



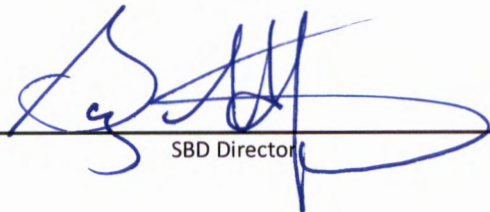
Small Business Development Division

Project Worksheet

Project/Contract Title: **Drupal 7 Maintenance and Support Services** Received Date: **10/5/2021**
 Project/Contract No: **RQID2100262** Funding Source: **Proprietary**
 Department: **Cultural Affairs**
 Estimated Cost of Project/Bid: **\$215,000.00**
 Description of Project/Bid: **A Bid Waiver contract to establish a contract for maintenance and support services for four (4) websites powered by Drupal 7 content management software for the Department of Cultural Affairs until all the departments websites migrate to the County's infrastructure.**

Contract Measure		
Measure	Program	Goal Percent
No Measure	SBE - Services	
Reasons for Recommendation		
<p>SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Service. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. A No Measure is applicable to this solicitation due to the competitive bid process being waived. Competition will be waived due to the Department of Cultural Affairs needing to secure the services of Braindunk to continue providing maintenance services for the websites until the migration into the county's infrastructure is successfully completed. Currently, the project is on track to meet the November 2022 deadline.</p> <p>Miami Dade Living Wage Rate does not apply per the Living Wage Ordinance Sec.2-8.9 of the Code. The services under this solicitation do not fall under the covered services.</p> <p>The work description code assigned based on the scope is: NIGP 91596 Web Page Design, Management and Maintenance Services</p>		

Living Wages: YES NO Highway: YES NO Heavy Construction: YES NO
 Responsible Wages: YES NO Building: YES NO



 SBD Director

10-19-21

 Date