



Small Business Development Division

Project Worksheet

Project/Contract Title: Purchase/Lease/Of Multifunctional Devices, Maintenance and Solutions (Pre-Qualification) Received Date: 10/28/2020

Project/Contract No: RQID2100005 Funding Source: GOB

Department: Various

Estimated Cost of Project/Bid: \$0.00

Description of Project/Bid: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit the purchase/lease of multifunctional devices, single-function printers, production equipment, large/wide format equipment, and software bundles.

Contract Measures		
Measure	Program	Goal Percent
Set-Aside	SBE/GS	
Bid Preference	SBE/GS	
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the following.

At the time of all spot market quotes a SBE **Set-Aside** will be apply when there are three (3) or more SBE certified firms available in the prequalification pool and a **Bid Preference** will be apply when there are less than three (3) SBE certified firms in the pool.

A **No Measure** will apply when the funding source is (FEDERAL).

There are five (5) SBE certified firms under these commodity codes.

NIGP 60039 Copy Machines, Analog

Living Wages: YES NO Highway: YES NO Heavy Construction: YES NO

Responsible Wages: YES NO Building: YES NO


SBD Director

11/04/20

Date

