

Retro-reflective and Non-Reflective Sign Material

RQID1300205 - Verification of Availability

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **Invitation to Bid (ITB)**. Please review to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL & MINIMUM Requirements**”, being specified, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes.

See **Sections 2.1 and 2.3; 2.5 through 2.9; and 3.1 through 3.2**; paying very close attention to all Sections listed, and the “**minimum**” requirements of each. (While you are **not** proposing at this time, be mindful your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

Do you have prior experience consistent with the requirements of this ITB?
YES _ NO _

Do you have experience of a similar scope? YES _ NO _

Are you able to meet the “Equal Products Requirements” of Section 2.5?
YES _ NO _

Are you to provide “Samples” as stipulated in Section 2.6? YES _ NO _

Are you able to meet the “Delivery” requirements of this ITB (Section 2.7)?
YES _ NO _

Are you able to satisfy the “Scope of Work” requirements of this ITB (Section 3.1)?
YES _ NO _

Please provide “Three (3)” references (see attached)

I am “NOT” interested in this solicitation.

Name of Firm: _____ **SBE Exp. Date:** _____

Owner’s Name: _____ **Signature:** _____

Contact #: _____

Please respond by **2:00pm, Thursday September 26, 2013** – (Providing References)

Any questions, feel free to contact me at the number below.

(Respond to the “**Verification**” whether you are interested or not (choosing “**Yes**” or “**No**” as applicable); this helps SBD in the determination of measures).

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SECTION 2
SPECIAL CONDITIONS

RETROREFLECTIVE AND NONRETROREFLECTIVE SIGN MATERIAL

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of retroreflective and nonretroreflective sign material in conjunction with the County's needs.

2.2 TERMS OF CONTRACT

This contract will commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award letter, which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. This contract shall remain in effect for four (4) years; provided that the services rendered by the Bidder during the contract period are satisfactory and that County funding is available as appropriated on an annual basis and upon completion of the expressed and/or implied warranty period.

2.3 METHOD OF AWARD

Award of this solicitation will be made to the lowest priced responsive, responsible bidder by group in the aggregate and who meets the minimum qualifications listed below. In order to be considered for award, bidders must submit an offer for all items listed within each group. If a bidder fails to submit an offer for all items, within the group, its offer for that group may be rejected.

Minimum qualifications:

- a. Bidder shall provide a list of no less than three (3) Commercial Business and/or Government Agency references that can confirm the bidder has successfully provided similar sign material to the ones specified in the solicitation. The following information shall be provided: Company name, contact person and title, mailing address, telephone number, and e-mail address.

2.4 PRICES

The initial contract prices resultant from this solicitation shall prevail for no less than a twelve (12) month period from the contract's initial effective date. The pricing adjustment may be upward or downward but shall not be in the excess of the Producer Price Index (PPI), for the Chemicals and Allied Products' special purpose coatings; including marine, industrial and construction coatings.

It is the bidders' responsibility to request any pricing adjustment under this provision. For any adjustment to be considered, the bidders' request should be submitted no less than 90 calendar days prior to expiration of the then current twelve (12) month period. If no adjustment request is received, the County will assume that the bidder has agreed that the next twelve-month period will be without any upward price adjustment. The County reserves the right to negotiate lower pricing based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional twelve-month period based on the downward movement of the applicable index.

The County reserves the right to reject any price adjustments submitted by the bidders and/or to terminate the contract with the bidders based on such price adjustments.

SECTION 2
SPECIAL CONDITIONS

RETROREFLECTIVE AND NONRETROREFLECTIVE SIGN MATERIAL

The bidders' price quoted shall be inclusive of all costs, charges, and fees involved in providing the specified services. Additional charges of any kind added to the invoice submitted by the bidders will be disallowed.

2.5 "EQUAL" PRODUCT(S)

The brand name and/or model number contained in this solicitation are being used for the sole purpose of establishing the minimum requirement and level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material.

For an "equal" product to be considered by the County, the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an "equal" product is offered, product information sheets are required, the initial offer shall be accompanied with a complete set of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and/or brochures), and if required, two (2) copies of performance test results of the unit offered as an equal. All supporting documentation submitted must be in total meet of the required specifications set forth in this solicitation.

2.6 SAMPLES

Bidders may be required to submit a sample of the goods to be supplied for evaluation at no cost to the County. If samples are required, the County will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County may not consider the bidder's proposal for the item(s) provided; however, in the event of a group or aggregate award, the bidder's proposal may not be eligible for that group or in the aggregate as applicable.

The County reserves the right to perform its own testing procedures or to send any and all samples to a certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be sole judge of the acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

All samples shall become the property of Miami-Dade County.

2.7 DELIVERY

All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the bidder(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

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Certain County employees may be authorized in writing to pick-up materials under this contract. Bidder shall require presentation of this written authorization. The bidder shall maintain a copy of the authorization. Bidder shall contact the appropriate user department to confirm the authorization, if they are in doubt about authorization.

The bidder shall provide the warranty extended by the manufacturer for each item at time of delivery.

2.8 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, and maintained, in full compliance with the specifications and requirements set forth in this contract. If a bidder-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at bidder's expense, to the bidder. At the County's own option, the bidder shall either provide a direct replacement for the item, or provide a full credit for the returned item. The bidder shall be responsible for filing, processing, and collecting all damage claims against the shipper.

2.9 ENVIRONMENTALLY ACCEPTABLE PACKAGING

Effective June 16, 1992, all contracts in excess of ten thousand (\$10,000) dollars will be affected by Resolution Number R738-92 amending Miami-Dade County Administrative Order 3-2 (relating to the procurement of goods and services). As a waste management alternative, and as an additional means of reducing the volume and toxicity of waste and by-products entering Florida's solid waste stream, Miami-Dade County has instituted the following policy with regard to source reduction.

In order to discourage excessive packaging of a product solely for marketing purposes and to encourage packaging for purposes of ensuring durability, re-usability and recyclability. No goods shall be purchased if the goods constitute less than 90 percent (by volume) of the item being purchased or if the goods contain more than 10 percent package and packing material (by volume). No packaging shall be purchased which is not environmentally acceptable packaging.

For purposes of meeting the requirements of this resolution, "Environmentally Acceptable" shall be defined as; any item that is returnable for reuse or recycling, or which is recyclable.

In order to insure compliance with this resolution, bidders shall indicate in the space provided on the Bid/Proposal Submission Form or elsewhere as required by this solicitation, the method to be used for returning packaging materials to the distributor in conjunction with this solicitation and/or by completing the General Services Certification of Recycled Product Content Form indicating the ability of the materials to be recycled through existing recycling collection programs.

Appeals for waiver of these requirements may be made in writing to the County Manager through the Director of Procurement Management. No waiver shall be effective unless approved by a majority vote of the Board of County Commissioners. Offers failing to provide this information may result in being declared non-responsive; however the bidder shall be given the opportunity to provide the information during the offer evaluation period. At such time, the bidder shall be given fifteen (15) calendar days to submit this information.

SECTION 3
TECHNICAL SPECIFICATIONS

RETROREFLECTIVE AND NONRETROREFLECTIVE SIGN MATERIAL

3.1 SCOPE OF WORK

The purpose of this solicitation is to seek firm pricing to establish a term contract for retroreflective and nonretroreflective sign materials for Miami-Dade County.

3.2 GENERAL

The retroreflective and nonretroreflective sign material provided by the bidder shall conform to the State of Florida Department of Transportation (FDOT) Specifications, as described in section 993 and 994. The link below has been provided for ease of use:

<http://www.dot.state.fl.us/specificationsoffice/Implemented/SpecBooks/2014/Files/2014eBook.pdf>

BID SUBMITTAL FOR: Retroreflective and Nonretroreflective Sign Material

FIRM NAME: _____

4.1 REFERENCES

Section 2 paragraph 2.3.a	Provide three (3) references to which your firm have supplied retroreflective and nonretroreflective sign material.
Client Reference #1	
Company Name:	
Contact Name:	
Contact Title:	
Mailing Address:	
Telephone Number:	
E-mail address:	
Client Reference #2	
Company Name:	
Contact Name:	
Contact Title:	
Mailing Address:	
Telephone Number:	
E-mail address:	
Client Reference #3	
Company Name:	
Contact Name:	
Contact Title:	
Mailing Address:	
Telephone Number:	
E-mail address:	

BID SUBMITTAL FOR: Retroreflective and Nonretroreflective Sign Material

FIRM NAME: _____

4.3 PRICE SUBMITTAL

Group I - Translucent Graphic Film

Bidder providing an "Equal" product shall indicate manufacturer's brand *Name & Code*, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Color	Sizes of Roll	Brand / Model No.		Cost per Roll
1	3 Rolls	Light Tomato Red	24" X 50 yds.	<input type="checkbox"/> 3M 3630-43 or 3632-44	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
2	2 Rolls	Raspberry	48" X 50 yds.	<input type="checkbox"/> 3M 3630-133	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
3	2 Rolls	Yellow	24" X 50 yds.	<input type="checkbox"/> 3M 3630-015 or 3632-015	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

Group II - Dual-Color Film

Bidder providing an "Equal" product shall indicate manufacturer's brand *Name & Code*, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Color	Sizes of Roll	Brand / Model No.		Cost per Roll
1	25 Rolls	Black	48" X 50 yds.	<input type="checkbox"/> 3M 3635-222	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

Group III - Graphic Film Series (Opaque)

Bidder providing an "Equal" product shall indicate manufacturer's brand *Name & Code*, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Color	Sizes of Roll	Brand / Model No.		Cost per Roll
1	10 Rolls	Matte White	48" X 50 yds.	<input type="checkbox"/> 3M 7725-20 or 7125-20	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
2	5 Rolls	Tomato Red	48" X 50 yds.	<input type="checkbox"/> 3M 180C-13 or 7725-13 or 7125-13	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

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FIRM NAME: _____

Group IV - Fluorescent Graphic Film

Bidder providing an "Equal" product shall indicate manufacturer's brand *Name & Code*, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Color	Sizes of Roll	Brand / Model No.		Cost per Roll
1	5 Rolls	Bright Yellow	48" X 50 yds.	<input type="checkbox"/> 3M 180C-15 or 7725-15 or 7125-15	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
2	5 Rolls	Dark Green	48" X 50 yds.	<input type="checkbox"/> 3M 180C-56 or 7725-56 or 7125-56	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
3	5 Rolls	Intense Blue	48" X 50 yds.	<input type="checkbox"/> 3M 180C-47 or 7725-47 or 7125-47	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
4	2 Rolls	Bright Green	48" X 50 yds.	<input type="checkbox"/> 3M 7725SE-406	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

Group V - ASTM Type I - Reflective Sheeting

Bidder providing an "Equal" product shall indicate manufacturer's brand *Name & Code*, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Color	Sizes of Roll	Brand / Model No.		Cost per Roll
1	5 Rolls	White	24" X 50 yds.	<input type="checkbox"/> 3M 3230	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
2	5 Rolls	White	48" X 50 yds.	<input type="checkbox"/> 3M 3230	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
3	5 Rolls	Red	24" X 50 yds.	<input type="checkbox"/> 3M 3232	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
4	5 Rolls	Red	48" X 50 yds.	<input type="checkbox"/> 3M 3232	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
5	2 Rolls	Green	24" X 50 yds.	<input type="checkbox"/> 3M 3237	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

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FIRM NAME: _____

6	5 Rolls	Green	48" X 50 yds.	<input type="checkbox"/> 3M 3237	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
7	2 Rolls	Blue	24" X 50 yds.	<input type="checkbox"/> 3M 3235	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
8	2 Rolls	Blue	48" X 50 yds.	<input type="checkbox"/> 3M 3235	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

Group VI - Removable Graphic Film with Comply Adhesive for Digital Printing

Bidder providing an "Equal" product shall indicate manufacturer's brand Name & Code, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Color	Sizes of Roll	Brand / Model No.		Cost per Roll
1	10 Rolls	White	48" X 50 yds	<input type="checkbox"/> 3M 3545C	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
2	10 Rolls	Clear Overlay	48" X 50 yds	<input type="checkbox"/> 3M 8909 overlamine	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

Group VII – Florida DOT Approved Reflective Raised Pavement Markers Class B

Indicate manufacturer's brand Name & Code for the product submitted for approval.

Item #	Annual Est. Qty.	Color	Manufacturer's Brand Name & Code	Unit Cost
1	7,000 Each	1-Color bi-directional reflectorized faces – white, red and yellow	Name: _____ Code: _____	\$ _____
2	200 Each	1-Color bi-directional reflectorized faces – blue	Name: _____ Code: _____	\$ _____
3	5,000 Each	2-Color bi-directional reflectorized faces – any combination of white, red and yellow	Name: _____ Code: _____	\$ _____
4	7,000 Each	Mono-directional reflectorized face – white, red and yellow	Name: _____ Code: _____	\$ _____

BID SUBMITTAL FOR: Retroreflective and Nonretroreflective Sign Material

FIRM NAME: _____

Group VIII – ASTM Type IV – Fluorescent Wide Angle Prismatic Retroreflective Sheeting

Indicate manufacturer's brand *Name & Code* for the product submitted for approval.

Item #	Annual Est. Qty.	Type - Color	Size of Roll	Manufacturer's Brand Name & Code	Cost per Roll
1	15 Rolls	Type A (yellow-green)	12" x 50 yds.	Name: _____ Code: _____	\$ _____
2	5 Rolls	Type A (yellow-green)	36" x 50 yds.	Name: _____ Code: _____	\$ _____
3	2 Rolls	Type B (yellow-green)	12" x 50 yds.	Name: _____ Code: _____	\$ _____
4	10 Rolls	Type B (yellow-green)	24" x 50 yds.	Name: _____ Code: _____	\$ _____
5	2 Rolls	Type B (yellow-green)	36" x 50 yds.	Name: _____ Code: _____	\$ _____

Group IX - ASTM Type XI – Wide Angle Prismatic Reflective Sheeting

Indicate manufacturer's brand *Name & Code* for the product submitted for approval.

Item #	Annual Est. Qty.	Type - Color	Size of Roll	Manufacturer's Brand Name & Code	Cost per Roll
1	5 Rolls	Type A (white, red, green, blue, yellow)	5" x 50 yds.	Name: _____ Code: _____	\$ _____
2	25 Rolls	Type A (white, red, green, blue, yellow)	18" x 50 yds.	Name: _____ Code: _____	\$ _____
3	5 Rolls	Type A (white, red, green, blue, yellow)	24" x 50 yds.	Name: _____ Code: _____	\$ _____
4	10 Rolls	Type A (white, red, green, blue, yellow)	30" x 50 yds.	Name: _____ Code: _____	\$ _____
5	2 Rolls	Type B (white, red, green, blue, yellow)	18" x 50 yds.	Name: _____ Code: _____	\$ _____
6	2 Rolls	Type B (white, red, green, blue, yellow)	24" x 50 yds.	Name: _____ Code: _____	\$ _____
7	2 Rolls	Type B (white, red, green, blue, yellow)	30" x 50 yds.	Name: _____ Code: _____	\$ _____
8	5 Rolls	Type B (white, red, green, blue, yellow)	36" x 50 yds.	Name: _____ Code: _____	\$ _____

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FIRM NAME: _____

Group X – ASTM Type IV – High Performance with Pressure-Sensitive Adhesive Backing

Indicate manufacturer's brand *Name & Code* for the product submitted for approval.

Item #	Annual Est. Qty.	Type - Color	Size of Roll	Manufacturer's Brand Name & Code	Unit Price per Roll
1	8 Rolls	White, Red, Green, Blue, Yellow, and Brown	3" x 50 yds.	Name: _____ Code: _____	\$ _____
2	5 Rolls	White, Red, Green, Blue, Yellow, and Brown	9" x 50 yds.	Name: _____ Code: _____	\$ _____
3	15 Rolls	White, Red, Green, Blue, Yellow, and Brown	18" x 50 yds.	Name: _____ Code: _____	\$ _____
4	15 Rolls	White, Red, Green, Blue, Yellow, and Brown	24" x 50 yds.	Name: _____ Code: _____	\$ _____
5	8 Rolls	White, Red, Green, Blue, Yellow, and Brown	30" x 50 yds.	Name: _____ Code: _____	\$ _____
6	6 Rolls	White, Red, Green, Blue, Yellow, and Brown	36" x 50 yds.	Name: _____ Code: _____	\$ _____
7	10 Rolls	White, Red, Green, Blue, Yellow, and Brown	30" x 30 yds.	Name: _____ Code: _____	\$ _____

Group XI -Electronically Cuttable Film for Use on Reflective Sheeting

Bidder providing an "Equal" product shall indicate manufacturer's brand *Name & Code*, and submit specification sheet(s) for approval. See Section 2.5

Item #	Annual Est. Qty.	Type - Color	Size of Roll	Brand / Model No.	Cost per Roll
1	90 Rolls	Green Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1177C <input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
2	10 Rolls	Red Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1172C <input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
3	8 Rolls	Blue Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1175C <input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
4	5 Rolls	Orange Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1174C <input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____

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5	5 Rolls	Brown Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1179C	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
6	10 Rolls	Black Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1178C	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____
7	5 Rolls	Clear Perforated	30" x 50 yds.	<input type="checkbox"/> 3M 1170C	<input type="checkbox"/> Equal product Name: _____ Code: _____	\$ _____