## DEPARTMENTAL INPUT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Contract  Regulsition No./Project No. ROID1790043  Requisition No./Project No. ROID1790043  Requisition /Project No. ROID1790043  Requisition /Project Title: Public Housing Answering Service for inbound calls for PHCD to provide messages for all incoming maintenance calls and dispatch urgent/emergency telephone calls from tenant which occur after work hours, to include unscheduled office cleanes (hurricanes, storms).    To establish an answering service for inbound calls for PHCD to provide messages for all incoming maintenance calls and dispatch urgent/emergency telephone calls from tenant which occur after work hours, to include unscheduled office cleanes (hurricanes, storms).    Issuing Department	▼ New	▼ New □ OTR □ S			Sole Source     Bid Waiver			Emerge		Previous Contract/Project No.		
Requisition No. Project No. Public Housing Answering Service  Requisition /Project Title: Public Housing Answering Service    Description: To establish an answering service for inbound calls for PHCD to provide messages for all incoming maintenance calls and dispatch urgenity/emergency telephone calls from tenant which occur after work boars, to include unscheduled office closures (hurricanes, storms).    International Contract Person:   Phone: 786-469-4166	Contract								1	illand in the state		
Requisition/Project Title:    Public Housing Answering Service for inbound calls for PHCD to provide messages for all incoming maintenance calls and dispatch urgent/emergency telephone calls from tenant which occur after work hours, to include unscheduled office closures (flurricanes, storms).    Issuing Department	Re-Bid Other LIVING WAGE APPLIES: NO										(O	
Description:   To establish an answering service for inbound calls for PHCD to provide messages for all incoming maintegnance calls and dispatch urgent/emergency telephone calls from tenant which occur after work hours, to include unscheduled office closures (hurricanes, storms).    Issuing Department: PHCD	Requisition No./Project No   RQID1700043   TERM OF CONTRACT   YEAR(S) WITH   NA YEAR(S) OTR											
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Contract Person:   Finding   Contract Person:   Finding   Findin	To establish an answering service for inbound calls for PHCD to provide messages for all incoming maintenance calls and dispatch urgent/emergency telephone calls from tenant which occur after work											
Estimate Cost. \$150,000.00 GENERAL FEDERAL OTHER  Funding Source  ANALYSIS  Commodity Codes: 915-05  ContractProject History of previous purchases three (3) years Check here if it his is a new contract/purchase with no previous history.  EXISTING 200 YEAR 34D YEAR  Contract Value: \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Issuing Department:											
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EXISTING  Contractor:  Small Business Enterprise:  Contract Value:  \$ \$ \$ \$ \$  Comments:  Continued on another page (s):  Figs   V NO  RECOMMENDATIONS  Basis of recommendation:  Basis of recommendation:  Date sent to SBD:   01/13/2017   - 3    Signed; Tonya James  Date returned to DPM:	Contract/Project History of previous purchases three (3) years											
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## PUBLIC HOUSING ANSWERING SERVICE

## Scope of Work

To provide messages for all incoming maintenance calls and dispatch urgent/emergency telephone calls from tenant which occur after work hours Monday – Thursday 5:00 PM to 8:00 AM; Friday 5 PM until Monday 8:00 AM; weekends (Saturday and Sunday 24 hours), and County observed holidays. This will include unscheduled office closures (storms, hurricanes, etc.)