

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. _____
 Contract _____
 Re-Bid Other LIVING WAGE APPLIES: YES NO
 Requisition No./Project No.: RQID1400059 TERM OF CONTRACT 0 YEAR(S) WITH _____ YEAR(S) OTR

Requisition /Project Title: PWWM's Vac-Con Catch Basin Sewer Cleaning Truck

Description: The Miami-Dade County Water and Sewer (WASD) is requesting to access a competitive contract from the Florida Sheriff's Association (FSA) for purchase of eight (8) dump trucks to be used daily by WASD's Operation and Maintenance personnel at the Central District Waste Water Plant (CDWWP) and various facilities. These units are used extensively and exposed to sludge, corrosive atmospheric conditions and extreme caustic chemicals utilized in waste water processes, and will operate on paved and unpaved roads throughout the County.

Issuing Department: PWWM Contact Person: _____ Phone: _____
 Estimate Cost: \$356,130.35 Funding Source: GENERAL Proprietary FEDERAL OTHER

ANALYSIS

<u>Commodity Codes:</u>	<u>070</u>	Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.		
		<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:				
Small Business Enterprise:				
Contract Value:		\$	\$	\$
Comments:				
Continued on another page (s):	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation: _____

RECEIVED DEPT. BUSINESS DEV. 2014 FEB 28 PM 12:30	Signed: <u>Lourdes Betancourt, CPPB</u>	Date sent to SBD: <u>2/28/2014</u>
	Date returned to DPM: _____	

BID AWARD ANNOUNCEMENT

13-11-0904

Effective Dates:

October 1, 2013– September 30, 2014

OFF-ROAD UTILITIES, MEDIUM/HEAVY TRUCKS, & OTHER FLEET EQUIPMENT

*Participating Sheriffs Offices & Local Governmental
Agencies of the State of Florida*

Coordinated By

**The
Florida Sheriffs Association
& Florida Association of Counties**



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MEMO



FLORIDA SHERIFFS ASSOCIATION

P. O. Box 12519 • Tallahassee, FL 32317-2519
PHONE (850) 877-2165 • FAX (850) 878-8665
WEB SITE: www.flsheriffs.org

DATE: October 1, 2013

TO: **ALL PROSPECTIVE PARTICIPANTS**

FROM: Steve Casey Lynn Meek Peggy Goff Drew Terpak
Executive Director Coordinator Contract Manager Contract Specialist

RE: **OFF-ROAD UTILITIES, MEDIUM/HEAVY TRUCKS,
& OTHER FLEET EQUIPMENT
Bid No. 13-11-0904**

We are pleased to announce that the Florida Sheriffs Association and the Florida Association of Counties has successfully conducted its 11th statewide competitive bid for vehicles which includes trucks, backhoes, motorgraders, agriculture type tractors, skid steer loaders and regenerative air street sweepers. **This contract is effective beginning October 1, 2013 through September 30, 2014, as long as vehicles are available through fleet.**

Bids will be extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida. In addition, bids will be extended and guaranteed to ny other entities approved by manufacturers to participate in this contract.

In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at dterpak@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.

Also, when purchasing options, as required in Part C, Special Conditions (continued), dealers are required to offer some discount below manufacturer's standard retail pricing (MSRP) for any factory add options.

All interested parties who wish to purchase from this contract may do so by following these simple procedures:

ORDERING INSTRUCTIONS

1. Contact the awarded dealership (see pages 44-50) listed in the zone from which you wish to purchase and advise them of your interest to purchase from **Bid No. 13-11-0904**. They will assist you with the placement of your order and answer any questions you may have regarding the

vehicles purchased through this program. **You can only purchase from a dealer who is listed as a winner of one of the four zones for the vehicle you wish to purchase.**

Agencies ordering a FORD, GENERAL MOTORS, CHRYSLER, or TOYOTA product, please be advised that you must use the appropriate FIN CODE/FAN CODE for the Florida Sheriffs Association in order to obtain the manufacturer's concessions. Also, you must use your FIN CODE/FAN CODE as a secondary number. For further assistance call the Fleet Customer Information Center for your appropriate manufacturer.

Manufacturer	Type Code	FSA Code	Fleet Center Contact Numbers	
FORD	FIN CODE	QE065	1-800-34-FLEET	(1-800-343-5338)
GENERAL MOTORS	FAN CODE	917872	1-800-FLEET OP	(1-800-353-3867)
CHRYSLER	FAN CODE	49313	1-800-999-FLEET	(1-800-999-3533)

2. **YOU MUST send a copy of the original purchase order (including FSA's Contract No. 13-11-0904) submitted to the participating dealer by mail or electronically to:**

Florida Sheriffs Association

P. O. Box 12519

Tallahassee, Florida 32317-2519

ATTN: Lynn Meek, Cooperative Bid Coordinator

lmeek@flsheriffs.org

3. **Basic information required on all purchase orders** is listed on Page 51 of this Bid Award Announcement. Purchase orders lacking the required basic information listed may result in the delay of placement and/or confirmation of orders. **NOTE: The agency is responsible for obtaining a "Confirmation of Order" from the respective dealership. Dealers are required to complete a "Confirmation of Order" and send it to the purchaser within fourteen (14) calendar days after receipt of purchase order. Purchasers are encouraged to contact the dealer if a "Confirmation of Order" has not been received within a reasonable time.**

Purchasers are reminded that the issuance of a purchase order does not in itself guarantee the placement of an order.

4. Agencies which elect to purchase off this contract will incur the following administrative fees:
- **Off-Road Utilities, Medium/Heavy Trucks, & Other Fleet Equipment** – Dealers have included a one-half percent (.005) administrative fee in the base price and all add options that are listed. The one-half percent (.005) will also be included in any additional equipment (add options) the dealers quote to the governmental agencies.
5. In order to ensure quality service for our user agencies, we are requesting that you notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at dterpak@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.
6. Add/delete options might include a superscript listed by the Order Code. The purpose of the superscript is to identify which options correlate to a specific dealer. Superscripts will be a number between 1 and 4, and will correspond as follows: