



## Small Business Development Division Project Worksheet

**Project/Contract Title:** PRINTING OF SINGLE PARTS AND CARBONLESS FANAPART FORMS **Received Date:** 01/28/2014  
**Project/Contract No:** RQID1400043 **Funding Source:**  
**Department:** CLERK OF COURTS PROPRIETARY  
**Estimated Cost of Project/Bid:** \$515,000.00 REVENUE/STORMWATER  
**Description of Project/Bid:** The purpose of this solicitation is to establish a contract for the purchase of single part and multi part carbonless fanapart printed forms in conjunction with the County's needs on an as needed when needed basis. **Resubmittal Date(s):**

Contract Measures Recommendation		
Measure	Program	Goal Percent
Bid Preference	SBE	

**Reasons for Recommendation**

BID PREFERENCE

This project meets all the criteria set forth in I.O. # 3-41.


The eight (8) SBE firms certified in the required Commodity Codes were polled; one (1) responded in the affirmative (as being able to meet all the stipulated requirements).

Commodity Code: 96612-Forms, Printed (All Kinds)

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				<b>Total</b>

**Living Wages:** YES  NO    
**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		2/18/14 Date