



# Small Business Development Division

## Project Worksheet

Project/Contract Title: Diversity, Equity and Inclusion Awareness Training, Maintenance and Support Services      Received Date: 7/16/2021

Project/Contract No: RQID2100177      Funding Source: General Fund

Department: Human Resources

Estimated Cost of Project/Bid: \$200,000.00

Description of Project/Bid: An invitation to quote to establish a contract for the purchase of a Diversity, Equity, and Inclusion Awareness E-learning Solution with maintenance and support services in conjunction with Miami-Dade County's needs.

Contract Measure		
Measure	Program	Goal Percent
Bid Preference	SBE - Services	

**Reason for Recommendation**

**SMALL BUSINESS ENTERPRISE - SERVICE (SBE-SERVICE)**  
 An analysis of the factors contained in Section VIII. C. of Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this solicitation.

Verification of availability process was conducted, however three (3) or more firms did not respond as being able to provide the requested services. There are three (3) SBE firms certified in the required commodity code as of 7/23/2021.

NIGP 20554 Microcomputers, Handheld, Laptop, and Notebook, Environmentally Certified Products

Living Wages: YES  NO       Highway: YES  NO       Heavy Construction: YES  NO

Responsible Wages: YES  NO       Building: YES  NO

  
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 SBD Director

7-26-21  
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 Date