



Small Business Development Division Project Worksheet

Project/Contract Title: STRATEGIC PLAN FOR MIAMI-DADE PUBLIC LIBRARY SYSTEM
Project/Contract No: RQLBI600001
Department: LIBRARY
Estimated Cost of Project/Bid: \$200,000.00

Received Date: 05/02/2016

Funding Source:
LIBRARY DISTRICT

Resubmittal Date(s):

Description of Project/Bid: Expedited Purchasing Program (EPP) Request for Proposal (RFP) for a strategic planning initiative that will result in a written five year strategic plan. MDPLS seeks a contractor with proven experience delivering strategic plans to large and complex library systems to develop a five (5) year strategic plan, to ensure that MDPLS's services and resources are built around the themes that emerge from an investigation of stakeholders' primary needs. The project will result in a final product, a polished professional marketing tool that incorporates all findings, background, and acknowledgements, as well as MDPLS-created goals, objectives, actions and outcomes.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a Bid Preference is appropriate for this contract due to the lack of available SBE firms.

There are seventy-four (74) SBE firms certified in the applicable category.

Commodity Code: 91875-Management Consulting

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

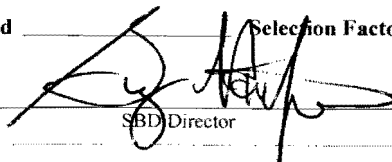
Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____
 Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____
 Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____
 No Measure _____ Deferred _____ Selection Factor _____
 CWP _____


 SBD Director
 5/18/16
 Date