



Small Business Development Division
Project Worksheet

Project/Contract Title: ACTUARIAL STUDIES AND RELATED SERVICES
Project/Contract No: RQID1500074
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$200,000.00

Funding Source: PROPRIETARY

Received Date: 04/02/2015

Resubmittal Date(s):

Description of Project/Bid: To establish a contract to select a qualified firm to provide actuarial studies and related actuarial services. These services will be for the estimation of outstanding liabilities for unpaid claims from self-insured exposures arising from workers' compensation, general liability, and automobile liability programs.

Table with 3 columns: Measure (Selection Factor), Program (MICRO/SBE), Goal Percent

Reasons for Recommendation
SELECTION FACTOR
This project meets all the criteria set forth in I.O. # 3-41.
There are no SBE-G&S firms certified in the required Commodity Code.
Commodity Code: 94612-Actuarial Services And Retirement Planning

Table with 5 columns: Subtrade, Cat, Estimated Value, % of Items to Base Bid, Availability. Includes a Total row.

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION
Tier 1 Set Aside, Tier 2 Set Aside, Set Aside Level 1-3, Trade Set Aside (MCC), Goal, Bid Preference, No Measure, Deferred, Selection Factor, CWP, SBD Director signature, Date 4/10/15