



Small Business Development Division Project Worksheet

Project/Contract Title: TANK CLEANING SERVICES
Project/Contract No: RQID1500103
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$1,000,000.00

Funding Source:
 PROPRIETARY

Received Date: 06/22/2015

Resubmittal Date(s):

Description of Project/Bid: To establish a Request to Qualify (RTQ) with a pool of pre-qualified vendors capable of providing dewatering/and or wastewater tank cleaning services.

Contract Measures Recommendation

Measure	Program	Goal Percent
Set Aside (Up To 100k)	SBE/GS	100.00%
Bid Preference	SBE/GS	

Reasons for Recommendation

SBE/GS Set-Aside (Up to 100K): For all Request For Quotes (RFQ's) whose estimated cost is less than \$100,000 and there are 3 or more certified SBE/GS firms available in the established pre-qualification pool, the RTQ will be Set-Aside for SBE/GS firms.

Bid Preference: A 10% Bid Preference to Micro Enterprise firms for contracts up to \$100K and a 10% Bid Preference to SBE firms for contracts over \$100K.

This project meets all the criteria set forth in I.O. # 3-41. As of 6/24/2015, there are two (2) Small Business Enterprise - Goods & Service (SBE/GS) firms certified in the required Commodity Code.

Commodity Code: 91070-Sludge Removal, Building (To Include Grease Trap Cleaning)

Small Business Contract Measure Recommendation


Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS	\$1,000,000.00	100.00%	
Total		\$1,000,000.00		

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____ Level 1 _____	Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____	Goal _____ Bid Preference _____
No Measure _____	Deferred _____ Selection Factor _____
CWP _____	 SBD Director
	Date <u>7/2/15</u>