

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

<input checked="checked" type="checkbox"/>	<b>New contract</b>	<input type="checkbox"/>	<b>OTR</b>	<input type="checkbox"/>	<b>CO</b>	<input type="checkbox"/>	<b>SS</b>	<input type="checkbox"/>	<b>BW</b>	<input type="checkbox"/>	<b>Emergency</b>	Previous Contract/Project No: 8272-0/18
<input type="checkbox"/>	<b>Re-Bid</b>	<input type="checkbox"/>	<b>Other - Access</b>	LIVING WAGE APPLIES: ____YES ____NO								

Requisition/Project No: RQID1900096 TERM OF CONTRACT: Five years

Requisition/Project Title: PURCHASE/REPAIR RADIATORS, AIR COOLERS, RELATED EQ

Description: The purpose of this solicitation is to establish a contract for repair services and purchase of radiators, charge air coolers, diesel fuel and surge tanks for various County departments.

User Department(s): Various County Departments

Issuing Department: ISD  
Estimated Cost: \$200,000.00

Contact Person: Hendry Lopez Phone: 305-375-3803  
Funding Source: Mix Funding

**ANALYSIS**

<b>Commodity/Service No: 557-70</b>			
<b>Trade/Commodity/Service Opportunities</b>			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <span style="background-color: yellow;">      </span> if this is a New Contract/Purchase with no Previous History			
<b>EXISTING                      2<sup>ND</sup> YEAR                      3<sup>RD</sup> YEAR</b>			
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): ____ Yes ____ No			

**RECOMMENDATIONS**

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

<b>Basis of Recommendation:</b>

Signed: Hendry Lopez

Date to SBD: 02/11/19

Date Returned to DPM: \_\_\_\_\_

## **SECTION 2 – SPECIAL CONDITIONS**

### **2.1 PURPOSE**

The purpose of this solicitation is to establish a contract for Miami-Dade County with multiple groups for the following services and purchase of equipment described below:

Group 1: Repair services for automotive radiators, charge air coolers (intercoolers), surge and diesel fuel tanks (used in motor vehicles) and other equipment.

Group 2: Purchase of radiators, charge air coolers, surge tanks, and diesel fuel tanks.

The purchase of this equipment and services described in this solicitation will be in conjunction with the County's needs on an as needed basis.

### **2.2 TERM OF CONTRACT**

This contract shall commence on the first (1st) calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Strategic Procurement Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the sixtieth (60th) month of the contract term.

### **2.3 METHOD OF AWARD**

The award will be made by group in accordance to each of the group's requirements as stated below.

#### **2.3.1 Group 1 - Repair services for automotive radiators, charge air coolers (intercoolers), surge and diesel fuel tanks (used in motor vehicles) and other equipment.**

Award of this group will be made in the aggregate to the lowest responsive, responsible Bidder who submits an offer on all items and whose offer(s) represents the lowest extended price (Extended Price = Unit Price X Quantity), and who meets the minimum qualifications listed below:

#### **Minimum Qualifications**

- A. The Bidder shall be regularly engaged in the business of providing Repair services for automotive radiators, charge air coolers (intercoolers), surge and diesel fuel tanks (used in motor vehicles) and other equipment. In order to meet this requirement, the Bidder shall provide three (3) reference letters with their submittal. Reference letters shall be from customers currently receiving or have received these services from the Bidder within the past three (3) years. The letter shall include at a minimum the company name, address, contact name, title, e-mail address, telephone number, and length of service to verify that the Bidder has successfully provided the services described herein. The County, at its sole discretion, may request additional information in order to assess the Bidder's responsibility.
- B. Bidder must have provide a business local business tax receipt as proof of an established/operational facility is available.

If the Awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the bidder may be deemed in default of the contract. If the Awarded Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

#### **2.3.2 Group 2 - Purchase of radiators, charge air coolers, surge tanks, and diesel fuel tanks.**

Award of this group will be made by line item to the responsive, responsible Bidder who submits the highest percentage discount of the Manufacturing Suggested Retail Price (MSRP) per item as further detailed in section 4, and who meets the minimum qualifications listed below:

**Minimum Qualifications**

- A. Bidder(s) shall be an authorized dealer, distributor, or reseller for the manufacturer in which a discount is provided. Bidders shall submit documentation showing compliance with this requirement, in the form of a signed letter from the manufacturer, an executed agreement or a designation on the manufacturer's website.
- B. Bidder(s) shall submit a list of the brands they are able to provide. Such list can be provided as an attachment with their submittal in a PDF format and Excel format. In addition, the bidder shall identify the MSRP discount offered for each of the brands being submitted.
- C. Bidder(s) shall submit a current MSRP list from the manufacturer for the brands in which a discount is provided. Such MSRP list can be provided either through an attachment or via a link where the County can access an internet based catalog.

**2.4 PRICES**

Prices for this contract shall remain fixed and firm for the term of the contract. Prior to, or upon completion, of the fourth (4th) year anniversary of the contract, the County may consider an adjustment to the fixed rates based upon the percentage change of the following price index:

US Department of Labor, Consumer Price Index, Motor vehicle maintenance and repair in U.S. city average, all urban consumers, not seasonally adjusted. Series ID CUUS0000SETD (or future applicable Series ID available at the time of the adjustment request).

It is the Bidder's responsibility to request any pricing adjustment under this provision ninety (90) days before the fourth year anniversary and every year thereafter. Any adjustment request received after the ninety (90) day period may not be considered. Any adjustment granted by the County will not be in excess of the relevant pricing index change published one month prior to the anniversary date of the contract, and will commence on the first day of any subsequent contract year.

If no adjustment request is received from the Bidder, the County will assume that the Bidder has agreed that the current fixed rates will remain unchanged.

**2.6 INSURANCE**

**Section 1.22, Insurance Requirements**, is applicable to Group 1. Bidders awarded for Group 2 are not required to comply with the Insurance Requirements of this solicitation.

**2.7 MANUFACTURER SUGGESTED PRICE LIST(S) – GROUP 2**

Awarded Bidders shall furnish currently (dated) MSRP lists throughout the life of the contract (published, printed, or internet based) upon request from any County department, at no charge. The price lists shall provide descriptive literature, technical data and service information for items awarded.

**A. INTERNET BASED**

If the Bidder is submitting a bid on any brand/manufacturer via an internet based catalog, it is mandatory that the County be able to determine the price list meets all of the requirements of a paper catalog.

Additionally, it is mandatory that on-line pricing is in a secure format and no custom software should be required to access the internet based pricing.

## **2.8 WARRANTY**

### **A) TYPE OF WARRANTY COVERAGE REQUIRED**

In addition to all other warranties that may be supplied by the manufacturer, the Bidder shall warrant its product(s) and/or service(s) supplied for a minimum period of one hundred eighty (180) calendar days, or manufacturer's standard warranty, whichever is greater, after the date of installation onto a vehicle by the County. This warranty requirement shall remain in force for the full period identified above; regardless of whether the Bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the Bidder does not constitute a waiver of these warranty provisions.

### **B) CORRECTING DEFECTS COVERED UNDER WARRANTY**

Bidder(s) shall promptly correct any deficiencies, at no cost to the County, within five (5) calendar days after the County notifies the Bidder of such deficiency either verbally or in writing. If the Bidder fails to correct the defective work or replace the damaged part within the period specified, the County may, at its discretion, notify the Bidder, for the second time in writing that the Bidder may be subject to contractual default which may lead to termination if the corrections or replacements are not completed to the satisfaction of the County within the time defined in the notice to cure. If the Bidder fails to satisfactorily complete the corrections and/or replace the damaged part as detailed in the notice to cure, the County may procure the parts and/ or services from another Bidder and charge the incumbent any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

### **C) ACCEPTANCE OF PRODUCT BY THE COUNTY**

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a Bidder-provided part is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at Bidders' expense, to the Bidder. At the County's own option, the Bidder shall either provide a direct replacement for the part, or provide a full credit for the returned part. The Bidder shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

## **2.9 ADDITIONAL GROUPS, EQUIPMENT, AND/OR SERVICES**

The County reserves the right to add additional groups, Equipment, and/or Services (with applicable qualification criteria) to the contract, which are not listed within this solicitation. The Internal Services Department, Strategic Procurement Division will solicit the industry and award said group on a competitive basis.

## **2.10 RELATED EXPENSES/TRAVEL EXPENSES**

The Bidder's firm fixed costs requested in this solicitation and submitted by a Bidder shall be inclusive of any costs for travel and miscellaneous expenses. No additional costs will be accepted by the County.

**2.11 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS**

Although this Solicitation identifies some County Departments, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the awarded Bidder(s) at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County departments.

### **SECTION 3 – TECHNICAL SPECIFICATIONS**

#### **3.1 SCOPE OF WORK**

The purpose of this solicitation is to establish a contract for repair services and purchase of radiators, charge air coolers, diesel fuel and surge tanks for various County departments.

The scope of work is divided into multiple groups for the following services and purchase of the equipment as described below.

#### **3.2 Group 1 - Repair services for automotive radiators, charge air coolers (intercoolers), surge and diesel fuel tanks (used in motor vehicles) and other equipment.**

##### **3.2.1 REPAIR OF RADIATORS AND CHARGE AIR COOLERS**

3.2.1.1 Repair of radiators include but not limited to removing headers, rodding, rust removal, welding on the core or tanks to seal pin holes, flushing, and pressure testing, reassembling and painting.

3.2.1.2 Repair of charge air coolers include but are not limited to removing headers/tanks thorough cleaning/rodding, to remove oils, water, and all types of debris from inside the core, welding on the core or tanks to seal pin holes, and pressure testing, reassembling, and painting if required.

3.2.1.3 Repair time (turn-around time) for all work shall be no greater than seven (7) calendar days, portal to portal unless otherwise instructed by Facility Supervisor.

3.2.1.4 If the awarded Bidder determines that the radiator or charge air cooler is beyond economical repair, then the awarded Bidder shall notify the County immediately. The Facility Supervisor of the shop requesting repairs will advise the awarded Bidder of the next action. Should the County decide that the item be delivered back to the County shop, then the awarded Bidder shall deliver the unrepaired item to the shop at no cost to the County. If the County decides that the awarded Bidder disposes the item, it shall be disposed of at no cost to the County and in the most environmentally friendly manner. If the County decides to proceed with the repair, it shall be done in accordance with the requirements of this contract.

##### **3.2.2 REPAIR OF FUEL/SURGE TANKS**

3.2.2.1 Repair of tanks include but not limited to fixing leaks, cleaning, flushing, removing filler and pressure valve assemblies, rust removal, pressure testing, installing new rings and gaskets, reassembling and painting. Repair time (turn-around time) for all work shall be no greater than seven (7) calendar days, portal to portal unless otherwise instructed by the Facility Supervisor.

3.2.2.2 If the awarded Bidder determines that the tank is beyond economical repair, then the awarded Bidder shall notify the County immediately. The Facility Supervisor of the shop requesting repairs will advise the awarded Bidder of the next action. Should the County decide that the item be delivered back to the County shop, then the awarded Bidder shall deliver the unrepaired item to the shop at no cost to the County. If the County decides that the awarded Bidder disposes the item, it shall be disposed of at no cost to the County and in the most environmentally friendly manner. If the County decides to proceed with the repair, it shall be done in accordance with the requirements of this contract.

##### **3.2.3 REPLACEMENT CORES FOR RADIATORS AND CHARGE AIR COOLERS**

3.2.3.1 The awarded Bidder shall remove the old radiator core, regardless of type of core, (i.e., vertical tubing fin or flat fin, etc.) and install a new radiator core in the radiator assembly supplied by

the County. The new radiator core shall not have fewer tubes or provide less cooling capacity than the one being replaced.

3.2.3.2 The awarded Bidder shall remove the old charge air cooler core, regardless of type of core, (i.e, vertical tubing fin or flat fin, etc.) and install a new charge air cooler core in the charge air cooler assembly supplied by the County. The new charge air cooler core shall not have fewer tubes or provide less cooling capacity than the one being replaced.

**3.2.4 PURCHASE OF NEW RADIATORS, CHARGE AIR COOLERS, DIESEL FUEL AND SURGE TANKS**

Group 2 - The purpose of this group is to establish a contract for the purchase of radiators, charge air coolers, surge tanks, and diesel fuel tanks. Purchase of new radiators, charge air coolers, diesel fuel and surge tanks will be done as specified in Section 2.3.2 and Section 4.

**3.2.1 FACILITIES**

The awarded Bidder shall provide services and/or parts to the following County locations listed below:

Light Equipment ISD Fleet Division		
Location	Address	Phone #
Light Equip Admin Office	6100 SW 87 <sup>th</sup> Avenue	305-274-7163
Shop 1 Main	703 NW 25 <sup>th</sup> Street	305-638-6071
Downtown Motor Pool	201 NW 1 <sup>st</sup> Street	305-375-4053
Police Hdqts (1 <sup>st</sup> Shift)	9109 NW 25 <sup>th</sup> Street	305-471-2930
Police Hdqts (2 <sup>nd</sup> Shift)	9109 NW 25 <sup>th</sup> Street	305-471-2930
South Dade Gov't Center	10740 SW 211 <sup>th</sup> Street	305-251-3125
Station 1	5975 Miami Lakes Dr.	305-557-9844
Station 2	2950 NW 83 <sup>rd</sup> Street	305-691-3134
Station 5	7707 SW 117 <sup>th</sup> Avenue	305-271-5342
Station 6	15665 Biscayne Blvd.	305-947-4429
Station 8	10000 SW 142 <sup>nd</sup> Ave.	305-383-6820
Station 9	18802 NW 27 <sup>th</sup> Avenue	305-627-7180
Shop 2-Auto	6100 SW 87 <sup>th</sup> Avenue	305-273-4127
Shop 3-Auto	8801 NW 58 <sup>th</sup> Street	305-470-1787
Floater	703 NW 25 <sup>th</sup> Street	305-638-6071

<b>Heavy Equipment ISD Fleet Division</b>		
<b>Location</b>	<b>Address</b>	<b>Phone #</b>
<b>Heavy Equipment Admin Office</b>	8801 NW 58th Street	305-418-2727
<b>Shop 2-Truck</b>	6100 SW 87th Avenue	305-273-4125
<b>Shop 3-Main (1st Shift)</b>	8801 NW 58th Street	305-591-9515
<b>Shop 3-Main (2nd Shift)</b>	8801 NW 58th Street	305-591-9515
<b>Shop 3A-Northeast</b>	18701 NE 6 <sup>th</sup> Avenue	305-652-0764
<b>Shop 3B-SW (1st Shift)</b>	7900 SW 107th Avenue	305-279-5050
<b>Shop 3B (2<sup>nd</sup> Shift)</b>	7900 SW 107th Avenue	305-279-5050
<b>Shop 3C-Const./Weld</b>	8801 NW 58th Street	305-477-1008
<b>Shop 3D</b>	10820 SW 211th Street	305-233-5297
<b>Tire Shop</b>	8801 NW 58th Street	305-470-1769
<b>Floater</b>	8801 NW 58th Street	305-591-9515
<b>New Car Get Ready</b>	2100 NW 41st Street	305-633-7678

<b>Other County Locations</b>		
<b>Location</b>	<b>Address</b>	<b>Phone #</b>
<b>DTPW/ Metro bus Maintenance</b>	3925 NW 31 Street	305-638-7261
<b>Seaport Maintenance Shop</b>	630 Europe Way, Port Miami	305-347-4809
<b>Parks and Recreation Automotive Repair Shop</b>	11395 SW 79 ST	305-596-4460
<b>Aviation Maintenance Shop</b>	2261 NW 66 Avenue	305-876-8482

### **3.2.2 ADDITION/DELETION OF COUNTY FACILITIES**

It is hereby agreed and understood that any County department or agency facility may avail itself to this contract and purchase any and all items specified herein from the awarded Bidder at the contract prices established. Any County department or agency facility may be deleted when such service is no longer required during the contract period.





**SECTION 4 – BID SUBMITTAL FORM**



**Bidder's Name:** \_\_\_\_\_

**Group 1** - Repair services for automotive radiators, charge air coolers (intercoolers), surge and diesel fuel tanks (used in motor vehicles) and other equipment.

<u>Item</u>	<u>Description</u>	<u>Estimated Quantity (5 Years)</u>	<u>Unit Price</u>
1.	Radiator Repair about 800 – 1400 cubic inches each.	112,500	\$ _____ Per Cubic Inch
2.	Bus Radiator Repair about 3200 – 5600 cubic inches each. NOTE: Bus Radiators are bolted top and bottom.	1,250,000	\$ _____ Per Cubic Inch
3.	Charge Air Cooler repair (intercoolers) about 800-1400 cubic inches each.	125,000	\$ _____ Per Cubic Inch
4.	Surge Tanks Repair (3 to 5 gallons Capacity).	500	\$ _____ Per Cubic Inch
5.	Diesel Fuel Tanks Repair (125 gallons capacity).	500	\$ _____ Per Cubic Inch
6.	Re-core (ISD/Fleet) about 1600 – 2400 cubic inches.	15,000	\$ _____ Per Cubic Inch

<u>Item</u> <b>2.3.1</b>	<u>Description</u>	<u>Check / Submitted</u>
A	The Bidder shall be regularly engaged in the business of providing Repair services for automotive radiators, charge air coolers (intercoolers), surge and diesel fuel tanks (used in motor vehicles) and other equipment. In order to meet this requirement, the Bidder shall provide three (3) reference letters with their submittal. Reference letters shall be from customers currently receiving or have received these services from the Bidder within the past three (3) years. The letter shall include at a minimum the company name, address, contact name, title, e-mail address, telephone number, and length of service to verify that the Bidder has successfully provided the services described herein. The County, at its sole discretion, may request additional information in order to assess the Bidder's responsibility.	
B	Bidder must have provide a business local business tax as proof of an established/operational facility is available.	

**Group 2** - The purpose of this group is to establish a contract for the purchase of radiators, charge air coolers, surge tanks, and diesel fuel tanks.

<b>Item 2.3.2</b>	<b>Description</b>	<b>Check / Submitted</b>
A	Bidder(s) shall be an authorized dealer, distributor, or reseller for the manufacturer in which a discount is provided. Bidders shall submit documentation showing compliance with this requirement, in the form of a signed letter from the manufacturer, an executed agreement or a designation on the manufacturer's website.	
B	Bidder(s) shall submit a list of the brands they are able to provide. Such list can be provided as an attachment with their submittal in a PDF format and Excel format. The PDF format will be used only in the event the excel file is unreadable/accessible. In addition, the bidder shall identify the MSRP discount offered for each of the brands being submitted. The bidder must use the excel file the County provided as an attachment to this solicitation. The bidder must utilize the attached excel sheet provided by the County under the name "Group 2 Brands Submittal Report".	
C	Bidder(s) shall submit a current MSRP list from the manufacturer for the brands in which a discount is provided. Such MSRP list can be provided either through an attachment or via a link where the County can access an internet based catalog.	