

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

☒ **New contract** ☐ **OTR** ☐ **CO** ☐ **SS** ☐ **BW** ☐ **Emergency** Previous Contract/Project No:
15-13-0904

☐ **Re-Bid** ☐ **Other**

LIVING WAGE APPLIES: ___ YES ☒ NO

Requisition/Project No: ROID1700023

TERM OF CONTRACT: 12 months with 0 options-to-renew

Requisition/Project Title: Cab & Chassis Trucks & Other Fleet Equipment

Description: Accessing State of Florida Cab & Chassis Trucks and Other Fleet Equipment contract

User Department(s): Department of Solid Waste Management

Issuing Department: ISD

Contact Person: Alonzo Joseph Phone: 305-375-2774

Estimated Cost: \$ 292,272.00

Funding Source: Proprietary Funds

ANALYSIS

Commodity/Service No: 070-00			
AUTOMOTIVE VEHICLES AND RELATED TRANSPORTATION			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
EXISTING 2ND YEAR 3RD YEAR			
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments: No measure - accessing other entity contract			
Continued on another page (s): ___ Yes <input checked="" type="checkbox"/> No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: Alonzo Joseph

Date to SBD: 11/23/2016

Date Returned to DPM: _____

BID AWARD ANNOUNCEMENT

FSA16-VEH14.0

Effective Dates:
October 1, 2016 – September 30, 2017

Cab & Chassis Trucks and Other Fleet Equipment

Cooperative Bid Program



Coordinated By
**The
Florida Sheriffs Association
&
Florida Association of Counties**



Protecting, Leading & Uniting...since 1893

FLORIDA SHERIFFS ASSOCIATION

2617 Mahan Drive, Tallahassee, Florida 32308
P.O. Box 12519 • Tallahassee, Florida 32317-2519

p: (850) 877-2165
f: (850) 878-8665
www.flsheriffs.org  

DATE: October 1, 2016

TO: ALL PROSPECTIVE PARTICIPANTS

FROM: Steve Casey, Peggy Goff, Drew Terpak, Annette Grissom,
Executive Director Deputy Executive Business Operations Cooperative Bid
Director Manager Coordinator

RE: Bid Number: FSA16-VEH14.0 Cab & Chassis Trucks & Other Fleet Equipment

We are pleased to announce that the Florida Sheriffs Association and the Florida Association of Counties has successfully conducted its 14th statewide competitive bid for vehicles and heavy equipment which includes trucks, backhoes, motorgraders, agriculture type tractors, skid steer loaders, street sweepers, generators, and light towers. This contract is effective beginning October 1, 2016 through September 30, 2017, as long as vehicles are available through fleet.

Bids will be extended and guaranteed to any and all units of local governments/political subdivisions including but not limited to county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida, and the state universities and colleges. In addition, bids will be extended and guaranteed to any other entities approved by manufacturers to participate in this contract. The participating agencies cannot guarantee any order other than those ordered through each individual agency.

All agencies are bound by their local governing purchasing ordinances, rules and regulations and shall apply to purchases made under this contract. All awarded Vendors/Dealers are governed by their manufacturer's agreement.

Out of State Sales are permitted under this contract however, again ALL agencies are bound by their local governing purchasing ordinances, rules and regulations and shall apply to purchases made under this contract. All contractor/dealers are governed by their manufacturer's agreement. All contractor/dealers referencing this contract for the purpose of facilitating sales (purchase authority) outside the State of Florida must accept the terms and conditions of this contract.

In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at fleet@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.

CONTRACT ORDERING INSTRUCTIONS

All interested parties who wish to purchase from this contract may do so by following these simple procedures:

1. Contact the awarded dealership listed in the zone from which you wish to purchase and advise them of your interest to purchase from **Bid No. FSA16-VEH14.0**. They will assist you with the placement of your order and answer any questions you may have regarding the vehicles purchased through this program. You can only purchase from a dealer who is listed as a winner of one of the four zones for the vehicle you wish to purchase. However, you may purchase from any awarded dealer within any zone (additional delivery fees may apply).

Agencies ordering a Ford, General Motors, Chrysler, or Toyota product, please be advised that you must use the appropriate FIN Code/FAN Code for the Florida Sheriffs Association in order to obtain the manufacturer's concessions. Also, you must use your FIN Code/FAN Code as a secondary number. For further assistance call the Fleet Customer Information Center for your appropriate manufacturer.

Manufacturer	Type Code	FSA Code	Fleet Center Contact Numbers
Ford	FIN Code	QE065	1-800-34-FLEET (1-800-343-5338)
General Motors	FAN Code	917872	1-800-FLEET OP (1-800-353-3867)
Chrysler	FAN Code	48830	1-800-999-FLEET (1-800-999-3533)
Toyota	FIN Code	GE159	1-800-732-2798

2. Basic information required on all purchase orders is listed in this Bid Award Announcement. Purchase orders lacking the required basic information listed may result in the delay of placement and/or confirmation of orders. NOTE: The agency is responsible for obtaining a "Confirmation of Order" from the respective dealership. Dealers are required to complete a "Confirmation of Order" and send it to the purchaser within fourteen (14) calendar days after receipt of purchase order. Purchasers are encouraged to contact the dealer if a "Confirmation of Order" has not been received within a reasonable time.

Purchasers are reminded that the issuance of a purchase order does not in itself guarantee the placement of an order.

The purchase order should include FSA's Contract Number FSA16-VEH14.0 as well as the specification number, make and model of each item purchased. Please attach the dealer quote when available.

3. **Purchasers must send a copy of the original purchase order sent to the participating dealer in pdf format to: COOP@flsheriffs.org.**

4. Dealers have already included a three-quarter of one percent (.0075) administrative fee in their base pricing and all add options that are listed. Dealers' quotes to purchasers should not include the FSA administrative fee indicated as a separate line item on any purchase order.

No other administrative fee(s) will be applicable to any transaction relative to the contract.

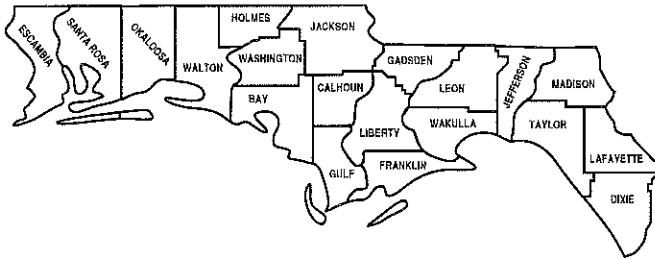
5. In order to ensure quality service for our user agencies, we are requesting that you notify the Florida Sheriffs Association, in writing, regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at fleet@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.
6. Add/delete options might include a superscript listed by the Order Code. The purpose of the superscript is to identify which options correlate to a specific zone. Superscripts will be numbered between 1 and 4, and will correspond as follows:

1 = Western zone dealer	2 = Northern zone dealer
3 = Central zone dealer	4 = Southern zone dealer

If a dealer has been awarded more than one zone, they will only have one superscript number assigned, and it will be the lowest numeric number that applies to their awarded zones. For example: If a dealer is awarded the northern and southern zones, their add/delete options for both zones will be represented by a "2" superscript.

FSA CONTRACT ZONE MAP

WESTERN



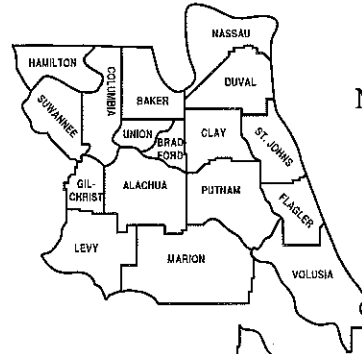
WESTERN

BAY
CALHOUN
DIXIE
ESCAMBIA
FRANKLIN
GADSDEN
GULF
HOLMES
JACKSON
JEFFERSON
LAFAYETTE
LEON
LIBERTY
MADISON
OKALOOSA
SANTA ROSA
TAYLOR
WALTON
WAKULLA
WASHINGTON

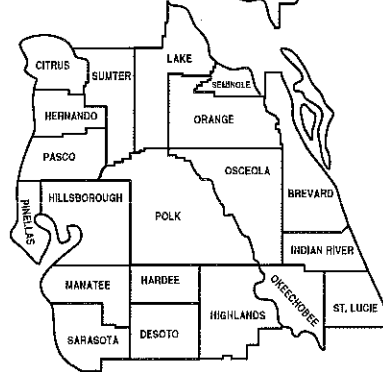
NORTHERN

ALACHUA
BAKER
BRADFORD
CLAY
COLUMBIA
DUVAL
FLAGLER
GILCHRIST
HAMILTON
LEVY
MARION
NASSAU
PUTNAM
ST. JOHNS
SUWANEE
VOLUSIA

NORTHERN



CENTRAL



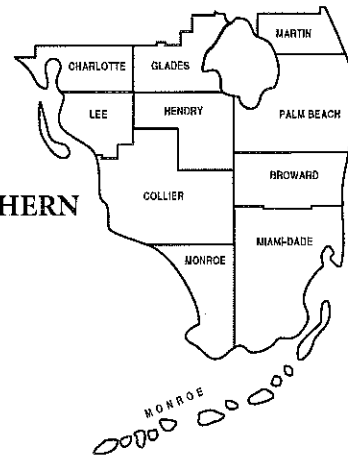
CENTRAL

BREVARD
CITRUS
DESOTO
HARDEE
HERNANDO
HIGHLANDS
HILLSBOROUGH
INDIAN RIVER
LAKE
MANATEE
OKEECHOBEE
ORANGE
OSCEOLA
PASCO
PINELLAS
POLK
ST. LUCIE
SARASOTA
SEMINOLE
SUMTER

SOUTHERN

BROWARD
CHARLOTTE
COLLIER
GLADES
HENDRY
LEE
MARTIN
MIAMI-DADE
MONROE
PALM BEACH

SOUTHERN





FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>OFF-ROAD ALL TERRAIN VEHICLES - 4 WHEEL DRIVE (Specification #01)</u>			
GHC MOTORSPORTS	2017 Honda Four Trax Foreman 500 (TRX500FA5H)	Western	\$8,044.00
GHC MOTORSPORTS	2017 Honda Four Trax Foreman 500 (TRX500FA5H)	Northern	\$7,899.00
GHC MOTORSPORTS	2017 Honda Four Trax Foreman 500 (TRX500FA5H)	Central	\$7,742.00
GHC MOTORSPORTS	2017 Honda Four Trax Foreman 500 (TRX500FA5H)	Southern	\$7,745.00
GHC MOTORSPORTS	2017 Polaris Sportsman 570 EFI (A17SEA57A1)	★ Western	\$6,698.00
GHC MOTORSPORTS	2017 Polaris Sportsman 570 EFI (A17SEA57A1)	★ Northern	\$6,575.00
GHC MOTORSPORTS	2017 Polaris Sportsman 570 EFI (A17SEA57A1)	Central	\$6,488.00
GHC MOTORSPORTS	2017 Polaris Sportsman 570 EFI (A17SEA57A1)	Southern	\$6,568.00
GHC MOTORSPORTS	2017 Yamaha Kodiak 700 (YFM70KDXHG)	Western	\$6,850.00
GHC MOTORSPORTS	2017 Yamaha Kodiak 700 (YFM70KDXHG)	Northern	\$6,615.00
GHC MOTORSPORTS	2017 Yamaha Kodiak 700 (YFM70KDXHG)	★ Central	\$6,409.00
GHC MOTORSPORTS	2017 Yamaha Kodiak 700 (YFM70KDXHG)	★ Southern	\$6,412.00



FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

OFF-ROAD ALL TERRAIN VEHICLES - 4 WHEEL DRIVE SPECIFICATION #1

2017 Honda Four Trax Foreman 500 (TRX500FA5H)
2017 Polaris Sportsman 570 EFI (A17SEA57A1)
2017 Yamaha Kodiak 700 (YFM70KDXHG)

Listed above you will find the model numbers of the vehicles that will be included in this year's contract. All items factory installed unless otherwise noted.

1. **ENGINE:**

- a. Manufacture's minimum 1 cylinder 4 stroke fuel injected gas engine.
- b. Liquid cooled
- c. Key/electric start
- d. 20 HP minimum

2. **TRANSMISSION:**

- a. Manufacture's standard automatic transmission

3. **BATTERY:**

- a. 300 CCA

4. **BRAKES:**

- a. Front disc / rear drum

5. **SAFETY ITEMS:**

- a. Safety shut off switch
- b. Hi/lo headlights

6. **WHEELS/TIRES:**

- a. Standard all terrain tires

7. **CHASSIS, FRAME, CAB:**

- a. Standard headlights
- b. Standard taillights
- c. Power plug
- d. Standard front and rear racks
- e. Standard floorboards
- f. Minimum tow capacity 800 lbs

Disclosure: The Florida Sheriffs Association working in conjunction with manufacturers, dealers and distributors of vehicles/equipment does their best to ensure Model names, numbers and codes represent the latest information available at the time the bid documents are prepared. However, do to the nature of the business, it is recommended that you confirm this information with your dealer representative at the time you are requesting a confirming quote.