

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency Previous Contract/Project No. **5870-0/15**
Contract
☒ Re-Bid ☐ Other LIVING WAGE APPLIES: ☒ YES ☐ NO

Requisition No./Project No.: **RQID1800035** TERM OF CONTRACT **8** YEAR(S) WITH ☐ YEAR(S) OTR

Requisition /Project Title: **Fire Suppression Systems Services**

Description: This Request to Qualify (RTQ) will establish a pool of pre-qualified Submitter(s) capable of providing fire suppression system services for various Miami-Dade County (County) departments. Entry into the pre-qualification pool is not a contract between the County and any submitters, but rather an acknowledgement that the included pool member satisfies the pre-qualification criteria as outlined throughout this RTQ. Pre-qualified submitters will be invited to participate in future spot market competitions.

Issuing Department: **Aviation** Contact Person: **Earl Davis & Neivy Garcia** Phone: **305-869-4180**
305-876-8482
Estimate Cost: **\$ 12,000,000.00** GENERAL FEDERAL OTHER
Funding Source: **X Proprietary Funds**

ANALYSIS

Commodity Codes: **990-42**

Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING

2ND YEAR

3RD YEAR

Contractor

Small Business Enterprise:

Contract Value:

Comments:

Continued on another page (s): ☐ Yes ☐ No

RECOMMENDATIONS

SBE Set-aside Sub-contractor goal Bid preference Selection factor

Basis of recommendation:

Date sent to SBD: 12/18/2017

Signed: Alonzo Joseph

Date returned to DPM:

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a pool of pre-qualified Submitter(s) capable of providing fire suppression system services for various Miami-Dade County (County) departments. Entry into the pre-qualification pool is not a contract between the County and any submitters, but rather an acknowledgement that the included pool member satisfies the pre-qualification criteria as outlined throughout this RTQ. Pre-qualified submitters will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ, enabling submitters to qualify at any time after the initial RTQ opening date.

2.2 DEFINITIONS

Fire Suppression System(s) – A fire suppression system controls and extinguishes fires without human intervention protecting the interior and/or exterior of a building. Such systems and their components include but are not limited to: control panels, cylinders, pre-action sprinklers, dry-pipe sprinklers, wet-pipe sprinklers, deluge sprinklers, chemical agents, dry agents, various fire pumps, backflow preventers, kitchen hoods, and/or widow glazing.

National Fire Protection Association (NFPA) – a United States trade association, with some international members, that creates and maintains private, copyright standards and codes for usage and adoption by local governments.

Request For Quote (RFQ) – A solicitation issued to pre-qualified pool members that is evaluated and awarded on a quantitative basis.

Submitter – shall refer to anyone responding to this Request to Qualify.

Submittal – shall refer to the form submitted in response to this Request to Qualify.

Work Order Proposal Request (WOPR) – A solicitation issued to pre-qualified pool members that is evaluated and awarded on a qualitative basis.

2.3 SMALL BUSINESS CONTRACT MEASURES

The application of measures will be determined at the time a RFQ or WOPR is issued and may include, but not be limited to a set-aside, goal, bid preference or other measures.

2.4 TERM

The pre-qualification pool will begin on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Division, and contingent upon the completion and submittal of all required RTQ documents. The pre-qualification pool shall expire on the last day of the last month of the eight (8) year period.

2.5 QUALIFICATION CRITERIA

Submitter(s) who meet the following qualifications will be placed on a list for participation in future competitions.

- A. Assign a competent company representative(s) whom is cognizant of industry standards and is authorized to discuss matters pertaining to fire suppression services in order to provide the County with support and information. Submitters(s) are required to provide their designated company representative(s) name, office address, phone number, and e-mail address.
- B. Demonstrated experience pertaining to the relevant services. As evidence, submitters(s) are required to provide at least two (2) letters of reference from their clients. The references shall ascertain to the County's satisfaction that the submitter has sufficient expertise.
- C. Certification by the National Institute of Certification in Engineering Technologies (NICET) as a NICET II Associate for Engineering Technologies, per the Uniform Fire Safety Rules and Standards, Chapter 69A-46 Fire Protection System Contractors and Systems.
A copy of the certification shall be provided with the submitters submittal form.
- D. Submitters, their staffing, or their approved subcontractor(s) shall hold one of the following criteria:
 - 1. Certification by the State of Florida as a Contractor I, per the Uniform Fire Safety Rules and Standards, Chapter 69A-46 Fire Protection System Contractors and Systems.
A copy of the certification shall be provided with the submitters submittal form.

-OR-

- 2. Certification by the State of Florida as a Contractor II and III, per the Uniform Fire Safety Rules and Standards, Chapter 69A-46 Fire Protection System Contractors and Systems. and Class D License issued by the State Fire Marshal, per Florida Statutes, Chapter 633.061.
A copy of the license and/or certifications shall be provided with the submitters submittal form.

Submitters shall provide all of the specified information, documents and attachments listed above with their submittal form as proof of compliance to the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Submitters to complete, supplement or supply the required documents. It shall be the sole prerogative of the County as to the number of Submitters who will be included under this RTQ. During the term of this RTQ, the County reserves the right to add or delete Submitters as it deems necessary and in its best interest.

2.7 ADDITIONAL GROUPS

The County reserves the right to add additional groups (with applicable qualification criteria) to this RTQ. The Internal Services Department, Procurement Management Division will solicit the industry and award said group on a competitive basis. It is hereby agreed and understood that although this RTQ identifies specific groups, equipment, and services, additional groups, equipment, and/or services may be added to this contract at the County's option.

2.8 CONFERENCES AND/OR SITE VISITS

Conferences and/or site visits may apply if so defined in the RFQ or WOPR.

2.9 LIQUIDATED DAMAGES

Liquidated damages may apply if so defined in the RFQ or WOPR.

2.10 INDEMNIFICATION AND INSURANCE

Proof of insurance is not required in order to be pre-qualified under this RTQ. Insurance requirements will be detailed in the subsequent RFQ or WOPR.

2.11 WARRANTY REQUIREMENTS

Warranty requirements may apply if so defined in the RFQ or WOPR.

2.12 MIAMI-DADE COUNTY LIVING WAGE

The Living Wage Ordinance may apply if so defined in the RFQ or WOPR.

2.13 DAVIS-BACON ACT

The Davis-Bacon Act may apply if so defined in the RFQ or WOPR.

2.14 SHANNON MELENDI ACT

The Shannon Melendi Act may apply if so defined in the RFQ or WOPR.

2.15 LOCAL PREFERENCE

Section 1.11 (E) is not applicable.

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The awarded bidder/contractor/proposer may be required to inspect, test, tag, maintain, repair and/or upgrade/retrofit various fire suppression systems. At a minimum, they may perform all services complying with, but not limited to the following:

- A. Conform to the most current edition of the National Fire Protection Associate (NFPA) 25 Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems, any other applicable NFPA standards, South Florida Building Codes, UL Listing, State, and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be born solely by the responsible successful bidder/contractor/proposer.
- B. Furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications of the RFQ or WOPR, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval by the County.

Further technical specifications will be provided within the RFQ or WOPR.

SECTION 4 – SUBMITTAL FORM

FIRM NAME: _____

QUALIFICATION CRITERIA TO BE COMPLETED BY ALL SUBMITTERS			
Refer to Section 2.5 to ensure that your firm's responses and attachments comply with solicitation requirements.			
Reference	Submitter Requirements		
A.	Designated company representative(s) name: _____ Office Address: _____ Phone Number: _____ E-mail address: _____		
B.	<input type="checkbox"/> Yes, my firm has experience pertaining to the relevant services and/or sale of goods and I have provided at least two (2) letters of reference from our clients.		
C.	<table border="1"> <tr> <td> Certified by the National Institute of Certification in Engineering Technologies as a NICET II Associate for Engineering Technologies <i>Copy of the certification shall be provided with the bid submittal</i> </td> <td> Copy Attached <input type="checkbox"/> </td> </tr> </table>	Certified by the National Institute of Certification in Engineering Technologies as a NICET II Associate for Engineering Technologies <i>Copy of the certification shall be provided with the bid submittal</i>	Copy Attached <input type="checkbox"/>
Certified by the National Institute of Certification in Engineering Technologies as a NICET II Associate for Engineering Technologies <i>Copy of the certification shall be provided with the bid submittal</i>	Copy Attached <input type="checkbox"/>		
D.	Certified by the State of Florida as a Contractor I <i>Copy of the certification shall be provided with the bid submittal</i>	<input type="checkbox"/>	
	- OR -		
	Certified by the State of Florida as a Contractor II <u>and</u> III <i>Copy of the certifications shall be provided with the bid submittal</i>	<input type="checkbox"/>	
	Class D License issued by the State Fire Marshal <i>Copy of the license shall be provided with the bid submittal</i>	<input type="checkbox"/>	