

# ISSUING DEPARTMENT INPUT DOCUMENT

## CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New   
  OTR   
  Sole Source   
  Bid Waiver   
  Emergency   
 Previous Contract/Project No. FB-01922

Re-Bid   
  Other – Access of Other Entity Contract   
 LIVING WAGE APPLIES:  YES  NO

Requisition No./Project No.: RQID2100467   
 TERM OF CONTRACT 3 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Holiday Decorations for Miami International Airport

Description: This solicitation will be used to rent holiday decorations for the exterior and interior areas within Miami International Airport (MIA). The Awarded Bidder will be required to furnish, install, and remove the decorations.

Issuing Department: ISD, SPD   
 Contact Person: Pablo Martinez   
 Phone: 305-375-4254

Estimate Cost: \$615,000.00

Funding Source: GENERAL   
 FEDERAL   
 OTHER Proprietary

### ANALYSIS

<b>Commodity Codes:</b>	<span style="border: 1px solid black; padding: 2px;">037-34</span>	<span style="border: 1px solid black; padding: 2px;">037-35</span>	<span style="border: 1px solid black; padding: 2px;">285-47</span>	<span style="border: 1px solid black; padding: 2px;">350-10</span>	<span style="border: 1px solid black; padding: 2px;">962-60</span>
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>		
<b>Contractor:</b>	<span style="border: 1px solid black; padding: 2px;">Miami Christmas Lights</span>	<span style="border: 1px solid black; padding: 2px;">N/A</span>	<span style="border: 1px solid black; padding: 2px;">N/A</span>		
<b>Small Business Enterprise:</b>	<span style="border: 1px solid black; padding: 2px;">Yes</span>	<span style="border: 1px solid black; padding: 2px;">N/A</span>	<span style="border: 1px solid black; padding: 2px;">N/A</span>		
<b>Contract Value:</b>	<span style="border: 1px solid black; padding: 2px;">\$200,900.00</span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>		
<b>Comments:</b>	<span style="border: 1px solid black; padding: 2px;"></span>				

Continued on another page (s):     YES     NO

### RECOMMENDATIONS

	Set-Aside	Subcontractor Goal	Bid Preference	Selection Factor
<b>SBE</b>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>

Basis of Recommendation:

Signed: Pablo Martinez   
 Date sent to SBD: 06/15/2022

Date returned to SPD:

**SECTION 2**  
**ADDITIONAL/SPECIAL TERMS AND CONDITIONS**

**2.1 PURPOSE**

This solicitation will be used to rent holiday decorations for the exterior and interior areas within Miami International Airport (MIA). The Awarded Bidder will be required to furnish, install, and remove the decorations.

**2.2 TERM OF CONTRACT**

This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order issued by the Internal Services Department, Strategic Procurement Division. The Contract shall expire on the last day of the three (3) year term.

**2.3 METHOD OF AWARD**

Award of this contract will be made to the lowest responsive, responsible Bidder who meets the qualifications listed below.

**QUALIFICATION CRITERIA**

Bidders must meet the following requirements to be considered for award:

- A.** Bidder or Bidder's Subcontractor shall be regularly engaged in the business of providing holiday decorations, as requested in this solicitation, and outlined in Section 3, "Technical Specifications. Bidder or Bidder's Subcontractor shall provide three (3) *different* references from customers to whom the Bidder or Bidder's Subcontractor has provided or is currently providing holiday decorations, as described throughout this Solicitation. In lieu of the references from the Bidder or Bidder's Subcontractor, the County will consider the references from Bidder's key personnel in accordance with Resolution No. 1122-21.

The references should include the customer's company name, and the contact's name, title, address, telephone number, and e-mail address of the contact person who can verify that the Bidder/key personnel/Subcontractor has successfully provided the goods and services (Section 4: Bid Submittal – Required Criteria). These references shall ascertain to the County's satisfaction that the Bidder/key personnel/Subcontractor has sufficient expertise in the industry and its firm is properly equipped to perform the required services.

- B.** Bidder(s) shall provide the name of the Project Manager and/or Supervisor, along with their contact information. This shall be the individual in the organization who is experienced in providing the listed services and who will serve as the primary point of contact for the County. The Project Manager and/or Supervisor shall have full authority to act on behalf of the Bidder on all matters related to the services outlined throughout this solicitation.

Bidder(s) shall submit the specified information listed above with their bid submittal as proof of compliance to the requirements of this solicitation. However, the County may, at its sole discretion and in its best interest, allow Bidder(s) to complete, supplement or supply the required information during the evaluation period.

If the Awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the Bidder may be deemed in default of the contract. If the Awarded Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

**2.4 SMALL BUSINESS CONTRACT MEASURES**

## 2.5 **PRICES**

The price proposed by the Bidder shall be fixed and firm, throughout the term of the contract.

Upon award of the contract, the Awarded Bidder shall provide the County a cost breakdown of all unit costs as described in Section 4.2 Price Sheet that must equal the total aggregate price indicated by the Awarded Bidder.

The County shall have the right to change the estimated quantities, increase or decrease, based on the County's needs during the term of the contract. No additional cost shall be paid by the County for delivery, freight, or Customs fees. The County shall have the right to change the location of decorations as needed.

## 2.6 **INSURANCE**

The following clause replaces the insurance requirements listed on Section 1.22, Paragraph A.1, A.2 & A3 for Commercial General Liability Insurance and Automobile Liability Insurance:

- A. Commercial General Liability Insurance in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- B. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- C. Workers' Compensation as required by Chapter 440, Florida Statutes

## 2.7 **WARRANTY REQUIREMENTS**

The Awarded Bidder shall be responsible for promptly correcting any deficiency, at no additional cost to the County, within twenty-four (24) hours after the County notifies the Awarded Bidder of such deficiency in writing. If the Awarded Bidder fails to repair or replace the defective items, the County may, at its discretion, notify the Awarded Bidder, in writing, that the Awarded Bidder may be subject to contractual default if the repairs or replacements are not completed to the satisfaction of the County within twenty-four (24) hours of receipt of the notice. If the Awarded Bidder fails to repair or replace the items within the period specified in the notice, the County may (a) place the Awarded Bidder in default of its contract, and (b) procure the products from another Bidder and charge the Awarded Bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

## 2.8 **EQUAL PRODUCTS**

The manufacturer's name and product SKU number information or description contained in this solicitation are used for the sole purpose of establishing the minimum requirements of level of quality, standard of performance, and design, and is in no way intended to prohibit the offer of another manufacturer's product of equal level of quality, standard of performance, and design unless otherwise indicated.

This specific solicitation requires submission of the following supporting documentation to enable County evaluation of "equal" products offered by the Bidder:

- Manufacturer's Product Information Sheet
- Additional supporting product literature

Submitted supporting documentation must in total, meet the required specifications set forth within this Solicitation. Where the submitted supporting documentation provides information that does not comply with the specifications, the Bidder shall state, in an official letter on corporate letterhead as part of their bid submittal, the differences between the product they are specifically offering, and the product described and referenced in this Solicitation, to substantiate compliance to all of the specifications set forth in this Solicitation.

The approval or rejection, of a Bidder's offered product as an equal product that meets the minimum requirements of level of quality, standard of performance, and design as requested by the County, is at the sole discretion of the County. Failure to offer an equal product or failure to submit the required supporting documentation of an offered product, as specified in this section, may result in the rejection of the Bidder's Bid.

**2.9 ADDITIONAL SIMILAR GOODS AND SERVICES**

The County may rent additional similar goods and services not outlined within this solicitation. The Awarded Bidder shall provide a price quote upon the request of the County for the additional similar goods and services. The County reserves the right to award these additional similar goods and services to the Awarded Bidder. However, the County has the right to acquire the additional similar goods and services outside this solicitation if the price is unreasonable.

**2.10 USER ACCESS PROGRAM (UAP)**

As listed in Section 1, Paragraph 1.36 Terms and Conditions, UAP is not applicable to this solicitation.

DRAFT

**SECTION 3**  
**SCOPE OF WORK/TECHNICAL SPECIFICATIONS**

**3.1 SCOPE OF WORK OVERVIEW**

The purpose of this Solicitation is to rent holiday decorations for the exterior and interior areas within MIA for Holiday Season 2022 for the Miami-Dade Aviation Department (MDAD). Bidder shall submit a total aggregate price for all items and quantities listed, inclusive of the furnishing, delivery, installation, and removal of said items. The County shall approve all decorations before installation.

The Awarded Bidder shall be responsible for furnishing, delivering, installing, and removing the holiday decorations outlined in this Solicitation. Additionally, the Awarded Bidder will be required to decorate exterior and interior areas of MIA, such as building exteriors and interiors, landscape, roadways, and any other structure or facility as may be required. The Awarded Bidder must also provide all necessary tools, equipment, ladders and lifts, and extension cords, required for installation and for the continuous delivery of electrical power to all decorative installations, where needed, for the illumination of lights. The Awarded Bidder will use white extension cords on all interior decorations. Refer to the floor plan for the locations of all items listed below.

**3.2 CENTRAL BOULEVARD – AIRPORT ENTRANCE**

**A. ROYAL PALM TREE MINIATURE LED LIGHTS AND RGB LIGHTS**

The Awarded Bidder shall provide and install:

- Estimated Quantity: 158 Royal Palm Trees (would like to include wording suggest wording for the palm trees on top so all the lights line up evenly/uniformly) consisting of: one hundred eighteen (118) Royal Palm Trees with LED miniature lights and forty (40) Royal Palm Trees located at the center median of the Central Boulevard with RGB lights.
  - See Attachment A: Item One (1), for image reference and location map.
1. Each Royal Palm Tree Miniature Lights Wrap shall consist of the following:
    - Royal Palm trees located at the shoulders of the Central Boulevard Airport Entrance, approximately one hundred- eighteen (118) Royal Palm Trees shall be clear high-quality miniature LED Lights.
    - Miniature lights shall begin at the base of the trunk and continue wrapping around sixty-two Royal Palm tree trunks.
    - Miniature lights shall begin twenty-four inches (24”) above the base of the trunk and continue wrapping around the Royal Palm up to twelve inches (12”) from where the gray wood ends for the Royal Palms.
    - When wrapped around the trunk, the lights shall be a maximum spacing of three inches (3”) apart. Height of lights on the top of all the Royal Palm trees shall be aligned and ending in a uniform height.
  2. Royal Palm Trees with RGB string lights at the Central Median of the Central Boulevard.
    - Royal Palm trees located at the center Median of the Central Boulevard Airport Entrance, forty (40) Royal Palm Trees, shall be wrapped with RGB lights (w) with color changing programmable function and the require infrastructure. RGB lights 8mm extendable RGB light strings, manufacture: S4i lights product number # 1102366 or approved equal. RGB lights shall be programmed to start in a continuous loop starting with a twinkle effect and fade into a range of colors. Colors to be determined and approved with MDAD. All devises and controls to be supplied and include.
  3. Installation Specifications at the Shoulder location / LED lights:
    - LED lights shall be steady, except for every fifth bulb, which shall be a twinkling LED light bulb.

- Royal Palm Tree miniature lights, shall be wrapped around approximately one hundred- eighteen (118) royal palm tree trunks.
  - Miniature lights shall begin twenty- four inches (24") at the base of the trunk and continue wrapping around the royal palm trees up to eighteen inches (18") from where the gray wood ends for the Royal Palm trees.
  - When wrapped around the trunk, the LED lights shall be at a maximum spacing of three inches (3") apart.
4. Installation Specifications at Central Median / RGB lights:
- RGB lights on the Forty (40) Royal Palm trees located central median shall be spiral wrapped with a solid tight string of RGB lights, eight-inch (8") spacing, begin twenty- four inches (24") at the base of the trunk, and continue wrapping around the royal palm trees up to eighteen-inches (18") from where the gray wood ends for the Royal Palm trees.
5. Installation Specifications for LED and RGB lights:
- Height of lights on the top of all the Royal Palm trees shall be aligned and ending in a uniform height.
  - No trimming or removal of palm fronds is allowed without approval from MDAD.
  - LED and RGB Lights on the Royal Palm trees must be "ON" from Dusk 6:00 P.M. to Dawn 6:00 A.M.
  - The palm trunk shall not be pierced in any way in the installation of the lights (no nails, staples, screws or similar hardware) unless expressly approved in advance

#### **B. TERMINAL ENTRY DOOR Décor – FOLIAGE COLUMN DROPS**

The Awarded Bidder shall provide and install Seventy-Three Foliage Column Sprays Drops:

##### 1. Terminal Entry Doors

- Estimated Quantity: Seventy-one (71) 54" foliage column spray drops in artificial Bristle Pine Sprays with one Silver Structural Bow, Silver Faceted Bead sprays, qt. five (5) Shatterproof Ball ornaments and Small Silver pinecones qt.: five (5)
- Location: Departure Level Terminal Entry Doors.
- See Floor Plans for locations
- See Attachment A: Item Two (2a, 2b) for reference images.

##### 2. Each Entry Door Décor shall consist of the following:

- 54" long Foliage of Bristle Pine Column spray drop shall be fuller on top and taper towards bottom with an Eighteen- inch (18") Silver Structural Bow on top with Twenty-three inch tail (23")
- UV Shatterproof Ball ornament sizes shall be two inch (2") manufacture Dekra-Lite (or approved equal) in colors of silver, qty: eighteen (18), shiny and matt finish, shiny gold finish qt.eighteen (18) and Pearlized White ornament 3.25" qty.: 18 mfg. Dekra-Lite or approved equal
- The bottom of the doors spray shall include one (1) gold 4" UV shatterproof ornament ball in shiny gold finish, refer to item 2B.
- All ornaments shall be for exterior use and be UV rated and shatter proof.

##### 3. Installation Specifications:

- Column Drop Door Sprays shall be installed on metal wall panels, metal columns, tile, and stucco walls without damaging surfaces and shall be easily removed without damaging the existing finishes. After removal of decoration, the vendor shall clean panels, etc. of any residue.

### **3.3 MIA INTERIOR: NORTH AND CENTRAL TERMINALS**

**A. TWELVE FOOT (12') BAR WITH GARLAND, LIGHTS, AND DECORATIONS**

1. The Awarded Bidder shall provide and install:

- Locations: North and Central Terminals
- Estimated Quantity: Thirty-nine (39), Twelve FT (12') Bar with Garland, Lights, and Decorations.
- See Floor Plan for locations.
- See Attachment A: Item 3A (Terminal location second floor) and for reference image.

2. Each Twelve FT (12') Bar with Garland, Lights, and Decorations shall consist of the following:

- A Twelve FT (12') long artificial spruce of Fraser Fir garland with clear LED lights and decorations. Garland shall be approximately Fourteen IN (14") in diameter with a minimum of 1,500 clear LED mini bulbs.
- Pole shall be of silver finish. A wooden Two IN (2") dowel finished in silver is acceptable.
- Pole shall have ball finials on both ends, in matching silver finish.
- Density of garland shall be as depicted in provided picture in Attachment A with Ball Ornaments consisting of sizes of two inch (2") and 3.25 inch (3.25") clear LED lights and silver faceted bead sprays. Color of Ball Ornaments shall consist of Shiny Silver qty.: twenty-five (25), Matt Champagne qty.: twenty-five (25) Shiny Gold qt.: twenty-five and 3.25 "Pearlized white qt. twenty-five (25) combined with Silver Faceted bead Sprays qty.: twelve (12) and warm LED lights

3. Garland Bar Hanging Embellishment Ornaments shall consist of the following:

- Embellishments shall include Nine-inch (9") Crystal Snowflake Ornament mfg.: Dekra- Lite SKU # ORBR81015 or approved equal, quantity four (4)
- Silver airplane to be finished on all exposed sides size range, ten inch (10") long or otherwise approved by MDAD, quantity two (2).
- Tivoli Star mfg.: Dekra- Lite Sku # XMA478 gold finish or approved equal, quantity one (1) to be located as per drawing on elevation of garland at center.
- Embellishment ornaments shall be suspended from the garland as per drawing on attachment refer to attachment Item # 2 with a One-fourth IN (1/4") wide silver fabric ribbon, or approved equal from MDAD Interiors dept.

4. Installation Specifications:

- Garland shall be approximately Fourteen IN (14") in diameter with a minimum of 1,500 clear LED mini bulbs.
- Garland shall be wrapped around the bar.
- Pole shall be a maximum of Two-inch (2") in diameter with silver finish. A wooden Two -inch (2") dowel finished in silver is acceptable.
- Product shall be attached from suspended ceiling grid and the method of attachment used shall be as inconspicuous as possible.
- Embellishments shall be suspended from the garland as shown on the Garland Elevation attachment Item 3A.
- Clearance from bottom of hanging ornament to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- Clearance from bottom of the garlands to the floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- There are power receptacles in close proximity.

**B. LIGHTED ORNAMENT DROPS WITH SNOWFLAKE FRAME LOCATED AT THE MIA MOVER**

1. The Awarded Bidder shall provide and install:

- Location: MIA-Mover Station.
- Estimated Quantity: Fourteen (14), Lighted Ornament Drops with Snowflake Fame, between Seven FT (7') and Eight FT (8').
- See Floor plan for locations.
- See Attachment A: Item Four (4) for reference images.

2. Each Lighted Ornament Drop with Snowflake Frame shall consist of the following:

- Snowflake frame to be between Seven FT (7') and Eight FT (8') long when measured across from any point.
- Snowflake frame shall be a lightweight, snowflake style frame, between Seven FT (7') and Eight FT (8') in diameter with center focal point and eight (8) extending arms, made by Dekra-Lite Industries Inc. or approved equal product, with ultimate frame dimensions subject to the approval of MDAD.
- Snowflake must have Thirty-six (36) light strands, of which, Ten (10) will be LED warm white twinkling lights.
- LED warm white twinkling lights shall be 8" - 0" long.
- Snowflake shall contain Twelve (12) to Fourteen (14) ornaments, of which, Twelve (12) are made by Dekra-Lite or approved equal product.
- Ornament drops shall be with LED lights.
- Ornament colors shall be red, apple green, silver and clear acrylic snowflakes with varying shades and finishes or as otherwise directed and approved by MDAD.
- Ornaments must have exact color palette and surface finish as referenced product below:

- Dekra-Lite SKU# ORSS177010 Clear Acrylic Star
- Dekra-Lite SKU# ORGK100023691 13" Red finial
- Dekra-Lite SKU# ORA89006B070500 200mm Silver Durian
- Dekra-Lite SKU# ORA4099B070500 130mm Silver Durian
- Dekra-Lite SKU# ORA89006B070500R 200mm Red Durian
- Dekra-Lite SKU# ORA4099B070500R 130mm Red Durian
- Dekra-Lite SKU# ORRDG200REDSHI 200mm Shiny Red
- Dekra-Lite SKU# ORRDG150REDSHI 150mm Shiny Red
- Dekra-Lite SKU# ORRDG150APGRNSHI 150mm Shiny Apple Green
- Dekra-Lite SKU# ORRDG100APGRNSHI 100mm Shiny Apple Green
- Dekra-Lite SKU# ORRDG100SILSHI 100mm Shiny Silver
- Dekra-Lite SKU# ORRDG100REDMAT matte Red

3. Installation Specifications:

- Snowflake frame shall be hung from existing eye hooks installed by MDAD.
- Clearance from bottom of ornament drop to floor shall be Nine FT (9') minimum, or as directed and approved by MDAD.
- Each drop must contain a quantity between Eleven (11) to Fourteen (14) ornaments and measure Eight FT (8') from frame to tip of ornament drop.
- All lights must have white wires.

**C. BALL ORNAMENT AND PROTOSTAR GROUPING**

1. The Awarded Bidder shall provide and install:

- Estimated quantity Eighteen (18) Groupings at entry doors as noted in the floor plan.
- Locations: Central Terminals D-G, near entrance door locations.
- See Floor Plan for locations.
- See Attachment A: Item Five (5) for reference image



2. Each Ball Ornament and Small Protostar Grouping shall consist of the following:

- The Ball grouping shall be installed at the door entry as noted on the floor plan location
- Ball ornaments shall be in a combination of shiny qty+.: eight (8) and matt qt.: eight (8) finish Red Twelve Inch (12") diameters in a combination of a total of 16 ball ornaments, refer to attachment Item Five (5)
- Ball ornaments shall be hung from ceiling grid with a one-half inch (1/2") matt silver ribbon as per MDAD instructions.
- Ball ornament color shall be red in a Matt and Shiny combination
- Each grouping to consist of a combination of sixteen (16) with the Ball ornaments, and Five (5) Twenty-one inch (21") Small Protostars with LED/ lights, Cool white with Warm White Twinkle.
- Mfg.: Dekra-Lite sku STARAB530WHT (Cool white with Warm White Twinkle) or approved equal.

3. Installation Specifications:

- Ball ornaments shall be hung at staggered heights from the ceiling grid.
- Clearance from bottom of ornaments to floor shall be approximately Eight ft., (8'-6") or as directed and approved by MDAD.
- Extra precaution shall be taken when handling white acoustical ceiling tiles to prevent soiling and damage.

**D. BALL ORNAMENT AND LIT PROTOSTARS GROUPING ABOVE INFORMATION COUNTER "E"**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament and Lit Protostar grouping
- Locations: Above Information Counters "E" Departure Level
- See Floor Plan for locations.
- See Attachment A: Item Six (6) for reference image.

2. The Ball Ornament and Lit Protostar Decoration shall consist of the following:

- The Ball Ornament Decoration installed at Information Counter Departure Level "E" location, shall consist of a combination of a total of Sixteen (16) ball ornaments, twelve inch (12") size diameters and Eight (8) 21" lit Protostars.
- Ball ornaments shall be shiny finish.
- Ball ornaments shall be hung from ceiling grid with a one-half inch (1/2") matte silver ribbon as per MDAD instructions.
- Ball ornament color shall be red.

3. Installation Specifications:

- Ball ornaments and protostars shall be hung at staggered heights from ceiling grid.
- Clearance from bottom of ornaments and protostars to floor shall be approximately Eight FT, (8') or as directed and approved by MDAD.
- Extra precaution shall be taken when handling white acoustical ceiling tiles to prevent soiling and damage.

**E. BALL ORNAMENT GROUPING BEHIND INFORMATION COUNTER "D"**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament Grouping.
- Locations: Behind Information Counter "D" 1st Floor Arrival Level
- See Floor Plan for locations.
- See Attachment A: Item Seven (7) for reference images.

2. The Ball Ornament Decoration shall consist of the following:

- The Ball Ornament Decoration at Information Counter Arrival Level “D” location, shall consist of a combination of a total of Twelve (12) ball ornaments, twelve inch (12’) size diameters.
- Ball ornaments shall be shiny finish.
- Ball ornaments shall be hung from soffit with a one-half inch (1/2”) matte silver ribbon as per MDAD instructions.
- Ball ornament color shall be red.

3. Installation Specifications:

- Ball ornaments shall be hung at staggered heights from soffit. Clearance from bottom of ornaments to floor shall be approximately Seven FT (7’) and Six FT (6’) or as directed and approved by MDAD.

**F. COLUMN TOP GARLAND WRAP DÉCOR WITH ORNAMENTS**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: Eleven (11)
- Location: Arrival Level D and E FIS First Floor
- See Floor plans for Locations
- See attachment A: Item eight (8) for reference images

2. Garland Wrap Decoration shall consist of the following:

- **Natural Foliage Garland** Decoration (not lit) shall be installed around the tops of columns located at Arrivals Level, “D” and “E” FIS. Density of garland shall be 14” as depicted in provided image, see Attachment A.

3. Combination of dropped Embellishments and ornaments at garland.

- Embellishments to be of White Flock Snowflakes around the complete diameter of the columns Dekra - Lite SKU# ORA7731709101 or approved equal, Qty. eight (8).
- Garland to include the following:
- Shatterproof Ornaments balls in a combination of the following:
- 2” Signature Ornaments mfg.: Dekra (or approved equal) UV Shatterproof Shiny and matt in a combination of color Apple Green qt.: 20, Silver qt.: 20, Red qty.: 20 and Pearlized white ornaments size 3.25 qty.20
- Pearlized white Ornament 3.25” mfg.: Dekra (or approved equal) size semi-gloss finish qty.: 18 per column
- Ornament colors shall be red, white, and silver in varying textures and finishes or as otherwise approved by MDAD.
- Ball ornaments shall be in a combination of shiny and matte finishes.
- Embellishments shall consist of 6” clear acrylic Snowflakes.
- Columns are approx. 39” diameter. Overall appearance and fullness has to match image ITEM 8.

4. Installation Specifications:

- Each Garland shall be attached to columns and shall be easily removed without damaging the Stainless-steel column cladding. After removal vendor shall clean panels of any residue.

**G. FIFTEEN FEET (15’) HOLIDAY TREE ON ELEVATED PLATFORM, MENORAH AND KINARAH ON PEDESTAL**

- Location: Tear Drop Atrium First Floor
- See Floor plan attachment for location.

Refer to attachment A item 9a and 9b for reference image

1. The Awarded Bidder shall provide and install:

- Fifteen Feet High (15') Pre lit Monarch Tree 5,000 warm white LED mini lights, 9925 tips 88" diameter base, 312 watts mfg.: Dekra-Lite Sku # TRGK100024205 or approved equal.
- Christmas tree to be of Fire- retardant material.
- Tree Topper: Clear Crystal Star 24" Warm White mfg.: Dekra-Lite SKU# STAR24BEADEDWW OR approved equal, quantity one (1).
- Ornamentations Shatterproof Balls to be in a combination of shiny and matt finish colors in silver, pearl white, champagne gold, Red, and Apple Green, ranging in an assorted sizes of ten inches (10"), eight inches (8"), six inches (6") and four inches (4"). Branches to have a range of 15-20 ornaments of combined ornament balls and embellishments. Additional ribbed ornament balls qt.: eighteen (18) size four inches (4") in shiny gold SKU# ORRDG100GLDSHRIB or approved equal. All ornaments to be shatterproof and fire retardant.
- Embellishments to include a quantity: thirty-six (36), Small airplanes ten inches (10"), quantity: eighteen (18) silver matt and quantity : eighteen (18) gold matt finish, (samples to be submitted to MDAD Interiors for approval) Crystal Snowflakes nine inches (9") Dekra-Lite SKU# ORBR81015 or approved equal quantity: thirty-six (36) and twelve (12") Sprinkle Silver Finials: quantity twenty-four (24) Dekra-Lite Sku #ORA12YP10000 or approved equal.
- Round Platform Nine- foot diameter x twenty-four inch (24") high for the Monarch Tree to be structurally constructed, of fire- proof material. Twenty- four inch high (24"), constructed laminated on all expose sides in mfg.: Wilson Art: Matt Natural Aluminum # 6252 or approved equal by MDAD Interiors dept.
- Graphic Happy Holidays! in Gold Letters on Platform as shown on attachment Item #
- Electric six feet-six inches (6'-6") high x four wide high Menorah refer to Item # 9A
- Kinara LED Display on pedestal base: Kinara to be a width of aprox. 24" wide x 24" high on a pedestal base constructed with fireproof wood and laminated in Mfg.: Wilson Art, Palisades Oak Fine. Pedestal to be 36" tall x 24" square (size to accommodate the Kinara)

2. The Awarded Bidder shall provide and install:

Installation Specifications:

- Fifteen feet Christmas tree shall be securely installed on a raised platform twenty-four inch (24") high and nine feet (9'-0") in diameter.
- Base of bottom of platform shall be installed on a rubber mat to prevent sliding or movement and to protect the Terrazzo Floor from scratching or damage.
- There should be no gap between the tree's bottom branches and the platform.
- Christmas tree branching shall extend to top of raised platform.
- Christmas tree ornament arrangement concept mixed sizes of ornament and embellishments throughout entire tree with larger ornaments on the fuller parts of the tree.
- Electrical six feet tall Menorah shall be placed next to the platform area of the tree.
- Awarded bidder will be responsible for properly lighting the correct number of bulbs and the correct sequence each day as per traditional Hanukkah customs. No programmable timer shall be allowed on the Menorah.
- Kinara on pedestal to be placed next to the platform area of the tree. Electrical cord to be concealed.

**H. HOLIDAY DISPLAY 9'-0" CHRISTMAS TREE ON ELEVATED PLATFORM AND SIX FOOT (6') HIGH ELECTRIC MENORAH located at South Terminal second floor**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: one display
- Location: CC (to be determined)

- See Floor Plans for location (near door 33 second floor)
  - **See Attachment A: Item 10**
2. The Holiday Grouping Display for Christmas Tree on Platform and Menorah to consist of the following:
- Nine-foot (9'-0") FRASER FIR TREE
  - Nine-foot tree to include 1,100 warm white LED mini lights 2,480 tips, sixty-two" (62") base Dekra-Lite Sku TRRCFRASER9LED (or approved equal). Additional five- hundred (500) warm white LED mini lights. Total tree lights, 1600 warm white LED mini lights.
  - Tree base stand to be concealed with tree foliage.
  - Branches to have a range of twelve to fifteen (12-15) combined ornaments and embellishments.
  - UV Shatterproof Ornaments, Signature Ornaments, mfg.: Dekra-Lite (or approved equal) to be in a combination of shiny and matt finish colors to be in Red, Apple Green, Silver, Gold, Pearl White ranging in a size of 10", 8" and 6"
  - Ribbed Ornament balls, size four- inch (4") qt. eighteen (18) shiny gold Dekra-Lite Sku # ORRDG100GLDSHRIB.
3. Embellishments:
- Small airplanes, ten- inch long (10") approximately, quantity eighteen (18) (samples to be submitted to MDAD interiors Dept for approval),
  - Crystal snowflakes, nine-inch (9") Dekra-Lite Sku # ORBR81015 (or approved equal), quantity, eighteen (18)
4. Elevated Platform
- Tree platform to be ten inch 10" high x sixty- six -inch (66") diameter to be structurally constructed, of fire-proof material and laminated on all expose sides finish in mfg.: Wilson Art: Matt Natural Alum # 6252 or approved equal by MDAD Interiors dept.
5. Six Foot-Six Inch (6'-6") high x forty eight inches wide ELECTRICAL MENORAH
- Aluminum finish qt.: 1
  - Menorah To be located next to the platform area of the tree refer to Item 10
6. Installation Specifications:
- Nine feet (9'-0") Christmas tree shall be securely installed on a raised platform ten-inch (10") high and sixty-six inch diameter (66") platform.
  - There should be no gap between the tree's bottom branches and the platform
  - Base of bottom of platform shall be installed on a rubber mat to prevent sliding or movement and to protect the Terrazzo Floor from scratching or damage.
  - All electrical cords to be concealed for the tree.
  - Christmas tree branching shall extend to top of raised platform.
  - Christmas tree ornament arrangement consist of mixed sizes of ornaments and embellishments throughout the entire tree with larger ornaments on the fuller parts of the tree, all ornaments and embellishments to be securely wired to avoid vandalism.
  - Electrical Menorah to have electrical cord concealed.
  - Awarded bidder will be responsible for properly lighting the correct number of bulbs and the correct sequence each day as per traditional Hanukkah customs. No programmable timer shall be allowed on the Menorah.

### 3.4 MIA INTERIOR - SOUTH TERMINAL

#### A. LIGHTED GARLAND

1. The Awarded Bidder shall provide and install:
  - Estimated Quantity: One (1) Lighted Garland
  - Location: South Terminal "J" Above the Information Counter, Meet and Greet Lobby (3rd floor).
  - See Floor Plan for location.
  - See Attachment A: Item Eleven (11) for reference image.
  
2. The Lighted Garland shall consist of the following:
  - Lighted garland, shall be a PVC green garland, Spruce or Frazier Fir, with a minimum of 2,400 tips or better, fire retardant material.
  - Ball ornaments and embellishments shall be suspended from the lighted garland with a One-Fourth IN (1/4") matte silver fabric ribbon.
  - Ball ornaments shall be approximately Four IN (4") diameter.
  - Ball ornament colors shall be Apple Green, Silver and Pearl white in matt and shiny finishes or as otherwise directed by MDAD.
  - Lights shall be steady; no blinking or flickering lights.
  - A minimum of 2,000 LED clear lights (UL certified), warm white lights shall be installed.
  - Embellishments shall include:
    - 18" Chrome Acrylic Snowflake Ornament qt. Dekra-Lite Sku# ORBR810161: qt.: three (3) refer to Item 11
    - Nine inch (9") White Flock Snowflake nine inch 9" Dekra -Lite SKU# ORA7731709101 or approved equal, Qty. eight (8).
    - UV Shatterproof Ornament Shiny finish color: eight inch (8") Apple Green qty.: 12, Shiny Silver eight inch (8") UV Shatterproof Ornament qty: 12 and four inch (4") pearl white qty.: 18
    - All ornaments shall be shatterproof and fire retardant.
    - Color options, as well as designs, may be changed as determined by MDAD at its sole discretion.
  
3. Installation Specifications:
  - Lighted garland shall be hung around balcony handrail located above the information center.
  - Ball ornaments and embellishments shall be suspended from the lighted garland at various lengths, refer to item 11.
  - Awarded Bidder must provide all necessary extension cords, t-connectors and coupling constructions, power cables and transformer as needed.

**B. GIANT HIGH GLOSS ORNAMENTS GROUPING ON ELEVATED PLATFORM AT J MEET AND DECORATION - INFORMATION COUNTER "J"**

1. The Awarded Bidder shall provide and install:
  - Location: "J" Third Level Meet and Greet Lobby
  - Estimated Quantity: One (1), Ball Ornament Grouping consisting of Four (4) ornaments.
  - See Floor Plan for location.
  - See Attachment A: Item Twelve (12) for reference image.
  
2. The Ball Ornament Decoration on Elevated platform the following:
  - Four (4) oversized Giant Fiberglass high gloss ornaments, Three (3) on bottom and one(1) on top.
  - Each Ornament shall be Four Ft. (4') Dekra-Lite # FBGSQHGORN48STK or approved equal.
  - Each shall be High Gloss red color, top ornament shall have silver embellishment as depicted in attachment.
  - Elevated platform base, twelve-inch high (12") x ten feet (10'-0") diameter, to be constructed of a fireproof material structurally secure finished and laminate on all expose sides. Laminated in Wilson Art Matt Natural Aluminum # 6252 (419) or approved equal by MDAD Interiors dept.

- Platform to be covered with artificial Bristle Pine, intertwined with crystal stems and ornament balls, refer to attachment, Item # 12
- 12" UV Shatterproof Signature Ornament mfg.: Dekra- Lite Silver Matt (or approved Equal) qty.: 3
- 8" Dekra Lite SKU # SKU: ORA74098B070500R Duran series silver qty.: six (6)
- 6" UV Shatterproof Signature Ornament mfg.: Dekra- Lite Shiny Silver qty.: six (6)
- 6" UV Shatterproof Signature Ornament mfg.: Dekra- Lite Shiny Apple green qty: six (6)
- Four- inch (4") UV Shatterproof Signature Ornament mfg.: Dekra- Lite Pearl White qty.: six (6)
- Note: Huge Ornament Balls, Bristle Pine, crystal stems and smaller ornament ball to be securely attached to platform.

3. Installation Specifications:

- Ball ornaments shall be securely attached to each other, as well as the base.
- Base of bottom of platform shall be installed on a rubber mat to prevent sliding or movement and to protect the Terrazzo Floor from scratching or damage.

**C. BALL ORNAMENT AND LIT PROTOSTARS GROUPING ABOVE INFORMATION COUNTER "J"**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: One (1), Ball Ornament and Lit protostar grouping
- Location: Above Information Counter "J" Departure Level.
- See Floor Plan for locations.
- See Attachment A: Item Six (6) for reference images.

2. The Ball Ornament and Lit Protostar Decoration shall consist of the following:

- The Ball Ornament Decoration at Information Counter Departure Level "J" location, shall consist of a combination of total of Sixteen (16) ball ornaments, Twelve IN (12") size diameters and Eight (8) 21" lit Protostars.
- Ball ornaments shall be shiny finish.
- Ball ornaments shall be hung from ceiling grid with a One-Half IN (1/2") matte silver ribbon as per MDAD instructions.
- Ball Ornament color shall be Red.

3. Installation Specifications:

- Ball ornaments and protostars shall be hung at staggered heights from ceiling grid.
- Clearance from bottom of ornaments to floor shall be approximately Eight Feet (8') or as directed and approved by MDAD.
- Extra precaution shall be taken when handling white acoustical ceiling tiles prevent soiling and damage.

**D. GARLAND COLUMN WRAP WITH ORNAMENTS AND LED LIGHTS**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: Eighteen (18) Garland Column Wraps, with LED Lights and Decorations
- Location: Terminal "J" columns.
- See Floor Plan for column locations.
- See Attachment A: Item Thirteen (13) for reference images.

2. Each Column Wrap, with LED Lights and Decorations shall consist of the following:

- Tivoli stars Embellishments mfg.: Dekra- Lite: SKU# XMA478 Gold finish, 16" high, qt.: 4 per column
- 9" Crystal Snowflake Ornament Dekra - Lite SKU# ORBR81015 qty.: four (4) per column

- Natural Foliage Garland shall be installed around the tops of columns with a density height of 18" high and a combination of dropped embellishments of Tivoli stars and Crystal Snowflake Ornaments as shown, around the complete diameter of the columns. Garland shall consist a minimum of 500 -600 warm LED mini bulbs.
- Shatterproof Ornaments balls at Garland in a combination of the following:  
2" Signature Ornaments mfg.: Dekra (or approved equal) UV Shatterproof Shiny and matt in a combination of color Apple Green qty.: twenty (20), Silver qty. twenty (20), Champagne qty.: twenty (20) combined with the warm LED lights around the entire column diameter.
- Pearlized white Ornament 3.25" mfg.: Dekra (or approved equal) size semi-gloss finish qty.: eighteen (18) per column.

3. Installation Specifications:

- Each Column Garland Wrap with Ornaments and LED lights shall be attached to columns securely with no exposed electrical wiring.
- Clearance from bottom of "Tivoli embellishments to the floor shall be Nine FT (9') minimum or as directed and approved by MDAD, refer to elevation of Column on attachment Item # 13.

**E. FOUR FEET (4') WATERLOO STARS 2D COOL WHITE WITH BALL ORNAMENTS AT CC "H"**

1. The Awarded Bidder shall provide and install:

- Estimated Quantity: thirty -six (30) Waterloo Stars 2D, Four feet (4') with seventy -five (75) twelve- inch (12") Ball Ornaments in a combination of shiny silver, apple green and shiny red.(to be divided into three section, refer to floor plan.
- Location: Terminal CC "H"
- See Floor Plan for location (divide into three equal sections)
- See Attachment A: Item 14

2. Waterloo Star 2D Four Feet (4') and Twelve- inch (12") Ball Ornaments in red, apple green and silver shiny shall consist of the following:

- Waterloo Stars 2D with twinkle lights shall be Four Feet (4') COOL White Dekra-Lite SKU # SKU: LMS155 or approved equal, quantity **twelve (30) and** cool white
- Ball ornaments shall be a combination of twelve-inch (12") in shiny Red shiny silver and apple green. quantity **seventy-two (75).**
- Ball ornaments shall be hung from ceiling grid with a one-half inch (1/2") matte silver ribbon as per MDAD instructions.
- Ball ornaments shall be hung in a scattered height alternating red and silver.
- Clearance from the bottom of the ball ornaments to the floor shall be approximately Eight feet, Six inches (8'-6) or as directed and approved by MDAD.
- All ball ornaments shall be shatterproof and fire retardant.

3. Installation Specifications:

- The awarded Bidder shall provide power cables and transformers were needed.
- Waterloo Stars shall be hung at varying heights from ceiling grid with appropriately sized wire to create a floating Appearance.
- Ball Ornaments shall be staggered in various heights hung from the ceiling grid with a one-half inch (1/2") matte silver ribbon as per MDAD instructions.
- Waterloo Stars and Ball Ornaments to be hung at staggered heights from ceiling grid.
- Clearance from bottom of Waterloo Stars and Ball Ornaments shall be approximately eight feet six inches (8'-6")
- Extra precaution shall be taken when handling white acoustical ceiling tiles prevent soiling and damage.
- Waterloo Stars 2D to be secured and electrical connections to be concealed.

### 3.5 EXECUTIVE OFFICES & CONCOURSE "E" TOWER, BUILDING 3030

#### A. SEVEN FT (7') AND SIX FEET (6') CHRISTMAS TREES WITH DECORATIONS

1. The Awarded Bidder shall provide and install:
  - Estimated Quantity: One tree to be Seven FT (7') Christmas Trees with Decorations and One tree to be Six Ft. tall (6')
  - Location: one seven Ft tree at Building 3030 and one six feet six inches (6-0") at CC E Executive tower fifth floor
  - See Attachment A: Item Fifteen (15) for reference image.
2. Each Christmas tree with Decorations shall consist of the following:
  - Each Christmas tree shall be a LED lighted and fully decorated artificial Spruce or Fraser Fir green Christmas tree of ready shaped, fire retardant material.
  - Christmas tree shall have a minimum of 847 tips or better and a minimum of 2500 LED-crystal lights (UL certified) in warm white.
  - The Christmas tree shall be decorated as depicted in the picture referenced in Attachment A, Item Five (15) to achieve a similar visual effect.
  - Ornament ball and finial colors shall be red, apple green, and silver in varying sizes, textures and finishes or as otherwise directed and approved by MDAD.
  - Embellishments shall include clear acrylic stars, snowflakes, beaded sprays and five-pointed stars.
  - Tree topper shall be a five-pointed clear crystal star with warm white LED.
3. Installation Specifications:
  - There shall be no gap between the bottom branches and the floor.
  - The Christmas tree base diameter shall be approximately Fifty-Five inches (55") on a tilt-free metal stand or base.
  - Ornament arrangement concept: Smaller ones at top and larger at the bottom.

### 3.6 MIA BUILDING 845 – 5600 NW 36 STREET

#### A. TWELVE FOOT (12') BAR WITH GARLAND AND DECORATIONS

1. The Awarded Bidder shall provide and install:
  - Estimated Quantity: Four (4), Twelve FT (12') Bar with Garland ornaments and Embellishments
  - Locations: MIA Building 845, 5600 N.W. 36th Street
  - See Attachment A: Item (3B & 3C) for reference image.
2. Each Twelve Foot (12') Bar with Garland, and Decorations shall consist of the following:
  - Garland shall have a bar with long artificial Spruce or Frazier Fir
  - Garland shall be approximately Fourteen IN (14") in diameter.
  - Pole shall be a maximum Two IN (2") in diameter and Twelve FT (12') long bar, with Silver finish, and finials on each end.
  - A wooden Two IN (2") dowel finished in silver color.
  - Bar shall have ball finials on both ends, in matching silver finish.
  - See Attachment A, Item Three (3B), for garland density.
3. Ball ornaments inside the garland shall consist of the following elements.



- 2" and 3.25" Ornaments mfg.: Dekra (or approved equal) UV Shatterproof Shiny and matt in a combination of Dekra Lite: Signature Ornaments in color Shiny Silver qty.: 25, Matt and shiny Champagne qt.: 25, Gold matt and shiny qty.: 25 Shiny Turquoise qty.: 25, and 3.25" Pearlized White qty.: 25, garland bar to be intertwine with the ornaments and Silver Faceted bead Sprays qt.: 12

4. Embellishments hanging from the Garland bar shall include the following:

- Tivoli stars mfg.: Dekra- Lite: SKU# XMA478 Gold finish 16" high, qty.: 2 per garland to be located as show
- 18" Chrome Acrylic Snowflake Ornament qt. Dekra-Lite Sku# ORBR810161, qty.:1 per garland bar (to be located at the center of the garland)
- 12" UV Shatterproof Shiny finish Ornament color: Apple Green qt.: 4 per garland
- 9" Crystal Snowflake Ornament Dekra - Lite SKU# ORBR81015 qty.: 2 per garland bar

5. Installation Specifications:

- Product shall be attached from suspended ceiling grid and the method of attachment used shall be as inconspicuous as possible.
- Clearance from bottom of hanging ornament to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- Clearance from bottom of the garlands to floor shall be Nine FT (9') minimum or as directed and approved by MDAD.
- Garland shall be stretched along the bar.
- All decorations shall be attached in a secure manner to prevent removal or tampering by the public.
- Ball ornament and embellishments shall be suspended form the garland at various lengths with a one-fourth inch (¼") wide gold fabric ribbon.

**B. HOLIDAY ORNAMENTS SAFETY**

For safety reasons all ornaments shall be shatterproof and fire retardant. All decorations shall be attached in a secure manner to prevent removal or tampering by the public.

**3.7 PRE-INSTALLATION**

County approval is required before production and installation. Therefore, the Awarded Bidder shall submit to MDAD within twenty (20) days after award the following documents prior to commencing installation, to the maximum extent applicable:

- Photos,
- shop drawings,
- sketches,
- samples and/or full-scale mock-ups for approval.

**3.8 LABOR MATERIALS AND EQUIPMENT**

The Awarded Bidder shall provide all required labor, materials, equipment, ladders, hoist lifting/elevating equipment, aerial lifts, and tools as necessary to install and remove all required decorations while adhering to OSHA safety guidelines. Decorating services shall consist of furnishing, delivering, installing and removal (takedown) of all decorative materials, including the electrical powering of decorative installations with generators, where needed. Installations shall include all appurtenances required for complete and secure installations. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

**3.9 CLEAN-UP**

All unusable materials and debris shall be removed from the premises at the end of each workday and disposed of in an appropriate manner. Upon final completion, the Awarded Bidder shall thoroughly clean up all areas where work has been performed, as mutually agreed with the associated user department's project manager.

### 3.10 **INSTALLATION DATES AND TIMES**

MDAD will allow reasonable flexibility for early installation depending on schedules of passenger traffic and operational needs of MDAD. The installation of all decorations, including approved equal products, must be installed by the NOVEMBER 18, 2022 deadline.

Holiday decoration installation and removal (take down) shall be as follows or as otherwise directed and approved by MDAD.

#### Schedule Dates for 2022:

- Installation commences: November 14, 2022, with completion by November 18, 2022
- Takedown commences: January 9, 2023, with completion by January 13, 2023.

#### Hours of installation:

- Exterior: 9:00PM – 5:00AM
- Terminal: 10:00PM – 6:00AM
- Offices: 8:00AM – 5:00PM
- Central Boulevard: Hours of installation shall be approved by MDAD- Landside dept.

### 3.11 **IDENTIFICATION, UNIFORMS AND VEHICLES**

- A. All personnel performing services under this contract must possess and carry a valid government issued photo identification such as a driver's license.
- B. All personnel shall wear a uniform shirt (or t-shirt) clearly displaying the Awarded Bidder's company name. Uniforms shall be neat, clean and professional in appearance. Non-uniform clothing will not be permitted.

### 3.12 **MAINTENANCE AND REPAIR**

The Awarded Bidder shall be responsible for any necessary repairs of the rental decorations during the term of the contract. Repairs shall include, but not limited to: replacement of bulbs, electrical wiring, and replacement of defective or damaged decorations.

### 3.13 **WORK ACCEPTANCE**

This project will be inspected by an authorized representative of the County. This inspection shall be performed to determine acceptance of work, appropriate invoicing, and warranty conditions.

### 3.14 **STORAGE**

Storage and charging locations for lifts will be provided upon request. For the installation of the 20' Tree, the Awarded Bidder may only store ladders in the atrium space during the time of installation and must remove them as soon as installation is completed. For Terminal installations, the Awarded Bidder must take any and all ladders and equipment with them after each day of installation and no storage space will be provided other than what is provided in this Section.

**3.15 PARKING AND TRANSPORTATION TO WORKSITE**

Awarded Bidder's employees shall have the option of parking their personal vehicle(s) in various parking garages or employee parking lot, for a non-refundable fee/toll. The Awarded Bidder shall provide transportation for all their employees to and from the work sites, while working under this contract.

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**SECTION 4**  
**BID SUBMITTAL REQUIRED CRITERIA**

**4.1 QUALIFICATIONS**

<b>TO BE COMPLETED BY ALL BIDDERS</b>	
	Refer to Section 2, Paragraph 2.3 to ensure that Bidder's responses and attachments comply with the Solicitation's requirements.
<b>Paragraph Reference</b>	<b>Bidder Requirements</b>
<b>2.3, A</b>	<p>Bidder or Bidder's Subcontractor shall be regularly engaged in the business of providing rental of holiday decorations to be considered for award. Bidder or Bidder's Subcontractor shall provide three (3) <b><u>different</u></b> references from customers to whom the Bidder has provided or is currently providing rental of holiday decorations as described throughout this Solicitation. <b>In lieu of the references from the Bidder or Bidder's Subcontractor, the County will consider the references from Bidder's key personnel in accordance with Resolution No. 1122-21.</b></p> <p>The references should include the customer's company name, and the contact's name, title, address, telephone number, and e-mail address of the contact person who can verify that the <b>Bidder/Subcontractor/Bidder's key personnel</b> has successfully provided the services. These references shall ascertain to the County's satisfaction that the Bidder has sufficient expertise in the industry and its firm is properly equipped to perform the required services.</p> <p><b>Reference Company Name No. 1:</b> <input style="width: 100%;" type="text"/></p> <p>Is reference for the Bidder, Subcontractor, <b>or</b> key personnel: <input style="width: 100%;" type="text"/></p> <p>If <b>Subcontractor</b>, then identify the name of the Subcontractor: <input style="width: 100%;" type="text"/></p> <p>If <b>key personnel</b>, then identify the name of the key personnel: <input style="width: 100%;" type="text"/></p> <p>and make sure that company key personnel worked for is listed <b>above</b> as "Reference Company 1."</p> <p>Contact's name: _____ Title: _____</p> <p>Address: _____</p> <p>Phone Number: _____ Email: _____</p> <p><b>Reference Company Name No. 2:</b> <input style="width: 100%;" type="text"/></p> <p>Is reference for the Bidder, Subcontractor, <b>or</b> key personnel: <input style="width: 100%;" type="text"/></p> <p>If <b>Subcontractor</b>, then identify the name of the Subcontractor: <input style="width: 100%;" type="text"/></p> <p>If <b>key personnel</b>, then identify the name of the key personnel: <input style="width: 100%;" type="text"/></p> <p>and make sure that company key personnel worked for is listed <b>above</b> as "Reference Company 2."</p> <p>Contact's name: _____ Title: _____</p> <p>Address: _____</p> <p>Phone Number: _____ Email: _____</p> <p><b>Reference Company Name No. 3:</b> <input style="width: 100%;" type="text"/></p>

	<p>Is reference for the Bidder, Subcontractor, <b>or</b> key personnel: <input type="text"/></p> <p>If <b>Subcontractor</b>, then identify the name of the Subcontractor: <input type="text"/></p> <p>If <b>key personnel</b>, then identify the name of the key personnel: <input type="text"/></p> <p>and make sure that company key personnel worked for is listed <u>above</u> as "Reference Company 3."</p> <p>Contact's name: _____ Title: _____</p> <p>Address: _____</p> <p>Phone Number: _____ Email: _____</p>	
<p><b>2.3, B</b></p>	<p>Bidder(s) shall provide the name of the Project Manager and/or Supervisor, along with their contact information. This shall be the individual in the organization who is experienced in providing the listed services and who will serve as the primary point of contact for the County. The Project Manager and/or Supervisor shall have full authority to act on behalf of the Bidder on all matters related to the services outlined throughout this solicitation.</p> <p>Project Manager and/or Supervisor: _____</p> <p>Primary Contact Telephone Number: _____</p> <p>Primary Contact E-mail Address: _____</p>	<p><input type="checkbox"/></p>

**SECTION 4**  
**BID SUBMITTAL**

**4.2 PRICE SHEET**

**4.2 A CENTRAL BOULEVARD – AIRPORT ENTRANCE**

Item	Estimated Quantity	Unit	Description	Product Offered
1	158	EA	Royal Palm Tree Miniature LED Lights, as per <b>Section 3.2 A;</b>	
2	71	EA	54" Foliage Column Drops, as per <b>Section 3.2.B;</b>	OR Offering equal products for approval

**4.2 B MIA INTERIOR: NORTH AND CENTRAL TERMINALS**

Item	Estimated Quantity	Unit	Description	Product Offered
4	39	EA	Twelve FT (12') Bar with Garland, Lights, and Decorations, as per <b>Section 3.3 A;</b>	OR Offering equal products for approval
5	14	EA	Eight FT (8') Lighted Ornament Drops with Snowflake Frame, as per <b>Section 3.3 B;</b>	Dekra-Lite Industries: Referenced snowflake frame; and ornaments OR Offering equal products for approval
6	18	EA	Ball Ornament and Protostar Grouping, as per <b>Section 3.3 C;</b>	Dekra-Lite Industries: SKU#STARAB530WHT (Cool white with Warm White Twinkle) OR Offering equal products for approval

7	1	EA	Ball Ornament and Lit 21” Protostars Grouping – Information Counter “E”, as per <b>Section 3.3.D;</b>	
8	1	EA	Ball Ornament Grouping – Information Counter “D”, as per <b>Section 3.3 E;</b>	
9	11	EA	Top Garland Wrap Décor with Ornaments, Level D and E, as per <b>Section 3.3 F;</b>	
10	<b>1</b>	EA	Fifteen foot (15’) Holiday Tree on Elevated Platform, Menorah, and Kinarah on Pedestal, Tear Drop Atrium First Floor, as per <b>Section 3.3 G;</b>	OR Offering equal products for approval
11	<b>1</b>	EA	Holiday Display, 9’-0” Christmas Tree on Elevated Platform, and six foot (6’) high Electric Menorah, located at South Terminal second floor, Section 3.3 H	OR Offering equal products for approval

**4.2 C MIA INTERIOR – SOUTH TERMINAL**

Item	Estimated Quantity	Unit	Description	Product Offered
12	1	EA	Lighted Garland – J above the Information Center, as per Section 3.4 A;	<input type="checkbox"/> Dekra-Lite Industries: <b>SKU ORBR810161</b> <b>SKU ORA7731709101</b> OR Offering equal products for approval

13	4	EA	Giant High Gloss Ornaments Grouping on elevated platform – J Third Level Meet and Greet Lobby, as per Section 3.4 B;	Dekra-Lite Industries: SKU# FBGSQHGORN48STK; OR Offering equal products for approval
14	1	EA	Ball Ornament and Lit 21” Protostars Grouping - Information Counter J, as per Section 3.4 C;	
15	18	EA	Column garland wrap, with LED Lights and Decorations – Terminal J Columns, as per Section 3.4 D	
16	30	EA	Four Feet (4') Waterloo Stars 2D Cool White with ball ornaments at CC “H” – Terminal CC “H”, as per Section 3.4 E;	<input type="checkbox"/> Dekra-Lite Industries: SKU#LMS155 OR Offering equal products for approval

**4.2 D EXECUTIVE OFFICES & CONCOURSE “E” TOWER, BUILDING 3030**

Item	Estimated Quantity	Unit	Description	Product Offered
17	2	EA	Seven Foot (7') QT.: 1 Christmas Tree, and Six Foot (6') QT.1 with Decorations, as per Section 3.5 A;	

**4.2 F MISCELLANEOUS LOCATIONS THROUGHOUT MIA**

Item	Estimated Quantity	Unit	Description	Product Offered
18	1			



**4.2 G MIA BUILDING 845 – 5600 NW 36 STREET**

Item	Estimated Quantity	Unit	Description	Product Offered
19	4	EA	Twelve FT (12') Bar with Garland, and Decorations, as per Section 3.6 A;	Dekra-Lite Industries: SKU# ORSS17710 OR Offering equal products for approval
<b>Total Aggregate Price for <u>all items and quantities listed</u>, inclusive of the furnishing, delivery, installation and removal of said items.</b>				\$ _____

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