

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

<input type="checkbox"/> <u>New</u>	<input type="checkbox"/> <u>OTR</u>	<input type="checkbox"/> <u>Sole Source</u>	<input type="checkbox"/> <u>Bid Waiver</u>	<input type="checkbox"/> <u>Emergency</u>	Previous Contract/Project No. 8008-0/18	
<input checked="" type="checkbox"/> <u>Contract</u>						
<input checked="" type="checkbox"/> <u>Re-Bid</u>	<input type="checkbox"/> <u>Other</u>	LIVING WAGE APPLIES: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
Requisition No./Project No.: RQID1800015		TERM OF CONTRACT	5	YEAR(S) WITH	0	YEAR(S) OTR
Requisition /Project Title: Disposable Inserts						
Description: The purpose of this solicitation is to establish a contract for the urchsde of disposable inserts. The disposable inserts are used with reusable plastic servers to provide meals for the inmate population.						
Issuing Department: Corrections & Rehab.		Contact Person: Debra Graham	Phone: 786-263-6359			
Estimate Cost: \$1,000,000						
		GENERAL	FEDERAL	OTHER		
		X				

ANALYSIS

Commodity Codes:	640-60				
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:					
Small Business Enterprise:					
Contract Value:	\$	\$	\$		
Comments:					
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO					
<u>RECOMMENDATIONS</u>					
	Set-aside	Sub-contractor goal	Bid preference	Selection factor	
SBE					
Basis of recommendation:					
Signed: Sherry Clentscale			Date sent to SBD: 11/1/2017		
			Date returned to ISD-PM:		

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for the purchase of disposable inserts in conjunction with the County's needs. The disposable inserts are used with reusable plastic servers to provide meals.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year period.

2.3 METHOD OF AWARD

Award of this contract will be made to two (2) responsive, responsible bidders who submit an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a bidder fails to submit an offer on all items, its overall offer will be rejected. The County will award this contract to the designated lowest priced vendor as the primary vendor and will award this contract to the designated second lowest priced vendor as the secondary vendor.

2.4 PRICES SHALL BE FIXED WITH ADJUSTMENTS ALLOWED BASED**ON GOVERNMENTAL PRICE INDEX:**

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed for the term of the contract. The only exception in this regard is that this fixed price shall be adjusted upward or downward based on the following price index list:

The latest Producer Price Index (PPI) for plastic products mfg.

It should be noted that requests for price adjustments may affect the primary vendor's designation status dependant upon vendor responses to notice of the index change.

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the vendor and/or to terminate the contract with the vendor based on such price adjustments.

2.5 “EQUAL” PRODUCT

The specific items listed on Section 3 of this solicitation are the only products that will be accepted.

2.6 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary vendor to obtain a price quote for the similar items. If there are multiple vendors on the contract, the County representative may also obtain price quotes from these vendors. The County reserves the right to award these similar items to the primary contract vendor, another contract vendor based on the lowest price quoted, or to acquire the items through a separate solicitation.



SECTION 3 – TECHNICAL SPECIFICATIONS**SCOPE OF WORK****3.1 High Heat**

Inserts shall be made of FDA approved styrene of compatible plastic and must firmly fit in the appropriate section of the server. The disposable inserts may be used by the County for hot or cold food items. The disposable inserts must be capable of withstanding the rethermalization process nested in servers resting on retherm shelves that include a hot plate.

Products List:

- A. Side Dish – approximately overall dimensions are 5.1 inches in length by 3.9 inches in width 1.0 inches in height. Part Number Aladdin Temp Rite (Aladdin) (A07A0) or Dinex (HH1)
- B. Entrée Dish – 1 cavity, approximately overall dimensions 7.6 inches in length by 5.1 inches in width by 1.0 inches in height. Part Number Aladdin (A44) or Dinex (HH8)
- C. Rectangular Soup Bowl – approximately overall dimensions 4.7 inches in length by 3.7 inches in width by 1.7 inches in height. The bowl shall have the capacity of approximately 10 ounces (brim fill) and 8 ounces (normal fill) level. Part Number Aladdin (B19) or Dinex (HH20)

Lids shall be made of polystyrene and have a plasticized finish and fit snugly on the appropriate counterpart.

- D. Soup Bowl Lid – must fit soup bowl. Approximately overall dimensions 4.9 inches in length by 3.8 inches in width by 0.3 inches in height. Part Number Aladdin (B82) or Dinex (HH30)

3.2 Cold

Inserts shall be made of polystyrene and have a textured finish and nest in the appropriate section of the server. Disposable inserts may be used for hot and cold items without leakage.

- E. Entrée Dish – one cavity, approximate overall dimensions 7.6 inches in length by 5.1 inches in width by 1.0 inches in height. Part Number Aladdin (A10A) or Dinex (TT8)
- F. Side Dish – one cavity, approximately overall dimensions 5.1 inches in length by 3.9 inches in width by 1.0 inches in height. Part Number Aladdin (A50A) or Dinex (TT1)

PRODUCT'S MANUFACTURER

<u>Item No.</u>	<u>Quantity Per Tray</u>	<u>Description & Product Number</u>	<u>Please Check Box to Identify Product's Manufacturer</u>
Per specification Section 3 paragraph 3.1 - High Heat			
1	950,000	Side Dish, high heat (As defined in paragraph 3.1 A)	Aladdin (A07A) <input type="checkbox"/> Dinnex (HH1) <input type="checkbox"/> Equal Product <input type="checkbox"/>
2	1,330,000	Entrée Dish, high heat (As defined in paragraph 3.1 B)	Aladdin (A44) <input type="checkbox"/> Dinnex (HH8) <input type="checkbox"/> Equal Product <input type="checkbox"/>
3	360,000	Rectangular Soup Bowl, high heat (As defined in paragraph 3.1 C)	Aladdin (B19) <input type="checkbox"/> Dinnex (HH20) <input type="checkbox"/> Equal Product <input type="checkbox"/>
4	300,000	Soup Bowl Lid, high heat (As defined in paragraph 3.1 D)	Aladdin (B82) <input type="checkbox"/> Dinnex (HH30) <input type="checkbox"/> Equal Product <input type="checkbox"/>
Per specification Section 3 paragraph 3.2 – Cold			
5	800,000	Entrée Dish-One Cavity Cold (As defined in paragraph 3.2 E)	Aladdin (A01A) <input type="checkbox"/> Dinnex (TT8) <input type="checkbox"/> Equal Product <input type="checkbox"/>
6	1,000	Side Dish-One Cavity Cold (As defined in section 3.2 F)	Aladdin (A05A) <input type="checkbox"/> Dinnex (TT1) <input type="checkbox"/> Equal Product <input type="checkbox"/>