



Small Business Development Division Project Worksheet

Project/Contract Title: MORGUE TRANSPORTATION TROLLEY AND RELATED ITEMS
Project/Contract No: RQME1700002
Department: MEDICAL EXAMINER
Estimated Cost of Project/Bid: \$80,000.00

Received Date: 05/26/2017

Funding Source:
GENERAL FUNDS

Resubmittal Date(s):

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of morgue transportation trolley and related items from the Medical Examiner Department (ME) on an as needed basis.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are five (5) SBE Certified firms under these commodity codes, however none were able to meet the project requirements.

Commodity Code: 41012-Carts: Dressing, Laboratory, Medication, Patient Tray, Resuscitation And Utility; 41042-Mortuary Furniture: Autopsy Tables, Cadaver Tables, Refrigerators, Etc.; 46561-Mortuary And Morgue Equipment And Supplies: Embalming Fluid, Embalming Pumps, Injectors, Etc. (See 410-42 For Furniture, 475-73 For Cadaver Bags And Shrouds, 495-82 For Scales); 56002-Carts, Industrial, All Kinds (Except Gas And Hospital)

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
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Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside	Tier 2 Set Aside		
Set Aside	Level 1	Level 2	Level 3
Trade Set Aside (MCC)	Goal	Bid Preference	
No Measure	Deferred	Selection Factor	
CWP			

SBD Director: [Signature] Date: 5-31-17