

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. 7224-1/19-1

Re-Bid
 Other
 LIVING WAGE APPLIES: YES NO

Requisition No. /Project No.: RQID2000084
 TERM OF CONTRACT YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: Hazardous and Non-Hazardous Waste Services

Description: The purpose of this request is to establish a Bid Waiver contract for a 4 month period to provide hazardous and non hazardous waste services for multiple County departments, until the replacement contract is awarded by the BCC.

Issuing Department: ISD
 Contact Person: Dakota Thompson
 Phone: 305-375-2356

Estimate Cost: 250,000.00

Funding Source:
 GENERAL
 FEDERAL
 OTHER

Funding Source: xxx

ANALYSIS

Commodity Codes:	962-40	 	 	
Contract/Project History of previous purchases three (3) years				
Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>	
Contractor:	 	 	 	
Small Business Enterprise:	 	 	 	
Contract Value:	\$ 	\$ 	\$ 	
Comments:	 			

Continued on another page (s):
 YES
 NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE	 	 	 	

Basis of recommendation:

Signed: Dakota Thompson	Date sent to SBD: 03/08/2020
	Date returned to DPM:

MARKET RESEARCH

Contract No.: 7224-1/19-1	Recommendation:
Title: Hazardous and Non-Hazardous Waste Services Contract	<input type="checkbox"/> Exercise OTR
Procurement Contracting Officer/Agent: Dakota Thompson	<input checked="" type="checkbox"/> Non-Competitive Contract
	<input type="checkbox"/> Solicit Competition
	<input type="checkbox"/> Access Contract
	<input type="checkbox"/> Other

Background:

This contract is utilized by multiple County departments to procure hazardous and non-hazardous waste removal and disposal services. A solicitation (FB-01180) was advertised for the replacement of these services on August 21, 2019, and the County received six offers on September 18, 2019. After review and evaluation, the recommendation was to proceed with award in eleven of the seventeen solicited groups.

The award is pending the Board of County Commissioner's approval. A solicitation for the remaining six groups is currently pending advertisement. The existing contract (7224-1/19-1) was approved by the Board on October 1, 2013 for three years, with one, three-year option to renew term, through Resolution No. R-804-13. The contract has exhausted the delegated extension authority, which is set to expire on April 30, 2020. A Bid Waiver contract will be established for a four month period to provide the continued services for the County.

Recommendation:

It is recommended that the County proceed with a Bid Waiver contract for the required services.

Procurement Contracting Officer: Dakota Thompson

Date: 4/2/2020