

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New Contract
 ☐ OTR
 ☐ Sole Source
 ☐ Bid Waiver
 ☐ Emergency
 Previous Contract/Project No. **6974-0/13 and IB4514**

☒ Re-Bid ☐ Other

LIVING WAGE APPLIES: NO

Requisition No./Project No.: RQID1300207 TERM OF CONTRACT: 3 Years

Requisition /Project Title: Boat & Boat Trailer Repairs, Parts, Accessories and Supplies

Description: The purpose of this solicitation is to establish a contract for the purchase of boat and boat trailer repair services, engine replacement, parts, accessories, installation, and diagnostic services in conjunction with the County's needs.

Issuing Department: Regulatory and Economic Resources, Fire, Internal Services, Police, Park, Recreations and Open Spaces, Public Works Waste Management, Seaport, and Water and Sewer

User Department	Three Year	Funding Source	Department Code
RER	\$101,736.00	Revenue	
FR	\$171,000.00	Fire District	
ISD	\$207,000.00	Internal Services Funds	
MDPD	\$420,000.00	General Fund	
PR	\$109,000.00	General Fund	
PW	\$21,000.00	General Fund	
SP	\$237,000.00	Proprietary Funds	
WS	\$45,000.00	Proprietary Revenue	

Contact Person: Tracey Jones Phone: 305-375-4803 Estimate Cost: \$1,312,263.00

ANALYSIS

Commodity Codes: 929-25 BOATS, MOTORS, AND OTHER MARINE EQUIPMENT, 120-90 TRAILERS, BOAT, 120-57 MOTORS, BOAT, ELECTRIC, TROLLING, 120-44 HARDWARE AND SUPPLIES, BOAT (EXCEPT SPARK PLUG & 998-17 SALE OF BOATS AND MARINE EQUIPMENT

Check here ☐ if this is a new contract/purchase with no previous history.

	<u>EXISTING 6794-0/13</u>	<u>EXISTING IB4514-3/13</u>	<u>EXISTING IB4514-3/13-1</u>
Contractor:	Norseman Shipbuilders Corp (Primary) and Wiborg Marine Ind. (Secondary)	Bob Hewes Boats	Bob Hewes Boats
Small Business Enterprise:	Bid Preference	Bid Preference	Bid Preference
Contract Value:	\$ 992,500.00	\$ 95,170.00	\$ 47,855.00

Comments:

Continued on another page (s): Page 2

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor

RECEIVED
 DEPT. BUSINESS DEV.
 2013 SEP 27 AM 8:44

Basis of recommendation:	
Signed: Tracey Jones	Date sent to DBD: 9/26/2013
	Date returned to DPM:

<u>EXISTING IB4514-3/13-2</u>	<u>EXISTING IB4514-3/13-3</u>
Bob Hewes Boats	Bob Hewes Boats
Bid Preference	Bid Preference
\$ 47,855.00	\$ 47,855.00



BID NO.: 6974-0/16

OPENING: 2:00 P.M.

, 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

FOR INFORMATION CONTACT:

Tracey Jones, 305-375-4803, tjones@miamidadegov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 6974-0/18

Bid Title: BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

Procurement Officer: Tracey Jones

Bids will be accepted until 2:00 p.m. on , 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

SECTION 2
SPECIAL CONDITIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of boat and trailer repair services, engine replacement, parts, accessories, installation, and diagnostic services in conjunction with the County's needs on an as needed basis.

2.2 TERM OF CONTRACT: THREE (3) YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the contract term.

2.3 METHOD OF AWARD: TO MULTIPLE BIDDERS BY GROUP**2.3.1 REQUIREMENT FOR AWARD FOR ALL GROUPS:**

Award of this contract will be made to the two (2) lowest priced responsive, responsible bidders (primary and secondary) on a group-by-group basis. To be considered for award by group, the bidder shall offer prices for all items within a given group. If a bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

While the award will be made to multiple bidders by group to ensure availability, the County intends to use the lowest priced (primary) bidder to meet its requirements or to use other sources as appropriate and in the County's best interest. Award to multiple bidders is made for the convenience of the County and does not exempt the primary bidder from fulfilling its contractual obligations. Failure to perform as noted may result in the bidder being deemed in breach of contract. The County may terminate the bidder from the contract for default and charge the bidder re-procurement costs, if applicable.

2.3.2 GROUP I (ENGINE AND HULL REPAIRS NON-OEM): TWO (2) BIDDERS IN THE AGGREGATE

Award of Group I will be made to the two (2) lowest priced responsive, responsible bidders who offer the lowest price in the aggregate for the services listed in this Group. The bidders shall be selected by adding the aggregate total for Items 1, 2, and 3.

It is required that at least one of the bidder's facilities shall have access to major waterways in Miami-Dade County, and have available hauling and launching service with suitable heavy marine lifts able to handle boats up to sixty (60) feet long and up to sixty thousand (60,000) pounds.

While this method of award prescribes the method for determining the lowest responsive, responsible bidder, the County will award this Group to the designated lowest bidder as the primary bidder and to the designated second lowest bidder as the secondary bidder respectively. The primary bidder shall be required to perform the service identified in this Group. If the primary bidder fails to perform, the County may seek the services from the secondary bidder.

2.3.3 GROUP II (MANUFACTURER APPROVED SERVICE CENTERS): TWO (2) BIDDERS IN THE AGGREGATE

SECTION 2
SPECIAL CONDITIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

Award of Group II will be made to the two (2) responsive, responsible, bidders that offer the lowest price in the aggregate for the services listed in this Group. The bidder(s) to whom award will be made shall be selected by adding the aggregate total for Items 1 and 2 by manufacturer.

To be eligible for award under this group, bidders shall submit copies of certificates from each manufacturer or written documentation on manufacturer's letterhead as evidence that the bidder is certified to provide boat repair services for one or more of the following manufacturers:

- a. Evinrude
- b. Johnson
- c. Honda
- d. Mercury
- e. Yamaha
- f. Suzuki

Bidders may submit any other proof to demonstrate that the bidder is authorized by the manufacturer as an approved service center.

While this method of award prescribes the method for determining the lowest responsive, responsible bidder, the County will award to the designated lowest bidder as the primary bidder and to the designated second lowest bidder as the secondary bidder respectively. The primary bidder shall be required to perform the service identified in this contract for that manufacturer. If the primary bidder fails to perform, the County may seek the services from the secondary bidder.

NOTE: The County may choose to award orders estimated at \$750 or less, to any bidder based on availability, location or delivery time (for all Groups).

2.3.4 GROUP III (PARTS AND REPAIRS FOR BOAT TRAILERS): TWO (2) BIDDERS IN THE AGGREGATE

Award of Group III will be made to the two (2) responsive, responsible, bidders that offer the lowest price in the aggregate for the services listed in this Group. The bidder(s) to whom award will be made shall be selected by adding the aggregate total for Items 1 and 2.

2.4 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT:

If the bidder is awarded a contract under this solicitation, the prices proposed by the bidder shall remain fixed and firm during the three (3) year term of the contract.

SECTION 2
SPECIAL CONDITIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

2.5 METHOD OF PAYMENT: PERIODIC INVOICES FOR COMPLETED PURCHASES

The awarded bidder(s) shall submit an invoice(s) to the County user department(s) after purchase or services have been completed, whether the specific item(s) were picked up by authorized County personnel or delivered to the site by the awarded bidder. In addition to the general invoice requirement set forth below, the invoices shall reference the corresponding delivery ticket number or packing slip number that was signed by an authorized representative of the County user department at the time the items were delivered and accepted. Submittal of these periodic invoices shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items. Refer to section 1.34 in the General Guidelines for more information on invoice requirements.

2.6 REPAIR RATES

- 2.6.1 The hourly rate quoted shall be deemed to provide full compensation to the awarded bidder for labor, equipment use, travel time, and any other element of cost or price. The awarded bidder shall comply with minimum wage standards, and/or any other wage standards specifically set forth in this solicitation and resultant contract, and any other applicable laws of the State of Florida.
- 2.6.2 The awarded bidder shall provide the repair estimates using the hourly labor rates or awarded to that awarded bidder for repairs and services to boat engines, trailers and associated components. These repairs and services may include: welding, mechanical and electrical repairs, repair of props drive shaft structures, rudder, transmissions, and marine engines, etc.
- 2.6.3 A separate hourly rate (Section 4, Groups I and II, Item 2) shall be used for structural and cosmetic repairs to the boat hull and components including painting, stripping, re-conditioning, refinishing, etc.

2.7 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Tracey Jones, at (305) 375-4803 or by email: tjones@miamidade.gov.

SECTION 3
TECHNICAL SPECIFICATIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

3.1 SCOPE OF WORK/SERVICES

The awarded bidder(s) shall provide repair services, labor, supplies, accessories, parts, etc., for County owned vessels/boats, inboard and outboard marine engines, marine transmissions, marine outdrives, and boat trailers as required.

3.2 MATERIALS OR PARTS

Parts and materials used for repairs or purchased by the County shall be supplied at Manufacturer Suggested Retail price (M.S.R.P.) minus (-) percentage discount offered. Bidders must substantiate the cost of materials charged on the invoice with a copy of the M.S.R.P. listing showing the actual price incurred for the materials minus the discount.

3.3 LABOR RATE

The awarded bidder shall provide the repair estimates using the hourly labor rates awarded to that bidder for repairs and services to boat engines, transmissions, trailers and associated components. These repairs and services may include: welding, mechanical and electrical repairs, repair of props drive shaft structures, rudder, transmissions, marine engines, and trailers & associated components.

3.4 REPAIR REQUIREMENTS

All repairs and services whether OEM or Non OEM shall be in accordance with original manufacturer's specifications and established industry practices and standards. The County may require a written estimate for repairs or other services exceeding \$750. Estimates will be approved by the County before commencing all repairs.

3.5 ENGINE AND HULL REPAIRS (NON-OEM) - Group I

Group I, Item 1 - Provides for engine and hull repairs for vessels weighing up to 10,000 lbs. that can be transported by trailer to the awarded bidder facility for repairs. This may require removal of the vessel from the trailer and placement back onto the trailer upon completion of repairs. The awarded bidder may be required to pick up and return the boat and trailer combination to the County.

Group I, Item 2 - Provides for engine and hull repairs for vessels that require waterway access to reach the awarded bidders repair facility. The awarded bidder's repair facility must be able to accommodate vessels with no less than 6 feet of draft and greater. The awarded bidders will be required to provide hauling and launching services when vessels are brought in for servicing. This service includes taking the vessel to be repaired out of the water and placing the vessel back in the water for sea trials as needed and when the repairs to the vessel are completed.

3.5.1 PARTS AND ACCESSORIES (NON-OEM) - Group I

SECTION 3
TECHNICAL SPECIFICATIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

Bidders will supply discounts off the catalog list price from the following marine parts wholesale catalogs:

- a. Lewis Marine
- b. Land 'N' Sea Marine
- c. Port Supply
- d. Donovan Marine
- e. Seawide Distribution
- f. Kellogg Marine Supply

3.6 ENGINE AND HULL REPAIRS (OEM)-Group II

Group II, Item 1 - Provides for engine and hull repairs for vessels weighing up to 10,000 lbs. that can be transported by trailer to the awarded bidder facility for repairs. This may require removal of the vessel from the trailer and placement back onto the trailer upon completion of repairs. The awarded bidder may be required to pick-up and return the boat and trailer combination to the County.

Group II, Item 2 - Provides for engine and hull repairs for vessels/boats that require waterway access to reach the awarded bidders repair facility. . The awarded bidder's repair facility must be able to accommodate vessels/boats with no less than 6 feet of vessel draft and greater. The awarded bidder will be required to provide hauling and launching services when vessels are brought for servicing. This service includes taking the vessel to be repaired out of the water and placing the vessel back in the water for sea trials as needed and when the repairs to the vessel are completed.

3.6.1 PARTS AND ACCESSORIES (OEM)-Group II

Bidders will supply discounts for parts off manufacturer's list price for the following:

- | | |
|-----------------------------------|----------------------------|
| a. John Deere Marine Engines | f. Yamaha Marine Products |
| b. Twin Disc Marine Transmissions | g. Johnson Marine Products |
| c. Hike Metal (Weed boats) | h. Honda Marine Products |
| d. Aquarius Systems (Weed boats) | i. Mercury Marine Products |
| e. Evinrude Marine Products | j. Suzuki Marine Products |

However, the County may purchase boat engines and components from other manufacturers. Awarded bidders shall be required to repair these additional engines.

3.7 TRAILER REPAIRS (GROUP III)

Group III - Provides for trailer repairs which includes but is not limited to the trailer frame, axle, wheel/bearings, hubs, brakes, surge/electric, suspension clef, trailer coupler, torsion; etc.

3.7.1 TRAILER PARTS (OEM)-GROUP III

SECTION 3
TECHNICAL SPECIFICATIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

Bidders will supply discounts off the M.S.R.P. for the OEM parts from the following trailer manufacturers:

Amera Trail	Backtrack Trailers	Bear Trailers
BoatMate Trailers	Continental Trailers	Diamond City Trailers
E-Z Loader Trailers	Eagle Trailers (HLT Ltd)	Float-On
Haul-Rite Trailers	Heritage Custom Trailers	Karavan Trailers
King Trailers	Load Rite Trailers	Magic Tilt Trailers
Marine Master Trailers	Mastercraft	Ram-Lin Trailers
Ranger Trailers	Reel Extreme	REMEQ
Road King Trailers	Rolco Trailers	SC Trailers
ShoreLand'r (Midwest Ind)	Sure-Load	Tebben Enterprises
Tennessee Trailers, Inc	Torino	Tracker Marine
Trailmaster and Vanguard	Venture Trailers	Web On
Yatch Club Trailers (HLT Ltd)		

3.7.2 TRAILER PARTS (NON-OEM)-GROUP III

Bidders shall supply discounts off the list price for the parts from the following trailer parts suppliers:

Eastern Marine
Wholesale Marine
Trailer Parts Depot
The Expeditor

3.8 EMERGENCY REPAIRS/SERVICES

For emergency repairs or services, the County will first contact the primary awarded bidder for each group depending on the nature of the emergency. If the primary awarded bidder does not respond within two (2) hours after notification by the County, the secondary awarded bidder may be contacted to provide the emergency repairs or services, or the County may obtain the required emergency repairs or services elsewhere.

3.9 DELIVERY AND COMPLETION OF WORK

3.9.1 DELIVERY SHALL BE FORTY EIGHT (48) HOURS AFTER DATE OF ORDER (PARTS, ACCESSORIES & SUPPLIES)

The awarded bidder shall deliver within forty eight (48) hours after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the awarded bidder(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the awarded bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the awarded bidder(s) to whom an order is awarded fail to deliver as stated above, the County reserves the right to cancel the order on a default basis. If the order is so terminated, it is hereby understood and agreed that the County has the authority to

SECTION 3
TECHNICAL SPECIFICATIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

purchase the goods elsewhere and to charge the incumbent awarded bidder with any re-procurement costs. If the awarded bidder fails to honor these re-procurement costs, the County may terminate the awarded bidder from the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Awarded bidders shall require presentation of this written authorization. The awarded bidder shall maintain a copy of the authorization. If the awarded bidder is in doubt about any aspect of material pick-up, awarded bidder shall contact the appropriate user department to confirm the authorization.

3.9.2 COMPLETION OF WORK FROM DATE OF NOTICE TO PROCEED

The awarded bidder shall specify in the estimate for each order, the number of calendar days which it will guarantee to complete the work, repair, and/or service from the date the order is approved by the County. A verbal instruction from an authorized County representative shall constitute sufficient notice to the awarded bidder to commence work. Time for completion may be considered a factor in determining whether the primary or secondary awarded bidder will be granted the order. The completion date shall not exceed the number of calendar days originally offered by the awarded bidder after the approval by an authorized County representative.

All work shall be performed in accordance with good commercial practice. The work schedule and completion dates shall be adhered to by the awarded bidder(s); except in such cases where the completion date will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original completion date so that a revised delivery schedule can be appropriately considered by the County.

Should the awarded bidder(s) to whom the contract(s) is awarded fail to complete the work within the number of days as stated in its estimate, or the "not-to-exceed" timeframe cited above, it is hereby agreed and understood that the County reserves the authority to cancel the order with the awarded bidder and to secure the services of another awarded bidder to complete the work. If the County exercises this authority, the County shall be responsible for reimbursing the awarded bidder for work which was completed and found acceptable to the County in accordance with the contract specifications. The County may, at its option, demand payment from the awarded bidder, through an invoice or credit memo, for any additional costs over and beyond the original contract price which were incurred by the County as a result of having to secure the services of another awarded bidder. If the incumbent awarded bidder fails to honor this invoice or credit memo, the County may terminate the awarded bidder from the contract for default.

3.10 BACK ORDER ALLOWANCE: BACK ORDERS SHALL REQUIRE WRITTEN AUTHORIZATION

The County shall not allow any late deliveries attributed to product back order situations under this contract. Accordingly, the awarded bidder is required to deliver all items to the County within the time specified in Section 3.11 above; and no grace period on account of back order situations shall be honored, unless written authorization is issued by the user department, and a new delivery date is mutually established. In the event that the awarded bidder fails to deliver the products within the time specified, the County reserves the right to

SECTION 3
TECHNICAL SPECIFICATIONS

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

cancel the order, seek the items from another awarded bidder, and charge the incumbent awarded bidder for any re-procurement costs. If the awarded bidder fails to honor these re-procurement costs, the County may terminate the contract for default.

3.11 WARRANTY SHALL BE NINETY (90) DAYS FROM DATE OF ACCEPTANCE

- 3.11.1 In addition to all other warranties that may be supplied by the awarded bidder, the awarded bidder shall warrant its products and/or service against faulty labor and/or defective material, for a minimum period of ninety (90) days after the date of acceptance of the labor, materials and/or equipment by the County. This warranty requirement shall remain in force for the period of ninety (90) days; regardless of whether the awarded bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the awarded bidder does not constitute a waiver of these warranty provisions.
- 3.11.2 The awarded bidder shall promptly correct any deficiency, at no cost to the County, within forty-eight (48) hours after the County notifies the awarded bidder of such deficiency in writing. If the awarded bidder fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the County may, at its discretion, notify the awarded bidder, in writing, that the awarded bidder may be debarred as a County awarded bidder and/or subject to contractual default if the corrections or replacements are not completed to the satisfaction of the County within forty-eight (48) hours after receipt of the notice. If the awarded bidder fails to satisfy the warranty within the period specified in the notice, the County may (a) place the awarded bidder in default of its contract, and/or (b) procure the products or services from another contractor and charge the awarded bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

MIAMI-DADE COUNTY

BID NO.: 6974-0/18

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.

, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ISD/PM
Tracey Jones

Date Issued:

This Bid Submittal Consists of
Pages **9** through **15 plus**
Affidavits

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:

BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE

ACCEPTED _____ HIGHER THAN LOW _____
NON-RESPONSIVE _____ NON-RESPONSIBLE _____

DATE B.C.C. _____ NO BID _____

ITEM NOS. ACCEPTED _____

COMMODITY CODES: **929-25, 120-90, 120-57,
120-44, 998-17**

Procurement Contracting Officer: **Tracey Jones**

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

**FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID
NON-RESPONSIVE.**

GROUP I ENGINE AND HULL REPAIRS NON-OEM			
ITEM NO	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE
1	2,535 hours	Repairs to engine and associated components per Section 3 - Technical Specifications	\$_____ per hr
2	1,161 hours	Repairs to hull and associated components per Section 3 - Technical Specifications	\$_____ per hr
3	1,833 ft.	Hauling and Launching Service Fee (Section 3 - Technical Specifications)	\$_____ per ft.
		<u>DESCRIPTION</u>	<u>Less Discount %</u>
		Parts at catalog list price less percentage discount (Section 3 - Technical Specifications)	
		<u>Wholesaler</u>	
		Lewis Marine	_____ %
		Land 'N' Sea Marine	_____ %
		Port Supply	_____ %
		Donovan Marine	_____ %
		Seawide Distribution	_____ %
		Kellogg Marine Supply	_____ %
		Access to Waterways per Section 2 Para 2.3.2	Yes _____ No _____
		It is required that at least one of the vendor's facility shall have access to major waterways in Miami-Dade County, and have available hauling and launching service by suitable heavy marine lifts able to handle boats up to sixty (60) feet long and up to sixty thousand (60,000) pounds.	

GROUP II ENGINE AND HULL REPAIRS MANUFACTURER APPROVED SERVICE CENTERS			
ITEM NO	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE
1	2,797 hours	Repairs to engine and associated components per Section 3 - Technical Specifications Check box for each manufacturer represented (a-j)	\$ _____ per hr
		a. John Deere Marine Engines	()
		b. Twin Disc Marine Transmissions	()
		c. Hike Metal (Weed boats)	()
		d. Aquarias Systems (Weed boats)	()
		e. Evinrude Marine Products	()
		f. Yamaha Marine Products	()
		g. Johnson Marine Products	()
		h. Honda Marine Products	()
		i. Mercury Marine Products	()
		j. Suzuki Marine Products	()
		List other certified service center manufacturers represented:	
		Manufacturer: _____	
		Manufacturer: _____	
		Manufacturer: _____	
2	981 hours	Repairs to hull and associated components per Section 3 - Technical Specifications	\$ _____ per hr
		Proof of manufacturer approved service center as per Section 2, Para 2.3.3	Yes _____ No _____
		Parts at M.S.R.P. less percentage discount (Section 3 - Technical Specifications)	
		Manufacturer	Less Discount %
		a. John Deere Marine Engines	_____ %
		b. Twin Disc Marine Transmissions	_____ %
		c. Hike Metal (Weed boats)	_____ %
		d. Aquarias Systems (Weed boats)	_____ %
		e. Evinrude Marine Products	_____ %
		f. Yamaha Marine Products	_____ %
		g. Johnson Marine Products	_____ %
		h. Honda Marine Products	_____ %
		i. Mercury Marine Products	_____ %
		j. Suzuki Marine Products	_____ %

DRAFT

		GROUP III	
		TRAILER REPAIRS	
<u>ITEM NO</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	1,824	hours Trailer repairs and associated componets per Section 3 - Technical Specifications	\$ _____ per hr
		<u>DESCRIPTION</u>	<u>Less Discount %</u>
		Parts at M.S.R.P. less percentage discount (Section 3 - Technical Specifications)	
		Manufacturer:	
		Amera Trail	_____ %
		BoatMate Trailers	_____ %
		E-Z Loader Trailers	_____ %
		Haul-Rite Trailers	_____ %
		King Trailers	_____ %
		Marine Master Trailers	_____ %
		Ranger Trailers	_____ %
		Road King Trailers	_____ %
		ShoreLand'r (Midwest Ind)	_____ %
		Tennessee Trailers, Inc.	_____ %
		Trailmaster and Vanguard	_____ %
		Yatch Club Trailers (HLT Ltd)	_____ %
		Backtrack Trailers	_____ %
		Cotinental Trailers	_____ %
		Eagle Trailers (HLT Ltd)	_____ %
		Heritage Custom Trailers	_____ %
		Load Rite Trailers	_____ %
		Mastercraft	_____ %
		Reel Extreme	_____ %
		Rolco Trailers	_____ %
		Sure-Load	_____ %
		Torino	_____ %
		Venture Trailers	_____ %
		Bear Trailers	_____ %
		Diamond City Trailers	_____ %
		Float-On	_____ %
		Karavan Trailers	_____ %
		Magic Tilt Trailers	_____ %
		Ram-Lin Trailers	_____ %
		REMEQ	_____ %
		SC Trailers	_____ %
		Tebben Enterprises	_____ %
		Tracker Marine	_____ %
		Web On	_____ %
		Parts less discount off list price (Section 3 - Technical Specifications)	<u>Less Discount %</u>
		Supplier:	
		Eastern Marine	_____ %
		Wholesale Marine	_____ %
		Trailer Parts Depot	_____ %
		The Expeditor	_____ %

**SECTION 4
BID SUBMITTAL FOR:
BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION
WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____

**Bid Title: BOAT & BOAT TRAILER REPAIRS, PARTS, ACCESSORIES AND SUPPLIES**

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon bidder registration. Failure to register as a bidder within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the bidder ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the bidder ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

- A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

- B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____ - ____ / ____ / ____ / ____ / ____

Prompt Payment Terms: ____ % ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

****By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.****

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

**MIAMI-DADE
COUNTY**

APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
Internal Services Department
Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code	7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(f) and 2-11(b)(1), of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code	8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9. Miami-Dade County Living Wage Section 2-8.9 of the County Code
5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code	10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant _____

Name of Firm _____ Date _____

Address of Firm _____ State _____ Zip Code _____

Notary Public Information

Notary Public - State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me ☐ or has produced identification ☐

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____

Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

FAIR SUBCONTRACTING PRACTICES

(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

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☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature _____

Date _____

