



### Small Business Development Division Project Worksheet

**Project/Contract Title:** DISPOSABLE INSERTS  
**Project/Contract No:** RQID1800143  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$178,598.00

**Funding Source:**  
GENERAL FUNDS

**Received Date:** 08/07/2018

**Resubmittal Date(s):**

**Description of Project/Bid:** Corrections depleted its allocation due to the fluctuation of the inmate count which varies on a day to day basis. In an effort for the facilities to serve the inmates, delivery of disposable inserts were made on a continual basis. The amount requested herein is to cover services already rendered.

#### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

#### Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as, an analysis of the project package indicates a No Measure is appropriate for this project as this is a Confirmation Purchase awarded to Aladdin Temp-Rite.

There are no SBE Certified firms under this commodity code.

Commodity Code: 64060-Plastic And Styrofoam Products: Cups, Forks, Plastic Coated Dishes, Plastic Food Wrap, Cooking Bags, Sandwich Bags, Spoons, Straws, Doilies, Etc.

#### Small Business Contract Measure Recommendation

Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

#### REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_

*Laurie Johnson*  
SBD Director Date 8/7/18