

ISSUING DEPARTMENT INPUT DOCUMENT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. RTQ-00620

Re-Bid
 Other – Access of Other Entity Contract
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: RQID2100379
 TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Process Control and Instrumentation (PCI) Equipment (Pre-Qualification)

Description: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to purchase original equipment manufacturer (OEM) process control and instrumentation (PCI) equipment, parts and accessories under Group A; services to include OEM repairs, inspection, testing and calibration of PCI equipment under Group B; and installation of PCI equipment under Group C, for multiple Miami-Dade County (County) departments.

Issuing Department: ISD
 Contact Person: Sherry Y. Crockett
 Phone: 305.375.4693

Estimate Cost: \$29,013,085.36

Funding Source: General Fund and Proprietary Funds

ANALYSIS

<u>Commodity Codes:</u>	925-57				
Contract/Project History of previous purchases three (3) years					
Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	Multiple				
Small Business Enterprise:					
Contract Value:					
Comments:					

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
SBE				

Basis of Recommendation:

Signed: Sherry Y. Crockett	Date sent to SBD: February 25, 2022
	Date returned to SPD:

SECTION 2

ADDITIONAL/SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to purchase original equipment manufacturer (OEM) process control and instrumentation (PCI) equipment, parts and accessories under Group A; services to include OEM repairs, inspection, testing and calibration of PCI equipment under Group B; and installation of PCI equipment under Group C, for multiple Miami-Dade County (County) departments. Placement in the Pool is **not** a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool.

2.2 DEFINITIONS

Invitation to Quote (ITQ) – Shall refer to the solicitation of quotes from the Pool for specific goods and/or services; and awarded based on lowest price, or other quantifiable criteria.

Prequalified Pool of Vendors (Pool) – Shall refer to business entities/individuals determined by the County's Internal Services Department, Strategic Procurement Division, as meeting the minimum standards of business competence, financial ability, and/or product quality for placement in the Pool, and which may submit quote or proposal, at the time of need.

Submittal – Shall refer to all information, attachments and forms submitted in response to this RTQ.

Vendor – Shall refer to a business entity/individual responding to this RTQ.

Work Order Proposal Request (WOPR) – shall refer to a competitive process involving the solicitation of proposals, by the Internal Services Department Strategic Procurement Division, from the Pool for specific goods and/or services; and evaluated and awarded based on best value.

2.3 TERM

The Pool shall be established on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated by the Internal Services Department, Strategic Procurement Division. The Pool shall expire on the last day of the last month of the five (5) year term.

2.4 QUALIFICATION CRITERIA

Vendor shall meet the following criteria to be considered for placement in the Pool and for participation in future spot market solicitations for the following groups:

- A. Group A: PCI Equipment, Parts and Accessories
- B. Group B: PCI Services (Repair, Inspections, Testing, and Calibration of PCI Equipment)
- C. Group C: Installation of PCI Equipment

Vendor shall indicate the applicable group(s) submission and provide the following information for each applicable group as requested in Section 4, Submittal Form:

2.4.1 Group A: PCI Equipment, Parts, and Accessories

- 1) Indicate the type of PCI Equipment to be supplied under Group A as identified in Section 3 of this solicitation; and provide the OEM name or 'Equal To' Brand of the PCI equipment, Vendor status, and any applicable discount being offered to the County. The Vendors shall list in their submittal forms, only those manufacturer's brands which they are authorized to supply as: a manufacturer, agent, dealer, representative or distributor of the PCI equipment manufacturer.

- 2) Provide current letters from the PCI manufacturers, on the manufacturer's letterhead, designating the Vendor as the manufacturer, agent, dealer, representative or distributor of the OEM or approved 'Equal To' PCI equipment, parts and accessories proposed to the County. Direct manufacturers shall provide manufacturer website and/or product catalog. The manufacturer letter shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative. All manufacturer letters must indicate the Vendors' ability to furnish PCI equipment, parts, and/or accessories in whole or in part to determine the qualifying Group.

2.4.2 Group B: PCI Services (Repair, Inspections, Testing, and Calibration of PCI Equipment)

- 1) Indicate the type of PCI services, which include repair, inspections, testing, and calibration of PCI equipment to be provided under Group B as identified in Section 3 of this solicitation; and provide the OEM name or 'Equal To' Brand of the PCI equipment, and Vendor status related to the PCI services being offered to the County. Vendors shall list in their submittal forms, only those manufacturer's brands which they are authorized to provide PCI Services as a manufacturer, or as a certified representative of the PCI equipment manufacturer.
- 2) Provide current letters from the PCI manufacturers, on the manufacturer's letterhead, designating the Vendor as a certified representative able to provide PCI services to include: repairs, inspections, testing and calibration for OEM or approved 'Equal To' PCI equipment. The manufacturer letter shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative. All manufacturer letters must indicate the Vendors' ability to provide the requested services in whole or in part to determine the qualifying Group.

2.4.3 Group C: Installation of PCI Equipment

- 1) Affirm that the Vendor is a certified installer able to provide the Installation of PCI equipment, parts and accessories for the County under Group C as identified in Section 3 of this solicitation, Vendor shall also indicate the OEM name or 'Equal To' Brand of the PCI equipment, and Vendor status related to the PCI installation services being offered to the County. Vendors shall list in their submittal forms, only those manufacturer's brands which they are authorized to provide PCI Installation as a manufacturer, or as a certified representative of the PCI equipment manufacturer.
- 2) Provide current letters from the PCI manufacturers, on the manufacturer's letterhead, designating the Vendor as a certified representative able to Install OEM PCI units, parts and accessories proposed to the County. The letter shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative. All manufacturer letters must indicate the Vendors' ability to install said OEM products to determine the qualifying Group.

2.4.4 Qualification Requirements for All Groups

- 1) Vendor shall be regularly engaged in the business of providing OEM and/or 'Equal To' PCI equipment and/or PCI maintenance and/or installation services. Vendor(s) shall demonstrate experience pertaining to the sale of products and/or PCI services requested in this RTQ by providing three References in the Vendor's Submittal Form (see Section 4). The references listed must be recent (within last two years) or current customers for whom Vendor has provided the products and/or services described in this solicitation. ***A department of Miami-Dade County is an acceptable reference; however, the other two references shall be from customers other than Miami-Dade County. At least one reference shall be a commercial or government account.*** The references shall include the customer's company name and address; the name, title, email address, and telephone number of the contact person who can verify that the Vendor has successfully provided the products and/or services that the Vendor is offering under this solicitation. These references shall ascertain to the County's satisfaction that the Vendor has sufficient experience and expertise in providing OEM and/or 'Equal To' PCI equipment and/or PCI maintenance and/or installation services. The County, at its sole discretion, may request additional information to assess Vendor responsibility:

- 2) Vendor shall provide a list of the firm's key personnel names, titles, phone numbers and email addresses, competent company representatives authorized to discuss matters pertaining to the offered products and services, who can provide manufacturing information, and who are cognizant of the industry and industry standards.
- 3) Vendor shall provide contact information to include name of contact, email address, phone number for Primary (required) and Secondary (required) staff within your company who will be responsible for coordination and execution of orders and deliveries.

Vendor(s) shall provide all of the specified information, documents and attachments listed above with their Submittal as proof of compliance with the requirements of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Vendors to complete, supplement or supply the required documents throughout the term of the RTQ. It shall be the sole right of the County to determine the number of Vendors which will be included in the Pool. Vendor(s) will be placed in a Pre-Qualification Pool that may be accessed by various Miami-Dade County Departments on an as-needed when-needed basis. During the term of the RTQ, the County reserves the right to add or delete Vendors as it deems necessary, and in its best interest.

Note: Vendors shall comply with the qualifications outlined for each participating group. In the event an agent, dealer, representative or distributor of OEM products meets the qualifications for multiple groups, one letter may be submitted, however Vendor must outline the qualification criteria for each group requested.

2.5 **INSURANCE**

Insurance is **not** required in order to be prequalified under this RTQ.

2.6 **SPOT MARKET QUOTES**

Prequalified Vendors will be placed in the Pool on a "per group" basis, which will be accessed by the various County departments. Vendors in the Pool will be invited to participate in future spot market competition, as needed. User departments will invite Vendors that are prequalified for the group(s) containing the type of PCI equipment or services needed. The spot market competition will be in the form of an ITQ or WOPR that will include the specific goods and/or services required, and may include provisions, as applicable, such as:

- Small Business Enterprise (SBE) Measures
- Warranty Requirements
- Liquidated Damages/Living Wage
- Insurance Requirements

For federally funded projects/programs, additional provisions may apply in accordance with the funding source. The following provisions from Section 1, General Terms and Conditions shall be exempted from such solicitations, as indicated in the ITQ or WOPR.

- Article 1.2(H) Prompt Payment Terms
- Article 1.11 Local Preference
- Article 1.29 Office of the Inspector General (*only the cost of the random audits, as specified*)
- Article 1.37 County User Access Program (UAP)
- Article 1.45 Small Business Enterprise (SBE) Measures
- Article 1.46 Local Certified Veteran's Business Enterprise Preference
- Article 1.47 Application of Preferences
- Article 1.49 First Source Hiring Referral Program (FSHRP)

SECTION 3

SCOPE OF WORK/TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

Vendors prequalified under this Pool shall be capable of supplying various types of OEM and/or 'Equal To' brand process control instrumentation (PCI) equipment, parts and accessories (Group A); providing services to include repairs, inspections, testing and calibration of PCI equipment (Group B); and/or providing installation services of PCI equipment for multiple County departments, on an "as needed basis". Details regarding the specific services and/or type of PCI equipment and/or OEM parts and accessories needed will be explained in the spot market solicitations issued by user departments.

Process Control Instrumentation Equipment (PCI) is defined as an individual or grouping of various devices used in an industrial environment in which manufacturing or production "processes" synchronically work together to communicate data or produce events automatically or as requested, in real-time, and with consistent results.

3.2 GOODS AND SERVICES TO BE PURCHASED

A. Group A: PCI Equipment, Parts and Accessories

Prequalified Vendors under Group A will be included in Spot Market quotations for the purchase of OEM and/or 'Equal To' brand process control and instrumentation (PCI) equipment, parts and accessories. The County utilizes various types of instrumentation, flow transfer, and control devices.

1) Instrumentation, Labware, Test, and Measurement Equipment

Includes devices used to test, analyze, control, calibrate, display, measure and record data. The major families within this category are analytical instruments, chromatography instruments, environmental instruments, lab and test equipment, multi-meters and electrical/electronic test meters, process controllers, product and material testers, panel meters, records and loggers, sample preparation and wet chemical analysis, separation devices, sensing and measurement instruments, spectrometers and analytical photometers, and water quality instruments.

2) Flow Transfer, Measure and Control Devices

To include: Flow tubes, open flumes and weirs, orifice plates, weights and scales and associated equipment and accessories such as controllers, sensors, detectors,, valves, positioners, transducers, conditioners, regulators, switches, manometers, and gages designed, engineered and used to monitor, measure, test, record, analyze, detect and/or display liquid and/or gas flow data.

- a) Flow Measure Devices – Category includes: Acoustic, optic, electrical, electronic, electromagnetic, transit-time, pneumatic, electromechanical and mechanical.
- b) Switches – Category includes: Pushbutton, rotary and toggle, DIP switches, keypads, multiple entry and key lock designs.
- c) Flow Meters – Category includes: Gas flow meters and liquid flow meters

3) Manufacturers

The following is a representative listing of the manufacturers' equipment presently in use by the County. This list is neither exclusive nor complete. The County reserves the right to add or delete manufacturers from this group as it deems necessary and in its best interest during the term of the contract.

ABB Instruments, Inc.	Fluid Isolation Technology	Panametrics, Inc.
Action Instrumentations	Future Health Concepts	Powers Process Controls
Actionpac	Ineltec	Parker Hannifin
Allen-Bradley	Honeywell Ineltec	Peabody Barnes
American Sigma	Innovative Technology	Perkin Elmer Instruments
Ametek	Industrial Scientific	Prominent Fluid Controls
Antx	G. E. F. Anuclneltec	Penny Giles
Auma	Ineltec	Phoenix Contact
Ashcrof	Isco	Primary Flow Systems
Bandicator	Jameburg	Rexa
Badger Meter	Jacuzzi	Ronan
Bailey-Fischer & Porter	JMS	Rosemount
Bello Fram Systems	Kobold Instruments Inc.	RMI, Rocky Mountain Instruments
Bentley Nevada	Krone (Mag Meter)	Rodney Hunt
Best Power	Kurz	Sensycom
Beta	Leeds & Northup (BIF)	Shimadzu Scientific Instruments
BK Precision	Lachat Instruments	Siemens
Capital Controls	Limitorque	Sola
Cashco	Med Rep	Square-D
Chessell	Magnetrol	Sensotec Inc.
Consilium Metritape	Masoneilan	Sor
Detronics	Mcdaniel	Transcoil
Drager	Mission	Toshiba Instruments
Digital Control Corporation	MGD	Thihedral
Dionex Corporation	Mighty Module	Engeeromg
Eppendorf	MD West Instruments	Transmation
Eastech-Badger	MS Instruments	Turbo-Werks
Elsag-Bailey	Mill Tronics	United Electric
Edco	Moore Products	Universal Flow Monitors
Eurotherm	Neles Jamesbury	Valek
Endress & Hauser	Omega	Weschler
Fairchild Industrial	O.I. Analytical	Worcestor
Fairchild Industrial Products	Orion	Yellow Springs Instruments
Fischer & Porter	Omron	
Fluid Components International	Panalarm	

B. Group B: PCI Services (Repair, Inspections, Testing, and Calibration of PCI Equipment)

Prequalified Vendors under Group B will be included in Spot Market quotations for maintenance services to include repairs, inspections, testing and calibration of proposed manufactured equipment.

1) Maintenance, Repair and Training

The awarded Vendor(s) under Group B shall be responsible for providing full service, factory authorized maintenance, repair and training (if required) for all equipment, devices and/or systems proposed under this solicitation. In addition, the Vendor shall be able to provide, on an as needed basis, factory authorized technicians to perform on-site work. Process control instruments, materials, and equipment shall be maintained in strict accordance with the manufacturer's recommendations as contained in the Operations and Maintenance manuals generally available from the OEM. For this reason, the County may determine that it needs an awarded Vendor to establish an ongoing on-site Maintenance Plan for services and products. In this event all awarded Vendors for the affected equipment will be invited to submit proposals for such services

and products. The awarded Vendor shall provide a full maintenance schedule detailing the work to be performed, including schedules for calibration, and a preventative maintenance schedule for all instruments, controls and electrical systems in accordance with equipment manufacturer's recommended practices. The County reserves the right to negotiate prices, however, all terms and conditions outlined within this solicitation will apply to any and all ancillary work scopes authorized under this contract.

2) Regulatory Reporting Services

The awarded Vendor shall prepare, sign, and be responsible for, as the authorized, certified, and licensed (OEM) service provider, all reports and forms required by any regulatory agency(ies). Complete and accurate records of all tests and results of such tests shall be maintained by the Vendor or manufacturer and provided to the authorized County representative.

3) Calibration Traceability

In the event the County requires a certificate of calibration, it shall be provided by the Vendor which must be traceable to the National Institute of Standards and Technology (NIST) or other recognized and approved standards to include, but is not limited to, the American National Standards Institute (ANSI), the American Association for Laboratory Accreditation (A2LA), and the International Engineering Consortium (IEC). Copies of the applicable documents shall be made available to the County upon request. It shall be the responsibility of all awarded Vendors to be regularly informed and to conform to any changes in standards issued by any regulatory agencies that requires certificates of calibration during the term of the contract.

4) Equipment Failure

Should the County require on site services, the Vendor shall make every effort to ensure that the equipment or system is left in operating condition. Should repairs performed by the Vendor result in equipment or system failure, the Vendor shall, within one (1) hour, inform the County authorized representative of the anticipated length of downtime. The Vendor shall make every effort to expedite repairs to minimize the downtime.

5) System Testing

Should the County require on site services, (upon completion of all repairs, calibration, system start up and checkout procedures, and while the systems are in a "normal operating" condition), the Vendor and County staff shall jointly demonstrate system performance to determine that the equipment operates properly and is acceptable. If control system loop checks are required, proper operation of the system loop shall be verified by operating all devices in the loop. Any failures shall be deemed as not meeting OEM requirements and shall require retesting and return of the equipment to the Vendor for further evaluation.

C. Group C: Installation of PCI Equipment

Prequalified Vendors under Group C will be included in Spot Market quotations for installation services of various types of PCI equipment.

3.3 DATA CONFIDENTIALITY

All financial, statistical, personnel and technical data supplied by the County to the Vendor(s) are confidential. The Vendor(s) are required to use reasonable care to protect the confidentiality of such data. Any use, sale or offering of this data in any form by the Vendor(s), or any individual or entity in the Vendor's charge or employ, will be considered a violation of this contract and may result in contract termination and the Vendor's suspension or debarment from County contracting. In addition, such conduct may be reported to the County's Inspector General for possible criminal prosecution.

3.4 SECURITY

Vendor's personnel working on-site at any County facility must be full-time or contracted employees of the awarded Vendor and have photo identification prominently displayed at all times. The photo identification must contain the

employee's full name, the awarded Vendors' official logo or name, occupational license number, and a unique employee identification number.

3.5 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this solicitation shall be in accordance with all applicable governmental standards, to include, but not limited to those issued by the American National Standards Institute (ANSI), the American Society for Testing and Materials (ASTM), the American Water Works Association (AWWA), the Environmental Protection Agency (EPA), the Instrument Society of America (ISA), the International Standards Organization (ISO), the National Fire Protection Association (NFPA), the National Institute of Safety Hazards (NIOSH), the National Sanitation Foundation (NSF), and the Occupational Safety and Health Administration (OSHA). It shall be the responsibility of the awarded Vendors to be regularly informed to conform to any changes in standards issued by any regulatory agencies that govern the commodities or services applicable to this solicitation during the term of the contract.

It shall be the responsibility of all awarded Vendors to be regularly informed and to conform to any changes in standards issued by any regulatory agencies that govern the commodities during the term of any contract resulting from this solicitation.

3.6 MATERIAL SAFETY DATA SHEETS (MSDS)

The Vendor shall be responsible for having a current MSDS for any chemical that is brought onto any County facility or grounds for the purpose of providing services under the spot market quote (ref. OSHA Standard CRF 1910.1200). A copy of the MSDS shall be given to the County staff person prior to using the chemical. Removal and proper disposal of all material, including but not limited to oil, coolant, fluids and parts, shall be the responsibility of the Vendor.

3.7 ACCIDENT PREVENTION AND REGULATIONS

Precautions shall be exercised at all times for the protection of persons and property. All Vendors performing services under the spot market quote shall conform to all relevant Occupational Safety and Health Administration (OSHA), State, and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible Vendor. Barricades shall be provided by the Vendor when work is performed in areas traversed by persons, or when deemed necessary by the County project manager

SECTION 4
SUBMITTAL FORM

VENDOR: _____

QUALIFICATION CRITERIA
TO BE COMPLETED BY ALL VENDORS

Refer to Section 2.4, Qualification Criteria, to ensure that Submittal complies with solicitation requirements.

Vendor shall indicate the applicable group(s) submission and provide the following information for each applicable group as requested in Section 4, Submittal Form:

- Group A: PCI Equipment, Parts and Accessories**
- Group B: PCI Services (Repair, Inspections, Testing, and Calibration of PCI Equipment)**
- Group C: Installation of PCI Equipment**

Reference Section	Requirements 2.4.1 Group A: PCI Equipment, Parts and Accessories	Copy Attached
2.4.1 (1)	<p>Indicate the type of PCI Equipment to be supplied under Group A as identified in Section 3 of this solicitation; and provide the OEM name or 'Equal To' Brand of the PCI equipment, Vendor status, and any applicable discount being offered to the County. The Vendors shall list in their submittal forms, only those manufacturer's brands which they are authorized to supply as: a manufacturer, agent, dealer, representative or distributor of the PCI equipment manufacturer. (Check all that apply).</p> <p><u>Brand No. 1:</u> OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ PCI Type: ___ Flow ___ Pressure ___ Concentration ___ Weight ___ Temperature ___ Level ___ Density ___ Other: _____ Discount: Parts Discount _____ % Unit/Equipment Discount _____ %</p> <p><u>Brand No. 2:</u> OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ PCI Type: ___ Flow ___ Pressure ___ Concentration ___ Weight ___ Temperature ___ Level ___ Density ___ Other: _____ Discount: Parts Discount _____ % Unit/Equipment Discount _____ %</p> <p><u>Brand No. 3:</u> OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____</p>	<input type="checkbox"/>

	PCI Type: ___ Flow ___ Pressure ___ Concentration ___ Weight ___ Temperature ___ Level ___ Density ___ Other: _____ Discount: Parts Discount _____ % Unit/Equipment Discount _____ % <u>Note:</u> Additional copies of this form may be attached to your submittal when proposing on several brands	
2.4.1 (2)	Provide current letters from the PCI manufacturers, on the manufacturer's letterhead, designating the Vendor as the manufacturer, agent, dealer, representative or distributor of the OEM or approved 'Equal To' PCI equipment, parts and accessories proposed to the County. Direct manufacturers shall provide manufacturer website and/or product catalog. The manufacturer letter shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative. All manufacturer letters must indicate the Vendors' ability to furnish PCI equipment, parts, and/or accessories in whole or in part to determine the qualifying Group.	□
Reference Section	Requirements 2.4.2 Group B: PCI Services (Repair, Inspections, Testing, and Calibration of PCI Equipment)	Copy Attached
2.4.2 (1)	Indicate the type of PCI services, which include repair, inspections, testing, and calibration of PCI equipment to be provided under Group B as identified in Section 3 of this solicitation; and provide the OEM name or 'Equal To' Brand of the PCI equipment, and Vendor status related to the PCI services being offered to the County. Vendors shall list in their submittal forms, only those manufacturer's brands which they are authorized to provide PCI Services as a manufacturer, or as a certified representative of the PCI equipment manufacturer. (Check all that apply). Brand No. 1: OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ Service Type: ___ Repair ___ Testing ___ Inspection ___ Calibration Brand No. 2: OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ Service Type: ___ Repair ___ Testing ___ Inspection ___ Calibration Brand No. 3: OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ Service Type: ___ Repair ___ Testing ___ Inspection ___ Calibration <u>Note:</u> Additional copies of this form may be attached to your submittal when proposing on several brands	□

2.4.2 (2)	Provide current letters from the PCI manufacturers, on the manufacturer's letterhead, designating the Vendor as a certified representative able to provide PCI services to include: repairs, inspections, testing and calibration for OEM or approved 'Equal To' PCI equipment. The manufacturer letter shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative. All manufacturer letters must indicate the Vendors' ability to provide the requested services in whole or in part to determine the qualifying Group.	<input type="checkbox"/>
Reference Section	Requirements <u>2.4.3 Group C: Installation of PCI Equipment</u>	Copy Attached
2.4.3 (1)	<p>Affirm that the Vendor is a certified installer able to provide the Installation of PCI equipment, parts and accessories for the County under Group C as identified in Section 3 of this solicitation, Vendor shall also indicate the OEM name or 'Equal To' Brand of the PCI equipment, and Vendor status related to the PCI installation services being offered to the County. Vendors shall list in their submittal forms, only those manufacturer's brands which they are authorized to provide PCI Installation as a manufacturer, or as a certified representative of the PCI equipment manufacturer. (Check all that apply).</p> <p><u>Brand No. 1:</u> OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ Service Type: ___ Certified Installer Affirmation</p> <p><u>Brand No. 2:</u> OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ Service Type: ___ Certified Installer Affirmation</p> <p><u>Brand No. 3:</u> OEM Name: _____ or 'Equal To' Brand Name: _____ Vendor Status: ___ Dealer / Distributor, or ___ Certified Representative/Service, or ___ OEM Manufacturer; Website: _____ Service Type: ___ Certified Installer Affirmation</p>	<input type="checkbox"/>
2.4.3 (2)	Provide current letters from the PCI manufacturers, on the manufacturer's letterhead, designating the Vendor as a certified representative able to Install OEM PCI units, parts and accessories proposed to the County. The letter shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative. All manufacturer letters must indicate the Vendors' ability to install said OEM products to determine the qualifying Group.	<input type="checkbox"/>
Reference Section	<u>2.4.4 Qualification Requirements for All Groups</u>	Copy Attached
2.4.4(1)	Vendor shall be regularly engaged in the business of providing OEM and/or 'Equal To' PCI equipment and/or PCI maintenance and/or installation services. Vendor(s) shall demonstrate experience pertaining to the sale of products and/or PCI services requested in this RTQ by providing three References in the	<input type="checkbox"/>

Vendor's Submittal Form (see Section 4). The references listed must be recent (within last two years) or current customers for whom Vendor has provided the products and/or services described in this solicitation. **A department of Miami-Dade County is an acceptable reference; however, the other two references shall be from customers other than Miami-Dade County. At least one reference shall be a commercial or government account.** The references shall include the customer's company name and address; the name, title, email address, and telephone number of the contact person who can verify that the Vendor has successfully provided the products and/or services that the Vendor is offering under this solicitation. These references shall ascertain to the County's satisfaction that the Vendor has sufficient experience and expertise in providing OEM and/or 'Equal To' PCI equipment and/or PCI maintenance and/or installation services. The County, at its sole discretion, may request additional information to assess Vendor responsibility::

Reference No. 1:

Reference Company Name: _____

Reference Company Address: _____

Reference Contact Name: _____ Title: _____

Telephone Number: _____ Email: _____

PCI Equipment and/or Type of Services Provided: _____

Check all PCI product types provided for referenced company:

Flow Pressure Concentration Weight Temperature Level Density
 Other: _____

Reference No. 2:

Reference Company Name: _____

Reference Company Address: _____

Reference Contact Name: _____ Title: _____

Telephone Number: _____ Email: _____

PCI Equipment and/or Type of Services Provided: _____

Check all PCI product types provided for referenced company:

Flow Pressure Concentration Weight Temperature Level Density
 Other: _____

Reference No. 3:

Reference Company Name: _____

Reference Company Address: _____

Reference Contact Name: _____ Title: _____

Telephone Number: _____ Email: _____

PCI Equipment and/or Type of Services Provided: _____

Check all PCI product types provided for referenced company:

Flow Pressure Concentration Weight Temperature Level Density
 Other: _____

<p>2.4.4(2)</p>	<p>Vendor shall provide a list of the firm's key personnel names, titles, phone numbers and email addresses, competent company representatives authorized to discuss matters pertaining to the offered products and services, who can provide manufacturing information, and who are cognizant of the industry and industry standards.</p> <p><u>Key Personnel 1:</u> Name: _____ Title: _____ Phone Number: _____ Email: _____</p> <p><u>Key Personnel 2:</u> Name: _____ Title: _____ Phone Number: _____ Email: _____</p> <p><u>Key Personnel 3:</u> Name: _____ Title: _____ Phone Number: _____ Email: _____</p>	<p><input type="checkbox"/></p>
<p>2.4.4(3)</p>	<p>Vendor shall provide contact information to include name of contact, email address, phone number for Primary (required) and Secondary (required) staff within your company who will be responsible for coordination and execution of orders and deliveries.</p> <p><u>Primary Contact:</u> Name: _____ Title: _____ Phone Number: _____ Email: _____</p> <p><u>Secondary Contact:</u> Name: _____ Title: _____ Phone Number: _____ Email: _____</p>	<p><input type="checkbox"/></p>

Note: Vendors shall comply with the qualifications outlined for each participating group. In the event an agent, dealer, representative or distributor of OEM products meets the qualifications for multiple groups, one letter may be submitted, however Vendor must outline the qualification criteria for each group requested.