

ISSUING DEPARTMENT INPUT DOCUMENT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

<input type="checkbox"/> New	<input type="checkbox"/> OTR	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Bid Waiver	<input type="checkbox"/> Emergency	Previous Contract/Project No. <div style="border: 1px solid black; padding: 2px;">FB-00043</div>
<input checked="" type="checkbox"/> Contract					
<input checked="" type="checkbox"/> Re-Bid	<input type="checkbox"/> Other – Access of Other Entity Contract				LIVING WAGE APPLIES: <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Requisition/Project Nos.: <div style="border: 1px solid black; padding: 2px;">RQID1900066</div>		TERM OF CONTRACT <div style="border: 1px solid black; padding: 2px;">5</div> YEAR(S) WITH <div style="border: 1px solid black; padding: 2px;">N/</div> YEAR(S) OTR			
Requisition /Project Title: <div style="border: 1px solid black; padding: 2px;">Scrap Metal Recycling Services</div>					
Description: <div style="border: 1px solid black; padding: 5px; min-height: 60px;">To establish a revenue generating contract for disposal of recycling products for various Miami Dade Departments.</div>					
Issuing Department: <div style="border: 1px solid black; padding: 2px;"></div>		Contact Person: <div style="border: 1px solid black; padding: 2px;">R. Campbell</div>		Phone: <div style="border: 1px solid black; padding: 2px;">305-375-3233</div>	
Estimate Cost: <div style="border: 1px solid black; padding: 2px;">.01</div>		Funding Source: <div style="border: 1px solid black; padding: 2px;">GENERAL</div>		<div style="border: 1px solid black; padding: 2px;">FEDERAL</div> <div style="border: 1px solid black; padding: 2px;">OTHER</div>	
				<div style="border: 1px solid black; padding: 2px;">Revenue</div>	

ANALYSIS

Commodity Codes:	570-50	578-81	926-77	981-24	998-68
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	EXISTING	2ND YEAR	3RD YEAR		
Contractor:	Sunrise Recycling & Sun R	Sunrise Recycling & Sun	Sunrise Recycling & Sun l		
Small Business Enterprise:					
Contract Value:	.01	.01	.01		
Comments:	This is a revenue generated contract				
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					

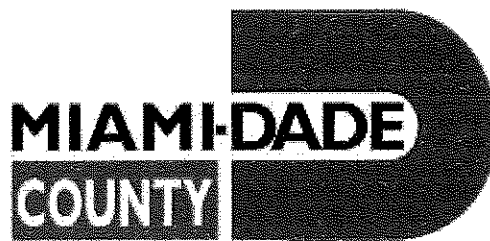
RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				
Basis of Recommendation: <div style="border: 1px solid black; height: 40px;"></div>				
Signed: <div style="border: 1px solid black; padding: 2px;">R. Campbell</div>		Date sent to SBD: <div style="border: 1px solid black; padding: 2px;">3/11/2019</div>		
		Date returned to SPD: <div style="border: 1px solid black; padding: 2px;"></div>		

Solicitation FB-01216

SCRAP METALS RECYCLING SERVICES

Solicitation Designation: Public



Miami-Dade County

Solicitation FB-01216

SCRAP METALS RECYCLING SERVICES

Solicitation Number FB-01216
Solicitation Title SCRAP METALS RECYCLING SERVICES

Solicitation Start Date In Held
Solicitation End Date Apr 5, 2019 6:00:00 PM EDT
Question & Answer End Date Mar 27, 2019 7:00:00 AM EDT

Solicitation Contact Roma Campbell
305-375-3233
rcamp@miamidade.gov

Solicitation Contact Jessica Tyrrell
Procurement Contracting Manager
ISD
305-375-4029
tyrrell@miamidade.gov

Contract Duration See Bid Documents
Contract Renewal See Bid Documents
Prices Good for Not Applicable

Solicitation Comments The purpose of this solicitation is to establish a revenue generating contract for the removal and recycling of various mixed scrap metals in conjunction with the County's needs.

Item Response Form

Item FB-01216-01-01 - SCRAP METAL RECYCLING SERVICES
Quantity 1 ton
Prices are not requested for this item.
Delivery Location Miami-Dade County
No Location Specified
Qty 1

Description

The purpose of this solicitation is to establish a revenue generating contract for the removal and recycling of various mixed scrap metals in conjunction with the County's needs.

BID NO.: FB-01216
SCRAP METALS RECYCLING SERVICES
Apr 5, 2019



MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:
SCRAP METALS RECYCLING SERVICES

FOR INFORMATION CONTACT:
Roma Campbell, 305-375-3233, rcamp@miamidade.gov

IMPORTANT NOTICE TO BIDDERS/PROPOSERS:

- **READ THE ENTIRE SOLICITATION DOCUMENT, THE GENERAL TERMS AND CONDITIONS (SECTION 1), AND SUBMIT ALL QUESTIONS/CLARIFICATION IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **THE SOLICITATION SUBMITTAL FORM CONTAINS IMPORTANT INFORMATION THAT REQUIRES REVIEW AND COMPLETION BY ALL BIDDERS/PROPOSERS RESPONDING TO THIS SOLICITATION.**
- **FAILURE TO COMPLETE AND SIGN THE SOLICITATION SUBMITTAL FORM WILL RENDER BIDDER'S/PROPOSER'S BID/PROPOSAL NON-RESPONSIVE.**



SECTION 1

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant contract. These general terms and conditions are considered non-negotiable.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County, Strategic Procurement Division's webpage by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r18-2.pdf>

NOTICE TO ALL BIDDERS/PROPOSERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning the scope of services/technical specifications please, utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

Please allow sufficient time to complete the online forms and upload of all proposal documents. Bidders/Proposers should not wait until the last minute to submit their bid/proposal. The deadline for submitting information and documents will end at the closing time indicated in the solicitation. All information and documents must be fully entered, uploaded, acknowledged ("Confirm") and recorded into BidSync before the closing time, or the system will stop the process and the submission will be considered late and will not be accepted.

PLEASE NOTE THE FOLLOWING:

No part of Bidder's/Proposer's bid/proposal can be submitted via **HARDCOPY, EMAIL, or FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid/proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire bid/proposal must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2**SPECIAL TERMS AND CONDITIONS****2.1 PURPOSE**

The purpose of this solicitation is to establish a revenue generating contract for the removal and recycling of various mixed scrap metals in conjunction with the County's needs.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The contract shall expire on the last day of the sixty month.

2.3 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible Bidder who offers the County the **highest percentage rate** and meet the minimum requirements as specified. Scrap metal pricing shall be based on American Metals Market (AMM) regional pricing. Bidders shall offer a percentage rate of the AMM pricing "low prices".

2.4 Requirements

The Awarded Bidder must be a certified Secondary Metals Recycler as described by Florida Statute 538, Part II, Department of Revenue, as of the bid opening date. A copy of a valid certificate shall be submitted with the bid. When applicable, the Awarded Bidder shall also provide a Materials Recovery Facility/dealer certificate as described by the Florida Department of Environmental Protection, Rule 62-722, FAC. Bidders shall provide copies of such certifications with their bid. However, the County reserve the right to request such documentation during the evaluation period. To ensure ongoing compliance, the County reserves the right to request a valid copy of such certifications, as applicable, at any time during the term of the contract.

2.5 PERCENTAGE RATE

If the Bidder is awarded a contract under this solicitation, the percentage offered by the Bidder shall remain fixed and firm during the term of contract.

2.6 METHOD OF PAYMENT

The Awarded Bidder shall make payment for collection of scrap metal to each individual County department within ten (10) business days from the date of the pick-up receipt date. Payment shall be mailed in the form of a check. In accordance with Administrative Order No. 4-86, all checks shall be drawn only on United States banks in United States currency with the drawer's name and address imprinted on the check. Again, all checks are to be made payable to the specific County Department for which the check is intended in accordance with Resolution No. R-755-13 dated 09/17/2013. Each check shall be mailed to the County department where the scrap metal was picked up from and addressed to the attention of the contract/project manager for each department, (see Section 3, Paragraph 3.4) for additional information on what items must accompanied each check payment.

NOTE: See Pricing Example in Section 4.2 for information on how the payments are to be calculated.

2.7 INDEMNIFICATION OF NSURANCE

Refer to Section 1, General Terms and Conditions, Paragraph 1.21 Indemnification and Paragraph 1.22 Insurance Requirements

2.8 AVAILABILITY OF CONTRACT TO OTHERS

Although this Solicitation is specific to the County Departments listed in Section 3 Technical Specifications, it is hereby agreed and understood by the awarded bidder that any County department or agency may avail itself of this contract and request any and all services specified herein from the awarded bidder at the same percentage established by this solicitation.

2.9 ADDITIONAL FACILITIES MAY BE ADDED OR DELETED

It is hereby agreed and understood by the awarded Bidder that additional departments/locations may be added to the contract at the option of the County. When such needs are identified, the awarded Bidder shall extend the same percentage as awarded. It is hereby agreed and understood that the County may delete service for any or all facilities when such services is no longer required or for any other reason during the contract period; upon written notice to the awarded Bidder. The awarded Bidder shall remove all containers within 10 days after notification by the County.

2.10 ADDITIONAL TYPES AND/OR SIZES OF CONTAINERS MAY BE SOLICITED

Although this solicitation and resultant contract states specific types and/or sizes of containers (see Section 3 Technical Specifications), it is understood and agreed that the County may request additional types and/or sizes of containers from the awarded Bidder with the same type of service.

2.11 WORK DAY DEFINED

Each user department shall communicate its schedule of operation to the awarded Bidder. There are no payments by the County on this contract; all travel time, tolls, and other expenses shall be borne by the awarded bidder and will not be reimbursed by County.

2.12 RESPONSIBILITY OF SUBSEQUENT CONTRACTS

The awarded Bidder shall be solely responsible for any and all contracts into which it may enter with purchasers of recyclable materials. Miami-Dade County shall not become a party to any contract between the awarded Bidder and any purchaser of recyclable materials from the awarded Bidder.

SECTION 3

SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The awarded Bidder shall provide and directly transport containers to and from each County facility to a certified facility, in the quantity and size for the period of time or on an on-call basis, as detailed in Section 3.3. The containers shall be 20 cubic yard or 40 cubic yard in size, capable of withstanding the anticipated use of safely containing and transporting mixed scrap metals. The service schedule is not a guaranty, but rather the departments' best estimate. No guaranty is made as to the frequency of pick-ups, nor the quantity, weight, type, quality, contaminants and/or content of metals placed in the awarded Bidder's containers at any time.

The scrap metal is offered for sale "WHERE IS AND AS IS", without recourse to Miami-Dade County. No warranties or guarantees will be issued.

3.2 SCRAP METAL PRICES AND CATEGORIES

- a. Scrap prices will be based on American Metal Market prices for each category as follows but not limited to:
 - i. Bare Copper, Insulated Copper
 - ii. Bare Aluminum, Insulated Aluminum
 - iii. Brass
 - iv. Lead
 - v. Iron and Steel
 - vi. #1 Heavy Copper and Wire
 - vii. Old Aluminum Sheet and Cast
 - viii. Red Brass Solids
 - ix. Heavy Soft Lead
 - x. #2 Bundles Heavy Copper and wire
- b. The County makes no guarantee of minimum quantities for the sale of scrap metal and the categories specified above are not to be construed as the only type of metal that may be collected, these metals maybe mixed with: derivative materials and contaminants such as gaskets, plastics, rubber, sealants, and various lubricants, oils, fuels, and/or other fluids during the term of the contract.
- c. The awarded bidder shall provide Miami-Dade County accurate pricing based on the regional American Metal Market prices at the time of scrap metal collection. The price to be paid shall be by the pound for each item. If a regional price is not available, the price for the current American Metal Market price list within 24 hours of collection will be sufficient.

3.3 CONTAINERS

Open top, roll-off or similar type container, capable of being exchanged on site by a roll-off truck or similar, without the aid of additional equipment, and safely containing and transporting the various scrap metals described above. Sizes currently identified in this solicitation are: 20 cubic yard and 40 cubic yard.

3.4 PICK-UP REQUIREMENTS

A pick-up receipt for the materials picked up shall be provided by the awarded Bidder's operator/driver to the project manager at each site at the time of each pick-up. The receipt shall have the name and contact information of the awarded Bidder and list at a minimum, but not limited to:

- County user department name and project manager's name.
- Pick up address and/or specific site location.
- Pick up date and time of day.
- Number and sizes of each container(s) picked up.
- A general description of the material picked up.
- An exact weight of the material picked up.
- The signature and printed name of the driver/operator picking up the material.

After commencement of services, unforeseen additional information may be required to be displayed on the pick-up receipt. For this reason, it is recommended that the awarded Bidder create an electronic version of the receipt capable of such future modifications.

In accordance with Miami-Dade County Administrative Order 8-2 any contract resulting from this solicitation will not be used by the County to dispose of surplus material.

3.5 MANDATORY SUBMITTAL OF THE AMM REPORT(S), WEIGHT TICKET(S), AND REVENUE PAYMENT STATEMENTS TO ACCOMPANY CHECKS

Payment shall be made based on the net weight of scrap retrieved by the vendor for recycling. Payment shall be made no later than the 10th day of the month immediately following pickup of scrap material. Payments are to be made to each County department as stated in Section 2, Paragraph 2.6. The vendor shall submit with each monthly payment a monthly summary to include the following items, however, the department may request additional information to be displayed on payment statements:

- 1) Date of pickup from County's location;
- 3) Location of pick up;
- 2) The corresponding weight ticket(s) verifying the weight amount of the scrap metal picked up;
- 3) The appropriate copy of the AMM price data report page corresponding to the pick-up date;
- 4) Disposal/Sold date;
- 5) Number of containers picked up;
- 6) Size of containers picked up;
- 7) Total net ton weight of scrap metal sold per container (must match documentation);
- 8) Total price per net ton sold, multiplied by percentage awarded, totaling the payment amount, showing a breakdown with subtotals per each container, if applicable;
- 9) Scale Ticket Copies - a copy of scale tickets for each load (***all weighing must be done on state certified scales***);

3.5 USER DEPARTMENT SERVICE INFORMATION & SCHEDULE

Contact person and address to mail checks, weight tickets, and statements to shall be assigned by each department after award.

3.5.1 Department of Transportation and Public Works (DTPW)

Location	Address	Size	Quantity	Interval
Metrobus Central Operations	3431 NW 31 Street	20 cy	1	On Call
Metrobus Support Service Garage	3295 NW 31 Street	20 cy	1	On Call
Metrobus N.E Operations	360 NE 185 Street	20 cy	1	On Call
Metrobus Coral Way	2775 SW 74 Avenue	20 cy	1	On Call

Metrorail Vehicle Maintenance	6601 NW 72 Avenue	40 cy	1	On Call
Road & Bridge Facility	9301 NW 58 Street	40 cy	1	On Call

3.5.2. **Solid Waste (SW)**

Location	Address	Size	Quantity	Interval
Shop 3 Main	8801 NW 58 Street	20 cy	1	On Call
Shop 3A	18701 NE 6 Avenue	20 cy	1	On Call
Shop 3B	7900 SW 107 Avenue	20 cy	1	On Call
Shop 3C Construction/ Welding	8801 NW 58 Street	20 cy	1	On Call
Shop 3D	10820 SW 211 Street	20 cy	1	On Call
West Little River Trash and Recycling Center	1830 NW 79 Street	20 cy	1	On Call
Golden Glades Trash and Recycling Center	140 NW 160 Street	20 cy	1	On Call
Sunset Kendall Trash and Recycling Center	8000 SW 107 Avenue	20 cy	1	On Call
Snapper Creek Trash and Recycling Center	2200 SW 117 Avenue	20 cy	1	On Call
West Perrine Trash and Recycling Center	16651 SW 107 Avenue	20 cy	1	On Call
Moody Drive Trash and Recycling Center	12970 SW 268 Street	20 cy	1	On Call
South Miami Heights Trash and Recycling Center	20800 SW 11 Court	20 cy	1	On Call

3.5.3 **Port Miami**

Location	Address	Size	Quantity	Interval
Stockroom	1580 No. Cruise Boulevard	20 cy	1	On Call

3.5.4 **Design & Construction Services (DCS) – Internal Services Department (ISD)**

Location	Address	Size	Quantity	Interval
Design and Construction Services	3501 NW 46 Street	30 cy	1	On Call

3.5.5 **Property Control & Business Supplies Division, ISD**

Location	Address	Size	Quantity	Interval
Property Control & Business Supplies Division	980 W 84 Street	20 cy	1	On Call

3.5.6 **Miami-Dade Fire Rescue (MDFR)**

Location	Address	Size	Quantity	Interval
Logistics Shop 2	6100 SW 87 Avenue	20 cy	1	On Call
Logistics North Shop	8141 NW 80 Street	20 cy	1	On Call

3.5.8 **Miami-Dade Parks, Recreation and Open Spaces (PROS)**

Location	Address	Size	Quantity	Interval
Zoo Miami	12400 SW 152 Street	20 cy	1	On Call

SECTION 4 PRICING SCHEDULE

4.1 PERCENTAGE RATE OFFERED

Item	Description	Percentage Rate
1	Scrap Metal Disposal Services	_____ % Per Gross Ton

4.2 PRICING CALCULATION EXAMPLE

AMM Listed "Low Price":	\$150 per gross ton
Percentage Offered by Bidder:	25% per gross ton
Pricing Calculation:	$\$150 \times 25\% = \37.50 per gross ton
Convert from Gross to Net:	$\$37.50 / 1.12 = \33.48 per net ton
Convert from ton to pound:	$\$33.48 / 2,000 = \0.01674 pounds
Amount of picked up:	1,000 pounds
Amount due to County:	$\$0.01674 \times 1,000 = \underline{\$16.74}$

4.3 CERTIFICATION SUBMITTALS TO BE INCLUDED IN BID

Item	Certification	Initial Below
a.	Secondary Metals Recycler Certificate (FS 538 Part II)	_____
b.	Materials Recovery Facility Certificate (If applicable) (Rule 62-722, F.A.C.)	_____



Submittal Form

Solicitation No. FB-01216		Solicitation Title: SCRAP METALS RECYCLING SERVICES	
Legal Company Name (include d/b/a if applicable): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Federal Tax Identification Number: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
If Corporation - Date Incorporated/Organized: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		State Incorporated/Organized: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Company Operating Address: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		City <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	State <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Miami-Dade County Address (if applicable): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		City <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	State <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Company Contact Person: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Email Address: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Phone Number (include area code): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Company's Internet Web Address: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.</p> <p><input type="checkbox"/> Place a check mark here only if the Bidder has such conviction to disclose to comply with this requirement.</p>			
<p>LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a "local business" is a business located within the limits of Miami-Dade County that has a valid Local Business Tax Receipt issued by Miami-Dade County at least one year prior to bid submission; has a physical business address located within the limits of Miami-Dade County from which business is performed and which served as the place of employment for at least three full time employees for the continuous period of one year prior to bid submittal (by exception, if the business is a certified Small Business Enterprise, the local business location must have served as the place of employment for one full time employee); and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder meets the requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.</p>			
<p>LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, and pursuant to Section 2-8.5 of the Code of Miami-Dade County, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box) may render the vendor ineligible for the LHP.</p> <p>The address of the Locally-Headquartered office is: <div style="border: 1px solid black; height: 20px; width: 100%;"></div></p>			
<p>LOCAL CERTIFIED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.</p> <p><input type="checkbox"/> Place a check mark here only if affirming the Bidder is a Local Certified Veteran Business Enterprise. A copy of the certification must be submitted with the bid.</p>			
<p><u>SMALL BUSINESS ENTERPRISE CONTRACT MEASURES (If Applicable)</u></p> <p>A Small Business Enterprise (SBE) must be certified by Small Business Development for the type of goods and/or services the Bidder provides in accordance with the applicable Commodity Code(s) for this Solicitation. For certification information contact Small Business Development at (305) 375-3111 or access http://www.miamidade.gov/smallbusiness/certification-programs.asp. The SBE must be certified by the solicitation's submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference. Firms that graduate from the SBE program during the contract may remain on the contract.</p>			

Is Bidder's firm a Miami-Dade County Certified Small Business Enterprise? Yes ☐ No ☐

If yes, please provide Certification Number: _____

SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR THE SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST:

By executing this bid through a duly authorized representative, the Bidder certifies that the Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the Bidder is unable to provide such certification but still seeks to be considered for award of this solicitation, the Bidder shall execute the bid response package through a duly authorized representative and shall also initial this space: _____ In such event, the Bidder shall furnish together with its bid response a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The Bidder agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the Bidder is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR A PERIOD OF ONE HUNDRED AND EIGHTY (180) DAYS FROM DATE SOLICITATION IS DUE.

WAIVER OF CONFIDENTIALITY AND TRADE SECRET TREATMENT OF BID

The Bidder acknowledges and agrees that the submittal of the Bid is governed by Florida's Government in the Sunshine Laws and Public Records Laws as set forth in Florida Statutes Section 286.011 and Florida Statutes Chapter 119. As such, all material submitted as part of, or in support of, the bid will be available for public inspection after opening of bids and may be considered by the County in public.

By submitting a Bid pursuant to this Solicitation, Bidder agrees that all such materials may be considered to be public records. The Bidder shall not submit any information in response to this Solicitation which the Bidder considers to be a trade secret, proprietary or confidential.

In the event that the Bid contains a claim that all or a portion of the Bid submitted contains confidential, proprietary or trade secret information, the Bidder, by signing below, knowingly and expressly waives all claims made that the Bid, or any part thereof no matter how indicated, is confidential, proprietary or a trade secret and authorizes the County to release such information to the public for any reason.

Acknowledgment of Waiver:

Bidder's Authorized Representative's Signature: _____ *	Date _____ *
Type or Print Name _____ *	
Type or Print Title * _____	

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY RESPONSE THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

Bidder's Authorized Representative's Signature: _____ *	Date _____ *
Type or Print Name _____ *	
Type or Print Title * _____	

**FAIR SUBCONTRACTING PRACTICES**

In compliance with Miami-Dade County Code Section 2-8.8, the Bidder/Proposer shall submit with the proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors.

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date



SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: _____

FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10-34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Bidders/Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Bidder/Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Bidder/Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Bidder/Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Bidder/Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/ Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Internal Services Department at <http://www.miamidade.gov/business/business-development/contracts.asp>. As a condition of final payment, Bidder/Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Proposer	Print Name	Print Title	Date

83101

Miami-Dade County**Contractor Due Diligence Affidavit**

Per Miami-Dade County Board of County Commissioners (Board) Resolution No. R-63-14, County Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million dollars (\$1,000,000) or that otherwise must be presented to the Board for approval:

- (1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;
- (2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;
- (3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to Miami-Dade County or not.

All of the above information shall be attached to the executed affidavit and submitted to the Procurement Contracting Officer (PCO)/ AE Selection Coordinator overseeing this solicitation. The Vendor/Contractor attests to providing all of the above information, if applicable, to the PCO.

Contract No. :	Federal Employer Identification Number (FEIN):	
Contract Title:		
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Name of Firm		Date
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Address of Firm	State	Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20__

by _____ He or she is personally known to me _____ or has produced identification

Type of identification produced _____

Signature of Notary Public Serial Number

Print or Stamp of Notary Public Expiration Date Notary Public Seal

Question and Answers for Solicitation #FB-01216 - SCRAP METALS RECYCLING SERVICES

Overall Solicitation Questions

There are no questions associated with this Solicitation.