



Small Business Development Division
Project Worksheet

Project/Contract Title: PAPER BASED DISPOSABLE TRAYS

Project/Contract No: RQID1800092

Department: CORRECTIONS & REHABILITATION

Estimated Cost of Project/Bid: \$4,869,000.00

Funding Source:

GENERAL

Received Date: 04/02/2018

Resubmittal Date(s):

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of paper base disposable trays. The disposable trays are used to serve meals for the inmate population.

Measure

Bid Preference

Program

SBE/GS

Goal Percent

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are ten (10) SBE Certified firms under these commodity codes, however only (1) responded as being able to meet the project requirements.

Commodity Code: 64050-Paper Products: Cups, Doilies, Napkins, Plates, Straws, Facial Tissues (Other Than Hospital), Etc.; 64060-Plastic And Styrofoam Products: Cups, Forks, Plastic Coated Dishes, Plastic Food Wrap, Cooking Bags, Sandwich Bags, Spoons, Straws, Doilies, Etc.; 64066-Recycled Paper, Plastic, And Styrofoam Products (Disposable Type) (Incl. Wax Paper, Aluminum Foil And Cellophane)

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
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Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____

SBD Director

Date