

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. 6327-9/16-9

Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: RQID2100373
 TERM OF CONTRACT 5 YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: Refurbished Telecom Equipment

Description: The County will be establishing a pool of vendors that will be soliciting for refurbished and exchange telecommunication equipment, parts, components and remote support services.

Issuing Department: IT
 Contact Person: Shaam Sanchoo
 Phone: 305-375-3233

Estimate Cost: 370,000.00

Funding Source:
 GENERAL
 FEDERAL
 OTHER

ANALYSIS

Commodity Codes:	72559			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>	
Contractor:				
Small Business Enterprise:				
Contract Value:	520,000			
Comments:				

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				

Basis of Recommendation:

Signed: Shaam Sanchoo	Date sent to SBD: 2/14/2022
	Date returned to SPD:

SECTION 2
ADDITIONAL/SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit refurbished and exchange telecommunication equipment, parts and components for Miami-Dade County (County). Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the Pool for specific goods and/or services; and awarded based on lowest price, or other quantifiable criteria.

Prequalified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Strategic Procurement Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

Submittal – Shall refer to all information, attachments and forms submitted in response to this RTQ.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Work Order Proposal Request (WOPR) – shall refer to a competitive process involving the solicitation of proposals, by the Internal Services Department Strategic Procurement Division, from the Pool for specific goods and/or services; and evaluated and awarded based on best value.

2.3 TERM

The Pool shall be established on the first calendar day of the month succeeding approval by the County, unless otherwise stipulated on the award letter issued by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the last month of the five-year term.

2.4 QUALIFICATION CRITERIA

Vendor shall meet the following criteria to be considered for placement in the Pool and for participation in future solicitations:

Group 1: Purchase of refurbished/ exchanged telecommunications equipment, parts, and components.

Group 2: Maintenance and Support services for Siemens legacy systems no longer supported by Siemens.

Minimum Requirements for all Groups:

2.4.1 Vendor shall have a fully equipped and staffed office with the capacity to promptly respond to the County's spot market requirements. Prompt response is defined as the ability to provide quotes within four (4) hours in emergency and with twenty-four (24) hours on a regular basis. Vendor shall have a designated e-mail address with contact person capable of responding to solicitation during

normal business hours.

2.4.2 Vendor agrees to designate, by name, one or more Technical Support representative(s) who shall be responsible for discussing and resolving operational problems as the need arises. Name and contact number of the representative(s) shall be submitted to Wilburn Defour e33198@miamidade.gov at the ITD PART ROOM Office.

2.4.3 Vendor shall provide three signed professional references from commercial or government accounts (defined as greater than \$25k a year) on the referenced company's letterhead, to demonstrate that Vendor is regularly engaged in the business of providing the type of refurbished telecommunication equipment detailed on Section 3.5 and/or support service of legacy Siemens Telecommunication system as detailed on Section 3.3.2. for a period of not less than three (3) years. The County must be able to ascertain from Vendor provided references, to its satisfaction, at the County's sole discretion, that Vendor holds sufficient experience and capacity in providing products and services relevant to this solicitation.

Additional Requirements for Group 2:

2.4.4 ~~Vendor shall provide documentation, certifications, if available, or letter from Siemens/Unify that vendor is certified and/or has certified or qualified technicians to maintain Siemen's legacy equipment as defined on Section 3.3.2.~~

Vendor shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary, and in its best interest.

2.5 **WARRANTY**

All Equipment must be warranted for a minimum of one year. Should equipment re-manufacturer provide a longer warranty period, the warranty must be extended to the County. Purchased equipment that fails to perform for at least one (1) year after installation by County personnel, shall be returned to the vendor for full credit.

2.6 **SHIPPING**

Vendor shall be responsible for all shipping charges on exchanged products. In submitting spot-market quotes for exchange, quote must reflect all charges including freight charges for shipping to their facility and back to the County.

2.7 **INSURANCE**

Insurance is **not** required in order to be prequalified under this RTQ. Insurance requirements will be detailed in the subsequent ITQ or WOPR.

2.8 **SPOT MARKET QUOTES**

Vendors in the Pool will be invited to participate in future spot market competition, as needed. The spot

Commented [SS(1)]: What specific certificate/ qualifications are required to support Siemen's legacy equipment? Since Siemens no longer supports the equipment, do you want to include this language (as it may limit the pool)?

Commented [FM(2R1)]: The Siemen's legacy equipment is so old that it is not supported by anyone, not even Siemens. We been purchasing these services from Insight Public sector through the US Communities contract. The equipment has been retired by Siemens. I am not certain that a certification exists. But Black Box has been supporting us for the last few years. I thought these services were more appropriate on this contract for refurbished. However, we can continue to purchase them on RFP2000001701

Commented [FM(3R1)]:

market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Enterprise (SBE) Measures
- Warranty Requirements
- Liquidated Damages
- Living Wage

For federally funded projects/programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Article 1.2(H) Prompt Payment Terms
- Article 1.11 Local Preference
- Article 1.29 Office of the Inspector General (*only the cost of the random audits, as specified*)
- Article 1.37 County User Access Program (UAP)
- Article 1.45 Small Business Enterprise (SBE) Measures
- Article 1.46 Local Certified Veteran's Business Enterprise Preference
- Article 1.47 Application of Preferences
- Article 1.49 First Source Hiring Referral Program (FSHRP)

SECTION 3
SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK/TECHNICAL SPECIFICATIONS

It is the intent of this solicitation to identify and make available to the County, experienced and qualified vendors capable of providing refurbished & exchange telecommunication equipment, support and related services for multiple County departments, on an "as needed basis."

The Information Technology Department (ITD) is tasked with the installation and maintenance of the County's legacy Siemens telecommunication systems. Vendors may be required, in subsequent spot market solicitation, to provide Meridian, Nortel, Avaya, Siemens and Cisco telecommunication equipment, parts and components

3.2 ENGINEERING REQUIREMENTS

3.2.1. All refurbished and exchanged equipment must meet the engineered technical specifications of original manufactured equipment.

3.2.2. All refurbished and exchange equipment must be tested for performance prior to shipping. Vendor must have documentation of all performance test results on equipment sold through this contract and must be accessible to county upon request.

3.3 SERVICE REQUIREMENTS

3.3.1. All equipment purchased on Group 1 will be installed by County personnel. Vendor will only be responsible for supplying refurbished and exchanged components in a timely manner.

3.3.2. Vendors qualified under Group 2 will be responsible for End of Support Life annual maintenance, both remote and on-site, support for the legacy Siemens telecommunication systems detailed below. Vendor must have the capacity to connect remotely with the Miami-Dade communication system with a minimum of 1 MB. Vendors will support the County's Siemens telecommunication System remotely and on-site on an as needed basis.

1. HiPath 4000
2. HiPath 4000 License
3. Hicom 300
4. Phonemail (node 1)

3.4 EXCHANGE REQUIREMENTS

3.4.1. On exchange purchases, preference will be given to pre-qualified vendors who can ship replacement product prior to receiving exchanged County equipment. Unless prior arrangement is made during the solicitation process, the County will have at least one week after receiving replacement to ship exchanged equipment to supplier.

Commented [FM(4): HiPath4000 was purchase by a company called Unify/ATOS and no longer supported by Blk Box

3.4.2. In the event that the existing equipment is required prior to shipment of exchange product, the vendor shall have three (3) business days to ship replacement, unless other arrangements are made during solicitation process.

3.5 PARTS AND COMPONENTS

Nortel Meridian PBX Telephones & Accessories:

Part Number	Description
NT8B20BB03	M7310 DIGITAL PHONE BLACK
NT8B16AA	NORTEL NORSTAR M7410 DIGITAL PHONE
M7310B	NOTEL DIGITAL TELEPHONE
NTYS05B	1140E IP PHONE W/ ENGLISH CAPS
NT5B77AJ93	STARTALK VCML MOD.8
NTYS0BA	1120E IP PHONE
NTDU91	I2002 IP PHONE
NT5B32FA	12X0 EXPANSION TRUNK MODULE
NT7B75GB	12X0 EXPANSION TRUNK MODULE
NTBB20FB-93	FIBER TRUNK MODULE M12X0
NT2K22XH	22Button Key Expansion Module for M2616
P0780135	Single Foot stand Ash
P0780103	Single Foot stand Black
NT0C09EA	Meridian Handset

Meridian PBX Circuit Cards and Power Supplies:

Part Number	Description
NT6D40AD	PE Power Supply DC
NT6D41AD	CE Power Supply DC
NT6D42CD	Ring Generator DC
NT6D45AA	Tape Drive Assembly
NT8D01BD	Controller 2 Card
NT8D02GA	Digital Line Card 16P
NT8D04BA	Super loop Network Card
NT8D09BA	Analog MW Line Card 16P
NT8D14BB	Universal Trunk Card 8P
NT8D16AB	Digit one Receiver
NT8D22AC	System Monitor Card
NT8D41AB	Dual Port SDI Paddleboard
NTAK04AB	Power Supply AC/DC - Opt 11
NTBK45AC	System Core Pack - Opt 11

Cisco Telephones:

Part Number	Description
CP-7960	Cisco IP Phone 7960, Manager Set (w/User License)
CP-7935	Cisco IP Conference Station 7935
CP-7960G	Cisco IP Phone 7960G, Global
CP-7940	Cisco IP Phone 7940, Business Set (with User License)

Commented [SS(5)]: Will there be any additional components/ parts?

Commented [FM(6R5)]: Probably, this is a contract to support legacy products no longer supported by their OEMs. ITD is modernizing its telecommunications equipment but Avaya and Cisco will most likely stop producing parts for their older equipment that is still in use by the County. At that point we have no options but to purchase from After Market sources

CP-7940G	Cisco IP Phone 7940G, Global
CP-7910	Cisco IP Phone 7910, Bid Set (Including User License)
CP-7910G	Cisco IP Phone 7910G, Global
CP-7914=	7914 IP Phone Expansion Module for 7960
CP-7910+SW	Cisco 7910 IP Phone with 10/100 BaseT Switch (w/License)
CP-7910G+SW	Cisco IP Phone 7910G+SW, Global
CP-PWR-CUBE=	IP Phone power transformer for 7900 series phones
WS-C3560G-24PS-E	Cisco Catalyst 3560G-24PS
WS-C3750-24TS-S	Cisco Catalyst 3750-24TS-S
WS-C3750-48PS-E	Cisco Catalyst 3750-48PS EMI
WS-C3750-48PS-S	Cisco Catalyst 3750-48PS SMI
WS-C3750-48TS-E	Cisco Catalyst 3750-48TS
WS-C3750-48TS-S	Cisco Catalyst 3750-48TS Switch
WS-C3750G-48TS-S	Cisco WS-C3750G-48TS-S
WS-C3750-24PS-S	Cisco Catalyst 3750-24PS SMI 24 port Switch
WS-C3750G-12S-SD	Cisco Catalyst 3750 12PT
WS-C3560G-24PS-E	Cisco Catalyst 3560G-24PS
WS-C3750G-16TD-E	Cisco Catalyst 3750 16 10/100/1000BT+ 10GbE (req XENPAK) EN Image
WS-C3750G-24WS-S25	Cisco Catalyst 3750G Integrated Wireless LAN Controller
WS-C3560G-24PS-S	Cisco Catalyst 3560G-24PS
WS-C3560G-24TS-E	Cisco Catalyst 3560G-24TS
WS-C3560G-24TS-S	Cisco Catalyst 3560 24 Port 10/100/1000BASE-T Switch
WS-C3560G-48PS-E	Cisco Catalyst 3560G-48PS
WS-C3560G-48PS-S	Cisco Catalyst 3560G-48PS SMI
WS-C3560G-48TS-E	Cisco Catalyst 3560 48 Port 10/100/1000BASE-T Switch
WS-C3560G-48TS-S	Cisco Catalyst 3560G-48TS SMI
WS-C3750-24PS-E	Cisco Catalyst 3750-24PS EMI
WS-C3750-24TS-E	Cisco Catalyst 3750-24TS Switch
WS-C3750-24FS-S	Cisco Catalyst 3750-24FS
CISCO2851	Cisco 2851 Integrated Services Router
CISCO2821-AC-IP	Cisco 2821 Integrated Services Router
CISCO2851-AC-IP	Cisco 2851 Integrated Services Router
CISCO2851-DC	Cisco 2851 Integrated Services Router w/DC Power
CISCO1841-T1	Cisco 1841 with WIC-1DSU-T1-V2
CISCO1841-T1SEC/K9	Cisco 1841 Security Bundle
CISCO2801	Cisco 2801 Integrated Services Router
CISCO2801-AC-IP	Cisco 2801 Integrated Services Router
VG310-RF	MODULE, CISCO ANALOGE VOICE GATEWAY
VIC2-4FXO-RF	CARD, CISCO INTERFACE 4 PORT
4610SW	PHONE AVAYA IP
VIC2-4FXO	CARD INTERFACE 4-PORT
CP-8831-K9=	CISCO IP CONFERENCE VOIP PHONE

Siemens Rolm Telephone Equipment:

Part Number	Description
Phonemail	System Processors & AP Memory, P/N 41001, 41002, 41508 & Others
Phonemail	Hard disk Controller, P/N 42000
Phonemail	8 Channel Voice Compression Card 4400A, 44510A & Others

Phonemail	Voice Compression interface & 16 channel processor cards P/N 44003,44500 & Others
Phonemail	Voice Mail, 154MB Disk Drive & 154MB Power Supply. P/N 45005, 45010 & Others
Phonemail	Tape Drive P/N 45102
CBX	Rack mount date Interface Card & Asynchronous data Communication Module 914 IP Phone, P/N 42100, 42201 & Others
CBX	Cypress Terminals & Load Module P/N 46500, 46550 & Others
CBX	Juniper phone & PC Interface 46605, 46619 Others
CBX	Cedar Computer & Terminals P/N 46700, 46730 & others
Rohm Phones	244 PC w/PSU and Software
Phonemail	PVP Cards & SIO Cards P/N 49302, 493-2A, 49308A and Others
Phonemail	AP Load Backup Tape Drive P/N 45102
Phonemail	PRI Rolmlink Interface P/N 49304
Phonemail	MSC Cards P/N 49317 and 49317A
Phonemail	4.0 SCSI Hard Disk P/N 49320
Phonemail	Floppy Drive, Internal modem, Power Supply & Hard Drive P/N 49322, 49362, 49891 Others
Phonemail	SIO Card, Serial I/O With Modem, P/N 49621 Others
69837	HANDSET OPTI-E BLACK
69667	ROLM OPTISET E ENTRY TELEPHONE
62000	ROLM RP240 PHONE ASH
66911	ROLM HANDSET RP300/600 BLACK
69623	ROLM OPTISET E ADVANCE CONFERENCE PHONE
69669	ROLM OPTISET E STANDARD PHONE
66408	PHON RP624S SINGLE LINE (ASH)
66409	ROLM PHONE 624SL (BLK)
66406	ROLM PHONE RP612SL, SKR-DISP/GRAY
S30810-Q2475-X0001	CIRCUIT BOARD,ROLM TMC-16
S30810Q2168X	HIPATH 4000 SLM024
n/a	HIPATH 4000 LICENSE
64000	ROLMPHONE 400 CLASSIC
60912	HANDSET, ROLM, CLASSIC ASH
62180	PHONE,240E W/HEADSET REFURB ONLY
3515-71	PHONE STS 24 BUTTON DISPLAY
2360	SIEMENS OPTISET E ENTRY
62000	RP240 SPEAKER DISPLAY PHONE ASH
60912	ROLM CLASSIC HANDSET ASH
66911	ROLM HANDSET RP300/600 BLACK
69670	ROLM OPTISET E ADVANCE
69907	OPTIPOINT 500 STANDARD TELEPHONE;
64100HR	ROLM PHONE ROLM 400HR
69623	PHONE, OPTISET E ADVANCE CONFERENCE REFURB ONLY

Avaya Telephone Equipment:

Part Number	Description
IP4601	4601 IP Telephone
IP4602	4602 IP TELEPHONE
IP4610	4610 IP DISPLAY TELEPHONE (4610SW)
IP4620	4620 IP DISPLAY TELEPHONE (4620SW)

IP4621	4621 IP DISPLAY TELEPHONE (4621SW)
EU24	EXPANSION UNIT
72442-41	HIS AVAYA ADAPTER CABLE HEADSET CABLES
2410	DIGITAL LARGE DISPLAY SPEAKER PHONE
9641G	IP DESKHPONE
TN464HP	DS1 INTERFACE CIRCUIT PACK
72442-41	H-TOP ADAPTER CABLE FOR AVA 9600 IP PHONES
PANASONIC	IP DESKHPONE
NTYS05B	1140E IP PHONE W/ ENGLISH CAPS

Panasonic Telephone Equipment:

Part Number	Description
KX-TG9381T 2	Panasonic -Line Expandable Cordless Phone and Answering System, Metallic Black, 1 Handset
KX-TG9541B	2 LINES CORDLESS PHONE
KX-TG9381T	CORDLESS 2-LINE PHONE
KX-TG9541B	CORDLESS 2-LINE PHONE
KX-TSC14B	INTEGRATE 2-LINE PHONE W/ CALL WAITING & CALLER ID
KX-TG9541B	PANASONIC 2 LINES CORDLESS PHONE
KX-TG6592T	PANASONIC 2 HANDSETS CORDLESS PHONE BLACK

VODAVI Telephone Equipment:

Part Number	Description
3515-71	VODAVI STARPLUS STS PHONE 24 BUTTON PHONE
3501-00	VODAVI Starplus STSe Basic KSU 3501-00 (4x8x2)
SP731471	VODAVI PHONE, -STARPLUS 28-BTN DISPLAY && SPEAKER
3531-03	STARPLUS STS C.O. 4 PORT LINE CARD

SECTION 4
SUBMITTAL FORM

VENDOR: _____

- 4.1 SOLICITATION CONTACT INFORMATION:** Vendor shall have a fully equipped and staffed office with the capacity to promptly respond to the County's spot market requirements. Prompt response is defined as the ability to provide quotes within four (4) hours in emergency and with twenty-four (24) hours on a regular basis. Vendor shall provide contact information for a primary staff member within their company who will be responsible for service requests and providing a response to spot market quotes issued by the County to include: name of contact, email address, and phone number. These services shall typically be required Monday through Friday within the business hours of 8:00AM to 5:00PM (Eastern Standard Time).

PRIMARY CONTACT (REQUIRED)	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll-Free Telephone Number:	
Mobile Telephone Number:	
E-mail Address:	
SECONDARY CONTACT (OPTIONAL)	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll-Free Telephone Number:	
Mobile Telephone Number:	
E-mail address:	

4.2 TECHNICAL SUPPORT CONTACT INFORMATION: Vendor agrees to designate, by name, one or more Technical Support representative(s) who shall be responsible for discussing and resolving operational problems as the need arises. Name and contact number of the representative shall be submitted to Wilburn Defour e33198@miamidade.gov at the ITD PART ROOM Office.

PRIMARY CONTACT (REQUIRED)	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll-Free Telephone Number:	
E-mail Address:	
SECONDARY CONTACT (OPTIONAL)	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll-Free Telephone Number:	
E-mail address:	
THIRD CONTACT (OPTIONAL)	
Name:	
Title and/or Job Function:	
Business Address:	
Local or Toll-Free Telephone Number:	
E-mail address:	

4.3 CLIENT REFERENCES: Vendors shall provide three (3) references of existing customers who have purchased the products and services defined in this solicitation, two (2) of which must be government/public sector entities. The reference must be included the company or government entity's name, identify the products and services provided by the Vendor, and the name, title, address, telephone number and email address of a contact person who can verify that the Vendor has successfully provided the products and services. The County must be able to ascertain from these references to its satisfaction that the Vendor has sufficient experience in providing products and services relevant to this solicitation. In addition to the reference contact information, Vendors may also submit reference letters on the company or government entity's letterhead, identifying the products and/or services provided by the Vendor, and the name, title, address, telephone number and email address of a contact person who can verify the authenticity of the letter provided.

REFERENCE NO. 1	
Reference Letter included with the Bid Submittal:	Yes <input type="checkbox"/> or No <input type="checkbox"/>
Company Name:	
Business Address:	
Contact Name:	
Telephone:	
E-mail Address:	
Years Dealing with Firm:	
Types of Products or Services Offered to this Firm:	
REFERENCE NO. 2	
Reference Letter included with the Bid Submittal:	Yes <input type="checkbox"/> or No <input type="checkbox"/>
Company Name:	
Business Address:	
Contact Name:	
Telephone:	
E-mail Address:	
Years Dealing with Firm:	
Types of Products or Services Offered to this Firm:	

REFERENCE NO. 3

Reference Letter included with the Bid Submittal:	Yes <input type="checkbox"/> or No <input type="checkbox"/>
Company Name:	
Business Address:	
Contact Name:	
Telephone:	
E-mail Address:	
Years Dealing with Firm:	
Types of Products or Services Offered to this Firm:	