



Small Business Development Division Project Worksheet

Project/Contract Title: NFPA BROCHURES/EDUCATIONAL MATERIALS **Received Date:** 04/13/2017
Project/Contract No: RQID1700073 **Funding Source:** GENERAL/FEDERAL
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$0.00 **Resubmittal Date(s):**
Description of Project/Bid: This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering/providing speciality National Fire Protection Association (NFPA) printed brochures, books and manuals for Miami-Dade County (MDC) departments.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	
Set Aside (Up To 100k)	SBE/GS	
No Measure	SBE/GS	

Reasons for Recommendation
<p>PRE-QUALIFICATION POOL OF VENDORS FOR THE PURCHASE OF NFPA BROCHURES/EDUCATION MATERIALS. Estimated contract value \$322,000. (\$220,000 -General & \$80,000 - Federal). Term of contract 5 years w/1 year OTR</p> <p>An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates:</p> <p>Work Orders federally funded to have a No Measure SBE/G&S measure.</p> <p>SBE Set-Aside: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.</p> <p>Bid Preference: 10% Bid Preference to Micro Enterprise firms for contracts up to \$100k; 10% Bid Preference to SBE firms for contracts over \$100K.</p> <p>There are Zero (0) firms certified in the required commodity code(s).</p> <p>Commodity Code: 71510-Books, Directories, Magazines, Pamphlets, Publications, Reprints, Etc.</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE/GS			
	SBE/GS			
Total				

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION
Tier 1 Set Aside Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP SBD Director Date 5-31-17