all tools and equipment of every kind, ample in quantity and capacity, in good working order and suitable in character to carry on the work or services of his contract according to an approved program. Precaution shall be exercised at all times for the protection of persons and property. The safety provisions of the Occupational Safety and Health Act of 1970 (Public Law 91-596) and other applicable laws, building and construction codes shall be observed.

4.4 LEGAL RESTRICTIONS, PERMITS, AND TRAFFIC PROVISIONS

The Contractor shall procure, at his own expense, all necessary licenses and permits and shall give due and adequate notices to those in control of all properties, which may be

affected by his operation. The Contractor shall conform to all applicable laws, regulations or ordinances with regard to labor employed, hours of work and his general operations. The Contractor shall conduct his operations in such a manner that he/she shall not interfere in any way with traffic or railway, highways without written consent of the proper authorities.

The contractor shall comply with all federal, state and local laws, statues, ordinances, and regulations that are applicable in the performance of this agreement.

4.5 EQUIPMENT REQUIREMENTS

The City of Doral has VM-Ware and Windows 2008 Virtual Server as standard platforms. All proposed server software must be compatible with these systems. The City also supports Windows XP and is currently migrating to Windows-7x64. All systems must be able to support 64bit windows.

4.5.1 Standards Support Platforms:

- a. VM-Ware;
- b. Windows 2008 Virtual Server;
- c. Windows 7x64bit;
- d. TCP/IP;
- e. Cisco Networks;
- f. IP-Cameras (Open Manufacturer).

4.5.2 Analytics:

- a. Describe the proposed system's analytics and related features. Taking into account the potentially large amount of content that may be produced by a Video Surveillance and Automatic License Plate Recognition System(s), describe how the proposed system will enable the extraction of critical information from large amounts of recorded and live content. Does the system provide an alternative the conventional manned monitoring model? How will this solution increase the effectiveness and responsiveness of the IP-video system? How does it detect targeted behaviors?

4.5.3 Standards System Interfaces and Tools

- a. ONSSI (Standard Video Repository);
- b. IP-Cameras (Open Manufacturer);
- c. Cisco Routers and Switches;
- d. CanSec (Door Access);
- e. Alerts and Sequences;
- f. Motion Detection;
- g. JPEG, MPEG4, H.264 Recording Standards.

4.6 PROJECT LOCATIONS/ENTRY POINTS

Refer to Exhibit A at the end of this document for the locations (i.e., 17 City entry points) of the Video Surveillance Cameras and Automatic License Plate Recognition Systems.

END OF SECTION

5.0 EVALUATION AND AWARD CRITERIA

The City reserves the right to negotiate the terms of any contract with each Proposer. The evaluation criteria's point requirements are:

CRITERIA	POINTS
Level of Innovation of System – The ability to implement a system that is most responsive and adaptable to the City's needs.	30
Level of Technical Competence – Previous record of successful projects completed by the respondent must be demonstrated (for example, size of projects, timeframe of completion).	30
Ability to Manage the Project – Organizational, managerial and staffing capacity.	30
REFERENCES	10
TOTAL	100

5.1 PROPOSAL EVALUATION

The City will first review each proposal for compliance with the minimum qualifications and mandatory requirements of the RFP. Failure to comply with any mandatory requirements may disqualify a proposal. A Committee will be established to review and evaluate all proposals submitted in response to this Request for Proposal (RFP). The Committee shall conduct a preliminary evaluation of all proposals on the basis of the information provided and other evaluation criteria as set forth in this RFP or as reasonably determined by the Committee. The evaluation will consist of, but not limited

to, Proposer's professional references, system design and compatibility with City's needs, record of completed projects, company resources including personnel and equipment, ability to respond to request, including missed commitments, business history with other municipalities, if any, as well as with all other public or private entities and the required license and insurance.

The City will prepare and present a Contract to the City of Doral City Council for final approval. The City reserves the right to reject any and all submittals for any reason, and reserves the right to waive any defect and accept any proposal deemed to be in the best interest of the City.

5.2 AWARD OF CONTRACT

Upon approval of the City Council, a contract shall be awarded to one Proposer selected as the most responsible, responsive Proposer meeting all specifications. Any award made shall be subject to execution of contract in a form and substance, which is approved by the City Attorney. The City of Doral reserves the right not to award or to reject proposals from vendors that are currently in litigation with the City of Doral or as a result of any prior lawsuit.

5.3 CONTRACT TERMS AND EXTENSION

The Agreement to be entered into with the successful proposer will include, but not be limited to, the following terms and conditions.

The City and the successful Proposer shall execute a contract ("Agreement") within thirty (30) days after Notification of Award based upon the requirements set forth in the RFP through action taken by the City Council at a fully authorized meeting. If the Proposer's awarded the Contract fails to enter into a contract as herein provided, the award may be declared null and void, and the Contract may be awarded to the next most responsible and responsive Proposer, or re-advertised, as determined by the City.

The contract shall be for an initial two year period. Providing the successful proposer(s) will agree to maintain the same terms and conditions of the current contract, this contract could be extended for an additional two (2) years, on a year-to-year basis, if mutually agreed upon by both parties.

An understanding and agreement, by and between the proposer and the City, that the completion time as specified in proposer's submission will be met and that all work shall be executed regularly, diligently, and uninterrupted at such rate of progress as will ensure full completion thereof within the time specified.

The proposers shall pay all royalties and assume all costs arising from the use of any invention, design, process materials, equipment, product or device which is the subject of patent rights or copyrights. Proposer shall, at its own expense, hold harmless and

defend the City against any claim, suit or proceeding brought against the City which is based upon a claim, whether rightful or otherwise, that the goods or services, or any part thereof, furnished under the contract, constitute an infringement of any patent or copyright of the United States. The proposer shall pay all damages and costs awarded against the City.

Prior to extending any contract and in exercising its discretion in its option rights, the City shall review the Contractor's past performance, record of complaints, and compliance with the contract terms.

END OF SECTION

STATEMENT OF NO RESPONSE

RFP NO. 2010-03

If you are not proposing on this service/commodity, please complete and return this form to:
City of Doral – City Manager’s Office 8300 NW 53rd Street, Suite 100 Doral, FL 33166. Failure to
respond may result in deletion of your firm’s name from the qualified vendor list for the City of
Doral.

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____

SIGNATURE: _____

DATE: _____

We, the undersigned have declined to submit a proposal on the above because of the following
reasons:

_____ Specifications/Scope of Work too “tight”, i.e., geared toward brand
or manufacturer only (explain below)

_____ Insufficient time to respond

_____ We do not offer this product, service or an equivalent.

_____ Our schedule would not permit us to perform

_____ Unable to meet bond requirements

_____ Specifications unclear (explain below)

_____ Other (specify below)

REMARKS: _____

2. The full legal names and business address of any other individual (other than subcontractors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction with the City are (Post Office addresses are not acceptable), as follows:

Signature of Affiant

Date

Printed Name of Affiant

Sworn to and subscribed before me this ____ day of _____, 20__.

Personally known _____

OR

Produced identification _____

Notary Public-State of _____

Type of Identification

My commission expires: _____

Printed, typed, or stamped commissioned name of Notary Public

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

RFP NO. 2010-03

FINANCIAL ADVISORY SERVICES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the City Of Doral, Florida

by: _____
(print individual's name and title)

for: _____
(print name of entity submitting sworn statement)

whose business address
is: _____

and (if applicable) its Federal Employer Number (FEIN)
is: _____
*(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement: _____ - _____ - _____.)*

I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501 553.513, Florida Statutes:

The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

SIGNATURE

Sworn to and subscribed before me this ____ day of _____, 20____.

Personally known _____

OR

Produced Identification _____

Notary Public- State of _____

My commission expires: _____

Printed, typed, or stamped commissioned name of Notary Public

NON-COLLUSION AFFIDAVIT

RFP NO. 2010-03

State of _____)

) SS

County of _____)

_____ being first duly sworn, deposes and says that:

(1) He/She/They is/are the _____
(Owner, Partner, Officer, Representative or Agent) of _____ the
BIDDER that has submitted the attached Bid;

(2) He/She/They is/are fully informed respecting the preparation and contents of the attached Bid
and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said BIDDER nor any of its officers, partners, owners, agents, representatives,
employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or
agreed, directly or indirectly, with any other BIDDER, firm, or person to submit a collusive or sham Bid in
connection with the Work for which the attached Bid has been submitted; or to refrain from bidding in
connection with such Work; or have in any manner, directly or indirectly, sought by agreement or
collusion, or communication, or conference with any BIDDER, firm, or person to fix any overhead, profit,
or cost elements of the Bid or of any other BIDDER, or to fix any overhead, profit, or cost elements of
the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion, conspiracy,
connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the
proposed Work;

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any
collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its
agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered

in the presence of:

_____ By: _____

(Printed Name)

(Title)

ACKNOWLEDGMENT

State of Florida

County of _____

On this the _____ day of _____, 20____, before me, the undersigned Notary

Public of The State of Florida, personally appeared

_____ and

(Name(s) of individual(s) who appeared before notary) whose name(s) is/are Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC:

SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp, or Type as Commissioned.)

Personally known to me, or

Personally identification:

(Type of Identification Produced)

DID take an oath,

or

DID NOT take an oath.

OPTIONAL INFORMATION:

Type Of Document:

Number of Pages:

Number of Signatures Notarized:

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a)

FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

RFP NO. 2010-03

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____
by _____
for _____ whose
business address is _____ and (if applicable)
its Federal Employer Identification number (FEIN) is _____ (IF the entity had no FEIN,
include the Social Security Number of the individual signing this sworn
statement: _____.

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any Bid or Contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Para. 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Para. 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. Any entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executors, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prime facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Para. 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding Contract and which Bids or applies to Bid on Contracts for the provision of goods or

services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "persons" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY, CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

By: _____

(Printed Name) _____

(Title) _____

Sworn to and subscribed before me this _____ day of _____, 20__

Personally known _____ Or Produced
Identification _____ Notary Public - State of _____ My
Commission Expires _____

(Type of Identification)

(Printed, typed, or stamped commission name of notary public)

DRUG-FREE WORKPLACE PROGRAM

RFP NO. 2010-03

IDENTICAL TIE BIDS – Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform Employees about the dangers of drug abuse in the workplace, the business' policy of maintaining drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

VENDOR'S SIGNATURE

NAME OF COMPANY

VENDOR PRINT NAME

ANTI-KICKBACK AFFIDAVIT

RFP # 2010-03

STATE OF _____ }

} SS:

COUNTY OF _____ }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Doral, its elected officials, and _____ or its design consultants, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: _____

Title: _____

Sworn and subscribed before this

_____ day of _____, 20____

Notary Public

(Printed Name)

My commission expires: _____

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

RFP NO. 2010-03

I, _____,
(Individual's Name) (Title)

of the _____, do hereby certify that
(Name of Company)

I have read and understand the Compliance with Equal Employment Opportunity requirements set forth under sub-section 2.1.3 of this document.

Attachment of this executed form, as such, is required to complete a valid bid proposal.

Individual's Signature

Date

PROPOSER'S CERTIFICATION

RFP # 2010-03

I have carefully examined the Request for Proposal, Instructions to Bidders, General and/or Special Conditions, Vendor's Notes, Specifications, proposed agreement and any other documents accompanying or made a part of this Request for Proposal.

I hereby propose to furnish the goods or services specified in the Request for Proposal. I agree that my proposal will remain firm for a period of 365 days in order to allow the City adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service; no officer, employee or agent of the City of Doral or any other proposer is interested in said proposal; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

Name of Business

By:

Sworn to and subscribed before me
this ____ day of _____, 20__

Signature

Name and Title, Typed or Printed

Mailing Address

City, State and Zip Code

Telephone Number

Notary Public

STATE OF _____

My Commission Expires

Acknowledgement of Addendums: Issued Addendums must be signed and submitted with proposal.

RFP SIGNATURE PAGE FOR SOLE PROPRIETOR OR PARTNERSHIP

RFP # 2010-03

The full names and residences of persons, partners or firms interested in the foregoing RFP, as principals are as follows:

**Witness:
(seal)**

Bidder:

Firm Name

Signature

Print Name

Title (Sole Proprietor or Partner)

Post Office Address:

County in which fictitious name is registered.

Telephone #

Attach a copy of proof of registration.

RFQ SIGNATURE PAGE FOR CORPORATION

RFP # 2010-03

The officers of the Corporation are as follows:

	<u>Name</u>	<u>Address</u>
President	_____	_____
Vice-President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____
Registered Agent	_____	_____

The full names and residences of stockholders, persons, or firms interested in the foregoing RFP, as principals, are as follows:

Post Office Address

Bidder

Corporate Name

President's Signature

Is this corporation incorporated in the State of Florida? ___ Yes ___ No

Attest: _____
Secretary

If no, give address of principle place of business:

EXHIBIT "A"



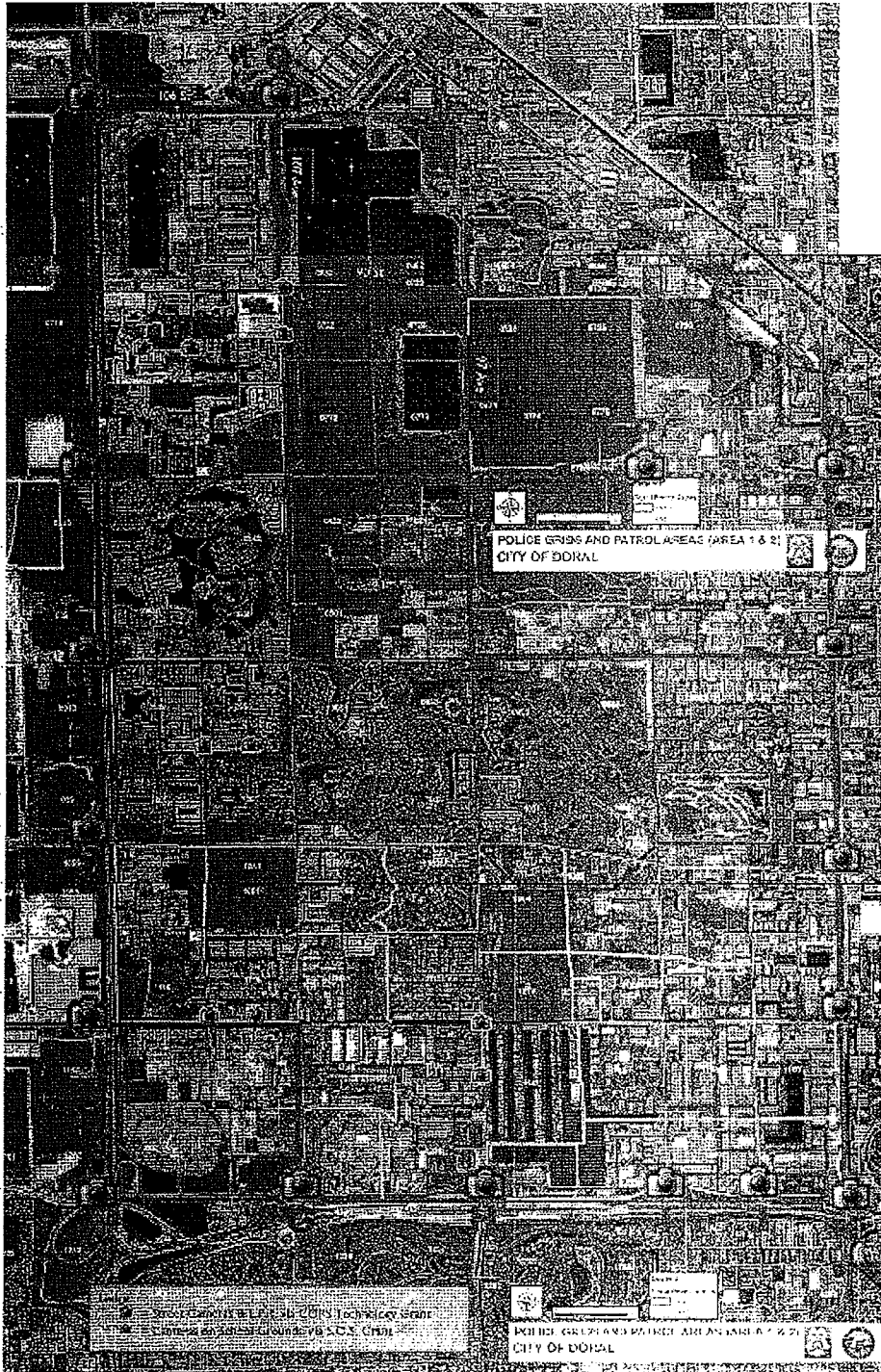
Video Surveillance System

Points of Entry

- A) Florida Turnpike exit on NW 106 Street
- B) Florida Turnpike exit on NW 74th Street
- C) NW 58th Street at Florida Turnpike
- D) Florida Turnpike exit on NW 41st Street
- E) NW 25th Street at Florida Turnpike
- F) Florida Turnpike exit on NW 12th Street
- G) Intersection of NW 12th Street and NW 107th Avenue
- H) Intersection of NW 12th Street and NW 97th Avenue
- I) Intersection of NW 12th Street and NW 87th Avenue
- J) Intersection of NW 12th Street and NW 84th Avenue
- K) Intersection of NW 12th Street and NW 79th Avenue
- L) Palmetto exit on NW 25th Street
- M) Palmetto exit on NW 36th Street
- N) Palmetto exit on NW 58th Street
- O) Palmetto exit on NW 74th Street
- P) Intersection of 74th Street and NW 79th Avenue
- Q) Intersection of NW 106th Street and NW 107th Avenue

SYSTEM REQUIRED IN ALL DIRECTIONS OF ENTRY AND EXIT FROM THE CITY

CITY OF DORAL MAP WITH ENTRY POINTS





Carlos Alvarez, Mayor

Public Works
Traffic Signals & Signs Division
7100 NW 36th Street
Miami, Florida 33156
T 305 591-3580 F 305 477-6627

miamidade.gov

December 2, 2008

Ms. Yvonne Soler-McKinley, Manager
City of Doral
8300 NW 53 Street, Suite 100
Doral, FL 33166

Re: County Policy Pertaining to Installation of Cameras in the Public Right-of-Way

Dear Ms. Soler-McKinley:

Miami-Dade Public Works (MDPW) is aware that some local municipalities are considering the installation of outdoor cameras for various purposes. If your city is among them, we would like you to be aware of the County's policies regarding such installations.

Our policies depend on the purpose of the cameras and are as follows:

- Security surveillance systems – Equipment for such systems can be installed on County ROW, can be attached to existing County infrastructure, and can be powered by County-maintained feeds from the local utility under the following conditions: A permit must be obtained from MDPW; standard national, state, and local procedures must be followed; all maintenance responsibility remains with the City; and the video feeds must be made available to County personnel for traffic surveillance purposes if requested.
- Traffic flow surveillance systems – Same as security surveillance systems above.
- Vehicle detection systems at signalized intersections – Same as security surveillance systems above, except as follows: installations are only permitted where standard vehicle detection loops are not suitable due to decorative pavement, bridge structures, etc.; and the County will accept maintenance responsibility since such equipment is considered to be an integral part of the signalization.
- Red light violator detection systems – Consistent with Florida Department of Transportation policy on state roads where FDOT prohibits such equipment from being installed in State ROW, equipment for such systems cannot be connected physically or electronically to signalization or any other County equipment and cannot be located in the County ROW.

MDPW appreciates your understanding and cooperation in regard to these policies. Please advise if you have any questions or if we can be of any further assistance.

Sincerely,

Robert Williams P.E., PTOE
Interim Division Chief
rbw@miamidade.gov

rbw/mlf