



Small Business Development Division Project Worksheet

Project/Contract Title: PROFESSIONAL INTERPRETING AND TRANSLATION SERVICES
Project/Contract No: RQID1400057
Department: INTERNAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: \$584,255.00

Received Date: 03/24/2014

Funding Source:
 VARIOUS

Resubmittal Date(s):

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of professional interpreting and translation services in conjunction with the County's needs on an as needed when needed basis.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE	

Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in I.O. # 3-41.

There are two (2) SBE firms certified in the required Commodity Code.

Commodity Code: 96175-Translation Services

Small Business Contract Measure Recommendation


<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____		Tier 2 Set Aside _____	
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SHD Director	3/26/14 Date	