



Small Business Development Division

Project Worksheet

Project/Contract Title: Resale and Disposal of Library Surplus, Donated Books and Materials Received Date: 9/16/2019
 Project/Contract No: RQLB1900004 Funding Source: Revenue Generating

Department: Libraries

Estimated Cost of Project/Bid: \$60,000.00

Description of Project/Bid: The purpose of this solicitation is to establish a revenue generating contract for the resale and disposal of library surplus, donated books and materials. The selected Vendor will facilitate all aspects of the selling and/or disposal of library surplus and materials.

Contract Measures		
Measure	Program	Goal Percent
No Measure	SBE/GS	
Reasons for Recommendation		
An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a No Measure is appropriate for this project as it is REVENUE GENERATING.		
There are three (3) SBE certified firms under these commodity code.		
NIGP 86040 Sales Books, NIGP 99818 Books, All Types (Library, School, etc.), Sale of Surplus and Obsolete Items, NIGP 99860 Library Equipment, Sale of Surplus and Obsolete Items, NIGP 99885 Recyclable Materials: Books, Paper, Glass, Metal, etc., Sale of Surplus and Obsolete Items, NIGP 52595 Recycled Library Books, Equipment and Supplies		

Living Wages: YES NO Highway: YES NO Heavy Construction: YES NO

Responsible Wages: YES NO Building: YES NO

Laurie Johnson (SBD)
SBD Director

Gary Hufffield

9/18/2019
Date