



Small Business Development Division Project Worksheet

Project/Contract Title: LIBRARY MATERIALS RECOVERY & DEBT COLLECTION SERVICES **Received Date:** 05/04/2015
Project/Contract No: RQLB1500001 **Funding Source:**
Department: INTERNAL SERVICES LIBRARY DISTRICT FUNDS
Estimated Cost of Project/Bid: \$249,000.00 **Resubmittal Date(s):**

Description of Project/Bid: To establish a contract for materials recovery and debt collection services. Contractor will collect all outstanding library fees and materials on behalf of the Miami-Dade Public Library System (MDPLS). These services are essential to protecting MDPLS' investment in library books, digital media, and other printed materials utilized by patrons, and in ensuring that outstanding fines owed by patrons are paid in a timely manner.

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

Reasons for Recommendation
NO MEASURE - BID WAIVER There are no SBE-G&S firms certified in the required Commodity Code Commodity Code: 94633-Collection Services

Small Business Contract Measure Recommendation				
Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		5/27/15 Date