



Small Business Development Division

Project Worksheet

Project/Contract Title: Support for Urgent Needs Program

Received Date: 6/27/2022

Project/Contract No: RQID2100465

Funding Source: General

Department: Internal Services

Estimated Cost of Project/Bid: \$580,000.00

Description of Project/Bid: This RTQ aims to establish a pool of pre-qualified Vendors for placement of high at-risk dogs and cats which are difficult to adopt and/or need additional resources to make them adoption ready. The Animal Services Department will manage the Support for Urgent Needs (SUN) Program which provides support to not-for-profit rescue organizations through an incentive program that provides monetary funds to organizations rescuing at risk pets to achieve a mutual No Kill goal.

Contract Measures Recommendation

Measure	Program	Goal Percent
Set Aside	SBE Goods and Services	
Bid Preference	SBE Goods and Services	
No Measure	SBE Goods and Services	

Reasons for Recommendation

Each spot market quote under this solicitation must be submitted to SBD for review.

SBD reviewed this project pursuant to Implementing Order 3-41 for SBE-Goods and/or. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. The verification of availability process was not conducted as there were no SBE firms certified in the commodity code below at the time of review. The following measures are applicable to this solicitation:

Set-Aside: when the funding source allows the application of small business measures and the value of the spot market quote is under \$250k and there are two (2) or more SBE firms prequalified under this pool capable of providing the requested good(s) and/or service(s) or when the value of a spot market quote is above \$250k and there are three (3) or more SBE firms prequalified under this pool capable of providing the requested good(s) and/or service(s).

Bid Preference: when the value of a spot market quote is under \$250k and there are less than two (2) SBE firms pre-qualified under this pool capable of providing the requested good(s) and/or service(s) or when the value of a spot market quote is above \$250k and there are less than three (3) SBE firms pre-qualified under this pool capable of providing the requested good(s) and/or service(s).

No Measure: when the funding source precludes the application of small business measures.

Miami-Dade County Living Wage is not applicable. The goods and/or services under this solicitation do not fall under the covered services listed in article (F) of Sec. 2-8.9 of the Code, Living Wage Ordinance.

The work code assigned based on the scope is:

NIGP 96206 Animal Care, Animal Control, Animal Health, Animal Shelter, Animal Trapping, Animal Production (Breeding), Animal Training Services, etc., Including Pet Services, All Types

Living Wages: YES NO

Highway: YES NO

Heavy Construction: YES NO

Responsible Wages: YES NO

Building: YES NO

SBD Director

6-29-22

Date